



Last Resolution No. 16-991
Last Ordinance No. 16-318

REGULAR MEETING OF THE SOLVANG CITY COUNCIL

COUNCIL CHAMBERS
1644 OAK STREET

June 13, 2016
6:30 p.m.

Please be advised that, pursuant to State Law, any member of the public may address the Council concerning any item on the Agenda. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the Council.

If you wish to speak on Items 3, 4, or 5 please do so during Public Communications.
Regular City Council meetings are broadcast live on **Channel 23** in the Santa Ynez Valley

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CITY MANAGERS REPORT

1. PUBLIC COMMUNICATIONS – WRITTEN OR VERBAL

At this time, please direct comments to the City Council regarding Consent Calendar Items or matters NOT on the agenda but within the jurisdiction of the Council. (Speakers are limited to five (5) minutes).

2. COUNCIL COMMENTS AND REQUESTS

Comments and requests from City Council Members. No action will be taken at this meeting.

3. CORRESPONDENCE RECEIVED BY CITY COUNCIL

4. APPROVAL OF AGENDA AS PRESENTED

5. CITY COUNCIL MINUTES OF MAY 23, 2016

Approval of Minutes.

6. CONSENT AGENDA

- a. Approval of Warrant Register
- b. Adopt Resolution No. 16-___, A Resolution of the City Council of the City of Solvang Amending the Appropriation Limit For Fiscal Year 2016-2017 Pursuant to Article XIII of the California Constitution

- c. Approve reappointment of Shirley Stacy to the Library Advisory Committee

REGULAR AGENDA

7. GRANT APPLICANT AGENCY PRESENTATIONS

Hear agency presentations of City grant applicants.

8. PRELIMINARY BUDGET HEARING

Review 2016-2017 Preliminary Budget and provide direction.

9. BI-ANNUAL REVIEW OF CONFLICT OF INTEREST CODE

Review the City of Solvang Conflict of Interest Code and provide direction.

10. COUNCIL MEMBER REPORTS (Oral reports: Each Council Member will give oral reports on their activities in relation to the following committee or agencies. In addition, each member may report on items that will be included on the agenda for such committee or agency and seek guidance from the Council as a whole on such items, including on what position to take on behalf of the City)

- Santa Barbara County Association of Governments
- Air Pollution Control Board
- Joint Wastewater Committee
- Finance Committee
- Chumash Tribe
- Indian Gaming Benefit Committee
- California Joint Powers Insurance Authority

11. ADVANCE CALENDAR

Informational Calendar – No Action.

12. CLOSED SESSION

Government Code Section 54957.6 Conference with Labor Negotiators – Agency designated representative, Brad Vidro, City Manager – Employee Organization Teamsters Local 986

Government Code Subdivision (a) of Section 54956.9 Existing Litigation – Amendment to Permit 15878 in front of the State Water Resources Control Board

13. ADJOURNMENT

Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 1644 Oak Street, Solvang, during regular business hours and on the City's website www.cityofsolvang.com, in addition, any writings relating to an open session agenda item provided to a majority of the Council that is distributed within 72 hours of the meeting, after the posting of the agenda, will be identified and available separately at City Hall and may be posted to the website.

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of Administrative Services at 688-5575 or the California Relay Service. Notification 48 hours prior to the meeting would enable the City to make reasonable arrangements to ensure accessibility to this meeting.

From: Hank Homburg [<mailto:hhomburg.hh@gmail.com>]

Sent: Tuesday, May 24, 2016 9:49 AM

To: Jim Richardson; Hans Duus; Joan Jamieson; Ed Skytt; Neill Zimmerman; Brad Vidro; Arleen Pelster

Cc: Craig G. Farrington

Subject: Skytt Mesa Phase 4

Mayor Richardson, City Council Members, Mr. Vidro, Planning Commission.

On behalf of my Aebeltoft, Chalk Hill neighbors and myself, I would like to thank you for your interests and considerations on our concerns regarding recent events on the last phase of the Skytt Mesa project.

Clearly, there are quite a few people who have concerns over the deviations of the written and approved "*Skytt Mesa Design Manual*" and potential outcome of this last phase.

I just wanted to reiterate the issues of concern that we, as a group, would like addressed by the City of Solvang, working in conjunction with the developer and neighbors.

-Adherence to: The approved document, "*Skytt Mesa Design Manual*", in particular, section *B.3.1 Single Story Homes and Northern European Architecture*, clearly stating that "***Specified lots must have single story homes to reduce impacts to the skyline and be more compatible with the adjacent area***"

We understand that all the designs are "single story" residences. *The Northern European and French Country* designs are '32 feet and 27' in height respectively, these are, in our perspective, "two story heights" and unacceptable on lots 159-169. At these heights, our vistas would be devastated. The developer has 4 more design options to choose from that would not impact our skyline.

-Adherence to: "*The City of Solvang General Plan*" and "*Community Design Element*". Policy 8.d "Buildings on major ridgelines, canyon edges, and hilltops shall be made visually unobtrusive by sensitive siting, grading and landscaping."

Lots 159-169 are clearly on the edge of Adobe Creek Canyon and the Northern European and French Country designs would definitely be "visually obtrusive". We also have concerns over the increased grading heights on the fore mentioned lots, as the developer has stair-step and increased grading heights significantly over the road/sidewalk grade.

Adherence to 4.3.2 Section 7 of the "*Community Design Element*", which reads: "Buildings should have a harmonious relationship with the surrounding neighborhood. Significant factors in establishing this relationship are the sense of scale, roof lines, colors, textures and materials." The Northern European and French Country designs are not acceptable on Lots 159-169 based on their scale, (excessive height), and roof lines (multiple high roof ridges and valleys).

Adherence to 4.3.2 Section 8c of the "*Community Design Element*", which reads: "Sites must be planned to preserve or enhance vistas, particularly those seen from public places."

The Northern European and French Country designs would eliminate the vistas from Chalk Hill and Aebeltoft residences and streets as well as be detrimental to the views against Adobe Creek Canyon which is part of the City of Solvang's Hans Christen Anderson Park.

In closing, I would ask that these issues be addressed and mitigated in written form at the soonest possible timeframe as the developer is about to complete this last phase of the Skytt Mesa project.

Again, we are not opposed to the completed project of the building of these homes, but we expect the adherence to the adopted plans and the *City of Solvang's General Plan and Community Design Elements*, as it relates to this project.

Please refer to my email address and home address to communicate any updates or changes the City of Solvang, or the Planning Commission have to inform our Abeltoft and Chalk Hill neighbors concerns regarding this project as I was designated as the contact person.

Respectfully Submitted,

Hank Homburg

526 Aebeltoft Way
Solvang, CA 93463

805.714.0106

From: Hank Homburg [<mailto:hhomburg.hh@gmail.com>]
Sent: Monday, May 30, 2016 8:30 PM
To: Arleen Pelster; Brad Vidro; Jim Richardson
Cc: Craig G. Farrington; Hans Duus; Joan Jamieson; Neill Zimmerman; Ed Skytt
Subject: Re: Copy of Letter to Skytt Mesa re: Lots 159-169

Mr. Mayor, Council Members, Mr. Vidro and Ms. Pelster,

I recently received a copy of the letter that Ms. Pelster, (City of Solvang), sent to the developer at Skytt Mesa. While we appreciate the City eliminating the "Northern European" model from lots 159-169, we still have serious concerns over several issues.

The "French Country" model also has exceedingly high roof lines and ridges, that do not comply with the original **single story** restriction* on lots 159-169. Additionally, the lots have been graded significantly above street and sidewalk level. These lots have been deviated from what was set forth when story-poles were placed for the one story homes that were originally slated for lots 159-169.

When we collectively spoke at City Council, May 23rd, several residents brought up the grading issues and the effect it would have on our existing rural views. We would also like an explanation as to why the original plans out of the Skytt Mesa Design Manual have been deviated from without any neighborhood input or notification(s).

In closing, we appreciate you listening to the Aebeltoft Way / Chalk Hill residents concerns regarding these structures that will have an impact on those currently living here. The issue is the degree of impact. The developer has 4 "ranch style" home designs to choose from for this area that is up against Adobe Creek Canyon, that lies directly in front of our properties. Needless to say, this Canyon is a sensitive wildlife habitat area, as well as, a watershed / creek run-off area for Well # 3. The impacts environmentally and aesthetically will have lasting effect on this area. Home sizes, setbacks and landscaping were all clearly outlined in the Skytt Mesa Design Manual that the City of Solvang, Planning Commission and Board of Architectural Review all signed off on. We hope that this will be followed and adhered to.

Respectfully Submitted,

Hank Homburg
526 Aebeltoft Way
Solvang, CA 93463

*** Skytt Mesa Design Manual B.3.1**

On Fri, May 27, 2016 at 9:36 AM, Arleen Pelster <arleenp@cityofsolvang.com> wrote:

Hi Hank,

Attached please find a copy of the letter sent to the Skytt Mesa builder advising that the City will not issue building permits or Land Use Clearances for any Northern European models on Lots 159-169.

Please contact me if you have any questions.

Arleen T. Pelster, AICP
Planning & Economic Development Director
City of Solvang
411 Second Street
Solvang CA 93463



MINUTES OF THE REGULAR MEETING OF THE
SOLVANG CITY COUNCIL

Council Chambers
1644 Oak Street
Solvang, CA 93463

May 23, 2016
Monday
6:30 pm

CALL TO ORDER: Mayor Richardson called the meeting to order at 6:30 p.m.

ROLL CALL:

PRESENT: Mayor Richardson, Council Members Duus, Jamieson, Skytt, and Zimmerman

STAFF: Brad Vidro, City Manager; Roy Hanley, City Attorney; Sandra Featherson, Administrative Services Director; Arleen Pelster, Planning & Economic Development Director; Lt. Shawn O'Grady; Lisa S. Martin, City Clerk

PLEDGE OF ALLEGIANCE: Led by Council Member Jamieson

CITY MANAGERS REPORT: Informational report only

1. **PUBLIC COMMUNICATIONS – WRITTEN OR VERBAL**

Shirley Stacy, County Library Advisory Committee

- Reported on the May 11, 2016 meeting of the Library Ad-Hoc Committee and Zone 1 status
- There are no library measures on the June ballot
- Moving towards a technology platform; an online learning academy program is being developed
- There is also discussion relating to a countywide library district

Gil Chavez, Solvang Resident

- The grade is 8-10 feet higher than the original grade in Phase 4 of the Skytt Mesa development
- The quality of the homes is lacking
- Had a beautiful south facing view prior to this development

Hank Homburg, Solvang Resident

- Lots 159-169 of the Skytt Mesa development were supposed to be one-story, yet there are 30 ft. tall homes proposed on some of those lots
- Would invite the Council to come visit their neighborhood (Aebeltoft Way) and view the situation
- Deviations have been made to the homes without public involvement

Karen Waite, BAR Member

- The Board of Architectural Review looked at colors, textures, and landscaping only

Wendy Read, Solvang Resident

- Several Skytt Mesa homes are not in conformance with the Design Manual
- Excessive grading on the Skytt Mesa site, pad elevations have been raised too much
- Dust control measures are not being implemented, dust is flying everywhere

Jay Means, Solvang Resident

- Concerned about the grades increasing towards Chalk Hill Road and no dust control at Skytt Mesa development

Michael Owen, Solvang Resident

- Concerned about impacts to scenic vistas
- In the original approved plan, along Chalk Hill there was to be a landscaped slope and the homes sited lower

2. **COUNCIL REQUESTS**

Council Member Jamieson requested that an agenda item be added relating to items addressed to the City Council.

Council Member Zimmerman requested that we either look into upgrading our audio visual equipment or live web streaming the Council meetings.

Mayor Richardson commented on potential costs to the City if an ID#1 merger was considered. Cited unfairness in estimated parcel taxes and ID#1's chromium and budget shortfall issues.

3. **APPROVAL OF AGENDA AS PRESENTED**

No changes to the agenda.

4. **CITY COUNCIL MINUTES OF MAY 9, 2016**

*Motion made by Council Member Duus to approve the minutes as written, seconded by Council Member Jamieson, and **carried** with a verbal response of 5 ayes.*

5. **CONSENT AGENDA**

- Receive and file VisitSYV 2016 1st Quarter Report
- Receive and file Sheriff's Department Report for April 2016
- Adopt Resolutions necessary to conduct November 8, 2016 General Municipal Election:
 - Adopt Resolution No. 16-988, A Resolution of the City Council of the City of Solvang, California, calling and giving notice of the holding of a General Municipal Election to be held on Tuesday, November 8, 2016 for the election of certain officers as required by the provisions of the laws of the State of California relating to Charter Cities
 - Adopt Resolution No. 16-989, A Resolution of the City Council of the

City of Solvang, California, requesting the Board of Supervisors of the County of Santa Barbara to consolidate a General Municipal Election to be held on Tuesday, November 8, 2016 with the Statewide General Election to be held on the date pursuant to Sec. § 10403 of the Elections Code

3. Adopt Resolution No. 16-990, A Resolution of the City Council of the City of Solvang, California, adopting regulations for candidates for elective office pertaining to candidate's statements, submitted to the voters at an election to be held on Tuesday, November 8, 2016

Motion made by Council Member Skytt to approve the Consent agenda, seconded by Council Member Duus, and carried with a verbal response of 5 ayes.

REGULAR AGENDA

6. GENERAL PLAN CONSERVATION/OPEN SPACE AND SAFETY ELEMENT UPDATES

Staff report by Arleen Pelster, Planning & Economic Development Director.

Council Member Jamieson asked, relative to aircraft coverage and the Santa Ynez Airport, does the Safety element address drones? City Attorney Hanley responded that the Federal Government prohibits any City from acting on or passing laws or ordinances relating to drones.

Council Member Zimmerman inquired whether we would have any say as to an archaeological excavation project pursuant to the Cultural and Historic Resources section. Consultant David Foote answered that an archaeological dig would be considered its own project under CEQA and would be subject to environmental review.

Mayor Richardson opened the item to public comment at 7:36 p.m.

Karen Waite

- Regarding certifying the Negative Declaration, what does that mean?

City Attorney Hanley explained that it means that as a result of the initial study and any other study done for the project, that no significant environmental impacts would come about due to the approval of these general plan updates.

Gay Infanti

- The additional Planning Commission work item recommendations were not in the Council resolution, do they need an action by Council?

City Attorney Hanley indicated that yes, the Council could initiate those items tonight by a consensus.

The item was closed to public comment at 7:40 p.m.

Motion made by Council Member Jamieson to approve the staff recommendation, seconded by Council Member Duus. Motion carried with a roll call vote of 5 ayes.

7. **COUNCIL MEMBER REPORTS (Oral reports: Each Council Member will give oral reports on their activities in relation to the following committee or agencies. In addition, each member may report on items that will be included on the agenda for such committee or agency and seek guidance from the Council as a whole on such items, including on what position to take on behalf of the City)**

- Santa Barbara County Association of Governments
Mayor Richardson reported that the Overall Work Program was approved. Also discussed was the Central Coast Coalition's effort to be included in the California Freight Strategy, transit needs for the Bridgehouse Shelter, and air quality testing near New Cuyama.
- Air Pollution Control Board
- Joint Wastewater Committee
- Finance Committee
- Chumash Tribe
- Water Committee
- Indian Gaming Benefit Committee
- California Joint Powers Insurance Authority

8. **ADVANCE CALENDAR**

9. **CLOSED SESSION**

Government Code Section 54957.6 Conference with Labor Negotiators – Agency designated representative, Brad Vidro, City Manager – Employee Organization Teamsters Local 986

Government Code Subdivision (a) of Section 54956.9 Existing Litigation – Amendment to Permit 15878 in front of the State Water Resources Control Board

Government Code Section 54957 Personnel Evaluation – City Manager

No reportable action taken.

10. **ADJOURNMENT** Mayor Richardson adjourned the meeting to closed session at 7:47 p.m. and adjourned the City Council meeting at 9:24 p.m.



City of Solvang

City of Solvang Warrant Register

By Check Number

Date Range: 05/01/2016 - 05/31/2016

Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount
Payable #	Payable Type	Payable Date	Payable Description	Payable Amount	
Bank Code: APBNK-AP Bank Code					
10009	California Code Check, Inc.		05/02/2016 EFT	0.00	2,152.50 1195
osSLV16-08	Invoice	04/21/2016	Building Inspector 4/1/16-4/14/16	0.00	2,152.50
10460	Coastal Copy, LP		05/02/2016 EFT	0.00	762.23 1196
664430	Invoice	04/08/2016	Acc# 8155 70 005 0125898	0.00	168.40
665550	Invoice	04/15/2016	City hall copier	0.00	510.92
666418	Invoice	04/21/2016	City hall copier	0.00	82.91
	Void		05/02/2016 EFT	0.00	0.00 1197
10797	Engel & Gray		05/02/2016 EFT	0.00	1,074.13 1198
15722	Invoice	04/12/2016	Sludge Disposal	0.00	559.58
15730	Invoice	04/14/2016	Sludge Disposal	0.00	514.55
10549	Level 3 Communications		05/02/2016 EFT	0.00	853.22 1199
43475811	Invoice	04/17/2016	T-1 Line	0.00	853.22
	Void		05/02/2016 EFT	0.00	0.00 1200
11068	MNS Engineers, Inc.		05/02/2016 EFT	0.00	2,835.00 1201
66927	Invoice	04/21/2016	SWMP Professional Services	0.00	2,835.00
10247	More Office Solutions		05/02/2016 EFT	0.00	30,977.19 1202
1205633	Invoice	04/11/2016	Public Works / Planning Copier	0.00	213.39
1215589	Invoice	04/20/2016	City Hall Copier	0.00	11,880.00
1215590	Invoice	04/20/2016	Parks & Recreation copier	0.00	8,451.00
1215849	Invoice	04/20/2016	Planning / Public Works Copier	0.00	10,432.80
10723	Procure Janitorial Supply, Inc		05/02/2016 EFT	0.00	4,399.60 1203
100233	Invoice	04/19/2016	Restroom 1	0.00	268.26
100237	Invoice	04/19/2016	Restroom 3	0.00	376.59
100262	Invoice	04/20/2016	Wastewater	0.00	81.59
92236	Invoice	04/01/2016	Streets	0.00	180.09
92456	Invoice	04/08/2016	Vet, LH refinish	0.00	3,493.07
11320	Rafael Ruiz Janitor Service		05/02/2016 EFT	0.00	1,900.00 1204
774	Invoice	04/25/2016	Janitorial Services	0.00	1,900.00
91257	Richardson, Jim		05/02/2016 EFT	0.00	39.72 1205
INV0003124	Invoice	04/26/2016	4/23/16 SBCAG meeting	0.00	39.72
11150	Sprint Communications Company		05/02/2016 EFT	0.00	39.84 1206
4/2016	Invoice	04/26/2016	Acc# 921051930	0.00	39.84
10902	Staples Advantage		05/02/2016 EFT	0.00	38.66 1207
8038919988	Invoice	04/16/2016	Supplies Recreation	0.00	38.66
10005	Valley PC Repair		05/02/2016 EFT	0.00	4,000.00 1208
8975	Invoice	04/20/2016	City IT Support	0.00	4,000.00
10425	Brough Construction, Inc		05/04/2016 EFT	0.00	117,907.92 1210
150174	Invoice	03/31/2016	Upland Wells - HCA South Wellhead Facilities	0.00	117,907.92
10009	California Code Check, Inc.		05/04/2016 EFT	0.00	3,439.93 1211
SLVG16-07	Invoice	04/15/2016	Code Check fees	0.00	3,439.93
10028	Hanley & Fleishman, LLP		05/04/2016 EFT	0.00	8,101.50 1212
2702	Invoice	05/02/2016	Legal Services	0.00	8,101.50
10224	Christophe Millner		05/04/2016 EFT	0.00	120.40 1213

City of Solvang Warrant Register

Date Range: 05/01/2016 - 05/31/2016

Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount
Payable #	Payable Type	Payable Date	Payable Description		Payable Amount
4/22/16	Invoice	04/22/2016	Kung Fu Instructor	0.00	120.40
10247	More Office Solutions		05/04/2016 EFT	0.00	1,004.59 1214
1216591	Invoice	04/21/2016	Public Works / Planning Copier	0.00	1,004.59
10034	ReadyRefresh by Nestle		05/04/2016 EFT	0.00	90.53 1215
16D0018038034	Invoice	04/26/2016	Drinking water for WWTP	0.00	90.53
10790	Polydyne, Inc		05/04/2016 EFT	0.00	1,146.96 1216
1044393	Invoice	04/29/2016	Polymer	0.00	1,146.96
10723	Procure Janitorial Supply, Inc		05/04/2016 EFT	0.00	547.54 1217
100238	Invoice	04/19/2016	Muni	0.00	103.90
100355	Invoice	04/27/2016	Wastewater	0.00	83.46
100367	Invoice	04/29/2016	Streets	0.00	360.18
10281	Satcom Global FZE		05/04/2016 EFT	0.00	42.75 1218
AS05160821	Invoice	05/01/2016	SIM Card	0.00	42.75
10142	SP Maintenance Services, Inc		05/04/2016 EFT	0.00	3,047.50 1219
56480	Invoice	04/15/2016	Sweeping services for Sunny Fields	0.00	47.50
56566	Invoice	04/30/2016	Street Sweeping	0.00	3,000.00
10902	Staples Advantage		05/04/2016 EFT	0.00	75.55 1220
8039014076	Invoice	04/23/2016	Supplies Admin Dept	0.00	75.55
10258	The Valley Gardener		05/04/2016 EFT	0.00	460.00 1221
21429	Invoice	04/25/2016	WWTP Bank Restoration - Long Term Maint...	0.00	460.00
11182	Underground Service Alert of Southern California		05/04/2016 EFT	0.00	33.00 1222
420160684	Invoice	05/01/2016	22 New Tickets	0.00	33.00
10686	ZWorld GIS		05/04/2016 EFT	0.00	2,525.00 1223
2016-0138	Invoice	05/02/2016	GIS System-Wide Updates	0.00	575.00
2016-0139	Invoice	05/02/2016	Easements Plotted in GIS	0.00	1,950.00
10613	Advantage Group, The		05/16/2016 EFT	0.00	164.00 1224
92044	Invoice	04/30/2016	Administration Fee & Processing Fee April 2...	0.00	164.00
10009	California Code Check, Inc.		05/16/2016 EFT	0.00	4,285.00 1225
osSLV16-09	Invoice	05/05/2016	Building Inspector 4/15-4/28/16	0.00	2,240.00
SLVG16-08	Invoice	05/01/2016	Code Check fees	0.00	2,045.00
11008	Carrs Boots & Western Wear		05/16/2016 EFT	0.00	386.47 1226
090597	Invoice	04/06/2016	Jeff Morss boots	0.00	130.00
090929	Invoice	04/21/2016	Nick Rivera boots	0.00	126.60
90679	Invoice	04/18/2016	Bob Mendoza uniform	0.00	129.87
10797	Engel & Gray		05/16/2016 EFT	0.00	2,090.15 1227
15753	Invoice	04/19/2016	Sludge Disposal	0.00	527.36
15771	Invoice	04/20/2016	Sludge Disposal	0.00	511.45
15803	Invoice	04/25/2016	Sludge Disposal	0.00	523.87
15810	Invoice	04/26/2016	Sludge Disposal	0.00	527.47
10611	Farm Supply Co		05/16/2016 EFT	0.00	245.64 1228
18189	Invoice	05/05/2016	Paul Matsukas uniform	0.00	107.89
18191	Invoice	05/10/2016	Repairs & Maintenance	0.00	137.75
10057	FGL Environmental, Inc.		05/16/2016 EFT	0.00	287.00 1229
5/2016	Invoice	05/10/2016	Water lab fees	0.00	287.00
11147	Muniservices Company		05/16/2016 EFT	0.00	150.00 1230
41566	Invoice	04/28/2016	STARS 4th qtr	0.00	150.00
10723	Procure Janitorial Supply, Inc		05/16/2016 EFT	0.00	834.61 1231
100233-1	Invoice	04/05/2016	Restroom 1	0.00	43.16

City of Solvang Warrant Register

Date Range: 05/01/2016 - 05/31/2016

Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount
Payable #	Payable Type	Payable Date	Payable Description		Payable Amount
100461	Invoice	05/02/2016	ProCare restroom 2 supplies	0.00	748.29
100461-1	Invoice	05/04/2016	Restroom 2	0.00	43.16
11320	Rafael Ruiz Janitor Service		05/16/2016 EFT	0.00	2,000.00 1232
775	Invoice	05/09/2016	Janitorial Services	0.00	2,000.00
10526	Storer Transit Systems		05/16/2016 EFT	0.00	28,885.73 1233
7422T	Invoice	04/30/2016	SYVT Storer Operations Contract	0.00	24,291.96
7431T	Invoice	04/30/2016	Fuel Reimbursement 3/26-4/25/16	0.00	4,593.77
10042	Western Exterminator Company		05/16/2016 EFT	0.00	78.75 1234
4072731	Invoice	04/30/2016	Acc# 01059557-7 April 2016	0.00	78.75
11257	Aramark Uniform Service		05/23/2016 EFT	0.00	254.82 1235
531440619	Invoice	04/04/2016	Mats and towels	0.00	254.82
10076	Cannon Associates		05/23/2016 EFT	0.00	2,932.50 1236
61152	Invoice	04/30/2016	SCADA troubleshooting & corrective work	0.00	2,640.00
61232	Invoice	04/30/2016	WWTP Available Capacity Analysis	0.00	292.50
11279	Carollo Engineers, Inc		05/23/2016 EFT	0.00	10,750.00 1237
0148969	Invoice	05/11/2016	River Wells Project - Design Services	0.00	10,750.00
10195	City of Lompoc Finance Dept.		05/23/2016 EFT	0.00	1,666.66 1238
94573	Invoice	05/11/2016	Wine Country Express	0.00	1,666.66
10166	Clinical Lab of San Bernardino		05/23/2016 EFT	0.00	1,535.00 1239
949991	Invoice	05/11/2016	Lab Fees Blanket PO	0.00	1,535.00
10001	Dale Pena		05/23/2016 EFT	0.00	545.00 1240
622	Invoice	05/16/2016	May video services & microphone repair	0.00	545.00
10611	Farm Supply Co		05/23/2016 EFT	0.00	176.58 1241
18344	Invoice	05/16/2016	Repairs & Maintnace Parks dept	0.00	176.58
11210	Hach Company		05/23/2016 EFT	0.00	379.19 1242
9929540	Invoice	05/13/2016	Chlorine	0.00	379.19
10276	Infosend, Inc		05/23/2016 EFT	0.00	1,491.41 1243
105349	Invoice	04/29/2016	Utility Bill Printing and Distribution	0.00	1,491.41
11068	MNS Engineers, Inc.		05/23/2016 EFT	0.00	10,307.50 1244
66963	Invoice	05/12/2016	SWMP Professional Services	0.00	10,307.50
10885	Moore & Associates, Inc.		05/23/2016 EFT	0.00	8,323.57 1245
16:3625	Invoice	05/06/2016	Moore & Assoc SYVT Prof Serv Management	0.00	6,380.85
16:3626	Invoice	05/06/2016	Moore & Assoc SYVT Marketing-Advertising	0.00	1,942.72
10723	Procure Janitorial Supply, Inc		05/23/2016 EFT	0.00	1,383.81 1246
100613	Invoice	05/06/2016	Restroom 3	0.00	330.90
100614	Invoice	05/04/2016	Restroom 1	0.00	486.27
100615	Invoice	05/06/2016	Restroom 1	0.00	26.99
100757	Invoice	05/09/2016	Wastewater	0.00	79.32
100779	Invoice	05/17/2016	Restroom 2	0.00	460.33
10337	Visit the Santa Ynez Valley		05/23/2016 EFT	0.00	42,086.59 1247
INV0003247	Invoice	05/18/2016	March 2016 SYVTBID	0.00	42,086.59
10076	Cannon Associates		05/23/2016 EFT	0.00	780.00 1248
61232 Bal.	Invoice	05/19/2016	WWTP Available Capacity Analysis	0.00	780.00
10425	Brough Construction, Inc		05/31/2016 EFT	0.00	145,451.58 1249
150175	Invoice	04/30/2016	Upland Wells - HCA South Wellhead Facilities	0.00	144,053.58
165001	Invoice	03/02/2016	AP Creek-Nielsen's Parking Lot Chainlink Fen...	0.00	1,398.00
10009	California Code Check, Inc.		05/31/2016 EFT	0.00	1,697.50 1250

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Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount
Payable #	Payable Type	Payable Date	Payable Description		Payable Amount
osSLV16-10	Invoice	05/19/2016	Building Inspector 4/29-5/12/16	0.00	1,697.50
10797	Engel & Gray		05/31/2016 EFT	0.00	2,922.13 1251
15894	Invoice	05/03/2016	Sludge Diposal blanket PO	0.00	548.97
15909	Invoice	05/04/2016	Sludge Diposal blanket PO	0.00	535.28
15930	Invoice	05/09/2016	Sludge Diposal blanket PO	0.00	549.13
15943	Invoice	05/12/2016	Sludge Diposal blanket PO	0.00	505.75
77080	Invoice	05/18/2016	topsoil for Sunny Fields outfield	0.00	783.00
10611	Farm Supply Co		05/31/2016 EFT	0.00	123.98 1252
18460	Invoice	05/20/2016	Raymond Cano uniform	0.00	123.98
10549	Level 3 Communications		05/31/2016 EFT	0.00	859.89 1253
44062485	Invoice	05/17/2016	T-1 line	0.00	859.89
10224	Christophe Millner		05/31/2016 EFT	0.00	90.10 1254
5/17/16	Invoice	05/17/2016	Kung Fu Instructor	0.00	90.10
10723	Procare Janitorial Supply, Inc		05/31/2016 EFT	0.00	1,538.13 1255
100832	Invoice	05/13/2016	Sunny Fields	0.00	368.06
100952	Invoice	05/18/2016	Restroom 1	0.00	357.04
100953	Invoice	05/18/2016	Streets	0.00	252.13
100954	Invoice	05/18/2016	Muni	0.00	64.74
101011	Invoice	05/20/2016	Sunny Fields	0.00	245.92
101046	Invoice	05/20/2016	Restroom 2	0.00	250.24
91257	Richardson, Jim		05/31/2016 EFT	0.00	36.72 1256
INV0003254	Invoice	05/21/2016	SBCAG board meeting	0.00	36.72
11150	Sprint Communications Company		05/31/2016 EFT	0.00	36.88 1257
May 2016	Invoice	05/26/2016	Acc# 921051930	0.00	36.88
10902	Staples Advantage		05/31/2016 EFT	0.00	401.23 1258
8039313885	Invoice	05/14/2016	Supplies Admin & Recreation	0.00	401.23
10005	Valley PC Repair		05/31/2016 EFT	0.00	4,000.00 1259
8980	Invoice	05/20/2016	City IT Support	0.00	4,000.00
10655	Comcast		05/02/2016 Regular	0.00	13.23 32831
9241 4/16	Invoice	04/20/2016	Acc# 8155 70 005 0009241	0.00	13.23
10220	D.J. Dunn Construction		05/02/2016 Regular	0.00	18,571.75 32832
945	Invoice	04/25/2016	Vet's Hall Window Replacement	0.00	18,571.75
11145	Ferguson Enterprises, Inc		05/02/2016 Regular	0.00	145.63 32833
3234438	Invoice	04/21/2016	Supplies for Water Dept.	0.00	145.63
11365	Frontier Communications		05/02/2016 Regular	0.00	242.80 32834
5452 5/16	Invoice	04/04/2016	Acc# 805-688-5452-031006-5	0.00	242.80
11262	Graphic Systems		05/02/2016 Regular	0.00	2.38 32835
67114	Invoice	04/20/2016	Blueprinting	0.00	2.38
11237	Hanly General Engineering Corp		05/02/2016 Regular	0.00	13,300.00 32836
1388	Invoice	04/20/2016	Emergency Sewer Line Repair	0.00	13,300.00
91241	Trevor Holley		05/02/2016 Regular	0.00	130.00 32837
INV0003125	Invoice	04/26/2016	Reimbursement for Boots	0.00	130.00
10906	League of California Cities		05/02/2016 Regular	0.00	150.00 32838
1590	Invoice	04/15/2016	2016 Membership dues for City manager	0.00	150.00
10895	Lee Central Coast Newspaper		05/02/2016 Regular	0.00	112.16 32839
80451	Invoice	04/21/2016	General Plan Conservation/Open space and ...	0.00	112.16
10697	Menveg Properties LLC		05/02/2016 Regular	0.00	405.00 32840

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Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount
Payable #	Payable Type	Payable Date	Payable Description		Payable Amount
5/2016	Invoice	05/01/2016	Transit rent for May 2016	0.00	405.00
11187	Nu-Tech Pest Management	05/02/2016	Regular	0.00	125.00 32841
0118626	Invoice	04/15/2016	SunnyFields Gopher	0.00	125.00
11137	Pacific Gas & Electric Company	05/02/2016	Regular	0.00	19,692.59 32842
7582-5 4/2016	Invoice	04/21/2016	Acc# 0408007582-5	0.00	19,692.59
10299	Praxair Distribution, Inc.	05/02/2016	Regular	0.00	48.44 32843
55101660	Invoice	04/20/2016	Acetylene	0.00	48.44
10004	Santa Barbara Co Sheriff Dept	05/02/2016	Regular	0.00	130,387.60 32844
16-250	Invoice	04/18/2016	Vets Hall Sixto	0.00	746.18
16-257	Invoice	04/20/2016	May 2016 Contract Services	0.00	129,329.00
16-260	Invoice	04/26/2016	Late arrest report	0.00	312.42
11227	Santa Maria Tire, Inc	05/02/2016	Regular	0.00	1,474.84 32845
104829	Invoice	04/20/2016	Tires for SVVT	0.00	1,474.84
10699	Santa Ynez Stone & Topsoil	05/02/2016	Regular	0.00	857.02 32846
6954	Invoice	04/22/2016	SB Sandstone Setect Boulders	0.00	857.02
11176	The Gas Company	05/02/2016	Regular	0.00	70.55 32847
2500 7 4/16	Invoice	04/25/2016	Acc# 194 215 2500 7 3/23-4/21/16	0.00	70.55
10992	Tyler Technologies, Inc	05/02/2016	Regular	0.00	383.75 32848
025-153217	Invoice	04/13/2016	AR Migration to VX	0.00	343.75
025-154525	Invoice	05/01/2016	Utility Billing May 1 - May 31, 2016	0.00	40.00
11295	Advanced Automotive Solutions Inc.	05/09/2016	Regular	0.00	718.95 32856
18211	Invoice	05/03/2016	repair electrica systeml, battery and oil chan...	0.00	718.95
50843	Angie Wielgosh	05/09/2016	Regular	0.00	72.88 32857
INV0003138	Invoice	05/03/2016	Rain Barrel Rebate	0.00	72.88
10614	Autosys, Inc.	05/09/2016	Regular	0.00	1,102.50 32858
898	Invoice	04/26/2016	Emergency repair SCADA	0.00	1,102.50
51619	Breanne Lowry	05/09/2016	Regular	0.00	50.00 32859
INV0003139	Invoice	05/03/2016	Rain Barrel Rebate	0.00	50.00
10070	Cal-Coast Irrigation	05/09/2016	Regular	0.00	100.86 32860
767208	Invoice	04/26/2016	Dig 400A Single Station	0.00	100.86
11225	Clean Machine Laundromat	05/09/2016	Regular	0.00	78.00 32861
037457	Invoice	03/27/2016	8 Lbs Parks Dept	0.00	8.00
037458	Invoice	05/03/2016	12 Lbs Maintenance Dept	0.00	12.00
037484	Invoice	04/04/2016	8 Lbs Parks Dept	0.00	8.00
237554	Invoice	04/11/2016	13 Lbs Maintenance Dept	0.00	13.00
237557	Invoice	04/12/2016	8 Lbs Parks Dept	0.00	8.00
237578	Invoice	04/18/2016	8 Lbs Parks Dept	0.00	8.00
4037486	Invoice	04/04/2016	13 Lbs Maintenance Dept	0.00	13.00
438653	Invoice	04/25/2016	8 Lbs Parks dept	0.00	8.00
10655	Comcast	05/09/2016	Regular	0.00	106.05 32862
5898 4/16	Invoice	04/28/2016	Acc# 8155 70 005 0125898	0.00	106.05
10197	County of Santa Barbara	05/09/2016	Regular	0.00	1,900.00 32863
April 2016	Invoice	05/03/2016	SWRP grant application cost share with Coun..	0.00	1,900.00
11365	Frontier Communications	05/09/2016	Regular	0.00	832.37 32864
1425 4/16	Invoice	04/13/2016	Acc# 805-686-1425-080105-5	0.00	231.37
1998 4/16	Invoice	04/01/2016	Acc# 805-686-1998-110309-5	0.00	100.72
5575 4/16	Invoice	04/13/2016	Acc# 805-688-5575-062171-5	0.00	136.79
6997 4/16	Invoice	04/19/2016	Acc# 805-688-6997-072877-5	0.00	250.31

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Payable #	Payable Type	Payable Date	Payable Description		Payable Amount
7459 4/16	Invoice	04/25/2016	Acc# 805-688-7459-060995-5	0.00	113.18
51811	GEOSYNTEC CONSULTANTS INC	05/09/2016	Regular	0.00	100.00 32865
INV0003136	Invoice	05/02/2016	DEPOSIT REFUND 4/22/16	0.00	100.00
10081	Harrison Hardware	05/09/2016	Regular	0.00	255.70 32866
4/16	Invoice	04/25/2016	Repairs & Maintenance	0.00	255.70
10069	Home Depot Credit Services	05/09/2016	Regular	0.00	389.79 32867
8150101	Invoice	04/07/2016	Echo Blower & knee pads	0.00	389.79
10083	Inner Nature	05/09/2016	Regular	0.00	2,100.00 32868
10853	Invoice	04/30/2016	Village planters	0.00	2,100.00
90024	Keith Cote	05/09/2016	Regular	0.00	50.00 32869
INV0003140	Invoice	05/03/2016	Reimbursement for Grade 1 water	0.00	50.00
10906	League of California Cities	05/09/2016	Regular	0.00	70.00 32870
1597	Invoice	04/15/2016	Division meeting 4/15/16 - Roy Hanley and ...	0.00	70.00
51810	MALKMUS, JAMES	05/09/2016	Regular	0.00	200.00 32871
INV0003135	Invoice	05/02/2016	DEPOSIT REFUND 4/24/16	0.00	200.00
10879	Martin Technical, Inc	05/09/2016	Regular	0.00	3,412.00 32872
11145 Bal.	Invoice	05/03/2016	WWTP Arc Flash Study	0.00	3,412.00
11126	Mission Ready Mix	05/09/2016	Regular	0.00	344.52 32873
56194	Invoice	04/27/2016	Third Street Sack sand slurry	0.00	344.52
10120	Newegg Business, Inc.	05/09/2016	Regular	0.00	887.36 32874
1201819008	Invoice	04/27/2016	BenQ HT2050 Projector and Cable	0.00	887.36
11128	Nielsen Building Material	05/09/2016	Regular	0.00	717.86 32875
497208	Invoice	04/18/2016	Supplies for Upland well project	0.00	199.38
497248	Invoice	04/18/2016	Repairs for Alisal Bridge	0.00	27.45
499496	Invoice	04/28/2016	Repairs & Maintenance for Sunnyfields work...	0.00	491.03
11168	PC Mechanical Inc.	05/09/2016	Regular	0.00	16,025.11 32876
27731	Invoice	04/12/2016	Zone 2 Pump 1 emergency repair	0.00	16,025.11
11338	Quality Traffic Data, LLC	05/09/2016	Regular	0.00	5,550.00 32877
2016142	Invoice	05/03/2016	Speed Surveys & Traffic Counts	0.00	5,550.00
11167	Santa Ynez Valley Hardware	05/09/2016	Regular	0.00	1,140.17 32878
4/2016	Invoice	04/30/2016	Supplies, Repairs & Maintenance	0.00	1,140.17
51809	SANTOS, ANDREA	05/09/2016	Regular	0.00	100.00 32879
INV0003134	Invoice	05/02/2016	DEPOSIT REFUND 4/23/16	0.00	100.00
10183	State Water Resources Control Board (SWRCB)	05/09/2016	Regular	0.00	70.00 32880
863615	Invoice	04/29/2016	Keith Cote Grade 1 Water Dist. operator Cert.	0.00	70.00
10478	Statewide Traffic Safety and Signs, Inc	05/09/2016	Regular	0.00	4,082.60 32881
03003538	Invoice	04/28/2016	Radar driver feedback sign- Viborg	0.00	4,082.60
51812	TAPIA, NEFTALI	05/09/2016	Regular	0.00	200.00 32882
INV0003137	Invoice	05/02/2016	DEPOSIT REFUND 4/23/16	0.00	200.00
10872	Verizon Wireless Services, LLC	05/09/2016	Regular	0.00	230.35 32883
9764029707	Invoice	04/19/2016	Wireless billing March 20 - April 19, 2016	0.00	230.35
10991	A-OK Power Equipment	05/04/2016	Regular	0.00	429.09 32884
155532	Invoice	03/15/2016	Supplies for Parks Dept	0.00	429.09
11155	Baker, Manock & Jensen	05/16/2016	Regular	0.00	4,583.78 32896
409063	Invoice	05/03/2016	Water Attorney	0.00	4,583.78

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Payable #	Payable Type	Payable Date	Payable Description		Payable Amount
10073	Buellflat Rock Co, Inc		05/16/2016 Regular	0.00	735.94 32897
2016-0336	Invoice	04/30/2016	Fuel	0.00	735.94
10655	Comcast		05/16/2016 Regular	0.00	86.10 32898
8155 5/2016	Invoice	05/05/2016	Acc# 8155 70 005 0228155	0.00	86.10
51815	COOK, JENNA		05/16/2016 Regular	0.00	200.00 32899
INV0003182	Invoice	05/10/2016	DEPOSIT REFUND 5/1/16	0.00	200.00
10197	County of Santa Barbara		05/16/2016 Regular	0.00	302.00 32900
IRWMP Q3 15-16	Invoice	05/03/2016	IRWMP thru 3/31/16	0.00	302.00
11365	Frontier Communications		05/16/2016 Regular	0.00	96.23 32901
2900 4/16	Invoice	04/28/2016	Acc# 805-688-2900-110481-5	0.00	96.23
51816	JIMENEZ, CESAR		05/16/2016 Regular	0.00	200.00 32902
INV0003186	Invoice	05/10/2016	DEPOSIT REFUND 5/7/16	0.00	200.00
10180	Jim's Service Center		05/16/2016 Regular	0.00	1,074.62 32903
4/16	Invoice	04/30/2016	Fuel	0.00	1,074.62
10539	John K. Wheaton		05/16/2016 Regular	0.00	530.60 32904
INV0003187	Invoice	05/10/2016	Adult Dance instructor	0.00	530.60
11121	Jones & Jones, LLP		05/16/2016 Regular	0.00	5,442.80 32905
#5	Invoice	05/10/2016	Fire Department Building Addition	0.00	5,442.80
51817	LONG, BETH		05/16/2016 Regular	0.00	100.00 32906
INV0003184	Invoice	05/10/2016	DEPOSIT REFUND 4/30/16	0.00	100.00
10495	Matson Industrial Finishing		05/16/2016 Regular	0.00	768.75 32907
43192	Invoice	05/03/2016	Powdercoat Trash cages	0.00	768.75
11115	Midco Construction		05/16/2016 Regular	0.00	650.00 32908
16-11 4/28/16	Invoice	04/28/2016	Asphalt Patch	0.00	650.00
11133	Nielsen's Market		05/16/2016 Regular	0.00	58.37 32909
4/2016	Invoice	04/30/2016	Supplies	0.00	58.37
11187	Nu-Tech Pest Management		05/16/2016 Regular	0.00	461.00 32910
0118628	Invoice	04/29/2016	Sunnyfields Gopher	0.00	125.00
0118881	Invoice	04/22/2016	HCA Ground Squirrels	0.00	129.00
0119199	Invoice	05/03/2016	Annex Ants & Roaches	0.00	78.00
0119464	Invoice	05/03/2016	HCA Ground Squirrels	0.00	129.00
10975	O'Reilly Automotive Stores, Inc. dba O'Reilly Auto		05/16/2016 Regular	0.00	146.82 32911
4372-260337	Invoice	03/30/2016	Repairs Truck # 624	0.00	16.19
4372-261212	Invoice	04/04/2016	Flat Bed repairs	0.00	92.85
4372-263819	Invoice	04/19/2016	Repairs Truck # 627	0.00	9.71
4372-264245	Invoice	04/21/2016	HCA repairs & maintenance	0.00	28.07
10221	R & M Diesel Service & Towing		05/16/2016 Regular	0.00	975.98 32912
8512	Invoice	03/08/2016	Vacuum Truck repair	0.00	388.80
8725	Invoice	05/02/2016	Truck 610 - repair oil leak and CV boot	0.00	587.18
10033	S.Y.R.W.C.D. ID #1		05/16/2016 Regular	0.00	4,612.53 32913
0001 4/15	Invoice	04/22/2016	Acc# 17040001 900 Alamo Pintado	0.00	812.55
5001 4/16	Invoice	04/22/2016	Acc# 17005001 1890 Old Mill Rd	0.00	2,338.62
7501 4/16	Invoice	04/22/2016	Acc# 17037501 Alamo Pintado	0.00	1,461.36
10305	S.B.C. Public Health Dept.		05/16/2016 Regular	0.00	9,615.75 32914
Qtr 3 FY 15-16	Invoice	05/03/2016	Animal Services	0.00	9,615.75
51813	SMITH, PHOEBE		05/16/2016 Regular	0.00	100.00 32915
INV0003180	Invoice	05/10/2016	DEPOSIT REFUND 5/1/16	0.00	100.00

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Payable #	Payable Type	Payable Date	Payable Description	Payable Amount	
11174	Solvang Bakery Inc.		05/16/2016 Regular	0.00	76.95 32916
59551	Invoice	04/28/2016	Ergonomics Class	0.00	76.95
11178	Steve's Wheel & Tire		05/16/2016 Regular	0.00	303.08 32917
1-58325	Invoice	04/30/2016	Truck #621	0.00	303.08
10214	USA Blue Book		05/16/2016 Regular	0.00	303.47 32918
945755	Invoice	05/05/2016	Supplies Water dept	0.00	303.47
11351	Vali Cooper & Associates, Inc		05/16/2016 Regular	0.00	10,458.00 32919
160007A00101	Invoice	05/06/2016	Constr. Management & Inspection - Seismic ...	0.00	10,458.00
51818	VEGA, ANTONIO		05/16/2016 Regular	0.00	200.00 32920
INV0003185	Invoice	05/10/2016	DEPOSIT REFUND 4/30/16	0.00	200.00
51814	ZIVIC, ERIC		05/16/2016 Regular	0.00	100.00 32921
INV0003181	Invoice	05/10/2016	DEPOSIT REFUND 3/26/16	0.00	100.00
10051	Terry E. Krieg, CPA		05/13/2016 Regular	0.00	11,000.00 32934
INV0003192	Invoice	05/13/2016	Progress billing FY 15-16	0.00	11,000.00
10639	Brush Goats 4 Hire		05/18/2016 Regular	0.00	3,816.25 32937
05122016	Invoice	05/15/2016	HCA Spring / Summer weed abatement	0.00	3,816.25
51821	BAUTISTA, ILCE		05/23/2016 Regular	0.00	350.00 32938
INV0003195	Invoice	05/16/2016	DEPOSIT REFUND 5/14/16	0.00	350.00
10065	Brenntag Pacific, Inc		05/23/2016 Regular	0.00	1,071.42 32939
BPI624873	Invoice	05/12/2016	Chlorine, Ammonia, and Analyzer Chemicals	0.00	1,071.42
10070	Cal-Coast Irrigation		05/23/2016 Regular	0.00	436.69 32940
767416	Invoice	05/05/2016	Supplies for HCA Well	0.00	436.69
51823	CAMPA, MARIO		05/23/2016 Regular	0.00	200.00 32941
INV0003197	Invoice	05/16/2016	DEPOSIT REFUND 5/14/16	0.00	200.00
51820	DE JESUS, PEDRO		05/23/2016 Regular	0.00	100.00 32942
INV0003194	Invoice	05/16/2016	DEPOSIT REFUND 5/14/16	0.00	100.00
11233	Department of Justice		05/23/2016 Regular	0.00	100.00 32943
164564	Invoice	05/04/2016	Fingerprinting	0.00	100.00
51819	FAMILY SERVICE AGENCY		05/23/2016 Regular	0.00	200.00 32944
INV0003193	Invoice	05/16/2016	DEPOIST REFUND 5/11/16	0.00	200.00
51822	FLORES, FABION		05/23/2016 Regular	0.00	50.00 32945
INV0003196	Invoice	05/16/2016	DEPOSIT REFUND 5/14/16	0.00	50.00
11365	Frontier Communications		05/23/2016 Regular	0.00	698.97 32946
1425 5/16	Invoice	05/13/2016	Acc# 805-686-1425-080105-5	0.00	231.10
1998 5/16	Invoice	05/01/2016	Acc# 805-686-1998-110309-5	0.00	100.72
5452 5/2016	Invoice	05/04/2016	Acc# 805-688-5452-031006-05	0.00	240.31
5575 5/16	Invoice	05/13/2016	Acc# 805-688-5575-062171-5	0.00	126.84
51005	Karina Murillo		05/23/2016 Regular	0.00	32.00 32947
INV0003201	Invoice	05/17/2016	Refund for overpayment for Livescan	0.00	32.00
51006	Kyle O'Neill		05/23/2016 Regular	0.00	32.00 32948
INV0003202	Invoice	05/17/2016	Refund for overpayment for Livescan	0.00	32.00
10895	Lee Central Coast Newspaper		05/23/2016 Regular	0.00	492.16 32949
80518-1	Invoice	04/23/2016	Summer activities guide	0.00	380.00
82140	Invoice	05/12/2016	General Plan conservation/open space	0.00	112.16
11128	Nielsen Building Material		05/23/2016 Regular	0.00	44.58 32950
500417	Invoice	05/04/2016	Supplies Maintenance dept	0.00	32.09

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Payable #	Payable Type	Payable Date	Payable Description		Payable Amount
502575	Invoice	05/13/2016	Repairs & Maintenance HCA park	0.00	12.49
10999	Platinum Plus for Business dba Business Card	05/23/2016	Regular	0.00	5,382.65 32951
3831 5/2016	Invoice	05/18/2016	April 11, 2016 - May 10, 2016	0.00	5,382.65
51009	Richard Kelly	05/23/2016	Regular	0.00	120.00 32952
INV0003244	Invoice	05/17/2016	Toilet Rebate	0.00	120.00
10062	Roni Enterprises	05/23/2016	Regular	0.00	192.00 32953
May 2016	Invoice	05/06/2016	Manager & Score Keeping Basketball games	0.00	192.00
10033	S.Y.R.W.C.D. ID #1	05/23/2016	Regular	0.00	2,417,187.97 32954
2016-17	Invoice	05/02/2016	DWR/CCWA - Fixed Assessment FY 2016-17	0.00	2,417,187.97
10004	Santa Barbara Co Sheriff Dept	05/23/2016	Regular	0.00	2,339.64 32955
16-282	Invoice	05/16/2016	Rancheros Vistadores & Wine County Half M...	0.00	2,339.64
51825	SANTA BARBARA SKI CLUB	05/23/2016	Regular	0.00	100.00 32956
INV0003199	Invoice	05/16/2016	DEPOSIT REFUND 5/14/16	0.00	100.00
11174	Solvang Bakery Inc.	05/23/2016	Regular	0.00	39.60 32957
59438	Invoice	04/04/2016	Small cookie tub	0.00	26.90
59522	Invoice	04/07/2016	Small cookie tub	0.00	12.70
51008	Stephen Bryant	05/23/2016	Regular	0.00	370.00 32958
INV0003245	Invoice	05/18/2016	Refund for Bocce team	0.00	250.00
INV0003246	Invoice	05/18/2016	Toilet Rebate	0.00	120.00
11179	Todd Pipe & Supply	05/23/2016	Regular	0.00	8.48 32959
316017	Invoice	05/13/2016	Repairs and Maintenance sewer dept	0.00	8.48
51824	TORRICO, VICTOR	05/23/2016	Regular	0.00	250.00 32960
INV0003198	Invoice	05/16/2016	DEPOSIT REFUND 5/7/16	0.00	250.00
10278	TransFirst Holdings Inc. dba TransFirst Health and	05/23/2016	Regular	0.00	20.95 32961
26413	Invoice	05/11/2016	April 2016	0.00	20.95
10992	Tyler Technologies, Inc	05/23/2016	Regular	0.00	40.00 32962
025-157573	Invoice	06/01/2016	Utility billing June 2016	0.00	40.00
10214	USA Blue Book	05/23/2016	Regular	0.00	112.48 32963
951456	Invoice	05/12/2016	Closed top drum	0.00	112.48
11351	Vali Cooper & Associates, Inc	05/23/2016	Regular	0.00	632.19 32964
160007A00102	Invoice	05/13/2016	Constr. Management & Inspection - Seismic ...	0.00	632.19
10553	ValleyCrest Landscape	05/23/2016	Regular	0.00	3,292.00 32965
5013509	Invoice	04/30/2016	SM LLMD Landscape Maintenance	0.00	3,292.00
51826	WILSON, DEBORAH	05/23/2016	Regular	0.00	100.00 32966
INV0003200	Invoice	05/16/2016	DEPOSIT REFUND 5/14/16	0.00	100.00
11262	Graphic Systems	05/19/2016	Regular	0.00	10,000.00 32967
67338	Invoice	05/19/2016	Deposit on 2016-2017 Solvang Business & Re..	0.00	10,000.00
11355	Stonescapes	05/20/2016	Regular	0.00	2,818.75 32971
Est. 889	Invoice	05/20/2016	Deposit for Tile Materials	0.00	2,818.75
10424	American Asphalt South, Inc	05/31/2016	Regular	0.00	16,009.65 32972
Retention	Invoice	05/25/2016	FY 2015-16 Slurry Seal & Striping Project	0.00	16,009.65
10614	Autosys, Inc.	05/31/2016	Regular	0.00	540.00 32973
913	Invoice	05/22/2016	Emergency repair on SCADA	0.00	540.00
10192	Baden Sports, Inc	05/31/2016	Regular	0.00	457.50 32974
PSI 491283	Invoice	05/11/2016	Softballs	0.00	457.50

City of Solvang Warrant Register

Date Range: 05/01/2016 - 05/31/2016

Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount
Payable #	Payable Type	Payable Date	Payable Description		Payable Amount
10639	Brush Goats 4 Hire		05/31/2016 Regular	0.00	1,600.00 32975
05202016	Invoice	05/25/2016	poison oak removal clean up - hand work	0.00	1,600.00
10070	Cal-Coast Irrigation		05/31/2016 Regular	0.00	80.88 32976
767722	Invoice	05/20/2016	HCA South Well Supplies	0.00	80.88
11225	Clean Machine Laundromat		05/31/2016 Regular	0.00	95.00 32977
438654	Invoice	04/25/2016	23 Lbs Maintenance Dept	0.00	23.00
438677	Invoice	05/02/2016	9 Lbs Parks Dept	0.00	9.00
438699	Invoice	05/09/2016	8 Lbs Parks Dept	0.00	8.00
638664	Invoice	05/13/2016	14 Lbs Maintenance Dept	0.00	14.00
638667	Invoice	05/16/2016	8 Lbs Parks Dept	0.00	8.00
638672	Invoice	05/17/2016	8 Lbs Maintenance Dept	0.00	8.00
638691	Invoice	05/23/2016	9 Lbs Parks Dept	0.00	9.00
638692	Invoice	05/23/2016	16 Lbs Maintenance Dept	0.00	16.00
10655	Comcast		05/31/2016 Regular	0.00	13.23 32978
9241 5/16	Invoice	05/20/2016	Acc# 8155 70 005 0009241	0.00	13.23
11145	Ferguson Enterprises, Inc		05/31/2016 Regular	0.00	1,610.00 32979
3259626	Invoice	05/19/2016	New isolation valves for Alisal lift station	0.00	1,610.00
11365	Frontier Communications		05/31/2016 Regular	0.00	256.76 32980
6997 5/16	Invoice	05/19/2016	Acc# 805-688-6997-072877-05	0.00	256.76
10148	Gemplers		05/31/2016 Regular	0.00	317.27 32981
SI02402686	Invoice	04/07/2016	Safety Boots for Paul & Nick	0.00	317.27
10283	J.B. Dewar, Inc.		05/31/2016 Regular	0.00	347.16 32982
139470	Invoice	05/16/2016	Oil for blowers at the WWTP	0.00	347.16
10895	Lee Central Coast Newspaper		05/31/2016 Regular	0.00	21.00 32983
INV0003255	Invoice	05/03/2016	Subscription for 52 Weeks	0.00	21.00
90350	Lisa Martin		05/31/2016 Regular	0.00	92.00 32984
INV0003256	Invoice	05/26/2016	Reimbursement for Notary Expenses	0.00	92.00
10697	Menveg Properties LLC		05/31/2016 Regular	0.00	405.00 32985
June 2016	Invoice	06/01/2016	Transit rent for June 2016	0.00	405.00
11137	Pacific Gas & Electric Company		05/31/2016 Regular	0.00	4,626.36 32986
5526-1 5/16	Invoice	05/16/2016	Acc# 3982645526-1	0.00	4,626.36
11136	Petty Cash		05/31/2016 Regular	0.00	89.46 32987
Admin 5/2016	Invoice	05/20/2016	Reimbursement for Admin Petty Cash	0.00	89.46
10004	Santa Barbara Co Sheriff Dept		05/31/2016 Regular	0.00	129,329.00 32988
16-237	Invoice	05/20/2016	June Contract Services	0.00	129,329.00
11356	Santa Ynez Valley Star LLC		05/31/2016 Regular	0.00	375.00 32989
INV0003257	Invoice	05/18/2016	Advertising	0.00	375.00
11355	Stonescapes		05/31/2016 Regular	0.00	2,235.00 32990
1211	Invoice	05/19/2016	Paver sidewalk repair/1576 Mission	0.00	2,235.00
11176	The Gas Company		05/31/2016 Regular	0.00	123.28 32991
2500 7 5/2016	Invoice	05/24/2016	Acc# 194 215 2500 7 4/21/16 - 5/20/16	0.00	84.71
9410 6 5/2016	Invoice	05/19/2016	Acc# 188 514 9410 6 4/19-5/18/16	0.00	23.09
9500 0 5/16	Invoice	05/20/2016	Acc# 098 214 9500 0	0.00	15.48
11179	Todd Pipe & Supply		05/31/2016 Regular	0.00	113.66 32992
316391	Invoice	05/19/2016	Sloan Vac Breaker Kit	0.00	15.07
642024-1	Invoice	05/24/2016	W/M Toilet	0.00	98.59
10298	TotalFunds by Hasler		05/31/2016 Regular	0.00	500.00 32993

City of Solvang Warrant Register

Date Range: 05/01/2016 - 05/31/2016

Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount
Payable #	Payable Type	Payable Date	Payable Description		Payable Amount
1265 5/16	Invoice	05/16/2016	Postage	0.00	500.00
10214	USA Blue Book		05/31/2016 Regular	0.00	645.43 32994
956412	Invoice	05/18/2016	ORP Probe and DO sensor for measuring	0.00	427.03
961287	Invoice	05/24/2016	Supplies for WWTP	0.00	218.40
10872	Verizon Wireless Services, LLC		05/31/2016 Regular	0.00	215.83 32995
9765677900	Invoice	05/19/2016	April 20 - May 19, 2016	0.00	215.83
10497	West Coast Arborists, Inc		05/31/2016 Regular	0.00	4,370.00 32996
115706	Invoice	04/30/2016	Street Tree Pruning	0.00	4,370.00

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	174	131	0.00	2,895,710.92
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	102	64	0.00	466,793.38
	276	195	0.00	3,362,504.30

Fund Summary

Fund	Name	Period	Amount
998	POOLED CASH	5/2016	3,362,504.30
			<u>3,362,504.30</u>



**CITY COUNCIL
STAFF REPORT/ CONSENT AGENDA**

TO: SOLVANG CITY COUNCIL MEMBERS

FROM: Sandra Featherson, Director of Administrative Services

MEETING DATE: June 13, 2016

DATE PREPARED: May 11, 2016

SUBJECT: AMEND APPROPRIATION LIMIT FOR FISCAL YEAR 2016-2017

I. RECOMMENDATION:

Adopt Resolution No. 16-___, A Resolution of the City Council of the City of Solvang Amending the Appropriation Limit For Fiscal Year 2016-2017 Pursuant to Article XIII of the California Constitution.

II. DISCUSSION:

The Appropriation Limit imposed by Proposition 4 and 111 creates a restriction of the amount of revenue that can be appropriated in any fiscal year. The limit is based on the actual appropriation during the 1978-79 fiscal year, and is increased each year thereafter, using the growth of population and inflation. Each city must now conduct a review of their Appropriation Limit during their annual financial audit.

Per the California Department of Finance (DOF), Solvang's population increased by 1.41% this past year. Historically, the percentage change of the per capita personal income is used as the cost of living factor, and for fiscal year 2016-2017, the amount is 5.37% as determined by the DOF. The calculation below shows our growth factor at 1.06855717. This factor, when applied to last year's appropriation limit, calculates to an increase of \$1,108,465 from \$16,168,477 in FY 2015-16 to \$17,276,942 for FY 2016-17. Based on the FY 2015-16 anticipated \$7M General Fund Revenues and estimating a slight increase for FY 2016-17, we are well below our Appropriations Limit.

Fiscal Year	Per Capita Personal Income (CPI) Change	Population Change (%)	Growth Factor Combination (CPI X Population Change)	Appropriation Limit General Fund
2015-16	3.82%	2.01%	1.05906782	\$ 16,168,477
2016-17	5.37%	1.41%	1.06855717	\$ 17,276,942

III. ALTERNATIVES:

None

IV. FISCAL IMPACT:

None

V. ATTACHMENTS:

- A. Resolution
- B. California Department of Finance Price and Population Information

RESOLUTION NO. 16-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SOLVANG AMENDING THE APPROPRIATION
LIMIT FOR FISCAL YEAR 2016-17 PURSUANT TO
ARTICLE XIII OF THE CALIFORNIA CONSTITUTION**

WHEREAS, Article XIII of the California Constitution provides that the total annual appropriations subject to limitation of each governmental entity, including this City, shall not exceed the appropriation limit of such entity of government for the prior year adjusted for changes in the cost of living or personal income and population, except as otherwise provided for in said Article XIII and implementing State Statues; and

WHEREAS, pursuant to said Article XIII of said California Constitution, and Section 7900 et seq. of the California Government Code, the City is required to set its appropriation limit for each fiscal year; and

WHEREAS, the Director of Administrative Services of the City of Solvang has interpreted the technical provisions of said Proposition 4 computations and has caused a technical review to be made of the documentation for the City's said appropriation limitation, and has caused changes in the appropriation limit for fiscal year 2016-2017; and

WHEREAS, based on such calculations the Director of Administrative Services has determined the said appropriation limit and, pursuant to Section 7910 of said California Government Code, has made available to the public the documentation used in the determination of said appropriation limit;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Solvang, California that said appropriation limit for fiscal year 2016-2017 shall be set in the amount of \$17,276,942.

PASSED AND ADOPTED this 13th day of June, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jim Richardson, Mayor

ATTEST:

Lisa S. Martin



May 2016

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

The California Revenue and Taxation Code, section 2227, requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2016, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2016-17. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2016-17 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. The Revenue and Taxation Code, section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2016.**

Please Note: Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN
Director
By:

AMY COSTA
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2016-17 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2016-17	5.37

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2016-17 appropriation limit.

2016-17:

Per Capita Cost of Living Change = 5.37 percent
Population Change = 0.90 percent

Per Capita Cost of Living converted to a ratio: $\frac{5.37 + 100}{100} = 1.0537$

Population converted to a ratio: $\frac{0.90 + 100}{100} = 1.0090$

Calculation of factor for FY 2016-17: $1.0537 \times 1.0090 = 1.0632$

Fiscal Year 2016-17

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2015 to January 1, 2016 and Total Population, January 1, 2016

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total</u>
	2015-2016	1-1-15	1-1-16	1-1-2016
Santa Barbara				
Buellton	0.45	4,935	4,957	4,957
Carpinteria	0.97	13,794	13,928	13,928
Goleta	1.80	30,684	31,235	31,235
Guadalupe	0.62	7,303	7,348	7,348
Lompoc	0.58	41,007	41,244	44,116
Santa Barbara	0.25	92,938	93,170	93,190
Santa Maria	1.41	102,948	104,404	104,404
Solvang	1.41	5,375	5,451	5,451
Unincorporated	1.02	137,413	138,814	142,088
County Total	0.95	436,397	440,551	446,717

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



**CITY COUNCIL
STAFF REPORT/CONSENT AGENDA**

TO: SOLVANG CITY COUNCIL MEMBERS

FROM: Lisa S. Martin, City Clerk

MEETING DATE: June 13, 2016

DATE PREPARED: May 27, 2016

SUBJECT: REAPPOINTMENT TO LIBRARY ADVISORY COMMITTEE

I. RECOMMENDATION:

Ratify reappointment of Shirley Stacy to the Santa Barbara County Library Commission from August 2016 through August 2019.

II. DISCUSSION:

Shirley Stacy has served as the Solvang representative on the Santa Barbara County Library Commission for the past six years and will complete her term in August. In 2010 our search for someone to represent the City produced only one letter of interest and that was from Shirley Stacy. She is very actively involved in our local library and has expressed an interest to serve a new term. She would be an excellent representative to continue serving on this board.

III. ALTERNATIVES:

Council could choose to reappoint Shirley Stacy for another three year term, or open the opportunity for others that might be interested.

IV. FISCAL IMPACT:

None



**CITY COUNCIL
STAFF REPORT**

TO: SOLVANG CITY COUNCIL MEMBERS

FROM: Sandra Featherson, Administrative Services Director

MEETING DATE: June 13, 2016

DATE PREPARED: June 7, 2016

SUBJECT: GRANT APPLICANT AGENCY PRESENTATIONS

I. RECOMMENDATION:

Hear agency presentations relating to the budget hearing in the following order (based on amount of grant request, highest to lowest):

SOLVANG LIBRARY (SANTA BARBARA LIBRARY SYSTEM)
SANTA YNEZ SENIOR ADVISORY COUNCIL (SOLVANG SENIOR CENTER)
ELVERHOJ MUSEUM OF HISTORY AND ART
DANISH DAYS FOUNDATION
SANTA YNEZ VALLEY PEOPLE HELPING PEOPLE
SOLVANG CHAMBER OF COMMERCE
SOLVANG THEATERFEST
ANIMAL RESCUE TEAM
ROTARY CLUB OF THE SANTA YNEZ VALLEY
SANTA YNEZ VALLEY FRUIT AND VEGETABLE RESCUE
SOLVANG SCHOOL EDUCATION FOUNDATION
SOLVANG THIRD WEDNESDAY/CHAMBER OF COMMERCE
SOLVANG LUTHERAN HOME
WILDLING MUSEUM
SANTA YNEZ VALLEY BOTANIC GARDEN
VALLEY WIND ENSEMBLE



**CITY COUNCIL
STAFF REPORT**

TO: SOLVANG CITY COUNCIL MEMBERS

FROM: Sandra Featherson, Administrative Services Director

MEETING DATE: June 13, 2016

DATE PREPARED: June 3, 2016

SUBJECT: 2016 – 2017 PRELIMINARY BUDGET REVIEW WORKSHOP

I. RECOMMENDATION:

1) Review 2016-2017 Preliminary Budget and provide direction.

II. DISCUSSION:

Attached is the 2016-2017 Preliminary Budget as recommended by the City Council Finance Subcommittee for City Council review. The document is organized into the following sections: the General Fund, the various Special Revenue Funds, the Capital Project Fund, Internal Service Fund and the Enterprise Funds.

The budget process starts with the various City departments and outside agencies submitting their requests for funding to the Administrative Services Director, who organizes and summarizes the requests. The Director, together with the City Manager, meets with the City department heads and the Finance Subcommittee to develop the budget we are recommending today. It should be noted the General fund, Water and Wastewater funds are utilizing their reserves to meet their budget requirements. In some instances funds previously designated for capital projects or other expenditures that were not made in the prior fiscal year and were allocated to the reserves, and are being reallocated for the same purpose in fiscal year 2016-2017.

A summary of anticipated revenues and expenditures are as follows:

	General Fund	Water Fund	Wastewater Fund	Transit Fund
Revenues	\$ 7,593,397	\$ 5,616,093	\$ 1,882,750	\$ 923,007
Expenditures	\$ 8,216,562	\$ 5,743,629	\$ 1,976,728	\$ 1,040,879
Increase (Decrease) to Net Position	\$ (623,165)	\$ (127,536)	\$ (93,978)	\$ (117,872)

Some of the key highlights included in the Preliminary Budget are:

General Fund

Revenues

- We estimate an increase in Transient Occupancy Tax of approximately \$344,000 in FY 2016-17.
- We are not increasing expected Sales Tax revenue in 2016-17 based on discussions with our Sales Tax advisors and current trends.
- We do anticipate a slight increase in Property Tax revenue, based on estimates provided by Santa Barbara County.

Expenditures

- In order to better identify costs associated with retired employees, we have separated those expenses into a new program (105). The expenses are for ongoing medical, dental, and life insurance costs, as well as utilizing a trust to prefund those costs for future retirees.
- We are showing an overall decrease in our annual cost for CalPERS benefits. In FY 2015-16, our annual cost was 18.696% of payroll, prior to employee contributions of 4% and the payoff of a portion of our unfunded retirement liability in FY 2014-2015. In FY 2016-17, we anticipate our annual cost to be 17.086%, prior to any employee contributions.
- Our annual Workers' Compensation premium has increased by 9.4%, to \$174,795. However, due to prior payments/adjustments for earlier claims, our overall cost this year is \$91,388.
- In FY 2015-16, we anticipated the law enforcement contract with the Santa Barbara County Sheriff's Department to increase up to 5%. We are keeping the estimated cost the same for 2016-17 as we await the outcome of their negotiations.
- The recommended contribution to the SCVB is \$700,000, with no matching amount.
- As in prior years, most road work is budgeted in the General Fund, with costs being reimbursed from Special Revenue Funds at the end of the fiscal year.
- Temporary Agency Expenses are increasing this year as we plan for the hire of a new Office Assistant and hire temporary help in the Finance Department while an employee is on leave.
- The Veterans' Memorial Building Lead Abatement Painting and Window Replacement project began in the current fiscal year and will finish in FY 2016-17. Funds are being carried over for this purpose.

- A new program (720) has been created for Storm Water Management. These costs were previously expensed in the Local Transportation Fund (203). While we do receive some revenue in the Local Transportation Fund, the growing costs of storm water management require additional funding and so a new program was created in the General Fund. Local Transportation funds will be transferred to the General Fund to cover a portion of the costs associated with salaries and benefits for the program.
- The General Fund shows a transfer out to the Water fund of \$810,000. This is a result of a vote made by the City Council at its regularly scheduled Council Meeting on January 11, 2016, to support the purchase of additional water.
- The City receives funding requests annually from outside agencies. A summary of those requests is as follows:

Solvang City Council Staff Report, Date: June 13, 2016
Subject: 2016-2017 Preliminary Budget Review Workshop
Page 4 of 6

Agency	FY 2014/15 Approved Funding	Fiscal Year 2015/16 Request	FY 2015/16 Approved Funding	Fiscal Year 2016/17 Request	Fiscal Year 2016/17 Proposed
Solvang Library c/o SB Library System	\$ 88,000	\$88,000-100,000	\$ 88,000	\$88,000 - \$138,000	\$ 88,000
Santa Ynez Senior Advisory Council (dba Solvang Senior Center)	\$ 36,000	\$ 40,000	\$ 38,000	\$ 40,000	\$ 40,000
Elverhoj Museum of History and Art	\$ 20,000	\$ 30,000	\$ 25,000	\$ 30,000	\$ 30,000
Danish Days Foundation	\$ 30,000	\$ 40,000	\$ 40,000	\$ 27,500	\$ 27,500
Santa Ynez Valley People Helping People	\$ 17,000	\$ 17,000	\$ 17,000	\$ 22,000	\$ 17,000
Solvang Chamber of Commerce	\$ -	\$ 32,500	\$ -	\$ 16,400	\$ 16,400
Solvang Theaterfest	\$ 15,000	\$ 30,000	\$ 15,000	\$ 20,000	\$ 15,000
Animal Rescue Team	\$ 5,000	\$ 20,000	\$ 5,000	\$ 10,000	\$ 7,500
Rotary Club of the Santa Ynez Valley	\$ -	\$ 10,000	\$ 5,000	\$ 7,000	\$ 7,000
Santa Ynez Valley Fruit and Vegetable Rescue	\$ 2,500	\$ 9,880	\$ 5,000	\$ 9,000	\$ 6,000
Solvang School Education Foundation	\$ 5,000	\$ 5,000	\$ 5,000	\$ 4,000	\$ 4,000
Solvang Third Wednesday/Chamber of Commerce	\$ 2,750	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600
Solvang Lutheran Home	\$ -	\$ -	\$ -	\$ 4,000	\$ 2,500
Wildling Museum	\$ 600	\$ 1,800	\$ -	\$ 1,500	\$ 1,500
Santa Ynez Valley Botanic Garden	\$ 750	\$ 500	\$ 500	\$ 1,000	\$ 1,000
Valley Wind Ensemble	\$ 750	\$ 750	\$ 750	\$ 1,000	\$ 1,000
Santa Barbara County Sheriff's Benevolent Posse	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	\$ -
Santa Ynez Valley Community Aquatics Foundation	\$ -	\$ 5,000	\$ 3,800	\$ -	\$ -
Total	\$ 226,350	\$337,030 - \$349,030	\$ 254,650	\$285,000 - \$335,000	\$ 268,000
Solvang Conference and Visitors Bureau (Base)	\$ 624,412	\$ 710,000	\$ 675,000	\$ 735,000	\$ 700,000
Solvang Conference and Visitors Bureau (Matching)	\$ 24,412	\$ 25,000	\$ 25,000	\$ -	\$ -
Total	\$ 648,824	\$ 735,000	\$ 700,000	\$ 735,000	\$ 700,000

Enterprise Funds

Water and Wastewater Funds

Revenues

- In both the Water and Wastewater fund, we are anticipating an increase in connection fees as the Skytt Mesa development becomes built out.
- A new account was created in the Water fund to separate the fixed costs related to water revenue (meter fees) versus the variable costs related to water consumption.

Expenses

- Based on information provided by CCWA, our total estimated payment for State Water is decreasing from \$2,902,200 in FY 2015-16 to \$2,683,300 in 2016-17. This is a one-time decrease in the anticipated annual payment due to the bond repayment schedule.
- The loan from the Wastewater Fund to the Water fund will be paid off in full in FY 2016-17, with a final payment of \$21,738 plus interest. This also means less revenue for the Wastewater fund.
- Based on Council direction, we continue our upland and river well development projects, with expenses of \$265,405, anticipated this year.
- As part of our vehicle replacement program, the Water department will be purchasing one new vehicle. The funds for replacement of the vehicle have been accumulated in the Internal Service Fund and as a result the Water fund will not be assessed.
- Both the Water and Wastewater funds have budgeted deficits for FY 2016-17. This will require the use of reserves. The City is in the process of a Water and Wastewater rate study that will evaluate the current rates, planned capital programs, and available funding.

Local Transportation Fund

- In 2015-16, the Local Transportation fund was used to cover expenses related to the Storm Water Program as the types of expenses incurred related directly to local transportation. However, due to the limited funds available in the Local Transportation fund, and the growing costs of storm water management, it was decided to create a new program in the General Fund (720) for storm water management. We anticipate continued use of Local Transportation funds to offset the costs of the Storm Water Management program, and in the budget is a line item transferring funds to the General Fund for this purpose. As the legal requirements continue to grow for storm water management, the City will need to review other funding options for these costs, including establishing a Storm Water Utility, or continuing to utilize the General Fund.

Capital Project Fund

- The primary projects are the Alisal Bridge Seismic Retrofit and the Bicycle Bridge at Alamo Pintado Creek. Primary funding for the Alisal Bridge Seismic Retrofit is from the federal government through Cal-Trans, however the City will also incur some non-reimbursable expenses.

III. ALTERNATIVES:

The City Manager in conjunction with the Finance Subcommittee has made recommendations and the City Council can accept or make changes depending on priorities and the needs of the City.

IV. FISCAL IMPACT:

The Budget Summary by Fund (Attachment C) reflects the estimated revenues and expenditures for each fund during the fiscal year, and the effect on the overall net position of each fund. While the General Fund is showing a deficit of approximately \$623,000, that is due to a one-time use of reserves to provide monies to the Water fund for the purchase of additional water.

V. ATTACHMENTS:

- Attachment A, General Fund Revenues by Department
- Attachment B, General Fund Expenditures by Department
- Attachment C, Budget Summary of all Funds
- Attachment D, Preliminary Annual Budget for FY 2016-2017

CITY OF SOLVANG
FISCAL YEAR 2016-2017
GENERAL FUND REVENUES BY DEPARTMENT

	2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Prelim Budget	Difference from FY 2015-2016
Fund: 100 - GENERAL FUND					
Department: 1000 - Council					
130 - Contract Services	\$ 52,039	\$ 675	\$ 1,600	\$ 1,400	\$ (200)
Total Department: 1000 - Council:	\$ 52,039	\$ 675	\$ 1,600	\$ 1,400	\$ (200)
Department: 1100 - Administration					
120 - Administration	\$ 6,399,814	\$ 6,975,794	\$ 6,628,506	\$ 7,065,158	\$ 436,652
Total Department: 1100 - Administration:	\$ 6,399,814	\$ 6,975,794	\$ 6,628,506	\$ 7,065,158	\$ 436,652
Department: 1200 - Planning & Building					
200 - City Planning	\$ 92,764	\$ 118,432	\$ 75,350	\$ 74,850	\$ (500)
210 - Building	\$ 200,122	\$ 138,086	\$ 105,000	\$ 110,000	\$ 5,000
220 - Economic Development	\$ 11,000	\$ -	\$ -	\$ -	\$ -
Total Department: 1200 - Planning & Building:	\$ 303,885	\$ 256,518	\$ 180,350	\$ 184,850	\$ 4,500
Department: 1300 - Parks and Recreation					
300 - Administration	\$ -	\$ (29)	\$ 2,000	\$ -	\$ (2,000)
310 - HCA Park	\$ 13,480	\$ 11,985	\$ 10,000	\$ 10,000	\$ -
320 - Solvang Park	\$ -	\$ 250	\$ 1,000	\$ 375	\$ (625)
330 - Sunny Fields	\$ 8,667	\$ 8,835	\$ 7,500	\$ 7,500	\$ -
360 - Adult Sports	\$ 15,077	\$ 9,720	\$ 20,550	\$ 20,950	\$ 400
365 - Youth Programs	\$ 54,853	\$ 42,713	\$ 34,280	\$ 25,875	\$ (8,405)
370 - Adult Programs	\$ 9,913	\$ 18,703	\$ 16,260	\$ 16,270	\$ 10
375 - Special Events	\$ 18,493	\$ 20,480	\$ 24,600	\$ 23,150	\$ (1,450)
390 - Buellton Partnership	\$ 24,520	\$ 18,281	\$ 25,000	\$ 12,000	\$ (13,000)
Total Department: 1300 - Parks and Recreation:	\$ 145,002	\$ 130,939	\$ 141,190	\$ 116,120	\$ (25,070)
Department: 1400 - Tourism					
400 - Tourism Activities	\$ 7,206	\$ 7,549	\$ 13,000	\$ 8,000	\$ (5,000)
410 - Tourism Events	\$ -	\$ 1,832	\$ -	\$ -	\$ -
Total Department: 1400 - Tourism:	\$ 7,206	\$ 9,381	\$ 13,000	\$ 8,000	\$ (5,000)
Department: 1600 - Public Works/Engineering					
600 - PW - Engineering	\$ 84,202	\$ 54,378	\$ 33,900	\$ 31,500	\$ (2,400)
605 - PW - Maintenance	\$ 200	\$ 340	\$ -	\$ -	\$ -
610 - Veterans' Memorial Building	\$ 28,347	\$ 32,928	\$ 31,400	\$ 33,000	\$ 1,600
620 - City Hall	\$ -	\$ -	\$ 4,500	\$ -	\$ (4,500)
690 - Roads	\$ 168,689	\$ 161,422	\$ 182,076	\$ 128,369	\$ (53,707)
720 - Storm Water Program	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
Total Department: 1600 - Public Works/Engineering:	\$ 281,438	\$ 249,067	\$ 251,876	\$ 217,869	\$ (34,007)
TOTAL GENERAL FUND REVENUES:	\$ 7,189,385	\$ 7,622,375	\$ 7,216,522	\$ 7,593,397	\$ 376,875

CITY OF SOLVANG
FISCAL YEAR 2016-2017
GENERAL FUND EXPENDITURES BY DEPARTMENT

	2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Prelim Budget	Difference from FY 2016-17
Fund: 100 - GENERAL FUND					
Department: 1000 - Council					
100 - Council Activities	\$ 122,654	\$ 156,810	\$ 227,720	\$ 76,780	\$ (150,940)
105 - Retiree Costs	\$ -	\$ -	\$ -	\$ 153,638	\$ 153,638
110 - Special Agency	\$ 177,250	\$ 196,350	\$ 214,650	\$ 240,500	\$ 25,850
130 - Contract Services	\$ 1,629,811	\$ 1,645,922	\$ 1,731,213	\$ 1,734,457	\$ 3,244
Total Department: 1000 - Council:	\$ 1,929,715	\$ 1,999,082	\$ 2,173,583	\$ 2,205,375	\$ 31,792
Department: 1100 - Administration					
120 - Administration	\$ 1,253,943	\$ 1,679,457	\$ 1,191,773	\$ 2,007,192	\$ 815,419
Total Department: 1100 - Administration:	\$ 1,253,943	\$ 1,679,457	\$ 1,191,773	\$ 2,007,192	\$ 815,419
Department: 1200 - Planning & Building					
200 - City Planning	\$ 267,657	\$ 329,010	\$ 324,052	\$ 266,994	\$ (57,058)
210 - Building	\$ 145,204	\$ 164,239	\$ 173,358	\$ 179,152	\$ 5,794
220 - Economic Development	\$ 42,224	\$ 23,771	\$ 23,026	\$ 4,800	\$ (18,226)
Total Department: 1200 - Planning & Building:	\$ 455,085	\$ 517,020	\$ 520,436	\$ 450,946	\$ (69,490)
Department: 1300 - Parks and Recreation					
300 - Administration	\$ 355,513	\$ 387,616	\$ 413,361	\$ 349,525	\$ (63,836)
310 - HCA Park	\$ 62,746	\$ 71,144	\$ 221,994	\$ 199,809	\$ (22,185)
320 - Solvang Park	\$ 46,347	\$ 49,545	\$ 74,009	\$ 78,527	\$ 4,518
330 - Sunny Fields	\$ 28,760	\$ 30,998	\$ 59,949	\$ 36,505	\$ (23,444)
340 - Common Areas	\$ 13,614	\$ 8,988	\$ 4,150	\$ 8,150	\$ 4,000
350 - Recreation	\$ 233,511	\$ 249,494	\$ 284,500	\$ 257,496	\$ (27,004)
360 - Adult Sports	\$ 8,988	\$ 7,284	\$ 14,050	\$ 14,300	\$ 250
365 - Youth Programs	\$ 25,880	\$ 23,783	\$ 19,175	\$ 14,100	\$ (5,075)
370 - Adult Programs	\$ 6,257	\$ 6,660	\$ 8,760	\$ 8,370	\$ (390)
375 - Special Events	\$ 8,832	\$ 13,320	\$ 10,400	\$ 9,000	\$ (1,400)
390 - Buellton Partnership	\$ 21,933	\$ 17,206	\$ 17,340	\$ 12,000	\$ (5,340)
Total Department: 1300 - Parks and Recreation:	\$ 812,382	\$ 866,038	\$ 1,127,688	\$ 987,782	\$ (139,906)
Department: 1400 - Tourism					
400 - Tourism Activities	\$ 778,575	\$ 725,391	\$ 813,850	\$ 814,300	\$ 450
410 - Tourism Events	\$ 1,000	\$ 887	\$ 6,900	\$ -	\$ (6,900)
Total Department: 1400 - Tourism:	\$ 779,575	\$ 726,278	\$ 820,750	\$ 814,300	\$ (6,450)
Department: 1600 - Public Works/Engineering					
600 - PW - Engineering	\$ 99,505	\$ 143,268	\$ 166,475	\$ 143,106	\$ (23,369)
605 - PW - Maintenance	\$ 244,331	\$ 247,300	\$ 269,268	\$ 257,214	\$ (12,054)
610 - Veterans' Memorial Building	\$ 79,719	\$ 95,565	\$ 254,960	\$ 175,185	\$ (79,775)
620 - City Hall	\$ 19,057	\$ 15,806	\$ 28,507	\$ 49,007	\$ 20,500
630 - Municipal Annex	\$ 18,374	\$ 14,470	\$ 16,108	\$ 25,140	\$ 9,032
640 - Elverhoj	\$ 15,000	\$ 10,000	\$ 5,000	\$ -	\$ (5,000)
650 - Visitors' Center	\$ 2,305	\$ 2,804	\$ 5,218	\$ 3,078	\$ (2,140)
670 - Restroom #1	\$ 32,428	\$ 32,834	\$ 38,592	\$ 39,921	\$ 1,329
680 - Restroom #3	\$ 11,701	\$ 16,475	\$ 14,018	\$ 15,020	\$ 1,002
690 - Roads	\$ 375,418	\$ 416,963	\$ 532,744	\$ 525,743	\$ (7,001)
700 - Street Trees	\$ 132,705	\$ 148,790	\$ 157,958	\$ 130,306	\$ (27,652)
710 - PW - Parking Lots	\$ 6,564	\$ 23,498	\$ 6,800	\$ 52,100	\$ 45,300
720 - Storm Water Program	\$ -	\$ -	\$ -	\$ 335,147	\$ 335,147
Total Department: 1600 - Public Works/Engineering:	\$ 1,037,107	\$ 1,167,773	\$ 1,495,648	\$ 1,750,967	\$ 255,319
TOTAL GENERAL FUND EXPENDITURES:	\$ 6,267,807	\$ 6,955,648	\$ 7,329,878	\$ 8,216,562	\$ 886,684

**CITY OF SOLVANG
BUDGET SUMMARY BY FUND
FISCAL YEAR 2016-2017**

ATTACHMENT C

	GENERAL FUND 100	AB1600 IMPACT FEES 200	TRAFFIC SAFETY 201	GAS TAX 202	LOCAL TRANSP FUNDS 203	MEASURE A 15	SKYTT MESA LLMD 205	CAPITAL PROJECTS 300	WATER 500	WASTEWATER 501	TRANSIT 502	VEHICLE EQUIP REPLACEMENT 600	SYV TOURISM BID 700	GRAND TOTAL ALL FUNDS
ESTIMATED REVENUES														
TAXES	\$ 6,314,500					\$ 369,084	\$ 202,800							\$ 6,886,384
FEES FOR SERVICES	\$ 551,460	\$ 257,303	\$ 10,000						\$ 354,243	\$ 189,570	\$ 68,000			\$ 1,430,576
RENTALS	\$ 34,800								\$ 17,000					\$ 51,800
WATER AND SEWER REVENUE								\$ 4,398,250	\$ 1,386,938					\$ 5,785,188
GRANTS	\$ 5,000			\$ 118,369	\$ 84,203			\$ 1,603,575			\$ 848,007			\$ 2,659,154
MISC INCOME	\$ 3,700							\$ 20,100						\$ 23,800
DONATIONS	\$ 2,000													\$ 2,000
OVERHEAD CONTRIBUTIONS	\$ 480,768											\$ 165,425		\$ 646,193
EVENTS	\$ 13,000													\$ 13,000
INTEREST INCOME	\$ 18,050	\$ 6,000		\$ 200	\$ 150	\$ 250	\$ 120	\$ 750	\$ 16,000	\$ 15,042	\$ 2,000	\$ 2,500		\$ 61,062
OTHER REVENUES	\$ 170,119								\$ 810,500	\$ 291,200	\$ 5,000	\$ 20,000	\$ 400,000	\$ 1,696,819
TOTAL ESTIMATED REVENUES	\$ 7,593,397	\$ 263,303	\$ 10,000	\$ 118,569	\$ 84,353	\$ 369,334	\$ 202,920	\$ 1,604,325	\$ 5,616,093	\$ 1,882,750	\$ 923,007	\$ 187,925	\$ 400,000	\$ 19,255,976

ESTIMATED EXPENSES														
FEES FOR SERVICES	\$ 10,000													\$ 10,000
EVENTS														\$ -
PERSONNEL	\$ 2,789,873								\$ 487,661	\$ 748,426				\$ 4,025,960
SUPPLIES	\$ 180,745								\$ 44,700	\$ 66,900	\$ 108,991			\$ 401,336
REPAIRS AND MAINTENANCE	\$ 141,600						\$ 56,750		\$ 44,000	\$ 68,500	\$ 15,250			\$ 326,100
EQUIPMENT	\$ 28,248								\$ 5,609	\$ 7,400				\$ 41,257
UTILITIES	\$ 216,335						\$ 72,250		\$ 3,830,680	\$ 154,850	\$ 5,599			\$ 4,279,714
CONTRACTED SERVICES	\$ 1,772,057										\$ 560,500			\$ 2,332,557
SERVICES	\$ 742,849					\$ 145,000	\$ 5,000		\$ 178,403	\$ 211,059	\$ 180,052			\$ 1,462,363
GRANT						\$ 5,000								\$ 5,000
TRAVEL AND HOSPITALITY	\$ 7,750													\$ 7,750
CITY COUNCIL/AGENCIES	\$ 971,000												\$ 392,000	\$ 1,363,000
EMERGENCY PLANNING	\$ 1,530													\$ 1,530
TAXES, FEES, AND PERMITS	\$ 18,407						\$ 7,700		\$ 14,090	\$ 23,700			\$ 8,000	\$ 71,897
FINANCE COSTS	\$ 2,300								\$ 248,500	\$ 434,720	\$ 115,000	\$ 23,000		\$ 823,520
CAPITAL OUTLAY	\$ 47,243								\$ 30,761	\$ 56,467		\$ 34,210		\$ 168,681
TRANSFERS	\$ 810,000		\$ 10,000	\$ 118,569	\$ 25,000									\$ 963,569
PROJECTS	\$ 476,625	\$ 75,000				\$ 245,000	\$ 4,000	\$ 1,703,753	\$ 591,900	\$ 40,000	\$ 250			\$ 3,136,528
OTHER	\$ -								\$ 267,325	\$ 164,706	\$ 55,237			\$ 487,268
TOTAL ESTIMATED EXPENSES	\$ 8,216,562	\$ 75,000	\$ 10,000	\$ 118,569	\$ 25,000	\$ 395,000	\$ 145,700	\$ 1,703,753	\$ 5,743,629	\$ 1,976,728	\$ 1,040,879	\$ 57,210	\$ 400,000	\$ 19,908,030

ESTIMATED INCREASE (DECREASE) TO NET POSITION	\$ (623,165)	\$ 188,303	\$ -	\$ -	\$ 59,353	\$ (25,666)	\$ 57,220	\$ (99,428)	\$ (127,536)	\$ (93,978)	\$ (117,872)	\$ 130,715	\$ -	\$ (652,054)
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City of Solvang

Preliminary Annual Budget



FY 2016
FY 2017

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**CITY OF SOLVANG
PRELIMINARY BUDGET
FISCAL YEAR 2016 - 2017**

June 13, 2016

Prepared by:

Department of Administrative Services and Finance

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**City of Solvang
Annual Budget
Fiscal Year 2016 - 2017**

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**City of Solvang
Annual Budget
Fiscal Year 2016 - 2017**

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INTRODUCTORY SECTION

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City of Solvang
List of Elected and Appointed Officials
As of July 1, 2016

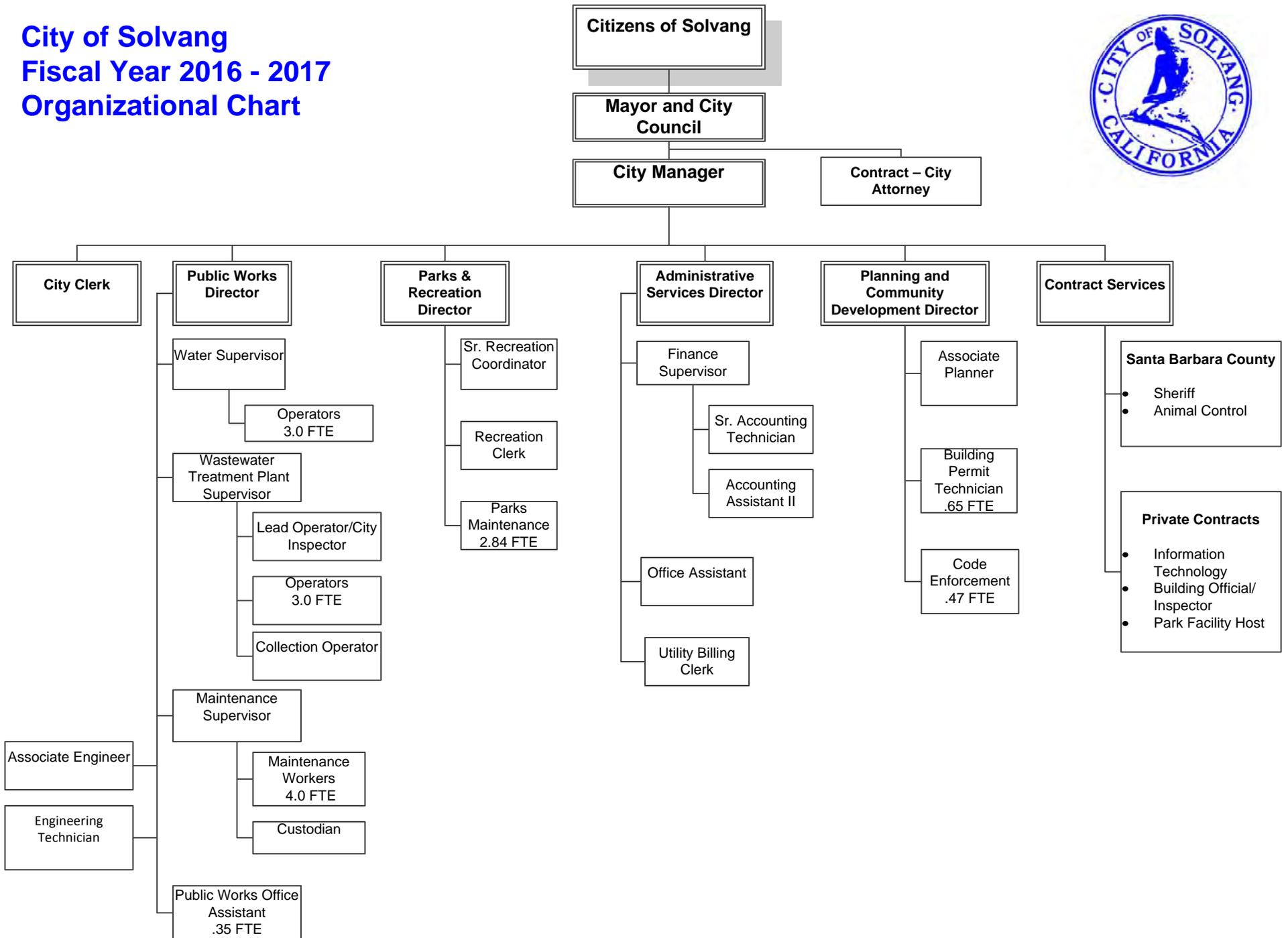
Elected Officials

Mayor	Jim Richardson
Council Member	Hans Duus
Council Member	Joan Jamieson
Council Member	Ed Skytt
Council Member	Neill Zimmerman

Appointed Officials

City Manager	Brad Vidro
City Attorneys	David Fleishman
	Roy Hanley
City Clerk	Lisa Martin
Administrative Services Director	Sandra Featherson
Parks & Recreation Director	Fred Lageman
Planning/Community Development/Building	Arleen Pelster
Public Works Director/City Engineer	Matthew van der Linden

**City of Solvang
Fiscal Year 2016 - 2017
Organizational Chart**



CITY OF SOLVANG
FULL TIME POSITION ALLOCATION BY DEPARTMENT
Fiscal Year 2016-17

	TOTALS		TOTALS
100-1100 Administration		100-1600-690 Roads	
Office Assistant I	1.00	PW Office Assist/Bldg Permit Tech I	0.15
Senior Accounting Tech	1.00	Maintenance Supervisor	0.50
Finance Supervisor	1.00	Maintenance Worker II	0.55
Accounting Assistant II	1.00	Engineering Technician.	0.20
City Clerk	1.00	Associate Engineer	0.10
City Manager	1.00	Maintenance Worker I	1.25
Administrative Serv. Director	1.00	Public Works Director	0.10
	<u>7.00</u>		<u>2.85</u>
100-1200-200 Planning		100-1600-700 Street Trees	
Planning & Economic Dev Director	0.75	Maintenance Supervisor	0.15
Associate Planner	1.00	Maintenance Worker II	0.20
Code Enforcement	0.47	Maintenance Worker I	0.60
	<u>2.22</u>	Public Works Director	0.05
			<u>1.00</u>
100-1200-210 Building		100-1600-720-51000 Stormwater Management	
PW Office Assist/Bldg Permit Tech I	0.65	Associate Engineer	0.40
Planning & Economic Dev Director	0.25	Engineering Technician	0.05
	<u>0.90</u>	Maintenance Worker I	0.05
		Maintenance Worker II	0.05
100-1300-300 Parks		Collection Operator I	0.05
Park Maintenance II	2.00	Public Works Director	0.10
Parks and Recreation Director	0.60		<u>0.70</u>
Custodian	0.34		
Parks Maintenance I	0.47	500-5100-501 Water	
Recreation Clerk II	0.10	Water Supervisor	1.00
	<u>3.51</u>	Utility Billing Clerk	0.50
		Engineering Technician	0.20
100-1300-350 Recreation		Water Operator I	3.00
Parks and Recreation Director	0.40	Associate Engineer	0.15
Sr. Recreation Coordinator	1.00	Public Works Director	0.25
Recreation Clerk II	0.40		<u>5.10</u>
	<u>1.80</u>		
		501-5200-502 Wastewater Collection	
100-1600-600 Public Works-Engineering		Wastewater Op III	0.25
PW Office Assist/Bldg Permit Tech I	0.15	Collection Operator I	0.85
Associate Engineer	0.20	WWTP Lead Op.	0.30
Engineering Tech.	0.30	WWTP Supervisor	0.15
Public Works Director	0.20	WWTP Operator II	0.15
	<u>0.85</u>	Utility Billing Clerk	0.25
		Engineering Technician	0.05
100-1600-605 PW Facilities		Public Works Director	0.05
PW Office Assist/Bldg Permit Tech I	0.05	Associate Engineer	0.05
Maintenance Supervisor	0.35		<u>2.10</u>
Custodian	0.66		
Maintenance Worker II	0.20	501-5300-503 Wastewater Treatment Plant	
Engineering Tech.	0.05	Wastewater Op III	1.75
Maintenance I	1.10	Collection Operator I	0.10
Public Works Director	0.10	WWTP Lead Op.	0.70
	<u>2.51</u>	WWTP Supervisor	0.85
		WWTP Operator II	0.85
100-1600-610 Veterans Bldg		Utility Billing Clerk	0.25
Recreation Clerk II	0.50	Engineering Tech.	0.15
	<u>0.50</u>	Public Works Director	0.15
		Associate Engineer	0.10
			<u>4.90</u>
Full Time Employees:	35.00	GRAND TOTAL	<u>35.94</u>
Part Time Employees:	2.00		

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City of Solvang

Department Goals and Accomplishments

Administration

FY 2015/2016 Accomplishments

- As filing official for the Fair Political Practices Commission successfully met deadline for 100% of City filers for the conflict of interest (Form 700) as required by state law.
- Track and continuously encourage Ethics Training requirements.
- Completed an Update of the City's ADA Transition Plan.
- Maintained preservation of permanent City documents in a timely and organized manner and forwarded applicable documents for codification to maintain an updated City Code.
- Handled City records requests; tracking, responding and following up for adherence to legal requirements.
- Maintained City wide records retention guidelines, coordinating with departments for proper implementation of the process.
- Facilitated Council needs and assisted staff in records research.
- Reviewed the City's maintenance work orders (Vil Do's) to identify and take follow-up action and avoid additional hazards within the City.

FY 2016/2017 Goals

- Improve the efficiency of the Records Retention Guidelines by revising and refining to improve and develop a less cumbersome document.
- As the City's Election Official, compile the 2016 Candidate's guide, coordinate consolidation services with the County of Santa Barbara by preparing all official election paperwork and resolutions, provide election services to prospective candidates ensuring procedures and filings follow the elections code; and conduct voter outreach to encourage community participation.
- Maintain city-wide comprehensive index of public records requests pursuant to government code.
- Complete an Update to the City's Hazard Mitigation Plan in conjunction with the County of Santa Barbara Office of Emergency Management.
- Implement a utility box art program.
- Facilitate a goal setting workshop for City Council

Finance, Human Resources, and Information Technology

FY 2015/2016 Accomplishments.

- Implemented new dental, vision, and life benefits for staff at a cost savings to the City and staff.
- Implemented new website for the City of Solvang.
- Implemented penalty structure in utility bills due to Stage II drought conditions.
- Implemented a call notify program reminding delinquent utility customers to make their payments.
- Completed seven recruitments and hired new staff due to retirement and attrition.
- Completed three audits of Transient Occupancy Tax with assistance from local hoteliers.

FY 2016/2017 Goals

- Receive the GFOA Certificate of Achievement for Excellence in Financial for our Comprehensive Annual Financial Report for FY 2015-16.
- Continue to expand the City Wellness program in conjunction with the Wellness Committee.
- Continue with desktop replacement cycle to ensure staff have access to the technology needed for their positions.
- Review and revise the Employee Performance Evaluation form.
- Implement Parks and Recreation Activity Registration module in Tyler.
- Update the City Cash Handling policy.

Parks and Recreation

FY 2015/2016 Accomplishments

- Continued to significantly reduce water usage in the City parks and open spaces over the previous year in an effort to meet the City's and state drought conditions.
- Completed a special events storage shed in the annex parking lot.
- Completed annual maintenance day with the Rotary groups at Sunny Fields Park.
- Assisted other City staff in implementing a new City of Solvang website, which is also offering online registration for parks and recreation programs.
- Offered new summer "specialty" camps for the youth to tremendous success with most of the camps being "sold out."
- In conjunction with the Public Works Department, the Parks and Recreation Department joined in a contract with a municipal tree trimming firm for regular tree trimming services. The contract also included a tree inventory list of the parks.
- Completed an extensive concrete repair project to the skate park in Hans Christian Andersen Park.
- Completed a large vegetation management program to help control the poison oak plants at Hans Christian Andersen Park with the use of mixed herd goats.
- Applied for and received a grant with the California Conservation Corps for service labor in Hans Christian Andersen Park.
- Received a \$7000 donation for a tennis backboard system that staff installed at Hans Christian Andersen Park.
- New barbeque grates were installed at all the reservable picnic sites in Hans Christian Andersen Park and at one site at Sunny Fields Park.
- Park reservation revenue was 67% higher than beginning of fiscal year projections.
- There were 115 paid reservations at the Solvang Veterans' Hall and 160 paid reservations at Hans Christian Andersen Park and Sunny Fields Park combined.
- Special Events continued to expand in scope and participation numbers.
- Parks and Recreation increased their participation in the Solvang Julefest celebration in collaboration with the Solvang Conference and Visitors Bureau.
- A new part-time Parks employee was successfully hired to replace an outgoing employee.
- Our social media campaign has helped increase participation as our total numbers of program participants jumped from 9945 in 2013 to 12,324 in 2014, a 23% increase. We currently have 912 Facebook friends.
- With the help of the Solvang Chamber of Commerce and Third Wednesday, we were able to grow the Halloween Street Fair.
- Developed a successful program with Solvang School to assist with after school care.

Parks and Recreation

FY 2016/2017 Goals

- Replace infield dirt at Sunny Fields Park softball diamond.
- Seek additional funding to continue the necessary tree trimming at Hans Christian Andersen Park.
- Complete restroom accessibility and ADA improvements to one of the two restrooms at Hans Christian Andersen Park.
- Complete the installation of three sand volleyball courts at Sunny Fields Park. An agreement has been made with Santa Ynez Valley Youth Recreation who will provide all funding for the project. The timeline of this project will be created by Youth Recreation.
- Make improvements to the Solvang Park gazebo to become fully ADA compliant. The Solvang Vikings has agreed to fund the construction of the ADA ramp as well as make other improvements to the structure.
- In part with the improvements to gazebo at Solvang Park, perform a “remodel” of the park to include increased hardscape, new lawn area, additional seating and more.

Planning, Building, and Economic Development

FY 2015/2016 Accomplishments

- Planning Staff held six Planning Commission meetings and 11 Board of Architectural Review (BAR) meetings. Three amendments to the Zoning Ordinance and four projects approved by the Planning Commission, and 42 projects were reviewed and approved by the BAR.
- Planning Staff processed 95 Exemptions and 145 Land Use Clearance applications.
- Building staff issued 239 building permits.
- The Code Enforcement officer completed annual massage establishment inspections.
- The Planning & Economic Development Director attended monthly TPAC meetings to represent the City on a variety of county-wide matters including the SB-375 Sustainable Communities Strategy (SCS).
- The Economic Development staff worked with the Chamber of Commerce to develop a new Business and Relocation Guide, which was partially funded by the City.
- Work commenced on an update to the Safety and Open Space Elements of the General Plan.
- The Planning & Economic Development Director attended CDBG/HOME consortium meetings and assisted with development of the revised agreements.
- Building and Planning staff continued training and utilization of the Tyler Building Permit module.

FY 2016/2017 Goals

- Attend monthly TPAC meetings and work with SBCAG on a variety of county-wide matters.
- Continue to develop protocol and process for scanning Planning and Building documents and archival of files in the Document Imaging System.
- Continue implementation of the Economic Development Strategic Plan.
- Continue implementation and maximize utility of Tyler Building Permit module.
- Prepare a Sphere of Influence and Annexation study.
- Recruit and hire new Planning, Building, and Economic Development Director following retirement of current Director.

Public Works – Engineering Division

FY 2015/2016 Accomplishments

- Provided engineering support and project management for Water Division and Wastewater Division capital projects.
- Completed the arc flash study for the Wastewater Treatment Plant (WWTP) and sewer lift stations.
- Completed the construction of the WWTP Equipment Garage Building.
- Completed evaluation of the remaining capacity of the WWTP, and developed a capacity analysis tool to respond to future connection requests.
- Completed the first group of engineering tasks for the River Wells Project including geotechnical investigation, evaluation of alternative drilling methods, and hydrogeologic evaluation covering well locations and design.
- Completed construction of the HCA South Wellhead Improvement Project, and put this new well into service.
- Completed the Well 22 & 23 Blending Study evaluating the feasibility of blending water from these wells.
- Began window replacement, and exterior lead abatement and painting of Veteran's Memorial Hall.
- Developed GIS database and mapping of all known City Utility Easements.
- Conducted 2016 Speed Survey and traffic counts. The Survey included the collection of intersection counts along Mission Drive, and roadway speed surveys along arterial and primary collector streets throughout the City.
- Completed annual pavement maintenance project including slurry seal and striping of numerous streets throughout the City, and construction of over 1,200 SF of sidewalk replacement at 7 locations, including new brick sidewalks along Mission Drive.
- Developed and advertised the FY 2016-17 Pavement Maintenance Project.
- Completed the inventory and inspection of over 235 curb ramps in Solvang. Seventeen (17) curb ramp locations were identified for installation or replacement in 2016.
- Received Construction Authorization from Caltrans to proceed with the Alisal Bridge Seismic Retrofit Project. Advertised and awarded construction contract, and began retrofit construction.

Public Works – Engineering Division

- Issued 80 Public Works encroachment and grading permits.
- Issued permits for 18 special events, 8 films, 6 special light pole banners, and 21 highway banners.
- Completed The Mission Drive Preliminary Design Project which included: pedestrian crossing improvements at various existing locations, signal upgrade recommendations, preliminary design for a mid-block crosswalk at the Transit Center, proposed lighting improvements, way finding and signage recommendations, and Emergency Vehicle Pre-emption device investigations.
- Completed emergency repairs along Fredensborg Canyon Road shoulder.
- Purchased two new buses for the Santa Ynez Valley Transit Program.
- Completed the solicitation and procurement of a new five year contract for the day-to-day operational services in support of the Santa Ynez Valley Transit program.
- Coordinated with PG&E for upgrade of street lights with LED fixtures.

FY 2016/2017 Goals

- Provide engineering support and project management for Water Division and Wastewater Division capital projects.
- Complete construction of Alisal Bridge Seismic Retrofit Project.
- In cooperation with the County of Santa Barbara, develop a comprehensive Stormwater Resources Plan.
- Design upgrades for Parking Lot 2 (Transit Parking Lot) that will include drainage improvements at Mission Drive and Park Way, and the installation of an underground stormwater infiltration chamber under the parking lot.
- Procure land for a new parking lot near downtown area to provide additional parking spaces.
- Complete engineering of three high-visibility crosswalks identified in the Mission Drive Priority Planning Project, and pedestrian related traffic signal improvements. Submit Encroachment Permit application to Caltrans.
- Apply for Grant Funding for sidewalk infill near Solvang School, to provide a safe route for pedestrians walking to and from school.
- Seek Caltrans funding for the upgrading of the storm drain line running from Fir Avenue across Mission Drive to Copenhagen.
- Provide support for processing of River Water Rights Permit Petitions and acquisition of well easements for River Wells Project.
- Complete engineering work for WWTP Grading & Drainage Improvement Project.

Public Works – Engineering Division

- Design and construct the annual crack seal, pavement repair and overlay maintenance as part of the City's Pavement Management Program.
- Complete construction of City-wide ADA access ramp project.
- Complete slurry seal of Parking Lot 3 and Veteran's Hall Parking Lot.
- Complete engineering for Veteran's Memorial Hall electrical upgrades.
- Complete Alisal Bridge deck/road surface maintenance.
- Complete SYVT Short Range Transit Plan & Infrastructure Plan Update.

Public Works – Maintenance Division

FY 2015/2016 Accomplishments

- Completed City-Wide Street Tree Pruning Project addressing over 200 trees (Year 2 as recommended in the Street Tree Management Plan).
- Completed City-Wide Street Tree Inventory covering over 3,000 street trees.
- Constructed emergency erosion control repairs along Fredensborg Canyon Road shoulder.
- Managed traffic control and street closures for 21 special events.
- Completed annual repainting of approximately 1,000 Linear Feet of curbs.
- Completed over 300 facilities maintenance service requests.
- Completed replacement of 32 damaged traffic signs.
- Completed quarterly grinding of raised sidewalk locations.
- Installed and removed 25 banners over Mission Drive (Highway 246).
- Repaired and/or replaced lights in 25 City street trees
- Repaired and refurbished 7 City benches.
- Refurbished the City's traffic control devices.
- Replaced all damaged and missing pavement reflective markers.
- Performed weekly trash removal along Highway 246 (Mission Drive) throughout City limits.
- Located and cleared storm drain on Old Mission Drive.
- Began window replacement, and exterior lead abatement and painting of Veteran's Memorial Hall.

FY 2016/2017 Goals

- Train Maintenance Staff to utilize new Urban Tree Inventory software.
- Complete window replacement, and exterior lead abatement and painting of Veteran's Memorial Hall.
- Manage annual street sweeping, parkway landscaping, sidewalk grinding, sidewalk cleaning, custodial services, and vehicle maintenance contracts.
- Repair and replace lights in City trees for the Holidays.
- Manage traffic control and street closures for multiple special events.
- Install and remove banners over Mission Drive (Highway 246).
- Complete annual facilities maintenance for City Hall, Annex Building, Veteran's Memorial Building, Visitor's Center, and Restroom Numbers 1, 2 & 3.
- Complete annual street maintenance, and pavement marking.

Public Works – Maintenance Division

- Complete annual storm drain cleaning and maintenance.
- Complete engineering for Veteran’s Memorial Hall electrical upgrades.

Public Works - Water Division

FY 2015/2016 Accomplishments

- Processed 19 Low Flow Toilet Rebates replacing a total of 30 toilets.
- Processed 9 Landscape Rebates.
- Issued 28 Rain Barrel Rebates.
- Completed 2016 Update of Bacteriological Siting Plan.
- Completed Amendment of Water Supply Permit adding the HCA South Well to our Permit.
- Completed construction of the HCA South Wellhead Improvement Project, and put this new well into service.
- Completed the Well 22 & 23 Blending Study evaluating the feasibility of blending water from these wells.
- Completed the first group of engineering tasks for the River Wells Project including geotechnical investigation, evaluation of alternative drilling methods, and hydrogeologic evaluation covering well locations and design.
- Reduced need for additional water from Santa Ynez River Water Conservation District, Improvement District No.1.
- Repaired/replaced 7 water services.
- Repaired 8 water main breaks.
- Removed and down sized 1 water meter based on customer request.
- Completed the annual fire hydrant maintenance program.
- Completed the annual valve exercising program.
- Installed improvements at Well 3, 4 and 21 to mitigate corrosion.

FY 2016/2017 Goals

- Implement phase 1 of our meter conversion project to install radio read meters.
- Secure easements for proposed Santa Ynez River Wells.
- Complete processing of River Water Rights Permit Petitions to State Water Resources Control Board.
- Conduct survey of the existing backflow prevention devices throughout the water distribution system.
- Initiate Water & Wastewater Rate Study in accordance with Proposition 218 procedures.
- Reconfigure radio path for Zone 1 and Zone 2 control valves to provide reliable communication between them and the SCADA system.
- Recoat Reservoir 2 and upgrade cathodic protection system; or plan for future Reservoir 2 replacement.
- Perform corrosion repairs on Reservoir 3 drain line.

Public Works - Wastewater Division

FY 2015/2016 Accomplishments

- Completed construction of Wastewater Treatment Plant (WWTP) Equipment Garage Building.
- Completed year-3 monitoring and reporting on the Santa Ynez River Bank Restoration Project at the WWTP Percolation Ponds.
- Completed Arc Flash Study at WWTP and sewer lift stations, and staff electrical safety training.
- Installed new HVAC unit at WWTP Office.
- Replaced broken sewer line in Button Hook Road at Rancho Alisal Drive.
- Repaired deteriorated sewer lateral at the City Annex building.
- Repaired culvert on Fredensborg Canyon Road
- Repaired bank along creek on Fredensborg Canyon Road where large Oak tree fell.
- Removed large root mass from storm drain below Fjord Drive.
- Completed evaluation of the remaining capacity of the WWTP, and developed a capacity analysis tool to respond to future connection requests.
- Replaced lighting in old shop with new energy efficient LED fixtures.
- Replaced Roof on Fjord Lift Station with access hatch for improved access and cleaning.
- Located and cleared storm drain on Old Mission Drive.
- Assisted Water Division in excavating several water line repairs and service replacements.
- Cleaned over 125,000 linear feet of sewer line.

FY 2016/2017 Goals

- Complete year-4 monitoring and reporting on the Santa Ynez River Bank Restoration Project at the WWTP Percolation Ponds.
- Perform engineering work for WWTP Grading & Drainage Improvement Project.
- Complete Water & Sewer Rate Study.
- Reconfigure plant entrance and fence to create a Vac-Con wash out area.
- Recoat the Wet Well at the Fjord Lift Station.
- Complete annual sewer line cleaning.
- Trim trees and repair fences around the WWTP.

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GENERAL FUND
REVENUES
AND
EXPENSES

CITY OF SOLVANG
FISCAL YEAR 2016-2017
GENERAL FUND REVENUES BY DEPARTMENT

	2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Prelim Budget	Difference from FY 2015-2016
Fund: 100 - GENERAL FUND					
Department: 1000 - Council					
130 - Contract Services	\$ 52,039	\$ 675	\$ 1,600	\$ 1,400	\$ (200)
Total Department: 1000 - Council:	\$ 52,039	\$ 675	\$ 1,600	\$ 1,400	\$ (200)
Department: 1100 - Administration					
120 - Administration	\$ 6,399,814	\$ 6,975,794	\$ 6,628,506	\$ 7,065,158	\$ 436,652
Total Department: 1100 - Administration:	\$ 6,399,814	\$ 6,975,794	\$ 6,628,506	\$ 7,065,158	\$ 436,652
Department: 1200 - Planning & Building					
200 - City Planning	\$ 92,764	\$ 118,432	\$ 75,350	\$ 74,850	\$ (500)
210 - Building	\$ 200,122	\$ 138,086	\$ 105,000	\$ 110,000	\$ 5,000
220 - Economic Development	\$ 11,000	\$ -	\$ -	\$ -	\$ -
Total Department: 1200 - Planning & Building:	\$ 303,885	\$ 256,518	\$ 180,350	\$ 184,850	\$ 4,500
Department: 1300 - Parks and Recreation					
300 - Administration	\$ -	\$ (29)	\$ 2,000	\$ -	\$ (2,000)
310 - HCA Park	\$ 13,480	\$ 11,985	\$ 10,000	\$ 10,000	\$ -
320 - Solvang Park	\$ -	\$ 250	\$ 1,000	\$ 375	\$ (625)
330 - Sunny Fields	\$ 8,667	\$ 8,835	\$ 7,500	\$ 7,500	\$ -
360 - Adult Sports	\$ 15,077	\$ 9,720	\$ 20,550	\$ 20,950	\$ 400
365 - Youth Programs	\$ 54,853	\$ 42,713	\$ 34,280	\$ 25,875	\$ (8,405)
370 - Adult Programs	\$ 9,913	\$ 18,703	\$ 16,260	\$ 16,270	\$ 10
375 - Special Events	\$ 18,493	\$ 20,480	\$ 24,600	\$ 23,150	\$ (1,450)
390 - Buellton Partnership	\$ 24,520	\$ 18,281	\$ 25,000	\$ 12,000	\$ (13,000)
Total Department: 1300 - Parks and Recreation:	\$ 145,002	\$ 130,939	\$ 141,190	\$ 116,120	\$ (25,070)
Department: 1400 - Tourism					
400 - Tourism Activities	\$ 7,206	\$ 7,549	\$ 13,000	\$ 8,000	\$ (5,000)
410 - Tourism Events	\$ -	\$ 1,832	\$ -	\$ -	\$ -
Total Department: 1400 - Tourism:	\$ 7,206	\$ 9,381	\$ 13,000	\$ 8,000	\$ (5,000)
Department: 1600 - Public Works/Engineering					
600 - PW - Engineering	\$ 84,202	\$ 54,378	\$ 33,900	\$ 31,500	\$ (2,400)
605 - PW - Maintenance	\$ 200	\$ 340	\$ -	\$ -	\$ -
610 - Veterans' Memorial Building	\$ 28,347	\$ 32,928	\$ 31,400	\$ 33,000	\$ 1,600
620 - City Hall	\$ -	\$ -	\$ 4,500	\$ -	\$ (4,500)
690 - Roads	\$ 168,689	\$ 161,422	\$ 182,076	\$ 128,369	\$ (53,707)
720 - Storm Water Program	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
Total Department: 1600 - Public Works/Engineering:	\$ 281,438	\$ 249,067	\$ 251,876	\$ 217,869	\$ (34,007)
TOTAL GENERAL FUND REVENUES:	\$ 7,189,385	\$ 7,622,375	\$ 7,216,522	\$ 7,593,397	\$ 376,875

CITY OF SOLVANG
FISCAL YEAR 2016-2017
GENERAL FUND EXPENDITURES BY DEPARTMENT

	2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Prelim Budget	Difference from FY 2016-17
Fund: 100 - GENERAL FUND					
Department: 1000 - Council					
100 - Council Activities	\$ 122,654	\$ 156,810	\$ 227,720	\$ 76,780	\$ (150,940)
105 - Retiree Costs	\$ -	\$ -	\$ -	\$ 153,638	\$ 153,638
110 - Special Agency	\$ 177,250	\$ 196,350	\$ 214,650	\$ 240,500	\$ 25,850
130 - Contract Services	\$ 1,629,811	\$ 1,645,922	\$ 1,731,213	\$ 1,734,457	\$ 3,244
Total Department: 1000 - Council:	\$ 1,929,715	\$ 1,999,082	\$ 2,173,583	\$ 2,205,375	\$ 31,792
Department: 1100 - Administration					
120 - Administration	\$ 1,253,943	\$ 1,679,457	\$ 1,191,773	\$ 2,007,192	\$ 815,419
Total Department: 1100 - Administration:	\$ 1,253,943	\$ 1,679,457	\$ 1,191,773	\$ 2,007,192	\$ 815,419
Department: 1200 - Planning & Building					
200 - City Planning	\$ 267,657	\$ 329,010	\$ 324,052	\$ 266,994	\$ (57,058)
210 - Building	\$ 145,204	\$ 164,239	\$ 173,358	\$ 179,152	\$ 5,794
220 - Economic Development	\$ 42,224	\$ 23,771	\$ 23,026	\$ 4,800	\$ (18,226)
Total Department: 1200 - Planning & Building:	\$ 455,085	\$ 517,020	\$ 520,436	\$ 450,946	\$ (69,490)
Department: 1300 - Parks and Recreation					
300 - Administration	\$ 355,513	\$ 387,616	\$ 413,361	\$ 349,525	\$ (63,836)
310 - HCA Park	\$ 62,746	\$ 71,144	\$ 221,994	\$ 199,809	\$ (22,185)
320 - Solvang Park	\$ 46,347	\$ 49,545	\$ 74,009	\$ 78,527	\$ 4,518
330 - Sunny Fields	\$ 28,760	\$ 30,998	\$ 59,949	\$ 36,505	\$ (23,444)
340 - Common Areas	\$ 13,614	\$ 8,988	\$ 4,150	\$ 8,150	\$ 4,000
350 - Recreation	\$ 233,511	\$ 249,494	\$ 284,500	\$ 257,496	\$ (27,004)
360 - Adult Sports	\$ 8,988	\$ 7,284	\$ 14,050	\$ 14,300	\$ 250
365 - Youth Programs	\$ 25,880	\$ 23,783	\$ 19,175	\$ 14,100	\$ (5,075)
370 - Adult Programs	\$ 6,257	\$ 6,660	\$ 8,760	\$ 8,370	\$ (390)
375 - Special Events	\$ 8,832	\$ 13,320	\$ 10,400	\$ 9,000	\$ (1,400)
390 - Buellton Partnership	\$ 21,933	\$ 17,206	\$ 17,340	\$ 12,000	\$ (5,340)
Total Department: 1300 - Parks and Recreation:	\$ 812,382	\$ 866,038	\$ 1,127,688	\$ 987,782	\$ (139,906)
Department: 1400 - Tourism					
400 - Tourism Activities	\$ 778,575	\$ 725,391	\$ 813,850	\$ 814,300	\$ 450
410 - Tourism Events	\$ 1,000	\$ 887	\$ 6,900	\$ -	\$ (6,900)
Total Department: 1400 - Tourism:	\$ 779,575	\$ 726,278	\$ 820,750	\$ 814,300	\$ (6,450)
Department: 1600 - Public Works/Engineering					
600 - PW - Engineering	\$ 99,505	\$ 143,268	\$ 166,475	\$ 143,106	\$ (23,369)
605 - PW - Maintenance	\$ 244,331	\$ 247,300	\$ 269,268	\$ 257,214	\$ (12,054)
610 - Veterans' Memorial Building	\$ 79,719	\$ 95,565	\$ 254,960	\$ 175,185	\$ (79,775)
620 - City Hall	\$ 19,057	\$ 15,806	\$ 28,507	\$ 49,007	\$ 20,500
630 - Municipal Annex	\$ 18,374	\$ 14,470	\$ 16,108	\$ 25,140	\$ 9,032
640 - Elverhoj	\$ 15,000	\$ 10,000	\$ 5,000	\$ -	\$ (5,000)
650 - Visitors' Center	\$ 2,305	\$ 2,804	\$ 5,218	\$ 3,078	\$ (2,140)
670 - Restroom #1	\$ 32,428	\$ 32,834	\$ 38,592	\$ 39,921	\$ 1,329
680 - Restroom #3	\$ 11,701	\$ 16,475	\$ 14,018	\$ 15,020	\$ 1,002
690 - Roads	\$ 375,418	\$ 416,963	\$ 532,744	\$ 525,743	\$ (7,001)
700 - Street Trees	\$ 132,705	\$ 148,790	\$ 157,958	\$ 130,306	\$ (27,652)
710 - PW - Parking Lots	\$ 6,564	\$ 23,498	\$ 6,800	\$ 52,100	\$ 45,300
720 - Storm Water Program	\$ -	\$ -	\$ -	\$ 335,147	\$ 335,147
Total Department: 1600 - Public Works/Engineering:	\$ 1,037,107	\$ 1,167,773	\$ 1,495,648	\$ 1,750,967	\$ 255,319
TOTAL GENERAL FUND EXPENDITURES:	\$ 6,267,807	\$ 6,955,648	\$ 7,329,878	\$ 8,216,562	\$ 886,684

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1000 – COUNCIL
PROGRAM 100 COUNCIL ACTIVITIES**

The Council department of the General Fund accounts for activities of the City Council, retiree health benefits, and election costs. Costs not specifically allocated to any one department are also shown here.

Expenses

51000-51008	Salaries & Benefits	Salary & benefits for the Mayor and four Council Members.
51012	Education	Education and training for Council Members.
52002	Membership Dues	League of California Cities, Channel Counties & City Clerk Membership.
52003	Supplies	Supplies for Council Members, meetings and functions, DVD's, binder for minutes & resolutions.
54001	Office Equipment Replacement	Annual contribution to the replacement of the copier and servers in City Hall.
56009	LAFCO	Annual fee to Local Agency Formation Commission.
57009	Insurance	Allocated portion of insurance for General Liability, Property and Equipment assess by the CJPIA.
57014	Muni Code Codification	Annual fee for updates of Muni Code through Municipal Codifiers and cost of records destruction.
57015	Printing and Publishing	Business cards, forms, advertising related to Council Meetings, Ordinances, etc.
57016	Professional Services	Video services of Council Meetings.
58001	City Hospitality	Purchase of supplies/amenities for various City hosted functions.
59019	Elections	Estimated costs associated with annual elections.
63002	Audio System	Supplies and/or repairs to the audio system in Council Chambers.

PROGRAM 105 – RETIREE COSTS

These costs represent the current and future costs for retiree health, dental, and life benefits. The City currently participates in a trust with CalPERS in an effort to prefund some of these costs.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Fund: 100 - GENERAL FUND					
Department: 1000 - Council					
Program: 100 - Council Activities					
Expense					
100-1000-100-51000	Salaries	\$ 18,000	\$ 29,500	\$ 37,200	\$ 37,200
100-1000-100-51002	FICA	\$ 1,377	\$ 2,257	\$ 2,846	\$ 2,846
100-1000-100-51003	Retirement	\$ 2,775	\$ 3,895	\$ -	\$ -
100-1000-100-51004	Other Post Emp Benefits	\$ -	\$ -	\$ 59,209	\$ -
100-1000-100-51005	Cafeteria Plan	\$ 70,917	\$ 91,784	\$ 90,711	\$ -
100-1000-100-51008	Workers' Comp Ins.	\$ 343	\$ 109	\$ 2,288	\$ 1,265
100-1000-100-51012	Education	\$ 1,885	\$ 3,795	\$ 6,000	\$ 8,000
100-1000-100-51017	Workers' Comp Ins-Retrospective Bal Pmt	\$ -	\$ -	\$ 1,588	\$ -
100-1000-100-52002	Membership Dues	\$ 4,383	\$ 4,690	\$ 4,500	\$ 5,000
100-1000-100-52003	Supplies	\$ 1,086	\$ 63	\$ 3,100	\$ 700
100-1000-100-54001	Office Equip/Computer Replacement	\$ 750	\$ 750	\$ 750	\$ 313
100-1000-100-55003	Communications	\$ -	\$ -	\$ -	\$ 160
100-1000-100-56009	LAFCO	\$ 2,621	\$ 2,797	\$ 2,800	\$ 2,600
100-1000-100-57004	Computer Support	\$ 55	\$ -	\$ -	\$ -
100-1000-100-57009	Insurance	\$ 757	\$ 1,246	\$ 1,938	\$ 1,786
100-1000-100-57014	Muni Code Codification	\$ 759	\$ 3,195	\$ 4,000	\$ 3,000
100-1000-100-57015	Printing and Publishing	\$ -	\$ 142	\$ 400	\$ 400
100-1000-100-57016	Professional Services	\$ 3,730	\$ 3,630	\$ 3,960	\$ 3,960
100-1000-100-58001	City Hospitality	\$ 4,014	\$ 6,245	\$ 6,250	\$ 6,250
100-1000-100-59019	Elections	\$ 158	\$ 2,455	\$ -	\$ 3,000
100-1000-100-63002	Audio System	\$ 9,044	\$ 259	\$ 180	\$ 300
Total Expense:		\$ 122,654	\$ 156,810	\$ 227,720	\$ 76,780
Total Program: 100 - Council Activities:		\$ 122,654	\$ 156,810	\$ 227,720	\$ 76,780

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 105 - Retiree Costs					
Expense					
100-1000-105-51004	Other Post Emp Benefits - TRUST	\$ -	\$ -	\$ -	\$ 53,638
100-1000-105-51005	Retiree Medical/Dental/Life	\$ -	\$ -	\$ -	\$ 100,000
Total Expense:		\$ -	\$ -	\$ -	\$ 153,638
Total Program: 105 - Retiree Costs:		\$ -	\$ -	\$ -	\$ 153,638

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1000 – COUNCIL**

PROGRAM 110 - SPECIAL AGENCY

Outside agencies request grant funds from the City.

PROGRAM 130 CONTRACT SERVICES

The City contracts with the County of Santa Barbara to provide law enforcement, mental health assistance and animal control.

Revenues

31016	Certify Proof of Correction	Santa Barbara County Sheriff Dept generated revenues.
31018	Finger Printing	Santa Barbara County Sheriff Dept generated revenues.
31020	Report Copy Fee	Santa Barbara County Sheriff Dept generated revenues.

Expenses

56004	Mental Health Assessment Team	Cost of contract with the County of Santa Barbara to provide Mental Health services.
56005	Community Resource Deputy	Cost to provide a Community Service Deputy to City of Solvang.
56006	Law Enforcement Contract	Cost of contract with the County of Santa Barbara to provide law enforcement for the City of Solvang. Covers personnel, vehicle fleet, communication system, administration, dispatch services & insurance.
56007	Law Enforcement Overtime	Cost associated with overtime hours provided by law enforcement staff.
56011	Animal Control	Cost of contract with Santa Barbara County Health for animal control services.
56016	Santa Barbara County 211	211 Program in Santa Barbara County

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 110 - Special Agency					
Expense					
100-1000-110-59001	SYV Fruit&VegetableRescue	\$ 1,000	\$ 2,500	\$ 5,000	\$ 6,000
100-1000-110-59002	Valley Wind Ensemble	\$ 750	\$ 750	\$ 750	\$ 1,000
100-1000-110-59003	Atterdag Villg/Luth Home	\$ 2,500	\$ -	\$ -	\$ 2,500
100-1000-110-59004	Elverhoj Museum	\$ 10,000	\$ 20,000	\$ 25,000	\$ 30,000
100-1000-110-59005	Solvang School	\$ 5,000	\$ 5,000	\$ 5,000	\$ 4,000
100-1000-110-59006	Solvang Theaterfest	\$ 12,000	\$ 15,000	\$ 15,000	\$ 15,000
100-1000-110-59008	Animal Rescue Team	\$ 10,000	\$ 5,000	\$ 5,000	\$ 7,500
100-1000-110-59009	People Helping People	\$ 16,000	\$ 17,000	\$ 17,000	\$ 17,000
100-1000-110-59011	Library	\$ 88,000	\$ 88,000	\$ 88,000	\$ 88,000
100-1000-110-59013	Senior Center	\$ 32,000	\$ 36,000	\$ 38,000	\$ 40,000
100-1000-110-59021	SB County Sheriff's Benevolent Posse	\$ -	\$ 3,000	\$ 3,000	\$ -
100-1000-110-59022	Santa Ynez Valley Botanic Garden	\$ -	\$ 750	\$ 500	\$ 1,000
100-1000-110-59023	Solvang Third Wednesday/Chamber of Commerce	\$ -	\$ 2,750	\$ 3,600	\$ 3,600
100-1000-110-59024	Wildling Museum	\$ -	\$ 600	\$ -	\$ 1,500
100-1000-110-59025	SYV Community Aquatics Foundation	\$ -	\$ -	\$ 3,800	\$ -
100-1000-110-59026	Solvang Chamber of Commerce	\$ -	\$ -	\$ -	\$ 16,400
100-1000-110-59027	Rotary Club of the Santa Ynez Valley	\$ -	\$ -	\$ 5,000	\$ 7,000
Total Expense:		\$ 177,250	\$ 196,350	\$ 214,650	\$ 240,500
Total Program: 110 - Special Agency:		\$ 177,250	\$ 196,350	\$ 214,650	\$ 240,500

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 130 - Contract Services					
Revenue					
100-1000-130-31016	Proof of Correction	\$ 220	\$ 60	\$ 350	\$ 300
100-1000-130-31018	Finger Printing	\$ 714	\$ 567	\$ 900	\$ 900
100-1000-130-31020	Report Copy Fee	\$ 105	\$ 48	\$ 350	\$ 200
100-1000-130-35007	IndnGaming-CommResDeputy	\$ 51,000	\$ -	\$ -	\$ -
Total Revenue:		\$ 52,039	\$ 675	\$ 1,600	\$ 1,400
Expense					
100-1000-130-56004	Mental Health Assmt Team	\$ 2,029	\$ 2,108	\$ 2,100	\$ 2,200
100-1000-130-56005	Community Resource Deputy	\$ 51,714	\$ 52,869	\$ 55,000	\$ 55,000
100-1000-130-56006	Law Enforcement Contract	\$ 1,538,714	\$ 1,551,948	\$ 1,630,000	\$ 1,630,000
100-1000-130-56007	Law Enforcement Overtime	\$ 2,235	\$ 2,577	\$ 5,000	\$ 6,000
100-1000-130-56011	Animal Control	\$ 35,119	\$ 36,419	\$ 38,463	\$ 40,783
100-1000-130-56016	Santa Barbara County 211 Program	\$ -	\$ -	\$ 650	\$ 474
Total Expense:		\$ 1,629,811	\$ 1,645,922	\$ 1,731,213	\$ 1,734,457
Total Program: 130 - Contract Services:		\$ (1,577,772)	\$ (1,645,246)	\$ (1,729,613)	\$ (1,733,057)
Total Department: 1000 - Council:		\$ (1,877,676)	\$ (1,998,407)	\$ (2,171,983)	\$ (2,203,975)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1100 - ADMINISTRATION**

The administration department of the General Fund accounts for activities of the City Manager, Administrative Services and Finance department, City Clerk and City Attorney.

Revenues

30001	Transient Occupancy Tax	City Collection of Hotel/Motel Occupancy Tax Charged.
30002	Sales Tax	City's portion of Sales Tax generated within City Limits.
30003- 30004	Property Tax	1% of Solvang's Property Taxes generated and remitted through the County.
31001- 31004	Franchise Fees	City negotiated operations agreement with Franchises in exchange for these revenues.
31010	Business Certificate	Fees paid by businesses doing business in the City limits.
32001	Rental Income	Rent paid by the Santa Barbara County Agricultural Commissioner's Office for use of space in the Veteran's Hall.
40001- 40004	Overhead	Contributions from other funds to the General Fund for the cost of operations
41000	Special Events Revenue	Fees generated for local events in the city limits.
42001	Interest Income	Interest generated from funds in the California Local Agency Investment Fund.
43002	Motor Vehicle in Lieu	State Imposed Tax on Motor Vehicles in Lieu of Local Property Taxes.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Department: 1100 - Administration					
Program: 120 - Administration					
Revenue					
100-1100-120-30001	Transient Occupancy Tax	\$ 3,435,309	\$ 3,833,644	\$ 3,556,000	\$ 3,900,000
100-1100-120-30002	Sales Tax	\$ 1,153,845	\$ 1,241,436	\$ 1,185,000	\$ 1,185,000
100-1100-120-30003	Property Transfer Tax	\$ 41,683	\$ 54,033	\$ 28,000	\$ 35,000
100-1100-120-30004	Property Tax Current Sec.	\$ 650,271	\$ 665,019	\$ 693,200	\$ 732,800
100-1100-120-31001	Franchise-Hlth Sanitation	\$ 53,695	\$ 56,859	\$ 50,000	\$ 50,000
100-1100-120-31002	Franchise-Gas Company	\$ 26,446	\$ 28,013	\$ 27,500	\$ 27,500
100-1100-120-31003	Franchise-Comcast Cable	\$ 69,405	\$ 72,735	\$ 68,000	\$ 68,000
100-1100-120-31004	Franchise-PG&E	\$ 62,459	\$ 63,977	\$ 63,000	\$ 63,000
100-1100-120-31010	Business Certificate	\$ 25,260	\$ 25,590	\$ 24,500	\$ 25,000
100-1100-120-31032	Disability Access Fee	\$ 589	\$ 597	\$ 600	\$ 600
100-1100-120-31033	Firearms License	\$ 46	\$ 40	\$ 40	\$ 40
100-1100-120-32001	Rental Income	\$ 2,793	\$ 2,918	\$ 2,800	\$ 2,800
100-1100-120-35027	SB 90-State Mandate Reimb	\$ 140	\$ 8,963	\$ -	\$ -
100-1100-120-38001	Miscellaneous Income	\$ 596	\$ 867	\$ 700	\$ 700
100-1100-120-38002	Fines & Penalties	\$ 3,981	\$ 7,303	\$ 3,000	\$ 3,000
100-1100-120-40001	Water Overhead Contribution	\$ 240,065	\$ 247,267	\$ 254,685	\$ 262,325
100-1100-120-40002	Wastewater Overhead Contribution	\$ 23,786	\$ 24,500	\$ 25,235	\$ 25,992
100-1100-120-40003	WWTP Overhead Contribution	\$ 125,570	\$ 129,337	\$ 133,217	\$ 137,214
100-1100-120-40004	Transit Overhead Contribution	\$ 50,550	\$ 52,067	\$ 53,629	\$ 55,237
100-1100-120-41000	Special Events Revenue	\$ 10,693	\$ 11,815	\$ 10,000	\$ 10,000
100-1100-120-42001	Interest Income	\$ 16,504	\$ 25,189	\$ 12,000	\$ 18,000
100-1100-120-43002	Motor Vehicle in Lieu	\$ 404,074	\$ 421,527	\$ 436,000	\$ 461,700
100-1100-120-43003	Forfeited Deposits	\$ 1,585	\$ 1,205	\$ 800	\$ 800
100-1100-120-43008	Collection Acct Recovery	\$ 194	\$ 759	\$ -	\$ 200
100-1100-120-43021	Accts Payable Discounts	\$ 274	\$ 133	\$ 600	\$ 250
Total Revenue:		\$ 6,399,814	\$ 6,975,794	\$ 6,628,506	\$ 7,065,158

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1100 - ADMINISTRATION**

Expenses

51000-51005	Salaries & Benefits	Refer to Position Allocation for positions included in these costs.
51007	Auto Allowance	City Manager auto allowance per contract.
51008	Workers' Comp Insurance	3.40% of wages to cover the cost of Workers' Compensation insurance paid to the CJPIA.
51009	Employee Medical Exams	Exams needed for new hires.
51010	Employee Screening	Background checks for new hires.
52002	Membership Dues	City Clerk Institute, CSMFO, ICMA, GFOA & American Society of Composers, MMASC, CALED, CCMF, SHRM & ASCE.
53003	Repairs and Maintenance	Repair and maintenance of office equipment.
53010	Computer/Desktop Equipment	Computer and equipment purchases as part of replacement cycle.
54001	Office Equipment Replacement	Departmental contribution for the replacement of office equipment.
56013	Audit	Contract with City Auditor to perform annual audit of City and SCVB records.
57004	Computer Support	IT, software and hardware maintenance support.
57009	Insurance	Allocated portion of insurance for General Liability, Property, and Equipment through the CJPIA.
57011	Lease Payments	Postage, letter opener machines.
57012	Legal Fees	City Attorney.
57016	Professional Services	CalPERS Valuation for GASB 68; OPEB Valuation; scanning of documents
57025	Studies/Sales Tax	MBIA sales tax review and commissions paid on sales tax corrections.
57052	Temporary Agency Services	Interim administrative support due to turnover and leave.
57053	Software/Website	Antivirus software, website hosting.
58004	City Wellness/Workplace Safety	City wellness and workplace safety programs for staff.
60006	EOC Phone	Emergency Operations Center Satellite Phone.
61008	Property Tax Admin Fees	Administrative Fees deducted by the County for Processing of Property Taxes.
63010	Vehicle Replacement	Departmental contribution for the replacement of fleet vehicles
64003	Transfer Out – Water Fund	City Council allocated \$810K to the Water Fund to purchase water.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Department: 1100 - Administration					
Program: 120 - Administration					
Expense					
100-1100-120-51000	Salaries	\$ 585,060	\$ 585,222	\$ 625,619	\$ 647,955
100-1100-120-51002	FICA	\$ 40,946	\$ 39,489	\$ 47,795	\$ 49,228
100-1100-120-51003	Retirement	\$ 144,792	\$ 143,545	\$ 105,611	\$ 112,127
100-1100-120-51005	Cafeteria Plan	\$ 77,237	\$ 68,171	\$ 68,630	\$ 69,404
100-1100-120-51007	Auto Allowance	\$ 3,610	\$ 3,491	\$ 3,600	\$ 3,600
100-1100-120-51008	Workers' Comp Ins.	\$ 14,771	\$ 27,281	\$ 38,424	\$ 21,879
100-1100-120-51009	Employee Medical Exams	\$ -	\$ -	\$ -	\$ 180
100-1100-120-51010	Employee Screening	\$ -	\$ -	\$ -	\$ 32
100-1100-120-51011	Recruitment	\$ -	\$ 1,094	\$ -	\$ 400
100-1100-120-51012	Education	\$ 4,330	\$ 9,474	\$ 14,990	\$ 20,000
100-1100-120-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ 26,678	\$ -
100-1100-120-51018	CalPERS Liability Reduction	\$ -	\$ 117,269	\$ -	\$ -
100-1100-120-51019	Long Term Disability	\$ -	\$ -	\$ -	\$ 2,399
100-1100-120-52002	Membership Dues	\$ 3,162	\$ 3,315	\$ 3,435	\$ 3,735
100-1100-120-52003	Supplies	\$ 6,912	\$ 6,619	\$ 8,000	\$ 7,000
100-1100-120-52008	Postage	\$ 2,106	\$ 2,067	\$ 2,500	\$ 2,500
100-1100-120-52009	Small Equipment	\$ -	\$ -	\$ 500	\$ 500
100-1100-120-52015	Vehicle Fuel	\$ 151	\$ 261	\$ 200	\$ 200
100-1100-120-53003	Repairs and Maintenance	\$ 505	\$ 679	\$ 500	\$ 500
100-1100-120-53008	Vehicle Repairs & Maint.	\$ 49	\$ 49	\$ 100	\$ 100
100-1100-120-53010	Computer/Desktop Equipment	\$ -	\$ 493	\$ 1,556	\$ 973
100-1100-120-54001	Office Equip/Computer Rep	\$ 2,000	\$ 2,000	\$ 8,975	\$ 7,818
100-1100-120-54002	Equipment	\$ 262	\$ -	\$ -	\$ -
100-1100-120-55003	Communications	\$ 4,097	\$ 4,245	\$ 4,100	\$ 4,400
100-1100-120-56013	Audit	\$ 37,705	\$ 28,810	\$ 35,000	\$ 35,000
100-1100-120-57004	Computer Support	\$ 32,677	\$ 19,026	\$ 19,531	\$ 19,252
100-1100-120-57009	Insurance	\$ 33,970	\$ 21,754	\$ 32,620	\$ 31,242
100-1100-120-57011	Lease Payments	\$ 720	\$ 1,483	\$ 664	\$ 633
100-1100-120-57012	Legal Fees	\$ 68,632	\$ 75,897	\$ 95,500	\$ 80,000
100-1100-120-57015	Printing and Publishing	\$ 2,852	\$ 3,332	\$ 1,500	\$ 1,800
100-1100-120-57016	Professional Services	\$ -	\$ 2,900	\$ 3,000	\$ 6,900
100-1100-120-57025	Studies/Sales Tax	\$ 2,001	\$ 8,755	\$ 6,000	\$ 6,000
100-1100-120-57052	Temporary Agency Services	\$ -	\$ -	\$ 16,860	\$ 42,000
100-1100-120-57053	Software/Website	\$ -	\$ 1,562	\$ 5,074	\$ 2,274
100-1100-120-58004	City Wellness/Workplace Safety Program	\$ -	\$ 443	\$ 750	\$ 1,500
100-1100-120-60002	Emergency Training	\$ 10,160	\$ -	\$ 1,000	\$ 1,000
100-1100-120-60005	Emergency Plan	\$ 43	\$ -	\$ -	\$ -
100-1100-120-60006	EOC Phone	\$ 478	\$ 521	\$ 530	\$ 530
100-1100-120-61008	Property Tax Admin Fees	\$ 8,304	\$ 7,896	\$ 8,700	\$ 11,800
100-1100-120-62001	Bank Charges	\$ 1,223	\$ 1,039	\$ 3,000	\$ 1,500
100-1100-120-62003	Credit Card Proces. Fee	\$ -	\$ 23	\$ -	\$ -
100-1100-120-62005	Interest Expense	\$ 1,736	\$ 2,021	\$ -	\$ -
100-1100-120-62010	Sewer Loan Repayment - Principal	\$ 162,585	\$ 487,755	\$ -	\$ -
100-1100-120-63010	Vehicle Replacement	\$ 685	\$ 685	\$ 831	\$ 831
100-1100-120-64003	Transfer Out to Water Fund	\$ -	\$ -	\$ -	\$ 810,000
100-1100-120-71006	Bad Debt Recovery Fees	\$ 180	\$ 720	\$ -	\$ -
100-1100-120-71009	Miscellaneous	\$ 0	\$ 74	\$ -	\$ -
Total Expense:		\$ 1,253,943	\$ 1,679,457	\$ 1,191,773	\$ 2,007,192
Total Program: 120 - Administration:		\$ 5,145,871	\$ 5,296,338	\$ 5,436,733	\$ 5,057,966
Total Department: 1100 - Administration:		\$ 5,145,871	\$ 5,296,338	\$ 5,436,733	\$ 5,057,966

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1200 – PLANNING, BUILDING AND ECONOMIC DEVELOPMENT
PROGRAM 200 - PLANNING**

The Planning division is responsible for project analysis for property development and use review. This division is also responsible for the implementation of the general plan, zoning codes, Municipal ordinances, annexation laws and special studies as appropriate. The Code Enforcement Officer is also shown here and maintains an active presence in the community responding to nuisance complaints.

Revenues

31009	Conveyance Fee – Animal/Street	Annual Fees assessed for horse drawn or street conveyances.
31013	Misc Permit Fee	Planning permit fees.
31025	Code Enforcement Fee	Fees imposed for code violations.
31035	Development Fees	Planning development fees.
42001	Interest Income	Penalty and interest on unpaid code enforcement citations.

Expenses

51000-51005	Salaries & Benefits	Refer to Position Allocation for positions included in these costs. Total includes Commissioner salaries.
51008	Workers' Compensation Insurance	3.40% of wages to cover the cost of Workers' Compensation insurance paid to the CJPIA.
51009	Medical Exams	Exams needed for new hires.
51010	Employee Screening	Background checks for new hires..
51012	Education	Training for Planning employees.
52002	Membership Dues	American Planning Association.
54001	Office Equipment Replacement	Departmental contribution for the replacement of office equipment.
55003	Communications	Telephone, cell phone service.
57004	Computer Support	IT support; hardware and software maintenance support.
57007	General Plan	Safety, open space, and housing elements.
57009	Insurance	Allocated portion of insurance for General Liability, Property, and Equipment through CJPIA.
57011	Lease Payments	Proportionate share of lease for postage and letter opener machines.
57012	Legal Fees	Attorney fees for attendance at planning meetings, legal opinions and reports.
57015	Printing and Publishing	Business cards, forms, advertising, legal notices and chargeable copies.
57016	Professional Services	Video services for broadcasting planning commission meetings; scanning services.
57053	Software/Website	Antivirus software, website hosting.
63010	Vehicle Replacement	Departmental contribution for the replacement of fleet vehicles.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Department: 1200 - Planning & Building					
Program: 200 - City Planning					
Revenue					
100-1200-200-31009	Conveyance Fee - Animal/Street	\$ 450	\$ 450	\$ 75	\$ 300
100-1200-200-31013	Misc Permit Fee	\$ 58,961	\$ 89,001	\$ 57,000	\$ 57,000
100-1200-200-31014	Plan Check	\$ -	\$ -	\$ -	\$ -
100-1200-200-31025	Muni Code Violation	\$ 1,600	\$ 3,000	\$ 1,000	\$ 500
100-1200-200-31029	Housing Element	\$ 5,328	\$ -	\$ -	\$ -
100-1200-200-31035	Application/Development Fees	\$ 25,223	\$ 25,981	\$ 17,000	\$ 17,000
100-1200-200-38001	Miscellaneous Income	\$ 925	\$ -	\$ -	\$ -
100-1200-200-42001	Interest Income	\$ 276	\$ -	\$ 275	\$ 50
	Total Revenue:	\$ 92,764	\$ 118,432	\$ 75,350	\$ 74,850
Expense					
100-1200-200-51000	Salaries	\$ 164,790	\$ 162,548	\$ 192,024	\$ 163,620
100-1200-200-51002	FICA	\$ 12,231	\$ 12,064	\$ 14,690	\$ 12,517
100-1200-200-51003	Retirement	\$ 36,923	\$ 35,880	\$ 29,271	\$ 24,904
100-1200-200-51005	Cafeteria Plan	\$ 19,093	\$ 18,461	\$ 19,041	\$ 22,285
100-1200-200-51008	Workers' Comp Ins.	\$ 4,375	\$ 7,349	\$ 11,809	\$ 5,563
100-1200-200-51009	Employee Medical Exams	\$ -	\$ -	\$ -	\$ 135
100-1200-200-51010	Employee Screening	\$ -	\$ -	\$ -	\$ 24
100-1200-200-51011	Recruitment	\$ -	\$ -	\$ -	\$ 750
100-1200-200-51012	Education	\$ 892	\$ 5,938	\$ 3,000	\$ 1,500
100-1200-200-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ 8,199	\$ -
100-1200-200-51018	CalPERS Liability Reduction	\$ -	\$ 32,889	\$ -	\$ -
100-1200-200-51019	Long Term Disability	\$ -	\$ -	\$ -	\$ 649
100-1200-200-52002	Membership Dues	\$ 580	\$ 590	\$ 725	\$ 600
100-1200-200-52003	Supplies	\$ 786	\$ 836	\$ 1,294	\$ 1,000
100-1200-200-52008	Postage	\$ 188	\$ 350	\$ 300	\$ 300
100-1200-200-52009	Small Equipment	\$ -	\$ 331	\$ 300	\$ 300
100-1200-200-52015	Vehicle Fuel	\$ 151	\$ 261	\$ 100	\$ 100
100-1200-200-53008	Vehicle Repairs & Maint.	\$ 49	\$ 49	\$ 50	\$ 50
100-1200-200-53010	Computer/Desktop Equipment	\$ -	\$ 89	\$ 494	\$ 859
100-1200-200-54001	Office Equip/Computer Rep	\$ 1,763	\$ 1,763	\$ 3,975	\$ 2,673
100-1200-200-55003	Communications	\$ 1,192	\$ 1,595	\$ 1,200	\$ 1,200
100-1200-200-57004	Computer Support	\$ 7,734	\$ 5,985	\$ 10,694	\$ 10,105
100-1200-200-57007	General Plan	\$ -	\$ 20,043	\$ 4,940	\$ -
100-1200-200-57009	Insurance	\$ 9,644	\$ 6,152	\$ 9,716	\$ 7,473
100-1200-200-57011	Lease Payments	\$ 90	\$ 185	\$ 213	\$ 206
100-1200-200-57012	Legal Fees	\$ 4,088	\$ 6,089	\$ 5,000	\$ 5,000
100-1200-200-57015	Printing and Publishing	\$ 1,348	\$ 3,279	\$ 1,500	\$ 1,500
100-1200-200-57016	Professional Services	\$ 1,055	\$ 825	\$ 3,700	\$ 2,800
100-1200-200-57053	Software/Website	\$ -	\$ 4,776	\$ 1,609	\$ 673
100-1200-200-63010	Vehicle Replacement	\$ 685	\$ 685	\$ 208	\$ 208
	Total Expense:	\$ 267,657	\$ 329,010	\$ 324,052	\$ 266,994
	Total Program: 200 - City Planning:	\$ (174,893)	\$ (210,578)	\$ (248,702)	\$ (192,144)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1200 - PLANNING, BUILDING AND ECONOMIC DEVELOPMENT
PROGRAM 210 - BUILDING**

The Building division is responsible for enforcement of codes, laws, ordinances and regulations pertaining to building construction and remodeling within the City. Enforcement is accomplished by application review, plan check services, processing building permits, performing inspections and responding to complaints.

Revenues

31014	Plan Check	Fees for Building Plan Checking.
31036	Building Permits	Building Permit Fees.

Expenses

51000-51005	Salaries & Benefits	Refer to Position Allocation for positions included in these costs.
51008	Workers' Comp Ins.	3.40% of wages to cover the cost of Workers' Compensation insurance paid to the JPIA.
51009	Employee Medical Exams	Exams needed for new hires.
51010	Employee Screening	Background checks for new hires.
57004	Computer Support	IT Support; Hardware and Software Maintenance Support.
57009	Insurance	Allocated portion of insurance for General Liability, Property, and Equipment through CJPIA.
57011	Lease Payments	Proportionate share of lease for postage and letter opener machines.
57015	Printing and Publishing	Business cards, forms, advertising, legal notices and Chargeable copies.
57024	Fee Study	Study of Building Fees.
57016	Professional Services	Professional Services Agreement to Provide Building Department Services.
57053	Software/Website	Antivirus software, website hosting.

**GENERAL FUND 100
DEPARTMENT 1200 - PLANNING, BUILDING AND ECONOMIC DEVELOPMENT
PROGRAM 220 – ECONOMIC DEVELOPMENT**

The Economic Development program is responsible for publishing and distributing the City of Solvang Economic Development Strategic Plan, working on initiatives identified in the plan, and providing quarterly status updates.

Expenses

53009	Village Signage	Creation of new signs for City Village area.
70022	Art Box Project	Program encouraging artists to develop murals for local utility boxes.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 210 - Building					
Revenue					
100-1200-210-31014	Plan Check	\$ 15,268	\$ 18,259	\$ 15,000	\$ 10,000
100-1200-210-31036	Building Permits	\$ 184,854	\$ 119,799	\$ 90,000	\$ 100,000
100-1200-210-38001	Miscellaneous Income	\$ -	\$ 28	\$ -	\$ -
	Total Revenue:	\$ 200,122	\$ 138,086	\$ 105,000	\$ 110,000
Expense					
100-1200-210-51000	Salaries	\$ 48,135	\$ 63,259	\$ 59,634	\$ 63,338
100-1200-210-51002	FICA	\$ 3,147	\$ 3,669	\$ 4,562	\$ 4,845
100-1200-210-51003	Retirement	\$ 12,196	\$ 13,604	\$ 11,110	\$ 11,265
100-1200-210-51005	Cafeteria Plan	\$ 9,075	\$ 3,589	\$ 10,854	\$ 12,571
100-1200-210-51008	Workers' Comp Ins.	\$ 1,482	\$ 2,785	\$ 3,667	\$ 2,153
100-1200-210-51009	Employee Medical Exams	\$ -	\$ -	\$ -	\$ 45
100-1200-210-51010	Employee Screening	\$ -	\$ -	\$ -	\$ 8
100-1200-210-51011	Recruitment	\$ -	\$ -	\$ -	\$ 250
100-1200-210-51012	Education	\$ -	\$ 112	\$ 300	\$ 300
100-1200-210-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ 2,546	\$ -
100-1200-210-51018	CalPERS Liability Reduction	\$ -	\$ 10,968	\$ -	\$ -
100-1200-210-51019	Long Term Disability	\$ -	\$ -	\$ -	\$ 269
100-1200-210-52003	Supplies	\$ 421	\$ 663	\$ 723	\$ 500
100-1200-210-52008	Postage	\$ 250	\$ 251	\$ 200	\$ 200
100-1200-210-52009	Small Equipment	\$ 41	\$ -	\$ 100	\$ 100
100-1200-210-53010	Computer/Desktop Equipment	\$ -	\$ 2,411	\$ 200	\$ 675
100-1200-210-54001	Office Equip/Computer Rep	\$ 750	\$ 750	\$ 1,647	\$ 1,356
100-1200-210-55003	Communications	\$ 1,192	\$ 1,559	\$ 1,300	\$ 1,300
100-1200-210-57004	Computer Support	\$ 4,813	\$ 2,483	\$ 2,511	\$ 6,475
100-1200-210-57009	Insurance	\$ 3,272	\$ 1,907	\$ 2,966	\$ 2,870
100-1200-210-57011	Lease Payments	\$ 90	\$ 200	\$ 86	\$ 82
100-1200-210-57015	Printing and Publishing	\$ 433	\$ 355	\$ 300	\$ 350
100-1200-210-57016	Professional Services	\$ 59,908	\$ 55,563	\$ 55,000	\$ 55,000
100-1200-210-57024	Fee Study	\$ -	\$ -	\$ 15,000	\$ 15,000
100-1200-210-57053	Software/Website	\$ -	\$ 113	\$ 652	\$ 200
	Total Expense:	\$ 145,204	\$ 164,239	\$ 173,358	\$ 179,152
	Total Program: 210 - Building:	\$ 54,918	\$ (26,153)	\$ (68,358)	\$ (69,152)
		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 220 - Economic Development					
Revenue					
100-1200-220-40014	Contributions	\$ 11,000	\$ -	\$ -	\$ -
	Total Revenue:	\$ 11,000	\$ -	\$ -	\$ -
Expense					
100-1200-220-53009	Village Signage	\$ 1,742	\$ 7,271	\$ 4,000	\$ 4,000
100-1200-220-55003	Wi-Fi Vet's Hall	\$ -	\$ -	\$ 2,526	\$ -
100-1200-220-57006	Feasibility Study-ConfCnt	\$ 40,483	\$ -	\$ -	\$ -
100-1200-220-70022	Art Box Project	\$ -	\$ -	\$ -	\$ 800
100-1200-220-70302	Business Relocation Guide	\$ -	\$ 16,500	\$ 16,500	\$ -
	Total Expense:	\$ 42,224	\$ 23,771	\$ 23,026	\$ 4,800
	Total Program: 220 - Economic Development:	\$ (31,224)	\$ (23,771)	\$ (23,026)	\$ (4,800)
	Total Department: 1200 - Planning & Building:	\$ (151,199)	\$ (260,502)	\$ (340,086)	\$ (266,096)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1300 - PARKS & RECREATION
PROGRAM - 300 PARKS**

The Parks program is a sub department of the Parks & Recreation department and is responsible for the maintenance of all City parks, and open spaces including Hans Christian Andersen Park, Sunny Fields Park and Solvang Park.

51000-51005	Salaries & Benefits	Refer to Position Allocation for positions included in these costs.
51008	Workers' Comp Ins.	3.40% of wages to cover the cost of workers' comp insurance paid to the JPIA
51009	Employee Medical Exams	Exams needed for new hires and Class B licensing-no new hires planned this year
51010	Employee Screening	Background checks for new hires.
51012	Education	Parks related courses for employees.
51014	Safety Gear	Boots, gloves, vests and other safety gear as required.
51015	Uniforms	Uniform allowance for 3 Parks Maintenance Workers
52015	Vehicle Fuel	Anticipated departmental fiscal year fuel expense, including fuel for mowers and vehicles.
53008	Vehicle Repairs & Maint.	Anticipated vehicle repair and maintenance costs for fiscal year.
54001	Office Equipment Replacement	Departmental contribution for the replacement of office equipment.
55003	Communications	Telephone, cell phone service
57004	Computer Support	IT Support; Hardware and Software Maintenance Support
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
57011	Lease Payments	Postage, letter opener machines
57015	Printing and Publishing	Business cards, forms, advertising and chargeable copies
57053	Software/Website	Antivirus software, website hosting.
63006	Equipment Replacement	Departmental contribution for the replacement of the Gator and 3 Mowers
63010	Vehicle Replacement	Departmental contribution for the replacement of fleet vehicles

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Department: 1300 - Parks and Recreation					
Program: 300 - Administration					
Revenue					
100-1300-300-32001	Rental Income	\$ -	\$ (29)	\$ -	\$ -
100-1300-300-43004	Sale of Surplus Property	\$ -	\$ -	\$ 2,000	\$ -
	Total Revenue:	\$ -	\$ (29)	\$ 2,000	\$ -
Expense					
100-1300-300-51000	Salaries	\$ 202,189	\$ 202,579	\$ 222,045	\$ 214,079
100-1300-300-51002	FICA	\$ 15,397	\$ 15,166	\$ 16,986	\$ 16,377
100-1300-300-51003	Retirement	\$ 45,945	\$ 45,209	\$ 37,767	\$ 29,848
100-1300-300-51005	Cafeteria Plan	\$ 30,515	\$ 29,550	\$ 30,791	\$ 28,103
100-1300-300-51008	Workers' Comp Ins.	\$ 5,254	\$ 9,482	\$ 13,656	\$ 7,279
100-1300-300-51009	Employee Medical Exams	\$ 185	\$ 125	\$ -	\$ 61
100-1300-300-51010	Employee Screening	\$ 358	\$ 124	\$ -	\$ 11
100-1300-300-51012	Education	\$ -	\$ -	\$ 500	\$ 500
100-1300-300-51014	Safety Gear	\$ 283	\$ 405	\$ 460	\$ 460
100-1300-300-51015	Uniforms	\$ 750	\$ 889	\$ 1,000	\$ 1,000
100-1300-300-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ 9,481	\$ -
100-1300-300-51018	CalPERS Liability Reduction	\$ -	\$ 40,632	\$ -	\$ -
100-1300-300-51019	Long Term Disability	\$ -	\$ -	\$ -	\$ 802
100-1300-300-52003	Supplies	\$ 102	\$ 168	\$ 576	\$ 200
100-1300-300-52008	Postage	\$ 250	\$ 251	\$ 300	\$ 250
100-1300-300-52009	Small Equipment	\$ -	\$ 50	\$ 100	\$ 100
100-1300-300-52015	Vehicle Fuel	\$ 8,648	\$ 6,884	\$ 7,000	\$ 7,000
100-1300-300-53003	Repairs and Maintenance	\$ 283	\$ 42	\$ -	\$ 100
100-1300-300-53008	Vehicle Repairs & Maint.	\$ 3,588	\$ 2,316	\$ 2,500	\$ 2,500
100-1300-300-53010	Computer/Desktop Equipment	\$ -	\$ 143	\$ 787	\$ 488
100-1300-300-54001	Office Equip/Computer Rep	\$ 976	\$ 750	\$ 6,527	\$ 3,798
100-1300-300-55003	Communications	\$ 731	\$ 836	\$ 800	\$ 800
100-1300-300-57004	Computer Support	\$ 13,648	\$ 9,581	\$ 9,877	\$ 9,653
100-1300-300-57009	Insurance	\$ 12,177	\$ 7,625	\$ 11,626	\$ 10,285
100-1300-300-57011	Lease Payments	\$ 90	\$ 185	\$ 336	\$ 320
100-1300-300-57015	Printing and Publishing	\$ 265	\$ 257	\$ 250	\$ 250
100-1300-300-57052	Temporary Agency Services	\$ -	\$ -	\$ 14,000	\$ -
100-1300-300-57053	Software/Website	\$ -	\$ 487	\$ 2,566	\$ 1,779
100-1300-300-63005	Capital Equipment	\$ -	\$ -	\$ 9,948	\$ -
100-1300-300-63006	Equipment Replacement	\$ 6,740	\$ 6,740	\$ 6,342	\$ 6,342
100-1300-300-63010	Vehicle Replacement	\$ 7,140	\$ 7,140	\$ 7,140	\$ 7,140
	Total Expense:	\$ 355,513	\$ 387,616	\$ 413,361	\$ 349,525
	Total Program: 300 - Administration:	\$ (355,513)	\$ (387,644)	\$ (411,361)	\$ (349,525)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1300 PARKS & RECREATION**

Hans Christian Andersen Park is a 55 acre riparian park home to many facilities including 4 tennis courts, an equestrian trail, 2 playgrounds, a skate park, a passive play area, limited hiking opportunities, horseshoe pits, restroom facilities, and several picnic areas.

**Program 310 - Hans Christian Andersen Park
Expenses**

53003	Repairs and Maintenance	Landscape supplies, irrigation and general repairs
55001	Utilities	PGE and Southern California Gas Charges
55002	Water and Sewer Charges	Water and Sewer Usage
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
57023	Tree Maintenance	Maintenance of trees in the park.
57057	Pest Management	This cost used to be part of Repairs and Maintenance – now a separate line item.
57031	Weed Abatement	Clearing of weeds and debris during fire season.
70105	Projects	Picnic table replacement; HCA Kitchen repair and exterior painting.
70505	HCA –Restroom Upgrade	Remodel of Restroom at HCA Park

Solvang Park is a popular, centrally located downtown park. This 1+ acre park features a band stand, picnic benches, flowering annuals a large area of turf and the community Christmas tree. It is heavily used by tourists and locals alike.

**Program 320 - Solvang Park
Expenses**

70504	Gazebo Upgrades	Landscape replacement
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**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 310 - HCA Park					
Revenue					
100-1300-310-31007	Park Reservation Fee	\$ 13,480	\$ 11,985	\$ 10,000	\$ 10,000
Total Revenue:		\$ 13,480	\$ 11,985	\$ 10,000	\$ 10,000
Expense					
100-1300-310-52003	Supplies	\$ 2,806	\$ 2,238	\$ 3,000	\$ 2,500
100-1300-310-52009	Small Equipment	\$ 313	\$ -	\$ 500	\$ 500
100-1300-310-53003	Repairs and Maintenance	\$ 14,999	\$ 12,340	\$ 26,700	\$ 10,700
100-1300-310-55001	Utilities	\$ 538	\$ 598	\$ 600	\$ 600
100-1300-310-55002	Water and Sewer Charges	\$ 32,483	\$ 31,919	\$ 33,000	\$ 33,000
100-1300-310-57009	Insurance	\$ 76	\$ 75	\$ 94	\$ 109
100-1300-310-57016	Professional Services	\$ -	\$ -	\$ -	\$ -
100-1300-310-57023	Tree Maintenance	\$ -	\$ 5,000	\$ 10,000	\$ 10,000
100-1300-310-57031	Weed Abatement	\$ 11,531	\$ -	\$ 6,600	\$ 6,600
100-1300-310-57057	Pest Management	\$ -	\$ -	\$ -	\$ 3,300
100-1300-310-70105	Projects	\$ -	\$ 7,712	\$ 41,500	\$ 32,500
100-1300-310-70505	HCA - Restroom Upgrades	\$ -	\$ -	\$ 100,000	\$ 100,000
100-1300-310-70943	HCA Park Arch Repair	\$ -	\$ 11,261	\$ -	\$ -
Total Expense:		\$ 62,746	\$ 71,144	\$ 221,994	\$ 199,809
Total Program: 310 - HCA Park:		\$ (49,266)	\$ (59,159)	\$ (211,994)	\$ (189,809)

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 320 - Solvang Park					
Revenue					
100-1300-320-31007	Park Fees	\$ -	\$ 250	\$ 1,000	\$ 375
Total Revenue:		\$ -	\$ 250	\$ 1,000	\$ 375
Expense					
100-1300-320-52003	Supplies	\$ 13,747	\$ 15,344	\$ 14,500	\$ 14,500
100-1300-320-53003	Repairs and Maintenance	\$ 6,647	\$ 6,320	\$ 7,000	\$ 6,500
100-1300-320-55001	Utilities	\$ 1,889	\$ 1,553	\$ 1,600	\$ 1,600
100-1300-320-55002	Water and Sewer Charges	\$ 23,979	\$ 24,741	\$ 24,000	\$ 24,000
100-1300-320-57009	Insurance	\$ 86	\$ 95	\$ 109	\$ 127
100-1300-320-57023	Tree Maintenance	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
100-1300-320-70502	Xmas Tree/Gazebo Lights	\$ -	\$ 492	\$ 800	\$ 800
100-1300-320-70504	Gazebo-ADA Upgrades	\$ -	\$ -	\$ 25,000	\$ 30,000
Total Expense:		\$ 46,347	\$ 49,545	\$ 74,009	\$ 78,527
Total Program: 320 - Solvang Park:		\$ (46,347)	\$ (49,295)	\$ (73,009)	\$ (78,152)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1300 PARKS & RECREATION**

The Sunny Fields Park features a dynamic play ground, several picnic areas with large barbeques and a large turf area with softball diamond. The 6.2 acre park is very busy throughout the year with visitors and scheduled recreation and community programs.

**Program 330 - Sunny Fields
Expenses**

70105	Projects	Replace infield dirt; playground improvements
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The Common Area program includes costs relating to the landscape maintenance of City Hall and the Annex (411 Second Street), the Solvang Veterans' Memorial Building, Alisal Commons, the Xeriscape garden, Creekside Open Space and Kronborg Open Space.

**Program 340 - Common Areas
Expenses**

70105	Projects	Replace turf with drought tolerant landscaping at City Hall.
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**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 330 - Sunny Fields					
Revenue					
100-1300-330-31007	Park Reservation Fee	\$ 8,300	\$ 8,635	\$ 7,500	\$ 7,500
100-1300-330-39001	Donations	\$ 367	\$ 200	\$ -	\$ -
	Total Revenue:	\$ 8,667	\$ 8,835	\$ 7,500	\$ 7,500
Expense					
100-1300-330-52003	Supplies	\$ 3,863	\$ 3,258	\$ 3,500	\$ 3,500
100-1300-330-52009	Small Equipment	\$ -	\$ -	\$ 5,100	\$ 600
100-1300-330-53003	Repairs and Maintenance	\$ 8,623	\$ 9,399	\$ 18,500	\$ 8,500
100-1300-330-55001	Utilities	\$ 432	\$ 423	\$ 450	\$ 675
100-1300-330-55002	Water and Sewer Charges	\$ 15,668	\$ 13,949	\$ 11,000	\$ 12,000
100-1300-330-57009	Insurance	\$ 173	\$ 173	\$ 199	\$ 230
100-1300-330-57016	Professional Services	\$ -	\$ -	\$ -	\$ -
100-1300-330-57057	Pest Management	\$ -	\$ -	\$ -	\$ 3,000
100-1300-330-70105	Projects	\$ -	\$ 3,797	\$ 21,200	\$ 8,000
	Total Expense:	\$ 28,760	\$ 30,998	\$ 59,949	\$ 36,505
	Total Program: 330 - Sunny Fields:	\$ (20,092)	\$ (22,163)	\$ (52,449)	\$ (29,005)

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 340 - Common Areas					
Expense					
100-1300-340-53003	Repairs and Maintenance	\$ 2,539	\$ 986	\$ 2,000	\$ 2,000
100-1300-340-55001	Utilities	\$ 149	\$ 150	\$ 150	\$ 150
100-1300-340-55002	Water and Sewer Charges	\$ 10,926	\$ 7,852	\$ 2,000	\$ 1,000
100-1300-340-70105	Projects	\$ -	\$ -	\$ -	\$ 5,000
	Total Expense:	\$ 13,614	\$ 8,988	\$ 4,150	\$ 8,150
	Total Program: 340 - Common Areas:	\$ 13,614	\$ 8,988	\$ 4,150	\$ 8,150

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1300 - PARKS & RECREATION
PROGRAM 350 - RECREATION**

The Recreation program of the Parks and Recreation department is responsible for creating and implementing activities, programs and events. The program also handles all reservations for the City parks and Solvang Veterans Memorial Hall.

Expenses

51000-51005	Salaries & Benefits	Refer to Position Allocation for positions included in these costs. Total includes Parks and Recreation Commissioners.
51008	Workers' Comp Ins.	3.40% of wages to cover the cost of workers' comp insurance paid to the JPIA
51009	Employee Medical Exams	Costs associated with medical exams and drug testing for hiring.
51010	Employee Screening	Background testing on new hires
51017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Authority for activity on outstanding claims.
52015	Vehicle Fuel	Anticipated departmental fuel expense.
53003	Repairs and Maintenance	Repair and maintenance of department small equipment
53008	Vehicle Repairs & Maint.	Anticipated vehicle repair and maintenance costs
54001	Office Equipment Replacement	Departmental contribution for copier purchase + proportionate share of financial system
55003	Communications	Telephone, cell phone service
57001	Advertising and Promotion	Advertising/marketing of programs
57004	Computer Support	IT Support; Hardware and Software Maintenance Support
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
57011	Lease Payments	Postage, letter opener machines
57015	Printing and Publishing	Funds for the printing and publishing of recreation program info, including chargeable copies
63010	Vehicle Replacement	Departmental contribution for the replacement of fleet vehicles

This program of the Parks & Recreation Department includes programming for adult men's and coed softball, basketball, volleyball, and flag football; youth enrichment classes and day trips, summer camps, sports clinics, and more. Adult programs include day trips, enrichment classes, overnight excursions, and other activities. Special Events include the popular annual Haunted House, the Easter Eggstravaganza, Rec n' Roll roller skating, movies in the park, the Santa Ynez Valley Sprint Triathlon, the Mother-Son Luau and much more.

Program 360 - Adult Sports

Expenses

31008	Recreation Programs	All costs associated with the adult sports programs
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**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 350 - Recreation					
Expense					
100-1300-350-51000	Salaries	\$ 134,881	\$ 132,780	\$ 140,549	\$ 151,993
100-1300-350-51002	FICA	\$ 9,952	\$ 9,224	\$ 10,752	\$ 11,627
100-1300-350-51003	Retirement	\$ 30,863	\$ 29,654	\$ 25,477	\$ 26,262
100-1300-350-51005	Cafeteria Plan	\$ 18,414	\$ 19,049	\$ 19,642	\$ 19,735
100-1300-350-51008	Workers' Comp Ins.	\$ 3,148	\$ 6,226	\$ 8,644	\$ 5,168
100-1300-350-51009	Employee Medical Exams	\$ 995	\$ 25	\$ 175	\$ -
100-1300-350-51010	Employee Screening	\$ 72	\$ 62	\$ 100	\$ 32
100-1300-350-51012	Education	\$ 100	\$ 174	\$ 500	\$ 500
100-1300-350-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ 6,001	\$ -
100-1300-350-51018	CalPERS Liability Reduction	\$ -	\$ 24,576	\$ -	\$ -
100-1300-350-51019	Long Term Disability	\$ -	\$ -	\$ -	\$ 621
100-1300-350-52003	Supplies	\$ 615	\$ 904	\$ 800	\$ 800
100-1300-350-52005	Recreation Programs	\$ -	\$ 17	\$ -	\$ -
100-1300-350-52008	Postage	\$ 500	\$ 501	\$ 500	\$ 500
100-1300-350-52009	Small Equipment	\$ -	\$ -	\$ 1,000	\$ 1,000
100-1300-350-52015	Vehicle Fuel	\$ 2,302	\$ 759	\$ 1,900	\$ 1,500
100-1300-350-53003	Repairs and Maintenance	\$ -	\$ -	\$ 200	\$ 200
100-1300-350-53008	Vehicle Repairs & Maint.	\$ 1,375	\$ 533	\$ 700	\$ 700
100-1300-350-53010	Computer/Desktop Equipment	\$ -	\$ 72	\$ 511	\$ 320
100-1300-350-54001	Office Equip/Computer Rep	\$ 3,000	\$ 3,000	\$ 3,042	\$ 3,482
100-1300-350-55003	Communications	\$ 1,680	\$ 1,688	\$ 2,056	\$ 1,900
100-1300-350-57001	Advertising & Promotion	\$ 1,364	\$ 821	\$ 2,000	\$ 2,000
100-1300-350-57004	Computer Support	\$ 7,557	\$ 4,894	\$ 6,417	\$ 6,326
100-1300-350-57009	Insurance	\$ 7,294	\$ 4,671	\$ 7,244	\$ 7,126
100-1300-350-57011	Lease Payments	\$ 180	\$ 371	\$ 219	\$ 209
100-1300-350-57015	Printing and Publishing	\$ 1,061	\$ 1,005	\$ 1,200	\$ 1,200
100-1300-350-57016	Professional Services	\$ -	\$ -	\$ 4,000	\$ 1,500
100-1300-350-57053	Software/Website	\$ -	\$ 269	\$ 1,667	\$ 4,511
100-1300-350-62003	Credit Card Proces. Fee	\$ 674	\$ 735	\$ 650	\$ 800
100-1300-350-63010	Vehicle Replacement	\$ 7,484	\$ 7,484	\$ 7,484	\$ 7,484
100-1300-350-70105	Projects	\$ -	\$ -	\$ 31,070	\$ -
Total Expense:		\$ 233,511	\$ 249,494	\$ 284,500	\$ 257,496
Total Program: 350 - Recreation:		\$ 233,511	\$ 249,494	\$ 284,500	\$ 257,496

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 360 - Adult Sports					
Revenue					
100-1300-360-31008	Recreation Fees	\$ 15,077	\$ 9,720	\$ 20,550	\$ 20,950
Total Revenue:		\$ 15,077	\$ 9,720	\$ 20,550	\$ 20,950
Expense					
100-1300-360-52005	Recreation Programs	\$ 8,988	\$ 7,284	\$ 14,050	\$ 14,300
Total Expense:		\$ 8,988	\$ 7,284	\$ 14,050	\$ 14,300
Total Program: 360 - Adult Sports:		\$ 6,089	\$ 2,436	\$ 6,500	\$ 6,650

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1300 - PARKS & RECREATION**

This program of the Parks & Recreation Department includes programming for adult men's and coed softball, basketball, volleyball, and flag football; youth enrichment classes and day trips, summer camps, sports clinics, and more. Adult programs include day trips, enrichment classes, overnight excursions, and other activities. Special Events include the popular annual Haunted House, the Easter Eggstravaganza, Rec n' Roll roller skating, movies in the park, the Santa Ynez Valley Sprint Triathlon, the Mother-Son Luau and much more.

Program 365 - Youth Programs

31008	Recreation Programs	All costs associated with youth programs
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Program 370 - Adult Programs

31008	Recreation Programs	All costs associated with adult programs
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Program 375 - Special Events

31008	Recreation Programs	All costs associated with special events
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The Solvang Parks and Recreation Department and Buellton Recreation work together to provide the public with various recreational opportunities including special events, kids summer camps and more. Costs shown in this program are reimbursed by the City of Buellton.

Program 390 - Buellton Recreation Partnership

Revenues

31008	Recreation Fees	The City of Solvang's share of Recreation revenue collected in Buellton.
31024	Buellton – Shared Revenues	Solvang's share of recreation fees collected in Buellton.

Expenses

52005	Recreation Programs	Buellton share of recreation program expenses
71010	Buellton-Shared Expenses	Payment to City of Buellton for their share of recreation program expenses for shared events led by the City of Solvang.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 365 - Youth Programs					
Revenue					
100-1300-365-31008	Recreation Fees	\$ 54,603	\$ 42,713	\$ 33,780	\$ 25,375
100-1300-365-39001	Donations	\$ 250	\$ -	\$ 500	\$ 500
	Total Revenue:	\$ 54,853	\$ 42,713	\$ 34,280	\$ 25,875
Expense					
100-1300-365-51000	Salaries	\$ -	\$ -	\$ -	\$ -
100-1300-365-51002	FICA	\$ -	\$ -	\$ -	\$ -
100-1300-365-51008	Workers' Comp Ins.	\$ 122	\$ -	\$ -	\$ -
100-1300-365-52005	Recreation Programs	\$ 25,488	\$ 23,566	\$ 19,175	\$ 14,100
100-1300-365-57009	Insurance	\$ 270	\$ 217	\$ -	\$ -
	Total Expense:	\$ 25,880	\$ 23,783	\$ 19,175	\$ 14,100
	Total Program: 365 - Youth Programs:	\$ 28,972	\$ 18,930	\$ 15,105	\$ 11,775
Program: 370 - Adult Programs					
Revenue					
100-1300-370-31008	Recreation Fees	\$ 9,913	\$ 18,703	\$ 16,260	\$ 16,270
	Total Revenue:	\$ 9,913	\$ 18,703	\$ 16,260	\$ 16,270
Expense					
100-1300-370-52005	Recreation Programs	\$ 6,257	\$ 6,660	\$ 8,760	\$ 8,370
	Total Expense:	\$ 6,257	\$ 6,660	\$ 8,760	\$ 8,370
	Total Program: 370 - Adult Programs:	\$ 3,656	\$ 12,043	\$ 7,500	\$ 7,900
Program: 375 - Special Events					
Revenue					
100-1300-375-31008	Recreation Fees	\$ 17,693	\$ 17,955	\$ 22,400	\$ 21,650
100-1300-375-39001	Donations	\$ 800	\$ 2,525	\$ 2,200	\$ 1,500
	Total Revenue:	\$ 18,493	\$ 20,480	\$ 24,600	\$ 23,150
Expense					
100-1300-375-52005	Recreation Programs	\$ 8,832	\$ 13,320	\$ 10,400	\$ 9,000
	Total Expense:	\$ 8,832	\$ 13,320	\$ 10,400	\$ 9,000
	Total Program: 375 - Special Events:	\$ 9,660	\$ 7,159	\$ 14,200	\$ 14,150
Program: 390 - Buellton Partnership					
Revenue					
100-1300-390-31008	Recreation Fees	\$ 5,931	\$ 5,694	\$ 10,000	\$ 10,000
100-1300-390-31024	Buellton - Shared Revenues	\$ 18,339	\$ 12,537	\$ 15,000	\$ 2,000
100-1300-390-39001	Donations	\$ 250	\$ 50	\$ -	\$ -
	Total Revenue:	\$ 24,520	\$ 18,281	\$ 25,000	\$ 12,000
Expense					
100-1300-390-51000	Salaries	\$ 9,635	\$ 6,869	\$ -	\$ -
100-1300-390-51002	FICA	\$ 732	\$ 525	\$ -	\$ -
100-1300-390-51008	Workers' Comp Ins.	\$ 150	\$ 287	\$ -	\$ -
100-1300-390-52005	Recreation Programs	\$ 4,965	\$ 3,564	\$ 10,000	\$ 2,000
100-1300-390-57009	Insurance	\$ 270	\$ 217	\$ -	\$ -
100-1300-390-71010	Buellton - Shared Expenses	\$ 6,181	\$ 5,744	\$ 7,340	\$ 10,000
	Total Expense:	\$ 21,933	\$ 17,206	\$ 17,340	\$ 12,000
	Total Program: 390 - Buellton Partnership:	\$ 2,587	\$ 1,076	\$ 7,660	\$ -
	Total Department: 1300 - Parks and Recreation:	\$ (667,380)	\$ (735,099)	\$ (986,498)	\$ (871,662)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1400 - TOURISM**

Included in the Tourism program are funds transferred to the Conference and Visitors Bureau to promote tourism in Solvang. We also subsidize the Special Event "Danish Days" and pay for tourist related costs incurred by the City in this program.

**Program 400 – Tourism Activities
Revenues**

43020	TBID Administrative Reimbursement.	Solvang Administrative Fee for the Santa Ynez Valley Tourism Business Improvement District. Transfer in from Fund 700.
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Expenses

55002	Water and Sewer Charges	Water usage for planter beds.
57005	Custodial	Custodial contract for cleaning public restrooms.
57018	Sidewalk Cleaning	Contract for cleaning of downtown sidewalks.
57029	Village Planter Maintenance	Care of village planters.
59010	SCVB	Funding provided for promotion of tourism.
59015	Danish Days	Funding provided to the Danish Days Foundation to assist with Danish Days celebration.
70704	Centennial Plaza	Completion of the Centennial Plaza.

Program 410 - Events

Funds included in the Tourism Events program relate to certain special events that are funded by donations given to the City. We are not projecting any special events of this kind during Fiscal Year 2016-17.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Department: 1400 - Tourism					
Program: 400 - Tourism Activities					
Revenue					
100-1400-400-43020	TBID - Admin. Reimbursement	\$ 7,206	\$ 7,549	\$ 13,000	\$ 8,000
Total Revenue:		\$ 7,206	\$ 7,549	\$ 13,000	\$ 8,000
Expense					
100-1400-400-55002	Water and Sewer Charges	\$ 2,209	\$ 2,078	\$ 2,100	\$ 2,100
100-1400-400-57005	Custodial	\$ 11,200	\$ 19,288	\$ 20,000	\$ 24,000
100-1400-400-57018	Sidewalk Cleaning	\$ 13,565	\$ -	\$ 12,500	\$ 12,000
100-1400-400-57029	Village Planter Maint.	\$ 21,600	\$ 24,000	\$ 24,100	\$ 25,200
100-1400-400-59010	SCVB	\$ 705,000	\$ 648,412	\$ 700,000	\$ 700,000
100-1400-400-59015	Danish Days	\$ 25,000	\$ 30,000	\$ 40,000	\$ 27,500
100-1400-400-70704	Centennial Plaza	\$ -	\$ -	\$ 13,500	\$ 23,500
100-1400-400-70707	Street Light Banners	\$ -	\$ 1,613	\$ 1,650	\$ -
Total Expense:		\$ 778,575	\$ 725,391	\$ 813,850	\$ 814,300
Total Program: 400 - Tourism Activities:		\$ (771,369)	\$ (717,842)	\$ (800,850)	\$ (806,300)
		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 410 - Tourism Events					
Revenue					
100-1400-410-41002	Special Olympics Host City Contributions	\$ -	\$ 1,832	\$ -	\$ -
Total Revenue:		\$ -	\$ 1,832	\$ -	\$ -
Expense					
100-1400-410-52000	Amgen Event	\$ 1,000	\$ -	\$ -	\$ -
100-1400-410-52016	Special Olympics Host City	\$ -	\$ 887	\$ 6,900	\$ -
Total Expense:		\$ 1,000	\$ 887	\$ 6,900	\$ -
Total Program: 410 - Tourism Events:		\$ (1,000)	\$ 945	\$ (6,900)	\$ -
Total Department: 1400 - Tourism:		\$ (772,369)	\$ (716,897)	\$ (807,750)	\$ (806,300)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1600 - PUBLIC WORKS & ENGINEERING
PROGRAM 600 – ENGINEERING**

The Engineering division of the Public Works department performs a wide variety of engineering functions such as managing the City's Capital Improvement Program, issuing public works permits, processing and coordinating special event applications, providing project management and technical support to the other divisions within the department, assisting the public and responding to citizen inquiries and complaints.

Revenues

31013	Misc Permit and Encroachment Fees	Fees generated from encroachment and other permits.
31014	Plan Check	Fees for plan review by Engineering staff.
31035	Development Fees	Development related fees from public works and engineering
35001	Grant Revenue -Recycling	Annual \$5,000 Recycling Grant
41000	Special Events	Hourly fees relating to special events
43012	Administration Reimbursement-Skytt Mesa LLMD	Reimbursement from LLMD for administrative costs.

Expenses

51000-51005	Salaries & Benefits	Refer to Position Allocation for positions included in these costs.
51008	Workers' Comp Ins.	3.40% of wages to cover the cost of workers' comp insurance paid to the JPIA
51009	Employee Medical Exams	New employee medical exam
51010	Employee Screening	New employee background check
51014	Safety Gear	Safety gear for Engineering staff.
52002	Membership Dues	APWA, ASCE, PE, SLA, Green Business Program.
54001	Office Equipment Replacement	Transfer to Equip Replacement Fund to cover replacement costs for Public Works copiers & servers
57004	Computer Support	IT support; hardware and software maintenance support.
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
57011	Lease Payments	Lease payments for postage and letter opener machines
57015	Printing and Publishing	Printing and publishing of various public works announcements; copies.
57016	Professional Services	On call engineering services for various projects; summer intern program.
57017	Recycling Grant	Costs associated with meeting Recycling Grant requirements – litter cleanup; recycle collection containers.
57053	Software/Website	Antivirus software, website hosting.
63010	Vehicle Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Public Works vehicles

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Department: 1600 - Public Works/Engineering					
Program: 600 - PW - Engineering					
Revenue					
100-1600-600-31013	Misc Permit and Encroachment Fees	\$ 36,341	\$ 15,558	\$ 7,000	\$ 6,000
100-1600-600-31014	Plan Check	\$ 460	\$ 3,772	\$ 2,000	\$ 2,000
100-1600-600-31015	Plans & Specs	\$ -	\$ -	\$ 100	\$ -
100-1600-600-31035	Development Fees	\$ 31,566	\$ 21,081	\$ 10,000	\$ 8,000
100-1600-600-35001	Grant-Recycling	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
100-1600-600-38001	Miscellaneous Income	\$ 200	\$ 230	\$ -	\$ -
100-1600-600-41000	Special Events Revenue	\$ 4,485	\$ 2,438	\$ 3,000	\$ 3,000
100-1600-600-43012	LLMD Admin Reimbursement	\$ 6,150	\$ 6,300	\$ 6,800	\$ 7,500
	Total Revenue:	\$ 84,202	\$ 54,378	\$ 33,900	\$ 31,500
Expense					
100-1600-600-51000	Salaries	\$ 50,864	\$ 70,790	\$ 78,573	\$ 72,736
100-1600-600-51002	FICA	\$ 3,690	\$ 4,581	\$ 6,011	\$ 5,564
100-1600-600-51003	Retirement	\$ 12,748	\$ 13,696	\$ 12,515	\$ 11,337
100-1600-600-51005	Cafeteria Plan	\$ 5,322	\$ 1,958	\$ 9,751	\$ 8,554
100-1600-600-51008	Workers' Comp Ins.	\$ 1,341	\$ 2,973	\$ 4,832	\$ 2,473
100-1600-600-51009	Employee Medical Exams	\$ -	\$ 155	\$ -	\$ -
100-1600-600-51010	Employee Screening	\$ -	\$ 119	\$ -	\$ -
100-1600-600-51011	Recruitment	\$ -	\$ 726	\$ -	\$ -
100-1600-600-51012	Education	\$ 827	\$ 1,810	\$ 3,200	\$ 3,450
100-1600-600-51014	Safety Gear	\$ -	\$ 38	\$ 260	\$ 260
100-1600-600-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ 3,355	\$ -
100-1600-600-51018	CalPERS Liability Reduction	\$ -	\$ 13,957	\$ -	\$ -
100-1600-600-51019	Long Term Disability	\$ -	\$ -	\$ -	\$ 292
100-1600-600-52002	Membership Dues	\$ 1,816	\$ 2,353	\$ 3,740	\$ 2,830
100-1600-600-52003	Supplies	\$ 567	\$ 1,084	\$ 1,000	\$ 1,000
100-1600-600-52008	Postage	\$ 297	\$ 279	\$ 300	\$ 300
100-1600-600-52009	Small Equipment	\$ 669	\$ 238	\$ 600	\$ 600
100-1600-600-52015	Vehicle Fuel	\$ 246	\$ 329	\$ 300	\$ 300
100-1600-600-53003	Repairs and Maintenance	\$ -	\$ -	\$ 200	\$ 200
100-1600-600-53008	Vehicle Repairs & Maint.	\$ 65	\$ 50	\$ 800	\$ 1,500
100-1600-600-53010	Computer/Desktop Equipment	\$ -	\$ 3,443	\$ 256	\$ 216
100-1600-600-54001	Office Equip/Computer Rep	\$ 1,238	\$ 1,237	\$ 2,383	\$ 2,463
100-1600-600-55003	Communications	\$ 1,243	\$ 1,937	\$ 1,300	\$ 1,300
100-1600-600-57004	Computer Support	\$ 2,720	\$ 3,160	\$ 5,862	\$ 7,495
100-1600-600-57009	Insurance	\$ 2,993	\$ 2,459	\$ 3,990	\$ 3,408
100-1600-600-57011	Lease Payments	\$ 90	\$ 185	\$ 110	\$ 141
100-1600-600-57015	Printing and Publishing	\$ 1,245	\$ 1,279	\$ 1,200	\$ 1,200
100-1600-600-57016	Professional Services	\$ 6,855	\$ 2,074	\$ 20,300	\$ 9,800
100-1600-600-57017	Recycling Grant	\$ 3,962	\$ 4,001	\$ 3,765	\$ 3,765
100-1600-600-57053	Software/Website	\$ -	\$ 7,649	\$ 834	\$ 884
100-1600-600-63010	Vehicle Replacement	\$ 706	\$ 708	\$ 1,038	\$ 1,038
	Total Expense:	\$ 99,505	\$ 143,268	\$ 166,475	\$ 143,106
	Total Program: 600 - PW - Engineering:	\$ (15,302)	\$ (88,890)	\$ (132,575)	\$ (111,606)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1600 - PUBLIC WORKS MAINTENANCE
PROGRAM 605 - MAINTENANCE**

The Maintenance division of the Public Works department services, repairs and maintains the buildings owned and operated by the City. Also included in this division are general facility improvement projects.

Program 605 - Facilities

51000-51005	Salaries & Benefits	Refer to Position Allocation for positions included in these costs.
51008	Workers' Comp Ins.	3.40% of wages to cover the cost of workers' comp insurance paid to the JPIA
51009	Employee Medical Exams	New employee medical exam
51010	Employee Screening	New employee background check
51017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Authority for activity on outstanding claims.
52015	Vehicle Fuel	Projected fiscal year vehicle fuel expense for department.
53003	Repairs and Maintenance	Repairs and Maintenance
53008	Vehicle Repairs & Maint.	Projected repair & maintenance of vehicles.
54001	Office Equipment Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Public Works Office Equipment
55003	Communications	Telephone, cell phone service
57004	Computer Support	IT Support; Hardware and Software Maintenance Support
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
57011	Lease Payments	Proportionate share of Postage, letter opener machines lease
57015	Printing and Publishing	General office printing and publishing needs and cost of color copies.
57053	Software/Website	Antivirus software, website hosting.
63010	Vehicle Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Public Works vehicles

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Program: 605 - PW - Maintenance					
Revenue					
100-1600-605-38001	Miscellaneous Income	\$ 200	\$ 340	\$ -	\$ -
100-1600-605-41000	Special Events Revenue	\$ -	\$ -	\$ -	\$ -
	Total Revenue:	\$ 200	\$ 340	\$ -	\$ -
Expense					
100-1600-605-51000	Salaries	\$ 132,852	\$ 122,280	\$ 147,279	\$ 149,906
100-1600-605-51002	FICA	\$ 9,381	\$ 8,179	\$ 11,267	\$ 11,455
100-1600-605-51003	Retirement	\$ 32,841	\$ 29,060	\$ 25,562	\$ 24,740
100-1600-605-51005	Cafeteria Plan	\$ 26,180	\$ 22,795	\$ 26,007	\$ 25,511
100-1600-605-51008	Workers' Comp Ins.	\$ 3,650	\$ 6,068	\$ 9,058	\$ 5,091
100-1600-605-51009	Employee Medical Exams	\$ -	\$ -	\$ 60	\$ 119
100-1600-605-51010	Employee Screening	\$ 64	\$ 30	\$ 8	\$ 21
100-1600-605-51011	Recruitment	\$ -	\$ -	\$ 100	\$ 100
100-1600-605-51012	Education	\$ 525	\$ 20	\$ 750	\$ 750
100-1600-605-51014	Safety Gear	\$ 682	\$ 292	\$ 800	\$ 800
100-1600-605-51015	Uniforms	\$ 785	\$ 574	\$ 1,200	\$ 1,200
100-1600-605-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ 6,289	\$ -
100-1600-605-51018	CalPERS Liability Reduction	\$ -	\$ 27,155	\$ -	\$ -
100-1600-605-51019	Long Term Disability	\$ -	\$ -	\$ -	\$ 602
100-1600-605-52003	Supplies	\$ 761	\$ 251	\$ 900	\$ 900
100-1600-605-52008	Postage	\$ 250	\$ 251	\$ 300	\$ 300
100-1600-605-52009	Small Equipment	\$ 248	\$ -	\$ 200	\$ 200
100-1600-605-52015	Vehicle Fuel	\$ 3,260	\$ 2,181	\$ 3,600	\$ 2,500
100-1600-605-53003	Repairs and Maintenance	\$ 411	\$ -	\$ 3,500	\$ 3,500
100-1600-605-53008	Vehicle Repairs & Maint.	\$ 4,631	\$ 695	\$ 3,000	\$ 3,000
100-1600-605-53010	Computer/Desktop Equipment	\$ -	\$ 247	\$ 558	\$ 349
100-1600-605-54001	Office Equip/Computer Rep	\$ -	\$ -	\$ 2,501	\$ 2,504
100-1600-605-55003	Communications	\$ 1,366	\$ 1,458	\$ 1,500	\$ 1,500
100-1600-605-57004	Computer Support	\$ 11,172	\$ 8,145	\$ 7,338	\$ 10,279
100-1600-605-57009	Insurance	\$ 8,479	\$ 5,238	\$ 7,688	\$ 7,048
100-1600-605-57011	Lease Payments	\$ 90	\$ 185	\$ 240	\$ 229
100-1600-605-57015	Printing and Publishing	\$ -	\$ -	\$ 100	\$ 100
100-1600-605-57052	Temporary Agency Services	\$ 2,750	\$ 7,868	\$ 3,691	\$ -
100-1600-605-57053	Software/Website	\$ -	\$ 375	\$ 1,819	\$ 557
100-1600-605-63010	Vehicle Replacement	\$ 3,953	\$ 3,953	\$ 3,953	\$ 3,953
	Total Expense:	\$ 244,331	\$ 247,300	\$ 269,268	\$ 257,214
	Total Program: 605 - PW - Maintenance:	\$ (244,131)	\$ (246,960)	\$ (269,268)	\$ (257,214)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1600 - PUBLIC WORKS MAINTENANCE
PROGRAM 610- VETERANS' MEMORIAL BUILDING**

The Veterans' Memorial Building program of the Public Works department, services, repairs and maintains the three room conference center and auditorium owned and operated by the City. The hall is rented out to the general public for wedding receptions, dinner auctions, parties and other events.

Program 610 - Veterans' Memorial Building

Revenues

31037	Electric Charging Station Fees	Revenue from electric charging stations in City parking lots.
32004	Veterans' Memorial Bldg Rental	Fees collected for rental of Veterans' Memorial Building

Expenses

51000-51005	Salaries & Benefits	Refer to Position Allocation for positions included in these costs.
51008	Workers' Comp Ins.	3.40% of wages to cover the cost of workers' comp insurance paid to the JPIA
53003	Repairs and Maintenance	New HVAC for City Hall; Replace Council Chamber rear doors.
70708	Vet's Hall Painting/Lead Abatement	Lead abatement and painting of the exterior of the Veterans' Memorial Building.

City Hall is located at 1644 Oak St and contains the Council Chambers, and offices of the City Clerk, City Manager and Administrative Services and Finance Departments. The costs to service, repair and maintain the building are included in this program.

Program 620 - City Hall

Expenses

52003	Supplies	Restroom and general cleaning supplies.
53003	Repairs and Maintenance	Annual water filter service and general repairs
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
61009	Permit Fees	APCD permit for generator

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 610 - Veterans' Memorial Building					
Revenue					
100-1600-610-31037	Elec Chrg Stn Revenue	\$ 518	\$ 1,012	\$ 800	\$ 1,000
100-1600-610-32004	Veteran's Bldg Rental	\$ 27,829	\$ 31,916	\$ 30,600	\$ 32,000
	Total Revenue:	\$ 28,347	\$ 32,928	\$ 31,400	\$ 33,000
Expense					
100-1600-610-51000	Salaries	\$ 25,386	\$ 25,051	\$ 26,807	\$ 28,484
100-1600-610-51002	FICA	\$ 1,993	\$ 1,930	\$ 2,051	\$ 2,179
100-1600-610-51003	Retirement	\$ 6,104	\$ 5,855	\$ 4,834	\$ 4,915
100-1600-610-51005	Cafeteria Plan	\$ 5,011	\$ 4,846	\$ 4,998	\$ 4,998
100-1600-610-51008	Workers' Comp Ins.	\$ 653	\$ 1,237	\$ 1,649	\$ 968
100-1600-610-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ 1,145	\$ -
100-1600-610-51018	CalPERS Liability Reduction	\$ -	\$ 4,923	\$ -	\$ -
100-1600-610-51019	Long Term Disability	\$ -	\$ -	\$ -	\$ 117
100-1600-610-52003	Supplies	\$ 4,575	\$ 4,748	\$ 5,500	\$ 5,500
100-1600-610-52009	Small Equipment	\$ 2,579	\$ 17,912	\$ 6,000	\$ 3,500
100-1600-610-53003	Repairs and Maintenance	\$ 5,738	\$ 7,334	\$ 14,300	\$ 14,300
100-1600-610-55001	Utilities	\$ 7,006	\$ 7,223	\$ 7,000	\$ 7,000
100-1600-610-55002	Water and Sewer Charges	\$ 14,871	\$ 13,088	\$ 16,700	\$ 16,700
100-1600-610-57009	Insurance	\$ 2,023	\$ 1,417	\$ 1,976	\$ 1,999
100-1600-610-57051	Electric Vehicle Charging Station	\$ 3,480	\$ -	\$ -	\$ 3,500
100-1600-610-70105	Projects	\$ -	\$ -	\$ -	\$ 20,000
100-1600-610-70708	Vets Hall Painting	\$ 300	\$ -	\$ 162,000	\$ 61,025
	Total Expense:	\$ 79,719	\$ 95,565	\$ 254,960	\$ 175,185
	Total Program: 610 - Veterans' Memorial Building:	\$ (51,373)	\$ (62,637)	\$ (223,560)	\$ (142,185)

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 620 - City Hall					
Revenue					
100-1600-620-39001	Chumash Donation	\$ -	\$ -	\$ 4,500	\$ -
	Total Revenue:	\$ -	\$ -	\$ 4,500	\$ -
Expense					
100-1600-620-52003	Supplies	\$ 2,959	\$ 2,083	\$ 1,600	\$ 1,600
100-1600-620-53003	Repairs and Maintenance	\$ 1,946	\$ 1,754	\$ 8,600	\$ 33,600
100-1600-620-55001	Utilities	\$ 6,698	\$ 6,530	\$ 7,000	\$ 7,000
100-1600-620-55002	Water and Sewer Charges	\$ 7,454	\$ 5,439	\$ 6,400	\$ 6,400
100-1600-620-61009	Permit Fees	\$ -	\$ -	\$ 407	\$ 407
100-1600-620-70944	Fire Station Remodel	\$ -	\$ -	\$ 4,500	\$ -
	Total Expense:	\$ 19,057	\$ 15,806	\$ 28,507	\$ 49,007
	Total Program: 620 - City Hall:	\$ (19,057)	\$ (15,806)	\$ (24,007)	\$ (49,007)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1600 - PUBLIC WORKS MAINTENANCE**

The Municipal Annex building is located at 411 Second St and houses the Parks and Recreation Department, Planning and Community Development Department and the Engineering Division of the Public Works Department. The cost to service, repair and maintain the building are included in this program.

Program 630 - Municipal Annex

52003	Supplies	Restroom and general cleaning supplies.
53003	Repairs and Maintenance	New roof and exhaust fans for Maintenance Shop.
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA

The City of Solvang agreed to help pay some of the operating costs of the Elverhoj Museum for several years after it was sold. The amount shown in this program is the amount of the operating subsidy. The agreement ended in fiscal year 2015-16.

Program 640 - Elverhoj Museum

62004	Debt Principal Payment	Debt Payment per separation agreement
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The Information Center is located on Copenhagen Drive at Second Street and is a small tourist information office owned by the City of Solvang and staffed by the Solvang Conference and Visitors Bureau. Costs to service, repair and maintain the building are included in this program.

Program 650 - Visitors' Center

52003	Supplies	General supplies.
53003	Repairs and Maintenance	General repairs
55001	Utilities	PG&E charges
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA

The Alisal Restroom (#1) is located at Alisal Road just south of Mission Drive. It is a public restroom owned and operated by the City of Solvang. Costs to service, repair and maintain the restroom are included in this program.

Program 670 - Restroom #1

52003	Supplies	Restroom supplies.
53003	Repairs and Maintenance	Funding for necessary repairs and replacement .
55001	Utilities	PG&E charges
55002	Water and Sewer Charges	Monthly water and sewer expense.
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA

The Mission Restroom (#3) is located on Mission Drive just east of Fourth Place. It is a public restroom owned and operated by the City of Solvang. Costs to service, repair and maintain the restroom are included in this program.

Program 680 - Restroom #3

52003	Supplies	Restroom supplies.
53003	Repairs and Maintenance	General repairs
55001	Utilities	PG&E charges
55002	Water and Sewer Charges	Monthly water and sewer expense.
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Program: 630 - Municipal Annex					
Expense					
100-1600-630-52003	Supplies	\$ 1,366	\$ 2,022	\$ 1,600	\$ 1,600
100-1600-630-53003	Repairs and Maintenance	\$ 3,398	\$ 2,897	\$ 3,800	\$ 12,800
100-1600-630-55001	Utilities	\$ 7,908	\$ 7,949	\$ 8,000	\$ 8,000
100-1600-630-55002	Water and Sewer Charges	\$ 1,520	\$ 1,421	\$ 1,600	\$ 1,600
100-1600-630-57008	Inspections	\$ -	\$ -	\$ 900	\$ 900
100-1600-630-57009	Insurance	\$ 181	\$ 180	\$ 208	\$ 240
100-1600-630-70706	AC Unit-Retrofit/Replace	\$ 4,000	\$ -	\$ -	\$ -
Total Expense:		\$ 18,374	\$ 14,470	\$ 16,108	\$ 25,140
Total Program: 630 - Municipal Annex:		\$ 18,374	\$ 14,470	\$ 16,108	\$ 25,140

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Program: 640 - Elverhoj					
Expense					
100-1600-640-62004	Debt Principal Payment	\$ 15,000	\$ 10,000	\$ 5,000	\$ -
Total Expense:		\$ 15,000	\$ 10,000	\$ 5,000	\$ -
Total Program: 640 - Elverhoj:		\$ 15,000	\$ 10,000	\$ 5,000	\$ -

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Program: 650 - Visitors' Center					
Expense					
100-1600-650-52003	Supplies	\$ 101	\$ 49	\$ 200	\$ 200
100-1600-650-53003	Repairs and Maintenance	\$ 497	\$ 998	\$ 3,150	\$ 1,000
100-1600-650-55001	Utilities	\$ 1,649	\$ 1,700	\$ 1,800	\$ 1,800
100-1600-650-57009	Insurance	\$ 59	\$ 59	\$ 68	\$ 78
Total Expense:		\$ 2,305	\$ 2,804	\$ 5,218	\$ 3,078
Total Program: 650 - Visitors' Center:		\$ 2,305	\$ 2,804	\$ 5,218	\$ 3,078

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Program: 670 - Restroom #1					
Expense					
100-1600-670-52003	Supplies	\$ 11,691	\$ 11,120	\$ 10,200	\$ 11,500
100-1600-670-53003	Repairs and Maintenance	\$ 1,513	\$ 1,151	\$ 8,000	\$ 8,000
100-1600-670-55001	Utilities	\$ 1,127	\$ 1,209	\$ 1,200	\$ 1,200
100-1600-670-55002	Water and Sewer Charges	\$ 17,930	\$ 19,188	\$ 19,000	\$ 19,000
100-1600-670-57009	Insurance	\$ 167	\$ 166	\$ 192	\$ 221
Total Expense:		\$ 32,428	\$ 32,834	\$ 38,592	\$ 39,921
Total Program: 670 - Restroom #1:		\$ 32,428	\$ 32,834	\$ 38,592	\$ 39,921

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Program: 680 - Restroom #3					
Expense					
100-1600-680-52003	Supplies	\$ 5,284	\$ 7,833	\$ 5,500	\$ 6,500
100-1600-680-53003	Repairs and Maintenance	\$ 569	\$ 428	\$ 600	\$ 600
100-1600-680-55001	Utilities	\$ 724	\$ 716	\$ 700	\$ 700
100-1600-680-55002	Water and Sewer Charges	\$ 5,110	\$ 7,483	\$ 7,200	\$ 7,200
100-1600-680-57009	Insurance	\$ 15	\$ 15	\$ 18	\$ 20
Total Expense:		\$ 11,701	\$ 16,475	\$ 14,018	\$ 15,020
Total Program: 680 - Restroom #3:		\$ 11,701	\$ 16,475	\$ 14,018	\$ 15,020

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1600 PUBLIC WORKS MAINTENANCE
PROGRAM 690 - ROADS**

The Roads division of the Public Works department in the General Fund is used to account for maintaining the City of Solvang roads. The Division performs pothole repair, crack sealing, applies striping and other pavement markings, maintains street signs and public benches, and cleans and services the City catch basins and storm drain system.

**Program 690 - Roads
Revenues**

43020	Transfer from Gas Tax/Traffic Safety Funds	Transfer in from Gas Tax and Traffic Safety Funds to cover general road expenditure costs.
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Expenses

51000-51005	Salaries & Benefits	Refer to Position Allocation for positions included in these costs.
51008	Workers' Comp Ins.	3.40% of wages to cover the cost of workers' comp insurance paid to the JPIA.
51012	Education	Training for road maintenance staff.
51014	Safety Gear	Protective gear for Maintenance staff (Rain gear, boots, vests and gloves).
52013	Trash Receptacles	Trash Receptacle Replacement
53007	Highway Entrance Sign	Annual lease for East highway entrance sign; Power for lights.
54001	Office Equipment Replacement	Transfer to Equip Replacement Fund to cover replacement costs for Public Works copiers & servers
55006	Street Light Power	PG&E billing for street lights.
57004	Computer Support	IT support; hardware and software maintenance support
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
57015	Printing and Publishing	General office printing and publishing need; cost for copies.
57022	Street Sweeping	Annual street sweeping contract for commercial & residential areas. Expense now part of Storm Water Management Program 720.
57053	Software/Website	Antivirus software, website hosting.
63006	Equipment Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Public Works equipment
63010	Vehicle Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Public Works vehicles
70105	Projects	Alisal Bridge Deck Treatment; Fredensborg Canyon Road Shoulder Stabilization.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Program: 690 - Roads					
Revenue					
100-1600-690-43004	Sale of Surplus Property	\$ -	\$ -	\$ 6,000	\$ -
100-1600-690-43020	Transfer In From Gas Tax/Traffic Safety Fund	\$ 168,689	\$ 161,422	\$ 176,076	\$ 128,369
	Total Revenue:	\$ 168,689	\$ 161,422	\$ 182,076	\$ 128,369
Expense					
100-1600-690-51000	Salaries	\$ 136,827	\$ 143,086	\$ 188,263	\$ 187,118
100-1600-690-51002	FICA	\$ 10,069	\$ 10,016	\$ 14,363	\$ 14,279
100-1600-690-51003	Retirement	\$ 33,917	\$ 33,718	\$ 29,949	\$ 28,498
100-1600-690-51005	Cafeteria Plan	\$ 26,201	\$ 23,010	\$ 29,852	\$ 27,008
100-1600-690-51008	Workers' Comp Ins.	\$ 4,501	\$ 6,914	\$ 11,547	\$ 6,346
100-1600-690-51009	Employee Medical Exams	\$ -	\$ -	\$ 180	\$ -
100-1600-690-51010	Employee Screening	\$ -	\$ -	\$ 24	\$ -
100-1600-690-51011	Recruitment	\$ -	\$ -	\$ 300	\$ 300
100-1600-690-51012	Education	\$ 50	\$ 844	\$ 500	\$ 500
100-1600-690-51014	Safety Gear	\$ 548	\$ 444	\$ 600	\$ 800
100-1600-690-51015	Uniforms	\$ 652	\$ 716	\$ 800	\$ 800
100-1600-690-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ 8,017	\$ -
100-1600-690-51018	CalPERS Liability Reduction	\$ -	\$ 33,861	\$ -	\$ -
100-1600-690-51019	Long Term Disability	\$ -	\$ -	\$ -	\$ 754
100-1600-690-52003	Supplies	\$ 12,025	\$ 7,340	\$ 10,000	\$ 12,000
100-1600-690-52009	Small Equipment	\$ 1,682	\$ 665	\$ 2,500	\$ 3,000
100-1600-690-52013	Trash Receptacles	\$ 3,064	\$ -	\$ 5,000	\$ 5,000
100-1600-690-52015	Vehicle Fuel	\$ 4,136	\$ 5,150	\$ 6,000	\$ 6,000
100-1600-690-53003	Repairs and Maintenance	\$ 7,021	\$ 4,987	\$ 15,000	\$ 13,000
100-1600-690-53007	Highway Entrance Signs	\$ 2,098	\$ 1,840	\$ 1,850	\$ 1,850
100-1600-690-53008	Vehicle Repairs & Maint.	\$ 3,048	\$ 4,849	\$ 7,000	\$ 7,000
100-1600-690-53010	Computer/Desktop Equipment	\$ -	\$ 117	\$ 645	\$ 396
100-1600-690-54001	Office Equip/Computer Rep	\$ -	\$ -	\$ 2,890	\$ 2,843
100-1600-690-55003	Communications	\$ 231	\$ 311	\$ 400	\$ 400
100-1600-690-55006	Street Light Power	\$ 42,858	\$ 46,991	\$ 45,000	\$ 45,000
100-1600-690-57004	Computer Support	\$ 10,835	\$ 7,861	\$ 8,478	\$ 8,265
100-1600-690-57009	Insurance	\$ 10,829	\$ 6,315	\$ 9,563	\$ 8,628
100-1600-690-57011	Lease Payments	\$ -	\$ -	\$ 277	\$ 258
100-1600-690-57015	Printing and Publishing	\$ -	\$ -	\$ 120	\$ 120
100-1600-690-57019	Sidewalk Grinding	\$ -	\$ -	\$ 35,000	\$ 35,000
100-1600-690-57022	Street Sweeping	\$ 34,380	\$ 36,158	\$ 39,000	\$ -
100-1600-690-57052	Temporary Agency Services	\$ 8,250	\$ 23,604	\$ 11,071	\$ -
100-1600-690-57053	Software/Website	\$ -	\$ 362	\$ 2,102	\$ 633
100-1600-690-63005	Capital Equipment	\$ -	\$ -	\$ 29,844	\$ -
100-1600-690-63006	Equipment Replacement	\$ 6,968	\$ 6,968	\$ 5,775	\$ 9,113
100-1600-690-63010	Vehicle Replacement	\$ 5,756	\$ 10,834	\$ 10,834	\$ 10,834
100-1600-690-64001	Trnfr to Capital Projects	\$ -	\$ -	\$ -	\$ -
100-1600-690-70105	Projects	\$ -	\$ -	\$ -	\$ 90,000
100-1600-690-70615	East Entrance Light upgrd	\$ 3,200	\$ -	\$ -	\$ -
100-1600-690-70616	Boom Lift Major Maint	\$ 6,271	\$ -	\$ -	\$ -
	Total Expense:	\$ 375,418	\$ 416,963	\$ 532,744	\$ 525,743
	Total Program: 690 - Roads:	\$ (206,729)	\$ (255,541)	\$ (350,668)	\$ (397,374)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1600 PUBLIC WORKS MAINTENANCE**

The Street Tree program, maintains the City's urban forest by pruning and replanting street trees. The cost to maintain public street tree lights is also shown in this division.

Program 700 – Street Trees

51000-51005	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
57023	Street Tree Management	General tree trimming and tree replacement-shown in gas tax in prior year
51008	Workers' Comp Ins.	3.40% of wages to cover the cost of workers' comp insurance paid to the JPIA
51012	Education	Backhoe and Boom lift Training for maintenance division staff
54001	Office Equipment Replacement	Transfer to Equip Replacement Fund to cover replacement costs for Public Works copiers & servers
55003	Communications	Telephone, cell phone service
57004	Computer Support	IT Support; Hardware and Software Maintenance Support
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
57015	Printing and Publishing	General office printing and publishing needs and cost of color copies.

Costs to maintain and repair the City owned public parking lots are shown in this division.

Program 710 - Parking Lots

53003	Repairs and Maintenance	Repairs and Maintenance of facilities in parking lots
55001	Utilities	PG&E charges
70612	Slurry Seal	Parking Lot 3 Slurry Seal and Striping; Vet's Hall Parking Lot Slurry Seal and Striping

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Program: 700 - Street Trees					
Expense					
100-1600-700-51000	Salaries	\$ 46,622	\$ 49,900	\$ 63,435	\$ 63,933
100-1600-700-51002	FICA	\$ 3,410	\$ 3,513	\$ 4,853	\$ 4,878
100-1600-700-51003	Retirement	\$ 11,516	\$ 11,914	\$ 10,382	\$ 9,914
100-1600-700-51005	Cafeteria Plan	\$ 9,671	\$ 9,149	\$ 10,433	\$ 9,431
100-1600-700-51008	Workers' Comp Ins.	\$ 1,586	\$ 2,460	\$ 3,901	\$ 2,168
100-1600-700-51009	Employee Medical Exams	\$ 419	\$ -	\$ 60	\$ -
100-1600-700-51010	Employee Screening	\$ -	\$ -	\$ 8	\$ -
100-1600-700-51011	Recruitment	\$ -	\$ -	\$ 100	\$ 100
100-1600-700-51012	Education	\$ 990	\$ (990)	\$ 500	\$ 500
100-1600-700-51014	Safety Gear	\$ 128	\$ 127	\$ 1,000	\$ 1,000
100-1600-700-51015	Uniforms	\$ 270	\$ 290	\$ 400	\$ 400
100-1600-700-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ 2,709	\$ -
100-1600-700-51018	CalPERS Liability Reduction	\$ -	\$ 11,875	\$ -	\$ -
100-1600-700-51019	Long Term Disability	\$ -	\$ -	\$ -	\$ 254
100-1600-700-52002	Membership Dues	\$ 20	\$ 20	\$ 60	\$ 60
100-1600-700-52003	Supplies	\$ 398	\$ 373	\$ 1,000	\$ 1,000
100-1600-700-52009	Small Equipment	\$ 1,070	\$ 32	\$ 1,000	\$ 1,000
100-1600-700-52012	Tree Lights	\$ 7,140	\$ 6,821	\$ 7,000	\$ 7,000
100-1600-700-52015	Vehicle Fuel	\$ 1,693	\$ 526	\$ 1,500	\$ 1,500
100-1600-700-53003	Repairs and Maintenance	\$ 192	\$ 1,530	\$ 4,000	\$ 4,000
100-1600-700-53008	Vehicle Repairs & Maint.	\$ 212	\$ 326	\$ 400	\$ 800
100-1600-700-53010	Computer/Desktop Equipment	\$ -	\$ 42	\$ 233	\$ 139
100-1600-700-54001	Office Equip/Computer Rep	\$ -	\$ -	\$ 1,046	\$ 998
100-1600-700-55003	Communications	\$ 59	\$ 101	\$ 150	\$ 150
100-1600-700-57004	Computer Support	\$ 3,643	\$ 2,845	\$ 3,070	\$ 2,900
100-1600-700-57009	Insurance	\$ 3,501	\$ 2,065	\$ 3,066	\$ 2,767
100-1600-700-57011	Lease Payments	\$ -	\$ -	\$ 100	\$ 92
100-1600-700-57015	Printing and Publishing	\$ -	\$ -	\$ 100	\$ 100
100-1600-700-57023	Street Tree Management	\$ 25,714	\$ 37,871	\$ 33,000	\$ 15,000
100-1600-700-57052	Temporary Agency Services	\$ 2,750	\$ 7,868	\$ 3,691	\$ -
100-1600-700-57053	Software/Website	\$ -	\$ 131	\$ 761	\$ 222
100-1600-700-70617	Elect Retroft Tree Wells	\$ 11,704	\$ -	\$ -	\$ -
Total Expense:		\$ 132,705	\$ 148,790	\$ 157,958	\$ 130,306
Total Program: 700 - Street Trees:		\$ 132,705	\$ 148,790	\$ 157,958	\$ 130,306

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Program: 710 - PW - Parking Lots					
Expense					
100-1600-710-53003	Repairs and Maintenance	\$ 299	\$ 80	\$ 600	\$ 600
100-1600-710-55001	Utilities	\$ 6,265	\$ 6,608	\$ 6,200	\$ 6,500
100-1600-710-70612	Slurry Seal-Pvmt Maint	\$ -	\$ 16,809	\$ -	\$ 45,000
Total Expense:		\$ 6,564	\$ 23,498	\$ 6,800	\$ 52,100
Total Program: 710 - PW - Parking Lots:		\$ 6,564	\$ 23,498	\$ 6,800	\$ 52,100

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GENERAL FUND 100
DEPARTMENT 1600 PUBLIC WORKS MAINTENANCE
PROGRAM 720 – STORM WATER MANAGEMENT**

The Storm Water Program identifies all costs associated with storm water management.

Revenues

43020	Transfer In from Local Transportation	Transferring funds from the Local Transportation Fund to cover a portion of salaries.
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Expenses

51000-51005	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
51008	Workers' Comp Ins.	3.40% of wages to cover the cost of workers' comp insurance paid to the JPIA
54001	Office Equipment Replacement	Transfer to Equip Replacement Fund to cover replacement costs for Public Works copiers & servers
57004	Computer Support	IT Support; Hardware and Software Maintenance Support
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
57015	Printing and Publishing	General office printing and publishing needs and cost of color copies.
57016	Professional Services	Community Marketing; Storm water Management Program – MNS Engineers; Storm water Monitoring and Lab Testing; Storm water Modeling – cost split with the County.
57022	Street Sweeping	Street Sweeping was shown in Local Transportation Fund in prior years.
61007	Storm water Permit	Annual cost for permit issued by the NPDES.
70105	Storm water Resources Plan	Development of a Storm water Resources Plan – cost shared with the County.
70614	Storm Drain Improvements	Second Street drainage improvements – design.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 720 - Storm Water Program					
Revenue					
100-1600-720-43020	Transfer In from Local Transportation	\$ -	\$ -	\$ -	\$ 25,000
	Total Revenue:	\$ -	\$ -	\$ -	\$ 25,000
Expense					
100-1600-720-51000	Salaries	\$ -	\$ -	\$ -	\$ 58,738
100-1600-720-51002	FICA	\$ -	\$ -	\$ -	\$ 4,486
100-1600-720-51003	Retirement	\$ -	\$ -	\$ -	\$ 6,523
100-1600-720-51005	Cafeteria Plan	\$ -	\$ -	\$ -	\$ 7,287
100-1600-720-51008	Workers' Comp Ins.	\$ -	\$ -	\$ -	\$ 1,994
100-1600-720-51012	Education	\$ -	\$ -	\$ -	\$ 13,400
100-1600-720-51019	Long Term Disability	\$ -	\$ -	\$ -	\$ 240
100-1600-720-52003	Supplies	\$ -	\$ -	\$ -	\$ 1,000
100-1600-720-52008	Postage	\$ -	\$ -	\$ -	\$ 100
100-1600-720-52009	Small Equipment	\$ -	\$ -	\$ -	\$ 300
100-1600-720-57009	Insurance	\$ -	\$ -	\$ -	\$ 2,679
100-1600-720-57015	Printing and Publishing	\$ -	\$ -	\$ -	\$ 1,200
100-1600-720-57016	Professional Services - SWMP	\$ -	\$ -	\$ -	\$ 132,000
100-1600-720-57022	Street Sweeping	\$ -	\$ -	\$ -	\$ 39,000
100-1600-720-61007	Storm Water Permit	\$ -	\$ -	\$ -	\$ 6,200
100-1600-720-70105	Projects	\$ -	\$ -	\$ -	\$ 20,000
100-1600-720-70614	Storm Drain Improvements	\$ -	\$ -	\$ -	\$ 30,000
100-1600-720-70937	Annual Stormwater Report	\$ -	\$ -	\$ -	\$ 10,000
	Total Expense:	\$ -	\$ -	\$ -	\$ 335,147
	Total Program: 720 - Storm Water Program:	\$ -	\$ -	\$ -	\$ (310,147)
	Total Department: 1600 - Public Works/Engineering:	\$ (755,669)	\$ (918,706)	\$ (1,243,772)	\$ (1,533,098)
	Increase (Decrease) in Net Position: 100 - GENERAL FUND:	\$ 921,578	\$ 666,727	\$ (113,356)	\$ (623,165)

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SPECIAL REVENUE FUNDS

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GOVERNMENT IMPACT FEES
FUND 200
DEPARTMENT 2600 – IMPACT FEES**

The Solvang AB 1600 Impact Fee fund accounts for fees assessed to developers of new construction for the impact that construction has on future services and infrastructure. Fees to mitigate future parking and traffic issues caused by additional development are shown here.

Revenues		
31006	Parking in Lieu	Started in 1989, this fee is to mitigate adverse parking impacts caused by new retail & commercial development.
31011	Traffic Mitigation	\$3,067 fee to increase street traffic capacity due to new development.
31027	Skytt Mesa	Assessment of \$878 per new home to pay for various Han Christian Andersen Park improvements.
42001	Interest Income	Interest generated from funds in LAIF.
Expenses		
70506	HCA Improvements	Improvements to HCA Park.
70936	Mission Drive Prelim Improvement Plan	Improvements along Mission Drive.

Program 805-Impact Fees – Affordable Housing

Revenues		
31028	Affordable Housing	Assessment of \$4,668 per new home to pay for low cost housing in the City.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Fund: 200 - GOVERNMENT IMPACT FEES					
Department: 2600 - AB 1600 Impact Fees					
Program: 000 - AB 1600 Impact Fees					
Revenue					
200-2600-000-31006	Parking In Lieu	\$ 20,494	\$ 17,501	\$ 3,657	\$ 24,752
200-2600-000-31011	Traffic Mitigation Fees	\$ 49,521	\$ 76,664	\$ 75,000	\$ 82,809
200-2600-000-31027	Skytt Mesa Park Fee	\$ 28,974	\$ 24,584	\$ 35,000	\$ 23,706
200-2600-000-42001	Interest Income	\$ 5,973	\$ 6,475	\$ 8,000	\$ 6,000
	Total Revenue:	\$ 104,962	\$ 125,224	\$ 121,657	\$ 137,267
Expense					
200-2600-000-57027	Traffic Circulation Study	\$ 36,320	\$ -	\$ -	\$ -
200-2600-000-57048	Traffic Counts	\$ -	\$ -	\$ 6,000	\$ -
200-2600-000-70506	HCA Improvement (Impact Fee)	\$ 17,558	\$ 13,900	\$ 15,000	\$ 15,000
200-2600-000-70936	Mission Drive Improvements	\$ -	\$ -	\$ 45,000	\$ 60,000
	Total Expense:	\$ 53,877	\$ 13,900	\$ 66,000	\$ 75,000
	Total Program: 000 AB 1600 Impact Fees	\$ 51,085	\$ 111,324	\$ 55,657	\$ 62,267
		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Program: 805 - Impact Fees - Affordable Housing					
Revenue					
200-2600-805-31028	Affordable Housing	\$ 154,028	\$ 126,023	\$ 186,700	\$ 126,036
200-2600-805-31039	Drainage Impact Fees	\$ -	\$ 100	\$ -	\$ -
	Total Revenue:	\$ 154,028	\$ 126,123	\$ 186,700	\$ 126,036
Expense					
200-2600-805-70940	AH - Solvang Senior Apts	\$ -	\$ 394,404	\$ -	\$ -
	Total Expense:	\$ -	\$ 394,404	\$ -	\$ -
	Total Program: 805 - Impact Fees - Affordable Housing:	\$ 154,028	\$ (268,282)	\$ 186,700	\$ 126,036
Increase (Decrease) in Net Position: 200 - GOVERNMENT IMPACT FEES:		\$ 205,113	\$ (156,958)	\$ 242,357	\$ 188,303

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**TRAFFIC SAFETY
FUND 201
DEPARTMENT 2000 - TRAFFIC SAFETY**

The California Vehicle Code requires a special fund exclusively used for official traffic control devices, the maintenance thereof and supplies for traffic law enforcement and traffic accident prevention, and for the maintenance, improvement, or construction of public streets, bridges and culverts within the City. The revenue source for these purposes is from motor vehicle fines and forfeitures.

Revenues		
31021	Fines and Forfeitures	Fines and forfeitures received from traffic violations.
Expenses		
64001	Transfer Out to General Fund	Transfer to General Fund to cover traffic safety costs.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Fund: 201 - TRAFFIC SAFETY					
Revenue					
201-2000-800-31021	Fines & Forfeitures	\$ 22,120	\$ 10,921	\$ 12,000	\$ 10,000
201-2000-800-42001	Interest Income	\$ 23	\$ (5)	\$ -	\$ -
Total Revenue:		\$ 22,143	\$ 10,917	\$ 12,000	\$ 10,000
Expense					
201-2000-800-64001	Rds Exp tx to Gen Fund	\$ 15,457	\$ 18,000	\$ 12,000	\$ 10,000
Total Expense:		\$ 15,457	\$ 18,000	\$ 12,000	\$ 10,000
Increase (Decrease) in Net Position: 201 - TRAFFIC SAFETY:		\$ 6,686	\$ (7,083)	\$ -	\$ -

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**GAS TAX
FUND 202
DEPARTMENT 2100 - GAS TAX**

The State of California imposes a \$0.09 per gallon excise tax on transportation fuels plus another \$0.09 imposed by Prop 111 in 1994. The allocation is complex and differs for each \$0.09 portion with some allocations based on population, a flat amount and number of registered vehicles and value of those vehicles. These monies must be used for street and road construction and maintenance, and overhead costs for street purposes. Examples include asphalt pavement repair and construction; pavement marking and striping; sign installation and maintenance; curb and gutter maintenance; crack sealing; and hazardous tree removal. The City receives these monies in a special fund and then transfers the money to the General Fund to reimburse it for road related costs mentioned above.

Revenues		
35008	Section 2105 - Streets & Highway	Based on population. Funding can be used for any street and road purpose.
35009	Section 2106 – Collier Unruh	Funding based on population, vehicle registration and vehicle assessed value.
35010	Section 2107 – Gas Tax	Funding based on population, can be used for any street or road purpose.
35011	Section 2107.5	Funding based on population, can be used for any street or road purpose.
35026	Section 2103	Fuel tax swap funds that replaced Prop 42 sales tax on gas in 2010. Must be used for street or road purpose.
42001	Interest Income	Interest earned on cash balance in fund.
Expenses		
64001	Transfer Out to General Fund	Transfer to General Fund to cover street improvement costs.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Fund: 202 - GAS TAX					
Revenue					
202-2100-801-35008	Section 2105 Strts & Hwys	\$ 48,936	\$ 32,929	\$ 33,923	\$ 34,282
202-2100-801-35009	Sect 2106-Collier Unruh	\$ 19,590	\$ 21,477	\$ 23,984	\$ 21,534
202-2100-801-35010	Sect 2107-Gas Tax	\$ 39,222	\$ 42,404	\$ 46,313	\$ 47,607
202-2100-801-35011	Sect 2107.5	\$ -	\$ 4,000	\$ 2,000	\$ 2,000
202-2100-801-35026	Section 2103	\$ 75,715	\$ 58,778	\$ 57,556	\$ 12,946
202-2100-801-42001	Interest Income	\$ 202	\$ 120	\$ 300	\$ 200
	Total Revenue:	\$ 183,665	\$ 159,708	\$ 164,076	\$ 118,569
Expense					
202-2100-801-64001	Rds Exp tx to Genl Fund	\$ 153,232	\$ 143,422	\$ 164,076	\$ 118,569
	Total Expense:	\$ 153,232	\$ 143,422	\$ 164,076	\$ 118,569
	Increase (Decrease) in Net Position: 202 - GAS TAX:	\$ 30,433	\$ 16,286	\$ -	\$ -

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**LOCAL TRANSPORTATION FUND
FUND 203
DEPARTMENT 2200 – LOCAL TRANSPORTATION**

The Local Transportation Fund accounts for monies collected through the California Transportation and Development Act. The funds have restricted use and can only be used for pedestrian and bicycle related facilities and Transit related activities. Transit funds are shown in the transit enterprise fund. Local Surface Transportation Program revenues are Federal Transportation Improvement Program (FTIP) funds exchanged for state gas taxes and we receive our apportionment from SBCAG to be used for road related projects. In prior years, expenses related to the Storm Water Management Plan were identified in this fund, however those have now been moved to a separate program within the General Fund (720).

Revenues		
35013	PUC 99234 TDA – LTF Pedestrian and Bikeways	Funding can be used for pedestrian or bicycle pathways.
35018	LSTP Funding	Local Surface Transportation Program funds received from SBCAG.
35024	RSTP Funding	Regional Surface Transportation Program funds.
42001	Interest Income	Interest generated from funds in LAIF.
Expenses		
640010	Transfer Out to General Fund	Transfer to provide funding for the Storm Water Management Program in Program 720.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Fund: 203 - LOCAL TRANSPORTATION					
Revenue					
203-2200-802-35013	99234 Pedestrian & Bkwys	\$ 2,264	\$ 3,758	\$ 4,099	\$ 4,408
203-2200-802-35018	LSTP Funding	\$ 1,642	\$ 79,795	\$ 79,795	\$ 79,795
203-2200-802-35024	RSTP Funding	\$ 77,363	\$ -	\$ -	\$ -
203-2200-802-38001	Miscellaneous Income	\$ 300	\$ -	\$ -	\$ -
203-2200-802-42001	Interest Income	\$ 187	\$ 220	\$ 150	\$ 150
	Total Revenue:	\$ 81,756	\$ 83,773	\$ 84,044	\$ 84,353
Expense					
203-2200-802-51000	Salaries	\$ -	\$ 11,649	\$ 18,549	\$ -
203-2200-802-51002	FICA	\$ -	\$ 652	\$ 1,419	\$ -
203-2200-802-51003	Retirement	\$ -	\$ 650	\$ 1,198	\$ -
203-2200-802-51005	Cafeteria Plan	\$ -	\$ 264	\$ 3,015	\$ -
203-2200-802-51008	Workers' Comp Ins.	\$ -	\$ 503	\$ 1,141	\$ -
203-2200-802-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ 792	\$ -
203-2200-802-57009	Insurance	\$ -	\$ 507	\$ 926	\$ -
203-2200-802-57016	Professional Services - SWMP	\$ 23,804	\$ 55,007	\$ 73,000	\$ -
203-2200-802-57019	Sidewalk Grinding	\$ 24,225	\$ 25,291	\$ -	\$ -
203-2200-802-61007	Storm Water Permit	\$ (12)	\$ 5,826	\$ 6,200	\$ -
203-2200-802-64001	Transfer Out to General Fund	\$ -	\$ -	\$ -	\$ 25,000
203-2200-802-70853	Storm Drain Atlas Map Update	\$ -	\$ 23,912	\$ 10,000	\$ -
203-2200-802-70937	Annual Stormwater Report	\$ -	\$ 8,389	\$ 7,500	\$ -
	Total Expense:	\$ 48,016	\$ 132,649	\$ 123,740	\$ 25,000
Increase (Decrease) in Net Position: 203 - LOCAL TRANSPORTATION:		\$ 33,740	\$ (48,875)	\$ (39,696)	\$ 59,353

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**MEASURE A
FUND 204
DEPARTMENT 2500 – MEASURE A**

Revenues accounted for in this fund are from the County of Santa Barbara voter approved 1/2 cent sales tax. The use of these funds are restricted for local streets, road construction, maintenance, overhead, transit and other transportation related activities. Unspent funds will be held in reserve for future projects.

Revenues		
30002	Sales Tax	Measure A generated Sales Tax.
42001	Interest Income	Interest generated from funds in LAIF.
Expenses		
35005	DAR Subsidy	Provide funds to the Transit Fund (502) to subsidize senior and disabled persons fares for the Santa Ynez Valley Transit.
57023	Street Tree Management	Maintain and manage the City street trees.
70603	Access Ramps	Improve/add access ramps in the City.
70605	Overlay-Crack Seal	Street maintenance and repair.
70608	Projects – Sidewalk Infill and Repair	Repair damaged sidewalks and construct new sidewalks.
70614	Projects – Drainage Improvements	Drainage improvements in the City.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Fund: 204 - MEASURE A					
Revenue					
204-2500-803-30002	Sales Tax	\$ 260,813	\$ 359,387	\$ 366,042	\$ 369,084
204-2500-803-42001	Interest Income	\$ 489	\$ 862	\$ 250	\$ 250
204-2500-803-43013	Federal-Aid Reimbursement	\$ (537)	\$ -	\$ -	\$ -
	Total Revenue:	\$ 260,765	\$ 360,249	\$ 366,292	\$ 369,334
Expense					
204-2500-803-35005	DAR Subsidy	\$ -	\$ 1,200	\$ 2,000	\$ 5,000
204-2500-803-57023	Street Tree Management	\$ -	\$ 19,508	\$ 20,000	\$ 5,000
204-2500-803-64001	Rds Exp tx from Genl Fund	\$ 1,200	\$ -	\$ -	\$ -
204-2500-803-70603	Access Ramps	\$ -	\$ 3,994	\$ -	\$ 140,000
204-2500-803-70605	Overlay-Crack Seal	\$ 136,789	\$ 228,651	\$ -	\$ 180,000
204-2500-803-70608	Sidewalk Infill and Repair	\$ 8,541	\$ 31,877	\$ 30,000	\$ 5,000
204-2500-803-70609	Curb-Gutter-Sidewalk Rep	\$ 28,763	\$ -	\$ -	\$ -
204-2500-803-70612	Slurry Seal-Pvmt Maint	\$ -	\$ -	\$ 332,000	\$ -
204-2500-803-70614	Drainage Improvements	\$ 35,954	\$ 24,962	\$ -	\$ 60,000
204-2500-803-70618	Alnor Alley Upgrade	\$ 163,414	\$ -	\$ -	\$ -
	Total Expense:	\$ 374,662	\$ 310,192	\$ 384,000	\$ 395,000
	Increase (Decrease) in Net Position: 204 - MEASURE A:	\$ (113,896)	\$ 50,057	\$ (17,708)	\$ (25,666)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**SKYTT MESA LLMD
FUND 205
DEPARTMENT 3500 – SKYTT MESA LLMD**

The Skytt Mesa LLMD fund accounts for assessments collected on parcels in the Skytt Mesa project area. These funds must be used to construct, operate, maintain and service the landscape and lighting improvements in the district. Funds raised by the assessment may only be used for the purposes as stated in the engineers report.

Revenues		
30008	Property Tax – Misc.	Property Taxes generated within the boundaries of the Landscape and Lighting Maintenance District.
42001	Interest Income	Interest generated from funds in LAIF.
Expenses		
53003	Repairs and Maintenance	Miscellaneous repairs and maintenance.
53005	Open Space/Landscape Mt	Projected landscape costs utilizing contractor.
55001	Utilities	PG&E for irrigation system.
55002	Water and Sewer Charges	Monthly water expense for landscaping.
55006	Street Light Power	PGE for Skytt Mesa street lights.
57016	Professional Services	Contract with assessment engineer.
61002	County Processing Fee	County Assessor Fees.
61003	City Administrative Fee	Staff Time for administrative work associated with the Solvang Mesa, LLMD.
70224	Detention Basin Veg Maintenance	Maintenance costs for the detention basin vegetation.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Fund: 205 - SKYTT MESA LLMD					
Revenue					
205-3500-804-30008	Property Tax-Misc.	\$ 74,935	\$ 111,063	\$ 153,120	\$ 202,800
205-3500-804-42001	Interest Income	\$ 107	\$ 168	\$ 120	\$ 120
	Total Revenue:	\$ 75,042	\$ 111,231	\$ 153,240	\$ 202,920
Expense					
205-3500-804-53003	Repairs and Maintenance	\$ 1,884	\$ 757	\$ 1,500	\$ 3,750
205-3500-804-53005	Open Space/Landscape Mt	\$ 24,576	\$ 24,372	\$ 41,000	\$ 53,000
205-3500-804-55001	Utilities	\$ 242	\$ 244	\$ 500	\$ 1,000
205-3500-804-55002	Water and Sewer Charges	\$ 28,061	\$ 26,403	\$ 50,000	\$ 66,000
205-3500-804-55006	Street Light Power	\$ 1,485	\$ 1,551	\$ 3,500	\$ 5,250
205-3500-804-57016	Professional Services	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
205-3500-804-61002	County Admin Fee	\$ -	\$ -	\$ 150	\$ 200
205-3500-804-61003	City Admin Fee	\$ 6,150	\$ 6,415	\$ 6,800	\$ 7,500
205-3500-804-70224	Detention Basin Veg Maint	\$ 1,637	\$ 1,400	\$ 2,000	\$ 4,000
	Total Expense:	\$ 69,035	\$ 66,142	\$ 110,450	\$ 145,700
Increase (Decrease) in Net Position: 205 - SKYTT MESA LLMD:		\$ 6,007	\$ 45,089	\$ 42,790	\$ 57,220

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**SANTA YNEZ VALLEY BUSINESS IMPROVEMENT DISTRICT
FUND 700
DEPARTMENT 1400 - TOURISM**

These revenues are collected through the Tourism Business Improvement District at the rate of \$2.50 per room night for the Cities of Solvang, Buellton, and the County of Santa Barbara. Each entity is entitled to keep 2% of the amount collected and the remainder goes directly to the Santa Ynez Valley Hotel Association (SYVHA). Effective July 1, 2015, Buellton and SB County will send their money directly to the Santa Ynez Valley Hotel Association (SYVHA).

Revenues		
43001	BID Assessment	\$2.50 per room night assessment at City of Solvang motels and hotels.
Expenses		
59016	Distribution to SYV Hotel Association	Distribution to SYV Hotel Association - City of Solvang share of pass thru to Hotel Association equaling 98% of total.
61003	City Administrative Fee	City of Solvang's 2% share collected from hotels and motels in Solvang.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Fund: 700 - SYV - TOURISM BUS IMP DIST					
Revenue					
700-1400-400-43001	Tourism Bus Imp Dist Assmt	\$ 624,594	\$ 663,022	\$ 308,222	\$ 400,000
Total Revenue:		\$ 624,594	\$ 663,022	\$ 308,222	\$ 400,000
Expense					
700-1400-400-59016	SYVTBID Payments	\$ 617,388	\$ 655,438	\$ 302,058	\$ 392,000
700-1400-400-61003	City Admin Fee	\$ 7,206	\$ 7,549	\$ 6,164	\$ 8,000
Total Expense:		\$ 624,594	\$ 662,988	\$ 308,222	\$ 400,000
Increase (Decrease) in Net Position: 700 - SYV - TOURISM BUS IMP DIST:		\$ -	\$ 34	\$ -	\$ -

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CAPITAL PROJECT FUND

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**CAPITAL PROJECTS
FUND 300
DEPARTMENT 1600 - CAPITAL PROJECTS**

This fund accounts for major grant funded facility and roadway improvement projects. In some cases a small percentage General Fund match is required and the revenue is shown transferred in here.

Revenues		
35006	Bridge Seismic Grant (BRLSZ)	Federal Grant for Alisal Bridge seismic retrofit
42001	Interest Income	Interest generated from funds in LAIF.
Expenses		
70610	Alisal Bridge Seismic Retrofit	Seismic retrofit to prevent collapse during seismic event.
70611	Bicycle Bridge-AP Creek	Bicycle bridge over Alamo Pintado Creek (SR 246).

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Fund: 300 - CAPITAL PROJECTS FUND					
Revenue					
300-1600-850-35003	Grant-Indian Gaming	\$ -	\$ -	\$ -	\$ -
300-1600-850-35006	Bridge Seismic Grant	\$ 56,788	\$ 39,932	\$ 1,770,000	\$ 1,603,575
300-1600-850-42001	Interest Income	\$ 614	\$ 628	\$ 750	\$ 750
	Total Revenue:	\$ 57,402	\$ 40,560	\$ 1,770,750	\$ 1,604,325
Expense					
300-1600-850-70501	HCA - Area A Upgrade	\$ 42,739	\$ -	\$ -	\$ -
300-1600-850-70610	Alisal Brdg Seismic Retro	\$ 31,523	\$ 48,780	\$ 1,780,000	\$ 1,693,753
300-1600-850-70611	AP Creek Bike-Ped Bridge	\$ 60,965	\$ 98,628	\$ 115,000	\$ 10,000
	Total Expense:	\$ 135,227	\$ 147,407	\$ 1,895,000	\$ 1,703,753
	Increase (Decrease) in Net Position: 300 - CAPITAL PROJECTS FUND:	\$ (77,825)	\$ (106,847)	\$ (124,250)	\$ (99,428)

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INTERNAL SERVICE FUND

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**EQUIPMENT AND VEHICLE POOL
FUND 600
DEPARTMENT 3000 – EQUIPMENT AND VEHICLE POOL**

This fund accounts for monies transferred from the General, Water and Sewer funds for the replacement of vehicles, copiers, servers, software and large equipment. The useful life and replacement cost of the item is estimated and a pro rata amount is transferred annually to this fund for its replacement after its useful life. The idea is to spread out the cost of large purchases over many years rather than come up with large amounts all in the year of replacement.

Revenues		
40001	Contrib-Water Vehicle	Fund Contribution for future Water Vehicle Replacement.
40002	Contrib-Wastewater Vehicle	Fund Contribution for future Wastewater Vehicle Replacement.
40003	Contrib-WWTP Vehicle	Fund Contribution for future Treatment Plant Vehicle Replacement.
40005	Contrib-Gen Fund Vehicle	Fund Contribution for future General Fund Vehicle Replacement.
40006	Contrib-Gen Fund Equipment	Fund Contribution for future General Fund Equipment Replacement.
40007	Contrib-Water Equip Replacement	Fund Contribution for future Water Equipment Replacement.
40008	Contrib-Wastewater Equip Replacement	Fund Contribution for Wastewater Equipment Replacement.
40009	Contrib-WWTP Equip Replacement	Fund Contribution for future Treatment Plant Equipment Replacement.
40011	Contrib-Gen Fund Office Equipment	Fund Contribution for future General Fund Copiers/Servers/Software.
40012	Contrib-Water Office Equip	Fund Contribution for future Water Copiers/Servers/Software.
40013	Contrib-WWTP Office Equip	Fund Contribution for future WWTP Copiers/Servers/Software.
42001	Interest Income	Interest generated from funds in LAIF.
Expenses		
62009	Vehicle Replacement	Water Department – Purchase of new truck.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Fund: 600 - VEHICLE/EQUIPMENT POOL					
Revenue					
600-3000-000-40001	Contrib-Water Vehicle	\$ 10,009	\$ 11,761	\$ 8,910	\$ 8,910
600-3000-000-40002	Contrib-Wastewater Vehicle	\$ 40,287	\$ 40,287	\$ 39,460	\$ 39,460
600-3000-000-40003	Contrib-WWTP Vehicle	\$ 9,121	\$ 9,121	\$ 8,295	\$ 8,295
600-3000-000-40005	Contrib-Gen Fund Vehicle	\$ 26,409	\$ 31,487	\$ 31,487	\$ 31,487
600-3000-000-40006	Contrib-GF Equip Replacement	\$ 13,708	\$ 13,708	\$ 12,117	\$ 15,455
600-3000-000-40007	Contrib-Water Equip Replacement	\$ 13,045	\$ 13,045	\$ 11,851	\$ 11,851
600-3000-000-40008	Contrib-Wastewater Equip Replacement	\$ 4,061	\$ 4,061	\$ 3,464	\$ 3,464
600-3000-000-40009	Contrib-WWTP Equip Replacement	\$ 5,843	\$ 5,843	\$ 5,247	\$ 5,247
600-3000-000-40011	Contrib-GF Office Equip	\$ 10,250	\$ 10,250	\$ 33,736	\$ 28,247
600-3000-000-40012	Contrib-Water Office Equip	\$ 1,250	\$ 1,250	\$ 6,481	\$ 5,609
600-3000-000-40013	Contrib-SWR/WWTP Office Equip	\$ 1,000	\$ 1,000	\$ 8,135	\$ 7,400
600-3000-000-42001	Interest Income	\$ 2,251	\$ 2,446	\$ 2,500	\$ 2,500
600-3000-000-43004	Sale of Surplus Property	\$ -	\$ -	\$ -	\$ 20,000
Total Revenue:		\$ 137,234	\$ 144,259	\$ 171,683	\$ 187,925
Expense					
600-1100-000-63012	Office Equip Replacement	\$ 84,069	\$ -	\$ 11,000	\$ -
600-1200-000-63012	Office Equip Replacement	\$ -	\$ -	\$ 9,660	\$ -
600-1300-000-63006	Equipment Replacement	\$ -	\$ -	\$ 2,985	\$ -
600-1300-000-63012	Office Equip Replacement	\$ -	\$ -	\$ 7,825	\$ -
600-1600-000-63006	Equipment Replacement	\$ -	\$ -	\$ 8,955	\$ -
600-3000-000-62009	Depreciation Expense	\$ 47,975	\$ 40,244	\$ -	\$ 23,000
600-5100-000-63006	Equipment Replacement	\$ -	\$ -	\$ 8,955	\$ -
600-5100-000-63011	Vehicle Replacement	\$ -	\$ -	\$ -	\$ 34,210
600-5100-000-63012	Office Equip Replacement	\$ 11,876	\$ -	\$ 165	\$ -
600-5200-000-63006	Equipment Replacement	\$ -	\$ -	\$ 4,478	\$ -
600-5300-000-63006	Equipment Replacement	\$ -	\$ -	\$ 4,478	\$ -
600-5300-000-63012	Office Equip Replacement	\$ 11,876	\$ -	\$ 165	\$ -
Total Expense:		\$ 155,796	\$ 40,244	\$ 58,665	\$ 57,210
Increase (Decrease) in Net Position: 600 - VEHICLE/EQUIPMENT POOL:		\$ (18,562)	\$ 104,015	\$ 113,018	\$ 130,715

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ENTERPRISE FUNDS

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**WATER FUND 500
DEPARTMENT 5100 - WATER**

The City's water department is responsible for maintaining an adequate and safe supply of drinking water, performing water leak repairs, fire hydrant maintenance, weekly testing for bacteria, and quarterly testing of all well sites. All water services in Solvang are metered and meter reading is done monthly. There are 32 miles of water mains, 4 pump stations, 3 water wells and 3 storage tanks to operate and maintain.

REVENUES		
31022	Connection Fees	Revenues anticipated from water connection fees.
31023	Inspection Fees	Inspection fees for new connections.
32003	Lease Income	Income generated from the lease of GTE cell sites
36003	Water Revenue – Fixed Costs	Sales of Water
36008	Meter Change	Charge for changing out a meter (either downsizing or upsizing)
36009	Water Revenue – Consumption	Sales of Water based on consumer demand.
42001	Interest Income	Interest generated from funds in LAIF
43004	Surplus Property	Income generated from sale of surplus property
EXPENSES		
51000	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
51008	Workers' Comp Ins.	3.40% of wages to cover the cost of workers' comp insurance paid to the JPIA
51009	Employee Medical Exams	New employee medical exams
51010	Employee Screening	Background checks on new employees
51012	Education	Cross connection training course (AWE program) through CRWA, staff training
51017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Insurance Authority for activity on outstanding claims.
52002	Membership Dues	AWWA Membership. California Rural Water and USC Foundation
52003	Supplies	Testing chemicals, chemicals for cl2 analyzers and miscellaneous office supplies
52004	Utility Bill Printing/Supplies	Utility bill printing and supplies
52014	Chlorination	Cost of disinfecting water.
52015	Vehicle Fuel	Projected fuel expense for the department
53003	Repairs and Maintenance	General repair and maintenance of the water system.
53008	Vehicle Repairs & Maint.	Projected vehicle repairs and maintenance for the department
54001	Office Equipment Replacement	Transfer to Equip Replacement Fund to cover replacement costs for office equipment
55003	Communications	Telephone, long distance charges and cell phones
55004	Line Leases	Monthly telephone lines leases to run telemetry system for wells.
55005	Power for Pumping	Electricity for running well pumps.
55010	Purchased Water	Purchased water
55011	State Water Payment	Estimated annual State Water payment to SYRWCD ID#1.
55013	Ground Water Charges	Fees for pumping water from the ground water basins.
57003	Cloud Seeding Program and RWUEP	Cloud seeding and Regional Water Use Efficiency Program (County Administrators)
57004	Computer Support	IT Services, Hardware and Software Maintenance Support

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**WATER FUND 500
DEPARTMENT 5100 - WATER**

EXPENSES		
57009	Insurance	Percentage of property, equipment, and bonds from the CJPIA.
57010	Lab Fees	Fees related to testing of water quality.
57011	Lease Payments	Lease payments for copier/printers and postage machine.
57012	Legal Fees	Legal costs for City Attorney services.
57015	Printing and Publishing	Business cards, forms, advertising, color copies & printing
57016	Professional Services	Reservoir inspection services, IRWMP participation, Cloud Seeding, Regional Water Efficiency Program.
57021	Special Legal	Legal expense for special outside counsel related to Water issues.
57028	Underground Alert	Notification services prior to digging.
57030	Water Meters & Repairs	Water Meter replacement program.
61004	Property Taxes	Property taxes payable to the County for property owned by Water Dept.
61009	Permit Fees	Health Department, Environmental Health, APCD, Hazardous Materials Plan Fee, & Air Quality Mgmt.
62005	Interest Expense	Interest payment on refinanced 2001 Water Bond Debt-original amount \$3 million – final payment in 2016-17.
62008	Repayment of Loan from Sewer Fund	Principal payment on refinanced 2001 Water Bond Debt-original amount \$3 million – final payment in 2016.17.
62009	Depreciation Expense	Depreciation expense capital equipment/projects.
63006	Equipment Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Water equipment
63007	Impellor Repair/Replacement	Repair or replace impellers
63008	Valve & FH Replacement Prog	Annual program to replace old deteriorated and substandard valve and fire hydrant
63010	Vehicle Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Water vehicles
70280	Upland Well Development	Activities related to upland well development
70851	SCADA Upgrades	Computer interface with wells
70852	River Well Development	Activities related to river well development
70853	Water Atlas Map Update	Mapping of all city water facilities
70938	Water Conservation Program	Low Flow Toilet Rebate Program, R.W.U.E.P, W.S. School Assembly.
70945	Reservoir 2 Repair Project	Reservoir 2 Repair Project.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Fund: 500 - WATER FUND					
Department: 5100 - Water					
Revenue					
500-5100-501-31022	Connection Fees	\$ 481,283	\$ 497,405	\$ 132,000	\$ 353,943
500-5100-501-31023	Inspection Fees	\$ 820	\$ 368	\$ 300	\$ 300
500-5100-501-32003	Lease Income	\$ 16,861	\$ 17,367	\$ 17,000	\$ 17,000
500-5100-501-35029	Grant Revenue - Landscape Rebate Program	\$ -	\$ 3,386	\$ -	\$ -
500-5100-501-36003	Water Revenue	\$ 4,631,124	\$ 4,361,232	\$ 4,300,000	\$ 2,989,790
500-5100-501-36004	Bulk Water	\$ 183	\$ 2,135	\$ 500	\$ 500
500-5100-501-36008	Meter Change Fee	\$ 290	\$ 1,179	\$ 1,000	\$ 1,000
500-5100-501-36009	Water Revenue - Consumption	\$ -	\$ -	\$ -	\$ 1,406,960
500-5100-501-38001	Miscellaneous Income	\$ 10,725	\$ 30,109	\$ 100	\$ 100
500-5100-501-38002	Fines & Penalties	\$ -	\$ 120	\$ -	\$ 20,000
500-5100-501-42001	Interest Income	\$ 10,920	\$ 6,943	\$ 16,000	\$ 16,000
500-5100-501-43004	Sale of Surplus Property	\$ -	\$ -	\$ 6,000	\$ -
500-5100-501-43008	Collection Acct Recovery	\$ 639	\$ 190	\$ 300	\$ 500
500-5100-501-43019	Transfer In from General Fund	\$ -	\$ -	\$ -	\$ 810,000
500-5100-501-43021	Accts Payable Discounts	\$ (7)	\$ (37)	\$ -	\$ -
	Total Revenue:	\$ 5,152,838	\$ 4,920,397	\$ 4,473,200	\$ 5,616,093
Expense					
500-5100-501-51000	Salaries	\$ 329,266	\$ 302,970	\$ 317,189	\$ 347,683
500-5100-501-51002	FICA	\$ 25,032	\$ 22,397	\$ 24,265	\$ 26,598
500-5100-501-51003	Retirement	\$ 75,889	\$ 54,872	\$ 41,130	\$ 43,560
500-5100-501-51005	Cafeteria Plan	\$ 45,085	\$ 22,418	\$ 42,451	\$ 51,099
500-5100-501-51008	Workers' Comp Ins.	\$ 7,998	\$ 13,658	\$ 19,507	\$ 11,821
500-5100-501-51009	Employee Medical Exams	\$ 63	\$ 185	\$ 50	\$ 180
500-5100-501-51010	Employee Screening	\$ -	\$ 62	\$ -	\$ 32
500-5100-501-51011	Recruitment	\$ 331	\$ 337	\$ 1,000	\$ 1,000
500-5100-501-51012	Education	\$ 494	\$ 1,058	\$ 2,000	\$ 2,000
500-5100-501-51014	Safety Gear	\$ 241	\$ 680	\$ 700	\$ 700
500-5100-501-51015	Uniforms	\$ 1,094	\$ 835	\$ 1,600	\$ 1,600
500-5100-501-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ 13,544	\$ -
500-5100-501-51018	CalPERS Liability Reduction	\$ -	\$ 64,664	\$ -	\$ -
500-5100-501-51019	Long Term Disability	\$ -	\$ -	\$ -	\$ 1,388
500-5100-501-52002	Membership Dues	\$ 1,421	\$ 1,315	\$ 1,500	\$ 1,500
500-5100-501-52003	Supplies	\$ 5,272	\$ 2,859	\$ 4,000	\$ 4,000
500-5100-501-52004	Utility Bill Printing/Supplies	\$ 1,302	\$ 2,537	\$ 2,400	\$ 3,000
500-5100-501-52008	Postage	\$ 4,084	\$ 5,362	\$ 8,500	\$ 5,400
500-5100-501-52009	Small Equipment	\$ 1,093	\$ 1,440	\$ 4,700	\$ 6,800
500-5100-501-52014	Chlorination	\$ 13,160	\$ 10,788	\$ 19,000	\$ 19,000
500-5100-501-52015	Vehicle Fuel	\$ 6,575	\$ 4,744	\$ 6,500	\$ 5,000
500-5100-501-53003	Repairs and Maintenance	\$ 36,339	\$ 30,346	\$ 38,000	\$ 40,000
500-5100-501-53008	Vehicle Repairs & Maint.	\$ 1,511	\$ 2,945	\$ 4,000	\$ 4,000
500-5100-501-53010	Computer/Desktop Equipment	\$ -	\$ 2,576	\$ 1,167	\$ 2,910
500-5100-501-54001	Office Equip/Computer Rep	\$ 1,250	\$ 1,250	\$ 6,481	\$ 5,609
500-5100-501-55003	Communications	\$ 4,400	\$ 4,670	\$ 5,000	\$ 5,000
500-5100-501-55004	Line Leases	\$ 468	\$ 456	\$ 1,000	\$ 1,000
500-5100-501-55005	Power for Pumping	\$ 109,901	\$ 106,154	\$ 130,000	\$ 130,000
500-5100-501-55010	Purchased Water	\$ 875,230	\$ 470,350	\$ 750,000	\$ 1,050,380
500-5100-501-55011	State Water Payment	\$ 2,844,078	\$ 2,902,222	\$ 2,867,000	\$ 2,638,300
500-5100-501-55013	Ground Water Charges	\$ 6,014	\$ 1,970	\$ 5,000	\$ 6,000
500-5100-501-57003	Cloud Seeding Program	\$ 4,455	\$ 3,063	\$ 3,900	\$ 4,000
500-5100-501-57004	Computer Support	\$ 18,330	\$ 13,523	\$ 16,630	\$ 19,343
500-5100-501-57009	Insurance	\$ 20,338	\$ 12,325	\$ 16,749	\$ 16,455
500-5100-501-57010	Lab Fees	\$ 6,314	\$ 6,094	\$ 8,000	\$ 8,000
500-5100-501-57011	Lease Payments	\$ 225	\$ 463	\$ 500	\$ 463
500-5100-501-57012	Legal Fees	\$ 9,342	\$ 15,609	\$ 10,000	\$ 10,000
500-5100-501-57015	Printing and Publishing	\$ 917	\$ 2,116	\$ 3,600	\$ 3,000

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

Expense	2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
	Actual	Actual	Budget	Request
500-5100-501-57016 Professional Services	\$ 901	\$ 394	\$ 3,600	\$ 2,000
500-5100-501-57021 Special Legal	\$ 16,968	\$ 12,129	\$ 24,000	\$ 30,000
500-5100-501-57024 Studies	\$ -	\$ -	\$ 55,000	\$ 40,000
500-5100-501-57028 Underground Alert	\$ 33	\$ -	\$ 200	\$ 200
500-5100-501-57030 Water Meter Replacement	\$ 10,800	\$ 74,516	\$ 100,000	\$ 5,000
500-5100-501-57047 Water Supply Management Plan	\$ -	\$ 36,800	\$ 10,000	\$ 2,500
500-5100-501-57052 Temporary Agency Services	\$ -	\$ -	\$ -	\$ 23,400
500-5100-501-57053 Software/Website	\$ -	\$ 3,434	\$ 3,805	\$ 1,132
500-5100-501-57055 Sustainable Groundwater Management	\$ -	\$ -	\$ -	\$ 10,000
500-5100-501-61004 Property Taxes	\$ 64	\$ 65	\$ 90	\$ 90
500-5100-501-61009 Permit Fees	\$ 8,886	\$ 9,565	\$ 14,000	\$ 14,000
500-5100-501-62003 Credit Card Procs. Fee	\$ 837	\$ 786	\$ 2,400	\$ 3,720
500-5100-501-62005 Interest Expense	\$ 6,879	\$ 5,797	\$ 6,000	\$ 42
500-5100-501-62008 Water Imp. Bond Payment	\$ 284,553	\$ 285,095	\$ 285,636	\$ 21,738
500-5100-501-62009 Depreciation Expense	\$ 224,566	\$ 224,415	\$ 207,000	\$ 223,000
500-5100-501-63004 Hand Held Meter Readers	\$ 1,450	\$ -	\$ -	\$ -
500-5100-501-63005 Capital Equipment	\$ -	\$ -	\$ 29,844	\$ -
500-5100-501-63006 Equipment Replacement	\$ 13,045	\$ 13,045	\$ 11,851	\$ 11,851
500-5100-501-63007 Pump-Motor-Impellor Maintenance	\$ -	\$ 5,879	\$ 8,000	\$ 10,000
500-5100-501-63008 Valve & FH Replacment Program	\$ 295	\$ -	\$ -	\$ -
500-5100-501-63010 Vehicle Replacement	\$ 10,009	\$ 11,761	\$ 8,910	\$ 8,910
500-5100-501-70280 Upland Well Development	\$ -	\$ 7,912	\$ 800,000	\$ 160,000
500-5100-501-70281 EIR Study	\$ 19,230	\$ -	\$ -	\$ -
500-5100-501-70851 SCADA Upgrades	\$ -	\$ -	\$ 15,000	\$ 15,000
500-5100-501-70852 River Well Development	\$ 50,209	\$ 730,357	\$ 220,000	\$ 100,000
500-5100-501-70853 Atlas Map Update	\$ 2,500	\$ -	\$ 10,000	\$ -
500-5100-501-70938 Water Conservation Program	\$ 1,187	\$ 14,196	\$ 49,700	\$ 6,900
500-5100-501-70945 Reservoir 2 Repair Project	\$ -	\$ -	\$ -	\$ 310,000
500-5100-501-71002 Overhead Contribution	\$ 240,065	\$ 247,267	\$ 254,685	\$ 262,325
500-5100-501-71005 Bad Debt Write Offs	\$ 2,077	\$ 3,543	\$ 5,000	\$ 5,000
500-5100-501-71009 Miscellaneous	\$ 49	\$ -	\$ -	\$ -
500-5100-501-80004 Capitalized Assets (Contra Account)	\$ -	\$ (681,149)	\$ -	\$ -
Total Expense:	\$ 5,352,114	\$ 5,095,120	\$ 6,501,784	\$ 5,743,629
Increase (Decrease) in Net Position: 500 - WATER FUND:	\$ (199,276)	\$ (174,723)	\$ (2,028,584)	\$ (127,536)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**WASTEWATER FUND - 501
DEPARTMENT 5200 - WASTEWATER COLLECTION**

The City's Wastewater Collection department is responsible for the collection sewer system that transports sewage to the wastewater treatment plant. Included in this department is the Alisal lift station and 42 miles of sewer piping.

REVENUES		
36007	Saddle Taps	Permit for lateral connection
EXPENSES		
51000	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
51008	Workers' Comp Ins.	3.40% of wages to cover the cost of workers' comp insurance paid to the JPIA
51009	Employee Medical Exams	New employee medical exam
52003	Supplies	Cleaning products, rubber gloves, small hardware items, marking paint and batteries
52009	Small Equipment	Misc. Sewer tools, New cleaning hose, Nozzles for Vactor
52010	Chemicals	Used in the collection system.
52011	Fuel for Generator	Alisal lift station emergency generator
52015	Vehicle Fuel	Projected fuel expense for the department
52017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Insurance Authority for activity on outstanding claims.
53003	Repairs and Maintenance	Maintenance & repair of sewer collection system, & lift station/pump repair & replacement
53008	Vehicle Repairs & Maint.	Projected repairs and maintenance for the department
54001	Office Equipment Replacement	Contribution for replacement of office equipment
55001	Utilities	Alisal Pump Station.
55003	Communications	Telephone and cell phones
57004	Computer Support	IT support, hardware and software maintenance support
57009	Insurance	Percentage of property and equipment coverage through CJPIA.
57016	Professional Services-Salts Mgmt Plan	Salts management plan-completed in fiscal year 2011-12
57024	Studies	System Evaluation and mapping-completed in fiscal year 2011-12
61009	Permit Fees	Permits for WDR, APCD Generator, OSHA pressure vessel, hazardous material, & EPA
62009	Depreciation Expense	Annual projection calculated on fixed assets.
63010	Vehicle Replacement	Transfer to Equip Replacement Fund to cover replacement costs of vehicles & fund 90% Vactor
70853	Atlas Map Update	Mapping of all city water facilities
70931	Sewer Line Replacement Project	Sewer Line Replacement
71002	Overhead Contribution	Calculated on percentage of maintenance and operations.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014 Actual	2014-2015 Actual	2015-2016 Adopted Budget	2016-2017 Dept Request
Fund: 501 - WASTEWATER FUND					
Department: 5200 - Wastewater Collection					
Revenue					
501-5200-502-36007	Saddle Taps	\$ 225	\$ 571	\$ 200	\$ 200
501-5200-502-43004	Sale of Surplus Property	\$ -	\$ -	\$ 3,000	\$ -
Total Revenue:		\$ 225	\$ 571	\$ 3,200	\$ 200
Expense					
501-5200-502-51000	Salaries	\$ 140,582	\$ 138,158	\$ 142,544	\$ 143,788
501-5200-502-51002	FICA	\$ 10,444	\$ 9,527	\$ 10,804	\$ 10,903
501-5200-502-51003	Retirement	\$ 33,905	\$ 26,460	\$ 23,157	\$ 22,991
501-5200-502-51005	Cafeteria Plan	\$ 24,254	\$ 5,996	\$ 20,813	\$ 19,568
501-5200-502-51008	Workers' Comp Ins.	\$ 3,227	\$ 5,871	\$ 8,685	\$ 4,846
501-5200-502-51009	Employee Medical Exams	\$ 433	\$ 184	\$ -	\$ -
501-5200-502-51012	Education	\$ 219	\$ 333	\$ 1,455	\$ 1,455
501-5200-502-51014	Safety Gear	\$ 223	\$ 210	\$ 500	\$ 500
501-5200-502-51015	Uniforms	\$ 640	\$ 646	\$ 700	\$ 700
501-5200-502-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ 6,030	\$ -
501-5200-502-51018	CalPERS Liability Reduction	\$ -	\$ 23,809	\$ -	\$ -
501-5200-502-51019	Long Term Disability	\$ -	\$ -	\$ -	\$ 586
501-5200-502-52002	Membership Dues	\$ 148	\$ -	\$ 200	\$ 200
501-5200-502-52003	Supplies	\$ 1,554	\$ 1,111	\$ 1,500	\$ 2,500
501-5200-502-52004	Utility Bill Printing/Supplies	\$ 1,302	\$ 2,189	\$ 2,400	\$ 3,000
501-5200-502-52009	Small Equipment	\$ 3,944	\$ 4,284	\$ 6,000	\$ 6,000
501-5200-502-52010	Chemicals	\$ -	\$ 19	\$ 300	\$ 300
501-5200-502-52011	Fuel for Generator	\$ -	\$ -	\$ 100	\$ 100
501-5200-502-52015	Vehicle Fuel	\$ 6,838	\$ 6,514	\$ 7,200	\$ 7,200
501-5200-502-53003	Repairs and Maintenance	\$ 17,180	\$ 11,480	\$ 15,000	\$ 30,000
501-5200-502-53008	Vehicle Repairs & Maint.	\$ 5,103	\$ 3,135	\$ 4,000	\$ 4,000
501-5200-502-53010	Computer/Desktop Equipment	\$ -	\$ 83	\$ 474	\$ 292
501-5200-502-54001	Office Equip/Computer Rep	\$ -	\$ -	\$ 2,122	\$ 2,512
501-5200-502-55001	Utilities	\$ 1,379	\$ 1,398	\$ 1,550	\$ 1,550
501-5200-502-55003	Communications	\$ 1,366	\$ 1,516	\$ 1,700	\$ 1,700
501-5200-502-57004	Computer Support	\$ 8,603	\$ 5,637	\$ 7,239	\$ 9,343
501-5200-502-57009	Insurance	\$ 10,412	\$ 6,877	\$ 9,928	\$ 9,563
501-5200-502-57011	Lease Payments	\$ -	\$ -	\$ 202	\$ 190
501-5200-502-57012	Legal Fees	\$ 99	\$ 165	\$ 300	\$ 300
501-5200-502-57015	Printing and Publishing	\$ -	\$ 147	\$ 300	\$ 300
501-5200-502-57016	Professional Services	\$ 98	\$ 39	\$ -	\$ -
501-5200-502-57024	Studies	\$ -	\$ 16,730	\$ 3,500	\$ 4,000
501-5200-502-57053	Software/Website	\$ -	\$ 399	\$ 1,544	\$ 556
501-5200-502-61009	Permit Fees	\$ 1,940	\$ 2,904	\$ 3,200	\$ 3,200
501-5200-502-62009	Depreciation Expense	\$ 77,682	\$ 80,191	\$ 50,000	\$ 81,000
501-5200-502-63005	Capital Equipment	\$ -	\$ -	\$ 14,922	\$ -
501-5200-502-63006	Equipment Replacement	\$ 4,061	\$ 4,061	\$ 3,464	\$ 3,464
501-5200-502-63009	Vehicle Purchase	\$ -	\$ -	\$ 13,500	\$ -
501-5200-502-63010	Vehicle Replacement	\$ 40,287	\$ 40,287	\$ 39,461	\$ 39,461
501-5200-502-70853	Atlas Map Update	\$ 2,500	\$ -	\$ 10,000	\$ -
501-5200-502-70931	Sewer Line Rehab Program	\$ -	\$ 647,387	\$ 60,000	\$ -
501-5200-502-70932	Alisal Liftstation Upgrd	\$ 479	\$ -	\$ -	\$ -
501-5200-502-70933	Fredensborg Cyn Extension	\$ -	\$ -	\$ -	\$ -
501-5200-502-71002	Overhead Contribution	\$ 23,786	\$ 24,500	\$ 25,235	\$ 25,992
501-5200-502-71003	Loss on Disposal of Assts	\$ 451	\$ -	\$ -	\$ -
501-5200-502-80004	Capitalized Assets (Contra Account)	\$ -	\$ (7,387)	\$ -	\$ -
Total Expense:		\$ 423,139	\$ 1,064,859	\$ 500,029	\$ 442,060
Total Department: 5200 - Wastewater Collection:		\$ (422,914)	\$ (1,064,288)	\$ (496,829)	\$ (441,860)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**WASTEWATER FUND 501
DEPARTMENT 5300 – WASTEWATER TREATMENT PLANT**

The City's Wastewater department is responsible for operating the Solvang wastewater treatment plant. The plant is a Sequential Batch Reactor plant and has a capacity of 1.5 million gallons per day. Currently the plant processes approximately 680,000 gallons per day of which, about 100,000 of those gallons is from Santa Ynez. The City is reimbursed by the Santa Ynez Community Services District for its proportionate share.

REVENUES		
31022	Connection Fees	Revenues anticipated from sewer connection fees.
31023	Inspection Fees	Inspection fees for new connections.
36001	Inter-Fund Loan Principal-Water Fund	Principal portion of loan repayment from Water Fund-reduces receivable
36005	Sewer Revenue	Charges for Sewer Treatment
42001	Interest Income	Interest generated from funds in LAIF & Sewer loan to General & Water Funds Repayments
43008	Collection Acct Recovery	Collection agency recoveries from past due customer billings
43011	SYCSD Reimbursement	Reimbursement from Santa Ynez Community Services District for use of the WWTP. Include percentage of capital costs.
43016	Inter-Fund Loan Principal-General Fund	Principal portion of loan repayment from General Fund-reduces receivable
EXPENSES		
51000	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
51008	Workers' Comp Ins.	3.40% of wages to cover the cost of workers' comp insurance paid to the JPIA
52002	Membership Dues	Cost for staff memberships to WWTP organizations.
52003	Supplies	Cleaning supplies, paint, gloves, batteries, & office supplies
52008	Postage	Bulk postage for mailing water and sewer bills.
52010	Chemicals	Cost of chemicals to treat wastewater
52011	Fuel for Generator	Fuel necessary to operate plant emergency generator.
52017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Insurance Authority for activity on outstanding claims.
53003	Repairs and Maintenance	Repairs and Maintenance of the Wastewater Treatment facility & lift station
53008	Vehicle Repairs & Maint.	Projected repairs and maintenance for the department's fleet vehicles
54001	Computer Replacement	Transfer to Equip Replacement Fund to cover replacement costs for office equipment
55001	Utilities	Electricity to run plant
55002	Water and Sewer Charges	Water and Sewer Charges to run Plant
55003	Communications	Telephone and cell phones
57004	Computer Support	IT support, hardware, and software
57009	Insurance	Percentage of property and equipment coverage through CJPIA.
57010	Lab Fees	Weekly, quarterly and annual BOD, TDS, TSS, Na, Cl, Ph and ground water analysis
57011	Lease Payments	Lease payment for postage machine
57012	Legal Fees	Legal costs for City Attorney services.
57015	Printing and Publishing	Cost of printing and advertising
57016	Professional Services	Programming dissolved oxygen (DO) sensors

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**WASTEWATER FUND 501
DEPARTMENT 5300 – WASTEWATER TREATMENT PLANT**

EXPENSES		
57020	Sludge Disposal	Cost of disposing WWTP sludge and is sensitive to oil prices
57053	Software/Website	GIS Implementation
61004	Property Taxes	Property taxes payable to the County for property owned by Sewer Dept
61009	Permit Fees	Annual WDR, APCD Permit Fees, OSHA Pressure Vessels, SB County Fire and Hazmat Plan
62003	Credit Card Processing Fees	Excess charges by credit card company not passed on to the customer
62009	Depreciation Expense	Annual projection calculated on fixed assets.
63006	Equipment Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Wastewater equipment
63010	Vehicle Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Wastewater vehicles
70928	Perc Pond Bank Restoration	Percolator pond bank restoration.
71002	Overhead Contribution	Calculated on percentage of maintenance and operations.
71005	Bad Debt Write Offs	Bad debts related to sewer customer accounts

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Department: 5300 - Wastewater Treatment Plant					
Revenue					
501-5300-503-31022	Connection Fees	\$ 265,619	\$ 320,403	\$ 100,000	\$ 189,270
501-5300-503-31023	Inspection Fees	\$ -	\$ 1,058	\$ 300	\$ 300
501-5300-503-36001	Loan Principal-Water	\$ 284,553	\$ 285,095	\$ 285,636	\$ 21,738
501-5300-503-36005	Sewer Revenue	\$ 1,340,163	\$ 1,359,421	\$ 1,350,000	\$ 1,365,000
501-5300-503-38001	Miscellaneous Income	\$ 13,436	\$ 9,752	\$ -	\$ -
501-5300-503-42001	Interest Income	\$ 11,656	\$ 11,493	\$ 24,285	\$ 15,042
501-5300-503-43004	Sale of Surplus Property	\$ -	\$ -	\$ 3,000	\$ -
501-5300-503-43008	Collection Acct Recovery	\$ 247	\$ 46	\$ 200	\$ 200
501-5300-503-43011	SYCSD Reimbursement	\$ 274,461	\$ 241,106	\$ 364,000	\$ 291,000
501-5300-503-43016	Loan Principal-GF	\$ 162,585	\$ 487,755	\$ -	\$ -
	Total Revenue:	\$ 2,352,721	\$ 2,716,130	\$ 2,127,421	\$ 1,882,550
Expense					
501-5300-503-51000	Salaries	\$ 320,937	\$ 366,621	\$ 353,556	\$ 377,378
501-5300-503-51002	FICA	\$ 23,615	\$ 24,549	\$ 26,919	\$ 28,741
501-5300-503-51003	Retirement	\$ 75,422	\$ 74,489	\$ 61,347	\$ 62,990
501-5300-503-51005	Cafeteria Plan	\$ 49,179	\$ 14,911	\$ 49,026	\$ 49,969
501-5300-503-51008	Workers' Comp Ins.	\$ 7,561	\$ 15,612	\$ 21,640	\$ 12,774
501-5300-503-51009	Employee Medical Exams	\$ 325	\$ 168	\$ 150	\$ -
501-5300-503-51011	Recruitment	\$ 331	\$ -	\$ -	\$ -
501-5300-503-51012	Education	\$ 870	\$ 2,726	\$ 7,000	\$ 7,000
501-5300-503-51014	Safety Gear	\$ 503	\$ 569	\$ 1,000	\$ 1,000
501-5300-503-51015	Uniforms	\$ 1,477	\$ 1,467	\$ 1,700	\$ 1,700
501-5300-503-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ 15,025	\$ -
501-5300-503-51018	CalPERS Liability Reduction	\$ -	\$ 65,110	\$ -	\$ -
501-5300-503-51019	Long Term Disability	\$ -	\$ -	\$ -	\$ 1,537
501-5300-503-52002	Membership Dues	\$ 678	\$ -	\$ 1,000	\$ 1,000
501-5300-503-52003	Supplies	\$ 5,799	\$ 6,237	\$ 6,500	\$ 6,800
501-5300-503-52008	Postage	\$ 4,084	\$ 5,299	\$ 5,400	\$ 5,400
501-5300-503-52009	Small Equipment	\$ 5,059	\$ 2,930	\$ 2,800	\$ 2,200
501-5300-503-52010	Chemicals	\$ 18,175	\$ 17,493	\$ 22,000	\$ 25,000
501-5300-503-52011	Fuel for Generator	\$ -	\$ -	\$ 1,500	\$ -
501-5300-503-52015	Vehicle Fuel	\$ 7,587	\$ 5,647	\$ 7,200	\$ 7,200
501-5300-503-53003	Repairs and Maintenance	\$ 40,395	\$ 49,835	\$ 42,000	\$ 30,000
501-5300-503-53008	Vehicle Repairs & Maint.	\$ 2,285	\$ 1,638	\$ 4,500	\$ 4,500
501-5300-503-53010	Computer/Desktop Equipment	\$ -	\$ 1,384	\$ 1,118	\$ 682
501-5300-503-54001	Office Equip/Computer Rep	\$ 1,000	\$ 1,000	\$ 6,012	\$ 4,888
501-5300-503-55001	Utilities	\$ 113,092	\$ 119,863	\$ 120,000	\$ 120,000
501-5300-503-55002	Water and Sewer Charges	\$ 26,868	\$ 27,865	\$ 27,000	\$ 27,000

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
501-5300-503-55003	Communications	\$ 4,536	\$ 4,944	\$ 4,600	\$ 4,600
501-5300-503-57004	Computer Support	\$ 18,939	\$ 13,754	\$ 17,704	\$ 15,211
501-5300-503-57009	Insurance	\$ 20,984	\$ 14,249	\$ 20,493	\$ 20,500
501-5300-503-57010	Lab Fees	\$ 14,128	\$ 19,996	\$ 17,000	\$ 17,000
501-5300-503-57011	Lease Payments	\$ 225	\$ 463	\$ 479	\$ 444
501-5300-503-57012	Legal Fees	\$ -	\$ -	\$ 500	\$ 500
501-5300-503-57015	Printing and Publishing	\$ 917	\$ 499	\$ 1,000	\$ 1,000
501-5300-503-57016	Professional Services	\$ 598	\$ 39	\$ 1,000	\$ 1,000
501-5300-503-57020	Sludge Disposal	\$ 68,117	\$ 69,868	\$ 70,000	\$ 70,000
501-5300-503-57024	Studies	\$ -	\$ -	\$ 59,000	\$ 36,000
501-5300-503-57053	Software/Website	\$ -	\$ 3,762	\$ 3,646	\$ 1,178
501-5300-503-57056	Bank Restoration Maintenance	\$ -	\$ -	\$ -	\$ 23,000
501-5300-503-61004	Property Taxes	\$ 1,231	\$ 1,238	\$ 1,500	\$ 1,500
501-5300-503-61009	Permit Fees	\$ 15,321	\$ 17,201	\$ 19,000	\$ 19,000
501-5300-503-62003	Credit Card Proces. Fee	\$ 837	\$ 1,036	\$ 2,400	\$ 3,720
501-5300-503-62009	Depreciation Expense	\$ 383,073	\$ 329,636	\$ 410,000	\$ 350,000
501-5300-503-63004	Hand Held Meter Readers	\$ 1,450	\$ -	\$ -	\$ -
501-5300-503-63005	Capital Equipment	\$ -	\$ -	\$ 14,922	\$ -
501-5300-503-63006	Equipment Replacement	\$ 5,843	\$ 5,843	\$ 5,247	\$ 5,247
501-5300-503-63009	Vehicle Purchase	\$ -	\$ -	\$ 13,500	\$ -
501-5300-503-63010	Vehicle Replacement	\$ 9,121	\$ 9,121	\$ 8,295	\$ 8,295
501-5300-503-70928	Perc Pond Bank Restoration	\$ -	\$ 15,211	\$ 23,000	\$ -
501-5300-503-70934	Garage Structure	\$ -	\$ 4,625	\$ 285,000	\$ -
501-5300-503-70939	Waterline Repair Project	\$ -	\$ 125,538	\$ -	\$ -
501-5300-503-70941	WWTP Grading & Drainage Improvements	\$ -	\$ -	\$ 20,000	\$ 40,000
501-5300-503-71002	Overhead Contribution	\$ 125,570	\$ 129,337	\$ 133,217	\$ 137,214
501-5300-503-71003	Loss on Disposal of Assts	\$ 451	\$ -	\$ -	\$ -
501-5300-503-71005	Bad Debt Write Offs	\$ 629	\$ 1,898	\$ 1,500	\$ 1,500
501-5300-503-80004	Capitalized Assets (Contra Account)	\$ -	\$ (768,417)	\$ -	\$ -
	Total Expense:	\$ 1,377,213	\$ 805,255	\$ 1,917,396	\$ 1,534,668
	Total Department: 5300 - Wastewater Treatment Plant:	\$ 975,508	\$ 1,910,875	\$ 210,025	\$ 347,882
	Increase (Decrease) in Net Position: 501 - WASTEWATER FUND:	\$ 552,594	\$ 846,586	\$ (286,804)	\$ (93,978)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

**TRANSIT FUND 502
DEPARTMENT 5000 - TRANSIT**

This is an Enterprise Fund for the City's public transportation operations. Revenues in this fund are from Federal and State transit sources and fare box receipts. Expenses in this fund are solely for transit purposes. Routes link Buellton, Santa Ynez, Solvang, Los Olivos, and Santa Maria. The system is known as the Santa Ynez Valley Transit or SYVT.

REVENUES		
35005	Buellton-SB County DAR Subsidy	Subsidy for senior and disabled transit users.
35012	FTA Section 5311 thru Cal Trans	Federal operating assistance as a subrecipient of Caltrans for rural public transit operators.
35015	99260 State TDA-LTF Article 4 and 8	Local Transportation funding from the state of Calif bond sales for unmet transit needs.
35020	Measure A Para-transit Section 4A	Para-transit (Dial a ride) revenues remitted with local sales tax Measure A funds allocated by SBCAG.
35021	Fare Box Revenue	Revenues collected from fare boxes located on Transit Buses & dial a ride customers.
35028	PTMISEA	Public Transportation Modernization Improvement & Service Enhancement-Prop 1B transit funds.
42001	Interest Income	Interest generated from funds in LAIF.
43020	Transfer from Special Revenue	Measure A funds to be used for senior and disabled transit users.
EXPENSES		
52009	Small Equipment	Fair Vault for Bus, Monitor, Radio, Other Misc.
55003	Communications	Costs for telephone, cell phones and radios.
56002	Breeze Extension	Contract payments to transit provider for regional service to Santa Maria.
56003	Wine Country Express	Contract payments to provider for regional service to Lompoc.
56010	Transit Operations Contract	Annual contract payments to transit provider.
57001	Advertising & Promotion	SYVT advertising and promotion.
57004	Computer Support	Proportionate share of IT services and computer hardware and software support contracts.
57011	Lease Payments	Rental of Office Space.
57015	Printing and Publishing	Printing costs for public outreach.
57016	Professional Services	Professional service contract to oversee operations of SYVT.
62009	Depreciation Expense	Depreciation expense for transit vehicles and equipment.
70285	Bus Stops/Signage	General repairs/maintenance.
71002	Overhead Contribution	Percentage of maintenance, operations and administrative overhead.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2016-2017**

		2013-2014	2014-2015	2015-2016 Adopted	2016-2017 Dept
		Actual	Actual	Budget	Request
Fund: 502 - TRANSIT FUND					
Revenue					
502-5000-850-35005	DAR Subsidy	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400
502-5000-850-35012	Section 5311 FTA	\$ 154,743	\$ 292,901	\$ 317,674	\$ 189,028
502-5000-850-35015	99260 Transit Article 4	\$ 465,164	\$ 497,754	\$ 733,301	\$ 618,579
502-5000-850-35020	Paratransit-Section 4A	\$ 40,035	\$ 12,580	\$ 8,000	\$ 8,000
502-5000-850-35021	Fare Box Revenue	\$ 66,213	\$ 64,087	\$ 68,000	\$ 68,000
502-5000-850-35028	PTMISEA-Transit	\$ 164,446	\$ 132,621	\$ 92,000	\$ 30,000
502-5000-850-42001	Interest Income	\$ 1,475	\$ 1,610	\$ 2,000	\$ 2,000
502-5000-850-43004	Sale of Surplus Property	\$ -	\$ 7,500	\$ 12,000	\$ -
502-5000-850-43018	Transfer from Reserves	\$ -	\$ -	\$ -	\$ -
502-5000-850-43020	Transf from Spec Revenue	\$ 1,200	\$ 1,200	\$ 2,000	\$ 5,000
Total Revenue:		\$ 895,676	\$ 1,012,653	\$ 1,237,375	\$ 923,007
Expense					
502-5000-850-52002	Membership Dues	\$ -	\$ 415	\$ 461	\$ 473
502-5000-850-52003	Supplies	\$ -	\$ -	\$ 205	\$ 250
502-5000-850-52008	Postage	\$ 3,151	\$ 283	\$ 3,690	\$ 3,800
502-5000-850-52009	Small Equipment	\$ -	\$ 2,056	\$ 500	\$ 500
502-5000-850-52015	Vehicle Fuel	\$ 86,972	\$ 77,240	\$ 100,940	\$ 103,968
502-5000-850-53003	Repairs and Maintenance	\$ -	\$ 981	\$ 200	\$ 250
502-5000-850-53008	Vehicle Repairs & Maint.	\$ 7,707	\$ 9,376	\$ 15,000	\$ 15,000
502-5000-850-55001	Utilities	\$ 1,020	\$ 1,078	\$ 1,000	\$ 1,300
502-5000-850-55003	Communications	\$ 2,491	\$ 2,640	\$ 3,000	\$ 4,299
502-5000-850-56002	Breeze 200	\$ 39,095	\$ 4,162	\$ 50,000	\$ 50,000
502-5000-850-56003	Wine Country Express	\$ 20,000	\$ 20,000	\$ 22,500	\$ 22,500
502-5000-850-56010	Transit Contract	\$ 360,286	\$ 358,302	\$ 406,450	\$ 488,000
502-5000-850-57001	Marketing & Advertising	\$ 19,761	\$ 28,973	\$ 30,220	\$ 35,923
502-5000-850-57004	Computer Support	\$ 300	\$ 300	\$ 500	\$ 500
502-5000-850-57009	Insurance	\$ 8	\$ 25	\$ 33	\$ 29
502-5000-850-57011	Lease Payments	\$ 4,860	\$ 4,860	\$ 5,125	\$ 5,100
502-5000-850-57015	Printing and Publishing	\$ 2,684	\$ 4,356	\$ 8,200	\$ 8,500
502-5000-850-57016	Professional Services	\$ 34,803	\$ 31,860	\$ 40,270	\$ 35,000
502-5000-850-57026	Studies/Transit	\$ -	\$ -	\$ -	\$ 45,000
502-5000-850-57054	Demonstration Project - Transit	\$ -	\$ -	\$ -	\$ 50,000
502-5000-850-62009	Depreciation Expense	\$ 86,086	\$ 93,864	\$ 61,500	\$ 115,000
502-5000-850-63011	Vehicle Replacement	\$ -	\$ 1,156	\$ 155,000	\$ -
502-5000-850-70285	Bus Stops/Signage	\$ -	\$ -	\$ 1,000	\$ 250
502-5000-850-70804	Bus Stop Improvements/Upgrades	\$ -	\$ 191,145	\$ -	\$ -
502-5000-850-71002	Overhead Contribution	\$ 50,550	\$ 52,067	\$ 53,629	\$ 55,237
502-5000-850-71003	Loss on Disposal of Assts	\$ 12,446	\$ 22,290	\$ -	\$ -
502-5000-850-80004	Capitalized Assets (Contra Account)	\$ -	\$ (191,145)	\$ -	\$ -
Total Expense:		\$ 732,220	\$ 716,282	\$ 959,423	\$ 1,040,879
Increase (Decrease) in Net Position: 502 - TRANSIT FUND:		\$ 163,456	\$ 296,371	\$ 277,952	\$ (117,872)

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**CITY COUNCIL
STAFF REPORT**

TO: SOLVANG CITY COUNCIL MEMBERS

FROM: Roy A. Hanley, City Attorney

MEETING DATE: June 13, 2016

DATE PREPARED: May 19, 2016

**SUBJECT: BI-ANNUAL REVIEW OF CITY OF SOLVANG
CONFLICT OF INTEREST CODE**

I. RECOMMENDATION:

Review the City of Solvang Conflict of Interest Code

II. DISCUSSION

In 1974 the voters of the State of California enacted the Political Reform Act. This Act is where you will find the statutory authority setting up the Fair Political Practices Commission, and the authority for the FPPC to issue rules and regulations for public service disclosure requirements and conflict of interest avoidance.

Also contained in the Act is a provision that required the City to adopt a Conflict Of Interest Code, and has required review of that Code every even numbered year since the 1970s. Solvang has its Conflict of Interest Code contained in the Municipal Code, and a copy of the relevant sections is attached. There are other rules to avoid conflicts of interest contained elsewhere, for example in the purchasing policy. Those rules do not have to be codified to be enforceable by the City and they are not part of this report.

The FPPC regulations set forth the required contents of a Conflict Of Interest Code. The Solvang Conflict of Interest Code meets those requirements. Please note that the rules for elected officials, and for the officials appointed by the City

Council are governed by the Political Reform Act, and need not be restated in the City's conflict code, although the Municipal Code does refer to and incorporate those rules, as required, in section 1-11-2A.

A main purpose of a bi annual review is to make sure there have been no changes in city structure, new or lost positions for example, that require the Code to be changed to include the changes. There have been no such changes to the City structure since the Code was last amended. For that reason, and because the current City Code does seem to be working effectively, the City Attorney does not recommend changes.

III. ALTERNATIVES:

There is no legal requirement that the City Council make changes. The City Council is free to review the Conflict Of Interest Code and make any changes it desires, so long as the minimum requirements set forth in the Political Reform Act continue to be met. Some cities have much more extensive local codes. An example from the City of San Luis Obispo is attached for reference. The City Attorney does not recommend going to such an extensive local statutory scheme, as the current requirements are very strict according to the Political Reform Act and City Staff and the City Council can continue to follow those rules strictly. Any changes would have to be made by ordinance. This would require direction as to what changes the City Council would like to make, and then two readings with the changes effective 30 days after second reading.

IV. FISCAL IMPACT:

There is no fiscal impact identified with the City Attorney recommendations. If the City Council directs changes to the Conflict of Interest Code, there will be staff time and City Attorney time involved, and therefore some expense. Such expense would not require any budget adjustments.

V. ATTACHMENTS:

- A. City of Solvang Conflict of Interest Code
- B. Example of more extensive local code from the City of San Luis Obispo

Chapter 11

CONFLICT OF INTEREST CODE

1-11-1: DISCLOSURE OF CERTAIN OFFICIALS:

A. As provided in section 87200 et seq., of the California Government Code, the mayor, members of the city council, the city manager, the city attorney, the city administrative services director, and the planning commissioners shall disclose investments, interest in real property and income pursuant to the requirements set out in said section 87200 et seq. (Ord. 14-307, 7-14-2014)

B. No person holding a position listed in subsection A of this section shall make or participate in the making of a decision when he or she has a financial interest, as defined in section 87103 of the California Government Code, when it is reasonably foreseeable that the interest may be affected materially by the decision. (Ord. 02-217, 4-22-2002)

1-11-2: DESIGNATED POSITIONS:

A. The terms of title 2, division 6 of the California code of regulations¹, and any amendments thereto duly adopted by the fair political practices commission are hereby incorporated by reference and, along with the following sections in which officials and positions are designated and disclosure categories are set forth, constitute the designated position conflict of interest provisions for the city of Solvang. This chapter constitutes the "appendix" to title 2, division 6 of the California code of regulations, section 18730 et seq. (Ord. 02-217, 4-22-2002)

B. Designated positions are set forth below in this subsection. Each person filling a designated position, and any person filling a designated position on a temporary or acting basis for more than thirty (30) consecutive calendar days, shall disclose all of the information set forth on conflict of interest form prescribed by FPPC.

Designated positions:

1. City clerk.
2. Planning/community development director.

3. Parks and recreation director.
4. Public works director/city engineer.
5. Parks and recreation commissioners.
6. Architectural review board members.
7. Consultants.

Consultants shall disclose pursuant to this conflict of interest code, provided that the city manager may determine in writing that a particular consultant, although a designated position, is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The city manager's determination is a public record and shall be retained for public inspection. (Ord. 10-289, 8-9-2010)

C. All persons filling designated positions shall file statements of financial interest with the city clerk who shall receive said statements. Unless otherwise required by state law, all statements of financial interest shall be deemed timely filed only when received by the city clerk on or before the following deadlines:

1. Annual statements shall be filed on or before April 1 of each calendar year. Such statements shall cover the period of the preceding calendar year or from the date of filing such statement as otherwise required by this code.
2. Initial statements shall be filed within thirty (30) days after assuming office disclosing interests held on the date of assuming office.
3. Leaving office statements shall be filed within thirty (30) days of leaving office. Such statements shall cover the period between the closing date of the last statement required to be filed and the date of leaving office.

D. No person filling a designated position listed in subsection B of this section shall make or participate in the making of a decision when he or she has a financial interest, as defined in section 87103 of the California Government Code, when it is reasonably foreseeable that the interest may be affected materially by the decision. (Ord. 02-217, 4-22-2002)

1-11-3: CONFLICT WITH OTHER LAWS:

Nothing contained herein is intended to modify or abridge the provisions of the political reform act² of 1974. The provisions of this code are in addition to Government Code section 87100 and other laws pertaining to conflicts of interest, including, but not limited to, Government Code section 1090 et seq. (Ord. 02-217, 4-22-2002)

1-11-4: INTERIM DESIGNATION OF POSITION:

The city manager shall have the power to designate positions for disclosure required by this chapter on an interim basis pending council review. Such designations shall be made if the city manager determines that the position entails the making or participating in the making of decisions which may foreseeably have a material effect on financial interests. (Ord. 02-217, 4-22-2002)

1-11-5: PERIODIC REVIEW:

Review of this chapter shall be made by the city council by July 1 of each even numbered year in accordance with Government Code section 87306.5, at which time interim designations may be incorporated herein. (Ord. 02-217, 4-22-2002)

Footnotes - Click any footnote link to go back to its reference.

[Footnote 1:](#) Cal.Code of Regs. 18730 et seq.

[Footnote 2:](#) Gov.C. 81000 et seq.

RESOLUTION NO. 10582 (2014 Series)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN LUIS
OBISPO, CALIFORNIA, AMENDING THE CITY'S CONFLICT OF
INTEREST CODE**

WHEREAS, the Political Reform Act (Government Code Section 81000 et seq.) requires local government agencies to promulgate and adopt conflict of interest codes; and

WHEREAS, Resolution No. 10392 (2012 Series) adopted on September 4, 2012 amended the City's Conflict of Interest Code by updating the List of Designated Positions and Disclosure Categories (Exhibit A); and

WHEREAS, the Political Reform Act requires that the City Council review its Conflict of Interest Code biennially to determine whether amendments are required; and

WHEREAS, a review of City's Disclosure Categories and the List of Designated Positions reveals that amendments are necessary to the Disclosure Categories as well as the List of Designated Positions; and

WHEREAS, Council Members and appointed officials are not designated employees under this conflicts of interest code because they are statutorily required to file conflicts disclosures by Government Code Section 87200 (known as "87200 filers") and this conflicts code is intended to supplement those statutory requirements as to employees who are not 87200 filers.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of San Luis Obispo does hereby resolve as follows:

SECTION 1. Resolution No. 10392 (2012 Series) is hereby rescinded.

SECTION 2. Pursuant to the Political Reform Act of 1974, Government Code Section 87300 et seq., and Section 18730 of Title 2 of the California Code of Regulations, the City Council adopts the model conflict of interest code promulgated by the Fair Political Practices Commission of the State of California as set forth in Section 18730 of Title 2 of the California Code of Regulations, which model conflict of interest code is incorporated herein by reference, and which, together with the City's Disclosure Categories and List of Designated Positions collectively constitutes the City of San Luis Obispo's Conflict of Interest Code, as set forth in Exhibit A and Appendices 1 and 2 of this Resolution. As the model conflict of interest code set forth in Section 18730 of Title 2 of the California Code of Regulations is amended from time to time by State law, regulatory action of the Fair Political Practices Commission, or judicial determination, the portion of the City's Conflict of Interest Code comprising the model conflict of interest code shall be deemed automatically amended without further action to incorporate by reference all such amendments to the model conflict of interest code.

Upon motion of Council Member Christianson, seconded by Vice Mayor Ashbaugh, and on the following roll call vote:

AYES: Council Members Carpenter, Christianson and Rivoire,
Vice Mayor Ashbaugh and Mayor Marx
NOES: None
ABSENT: None

The foregoing resolution was adopted this 2nd day of December 2014.



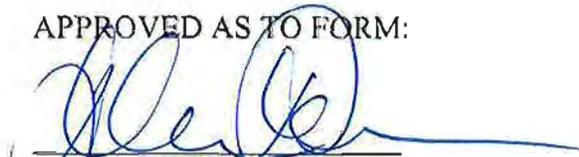
Mayor Jan Marx

ATTEST:



Anthony J. Mejia, MMC
City Clerk

APPROVED AS TO FORM:



J. Christine Dietrick
City Attorney

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Luis Obispo, California, this 8th day of December, 2014.



Anthony J. Mejia, MMC
City Clerk

CONFLICT OF INTEREST CODE



CITY OF SAN LUIS OBISPO, CALIFORNIA

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**CONFLICT OF INTEREST CODE
CITY OF SAN LUIS OBISPO, CALIFORNIA**

SECTION 1. AUTHORITY

Government Code Section 87300 requires the City of San Luis Obispo to adopt a Conflict of Interest Code.

SECTION 2. PURPOSE

The purpose of the City of San Luis Obispo Conflict of Interest Code is to incorporate by reference the terms of Section 18730 of the California Code of Regulations pertaining to Conflict of Interest Codes.

SECTION 3. CODE REVIEWING BODY

The City Council of the City of San Luis Obispo shall be the Code Reviewing Body for the City of San Luis Obispo Conflict of Interest Code.

SECTION 4. FILING OFFICER

The City Clerk of the City of San Luis Obispo shall be the Filing Officer for the City of San Luis Obispo Conflict of Interest Code. All persons occupying designated positions shall file Statements of Economic Interests with the City Clerk.

The City Clerk shall make statements available for public inspection and reproduction, shall retain all statements pursuant to State Law, and shall perform all other duties and responsibilities of the Filing Officer pursuant to State Law.

SECTION 5. CODE ADMINISTRATOR

The City Manager, or his/her designee, shall be the Code Administrator for the City of San Luis Obispo Conflict of Interest Code.

The Code Administrator may promulgate further rules and regulations, which are not inconsistent with the Code, the Political Reform Act, or any regulation of the Fair Political Practices Commission; to administer the Conflict of Interest Code, including non-substantive alterations to the Code.

Non-substantive alterations shall be limited to the following:

- (A) The reclassification or renaming of previously designated positions.
- (B) The deletion of a position for which the classification has been abolished.
- (C) Definitional or operational provisions in conformity to a statutory amendment, a regulation of the Fair Political Practices Commission, or a decision of a Court of competent jurisdiction.

SECTION 6. SECTION 18730 OF THE CALIFORNIA CODE OF REGULATIONS

Section 18730 of Title 2, Division 6, of the California Code of Regulations, as set forth in Exhibit A, and any amendment to it duly adopted by the Fair Political Practices Commission, along with any Appendices, are hereby incorporated by reference and constitutes the Conflict of Interest Code of the City of San Luis Obispo.

SECTION 7. DISCLOSURE CATEGORIES

Such persons holding designated positions shall report economic interests as set forth in Appendix 1.

SECTION 8. DESIGNATED POSITIONS

The positions listed in Appendix 2 are Designated Positions. Officers and employees holding those positions are Designated Positions and are deemed to make, or participate in the making of, decisions, which may foreseeably have a material effect on a financial interest. Consultants may be Designated Positions, as determined by the Code Administrator.

The Members of the City Council, Mayor, City Manager, City Attorney, City Treasurer, Members of the Planning Commission, other public officials who manage public investments, and candidates for any offices at election, are required to file Statements of Economic Interest pursuant to Government Code Section 87200 et seq.

**CONFLICT OF INTEREST CODE
CITY OF SAN LUIS OBISPO, CALIFORNIA**

**EXHIBIT A
INCORPORATION OF CALIFORNIA
CODE OF REGULATIONS BY REFERENCE**

Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a conflict of interest code within the meaning of Government Code Section 87300 or the amendment of a conflict of interest code within the meaning of Government Code Section 87306 if the terms of this regulation are substituted for terms of a conflict of interest code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of article 2 of chapter 7 of the Political Reform Act, Government Code Sections 81000, et seq. The requirements of a conflict of interest code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Government Code Section 87100, and to other state or local laws pertaining to conflicts of interest.

The terms of a conflict of interest code amended or adopted and promulgated pursuant to this regulation are as follows:

SECTION 1. DEFINITIONS.

The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (2 Cal. Code of Regs. Sections 18100, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict of interest code.

SECTION 2. DESIGNATED EMPLOYEES.

The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may foreseeably have a material effect on economic interests.

SECTION 3. DISCLOSURE CATEGORIES.

This code does not establish any disclosure obligation for those designated employees who are also specified in Government Code Section 87200 if they are designated in this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their economic interests pursuant to article 2 of chapter 7 of the Political Reform Act, Government Code Sections 87200, et seq.

In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict of interest code for another agency, if all of the following apply:

- (A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;
- (B) The disclosure assigned in the code of the other agency is the same as that required under article 2 of chapter 7 of the Political Reform Act, Government Code Section 87200; and

- (C) The filing officer is the same for both agencies.¹

Such persons are covered by this code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of economic interests are reportable. Such a designated employee shall disclose in his or her statement of economic interests those economic interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in the Appendix. It has been determined that the economic interests set forth in a designated employee's disclosure categories are the kinds of economic interests which he or she foreseeably can affect materially through the conduct of his or her office.

SECTION 4. STATEMENTS OF ECONOMIC INTERESTS: PLACE OF FILING.

The code reviewing body shall instruct all designated employees within its code to file statements of economic interests with the agency or with the code reviewing body, as provided by the code reviewing body in the agency's conflict of interest code.²

SECTION 5. STATEMENTS OF ECONOMIC INTERESTS: TIME OF FILING.

- (A) Initial Statements. All designated employees employed by the agency on the effective date of this code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within 30 days after the effective date of this code. Thereafter, each person already in a position when it is designated by an amendment to this code shall file an initial statement within 30 days after the effective date of the amendment.
- (B) Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.
- (C) Annual Statements. All designated employees shall file statements no later than April 1.
- (D) Leaving Office Statements. All persons who leave designated positions shall file statements within 30 days after leaving office.

SECTION 5.5. STATEMENTS FOR PERSONS WHO RESIGN PRIOR TO ASSUMING OFFICE.

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

- (A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:
- (1) File a written resignation with the appointing power; and

- (2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

SECTION 6. CONTENTS OF AND PERIOD COVERED BY STATEMENTS OF ECONOMIC INTERESTS.

- (A) Contents of Initial Statements.

Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the code and income received during the 12 months prior to the effective date of the code.

- (B) Contents of Assuming Office Statements.

Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office or the date of being appointed or nominated, respectively.

- (C) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later, or for a board or commission member subject to Government Code Section 87302.6, the day after the closing date of the most recent statement filed by the member pursuant to 2 Cal. Code Regs. Section 18754.

- (D) Contents of Leaving Office Statements.

Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.

SECTION 7. MANNER OF REPORTING.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

- (A) Investments and Real Property Disclosure.

When an investment or an interest in real property³ is required to be reported,⁴ the statement shall contain the following:

1. A statement of the nature of the investment or interest;
2. The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;
3. The address or other precise location of the real property;

4. A statement whether the fair market value of the investment or interest in real property equals or exceeds two thousand dollars (\$2,000), exceeds ten thousand dollars (\$10,000), exceeds one hundred thousand dollars (\$100,000), or exceeds one million dollars (\$1,000,000).
- (B) Personal Income Disclosure. When personal income is required to be reported,⁵ the statement shall contain:
1. The name and address of each source of income aggregating five hundred dollars (\$500) or more in value, or fifty dollars (\$50) or more in value if the income was a gift, and a general description of the business activity, if any, of each source;
 2. A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was one thousand dollars (\$1,000) or less, greater than one thousand dollars (\$1,000), greater than ten thousand dollars (\$10,000), or greater than one hundred thousand dollars (\$100,000);
 3. A description of the consideration, if any, for which the income was received;
 4. In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;
 5. In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.
- (C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported,⁶ the statement shall contain:
1. The name, address, and a general description of the business activity of the business entity;
 2. The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than ten thousand dollars (\$10,000).
- (D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.
- (E) Acquisition or Disposal During Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

SECTION 8. PROHIBITION ON RECEIPT OF HONORARIA.

- (A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept any honorarium from any source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests. This section shall not apply to any part time member of the governing board of any public institution of higher education, unless the member is also an elected official.

Subdivisions (a), (b), and (c) of Government Code Section 89501 shall apply to the prohibitions in this section.

This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Government Code Section 89506.

SECTION 8.1 PROHIBITION ON RECEIPT OF GIFTS IN EXCESS OF \$440.

- (A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept gifts with a total value of more than \$440 in a calendar year from any single source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests. This section shall not apply to any part time member of the governing board of any public institution of higher education, unless the member is also an elected official.

Subdivisions (e), (f), and (g) of Government Code Section 89503 shall apply to the prohibitions in this section.

SECTION 8.2. LOANS TO PUBLIC OFFICIALS.

- (A) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the elected officer holds office or over which the elected officer's agency has direction and control.
- (B) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the public official holds office or over which the public official's agency has direction and control. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.
- (C) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms

available to members of the public without regard to the elected officer's official status.

- (D) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.
- (E) This section shall not apply to the following:
 - 1. Loans made to the campaign committee of an elected officer or candidate for elective office.
 - 2. Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.
 - 3. Loans from a person which, in the aggregate, do not exceed five hundred dollars (\$500) at any given time.
 - 4. Loans made, or offered in writing, before January 1, 1998.

SECTION 8.3. LOAN TERMS.

- (A) Except as set forth in subdivision (B), no elected officer of a state or local government agency shall, from the date of his or her election to office through the date he or she vacates office, receive a personal loan of five hundred dollars (\$500) or more, except when the loan is in writing and clearly states the terms of the loan, including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.
- (B) This section shall not apply to the following types of loans:
 - 1. Loans made to the campaign committee of the elected officer.
 - 2. Loans made to the elected officer by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.
 - 3. Loans made, or offered in writing, before January 1, 1998.
- (C) Nothing in this section shall exempt any person from any other provision of Title 9 of the Government Code.

SECTION 8.4. PERSONAL LOANS.

- (A) Except as set forth in subdivision (B), a personal loan received by any designated employee shall become a gift to the designated employee for the purposes of this section in the following circumstances:
1. If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.
 2. If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:
 - a. The date the loan was made.
 - b. The date the last payment of one hundred dollars (\$100) or more was made on the loan.
 - c. The date upon which the debtor has made payments on the loan aggregating to less than two hundred fifty dollars (\$250) during the previous 12 months.
- (B) This section shall not apply to the following types of loans:
1. A loan made to the campaign committee of an elected officer or a candidate for elective office.
 2. A loan that would otherwise not be a gift as defined in this title.
 3. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor has taken reasonable action to collect the balance due.
 4. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal action, a creditor who claims that a loan is not a gift on the basis of this paragraph has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.
 5. A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.
- (C) Nothing in this section shall exempt any person from any other provisions of Title 9 of the Government Code.

SECTION 9. DISQUALIFICATION.

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

- (A) Any business entity in which the designated employee has a direct or indirect investment worth two thousand dollars (\$2,000) or more;

- (B) Any real property in which the designated employee has a direct or indirect interest worth two thousand dollars (\$2,000) or more;
- (C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating five hundred dollars (\$500) or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;
- (D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or
- (E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating \$440 or more provided to, received by, or promised to the designated employee within 12 months prior to the time when the decision is made.

SECTION 9.3. LEGALLY REQUIRED PARTICIPATION.

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.

SECTION 9.5. DISQUALIFICATION OF STATE OFFICERS AND EMPLOYEES.

In addition to the general disqualification provisions of Section 9, no state administrative official shall make, participate in making, or use his or her official position to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state administrative official, or any member of his or her immediate family has, within 12 months prior to the time when the official action is to be taken:

- (A) Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or
- (B) Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services totaling in value one thousand dollars (\$1,000) or more.

SECTION 10. DISCLOSURE OF DISQUALIFYING INTEREST.

When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act may be accompanied by disclosure of the disqualifying interest.

SECTION 11. ASSISTANCE OF THE COMMISSION AND COUNSEL.

Any designated employee who is unsure of his or her duties under this code may request assistance from the Fair Political Practices Commission pursuant to Government Code Section 83114 and 2 Cal. Code Regs. Sections 18329 and 18329.5 or from the attorney for his or her agency, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

SECTION 12. VIOLATIONS.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Government Code Sections 81000 – 91014. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Government Code Section 87100 or 87450 has occurred may be set aside as void pursuant to Government Code Section 91003.

NOTE: Authority cited: Section 83113, Government Code. Reference Sections 87103(e), 87300, 87302, 89501, 89502 and 89503, Government Code.

¹ Designated employees who are required to file statements of economic interests under any other agency's conflict of interest code, or under article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original statement is signed and verified by the designated employee as if it were an original. See Government Code Section 81004.

² See Government Code Section 81010 and 2 Ca. Code of Regs. Section 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

³ For purposes of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

⁴ Investments and interests in real property which have a fair market value of less than \$2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

⁵ A designated employee's income includes his or her community property interest in the income of his or her spouse but does not include salary or reimbursement for expenses received from a state, local or federal government agency.

⁶ Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

**CONFLICT OF INTEREST CODE
CITY OF SAN LUIS OBISPO, CALIFORNIA**

**APPENDIX 1
DISCLOSURE CATEGORIES**

CATEGORY 1 (Broad Disclosure)

All investments, business positions, and sources of income, including gifts, loans, and travel payments from sources doing business in the jurisdiction of the City.

All interests in real property within the jurisdiction, including property located within a two-mile radius of any property owned or used by the City.

CATEGORY 2 (Disclosure Related to Contracting/Purchasing)

All investments, business positions, and income, including gifts, loans, and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type associated with the employee's job assignment.

CATEGORY 3 (Disclosure Related to Licensing/Permitting)

All investments, business positions, and income, including gifts, loans, and travel payments, from sources that are subject to the regulatory, permit, or licensing authority of, or have an application for a license or permit pending before the City, and is subject the employee's area of authority.

CATEGORY 4 (Disclosure Related to Grants/Service Providers)

All investments, business positions, and income, including gifts, loans, and travel payments, or income from a nonprofit organization, if the source is of the type to receive grants and other monies from or through the City, and subject to the employee's area of authority.

CATEGORY 5 (Consultant Disclosure)

Must report investments, business positions, and income from business entities located in, planning to do business in, or doing business with the City of San Luis Obispo subject to the following: No financial interest need be reported unless it is in of from a source which provides services, supplies, material, machinery, or equipment of the type utilized by or which is subject to the regulatory permit or licensing authority of the department by which the consultant is employed.

If a department director determines that a particular consultant need not file a disclosure statement a written statement including a description of the consultant's duties and the reason for exemption shall be filed with and retained in the same manner as the contract.

NEWLY CREATED/TEMPORARY POSITIONS

With respect to newly created and temporary positions, the department director shall determine if a newly created position will make or participate in making governmental decisions on behalf of the City and assign a disclosure category conforming to the position's range of duties. Determinations shall be made in writing and a copy of that determination shall be filed with the Human Resources Department.

**CONFLICT OF INTEREST CODE
CITY OF SAN LUIS OBISPO, CALIFORNIA**

APPENDIX 2
LIST OF DESIGNATED POSITIONS

<u>DESIGNATED POSITIONS</u>	<u>DISCLOSURE CATEGORY</u>
<u>Committees/Commissions/Authorities:</u>	
Members of the Architectural Review Commission	3
Members of the Cultural Heritage Committee	3
Members of the Housing Authority	1
Members of the Human Relations Committee	4
Members of the Investment Oversight Committee	1
Members of the Parking Authority	1
Members of the Promotional Coordinating Committee	2, 4
Members of the Public Financing Authority	1
 <u>Administration Department</u>	
Assistant City Manager	1
City Clerk	2
Economic Development Manager	2
Natural Resources Manager	2
Tourism Manager	2, 4
 <u>City Attorney's Office</u>	
Assistant City Attorney	1
 <u>Community Development Department</u>	
Building and Safety Supervisor	2, 3
Chief Building Official	2, 3
Deputy Director of Community Development	1
Director of Community Development	1
Housing Program Manager	2, 3
Senior Planner	2, 3
Special Projects Manager	2, 3
 <u>Finance & Information Technology Department</u>	
Budget Manager	2
Director of Finance and Information Technology	1
Finance Operations Manager	2
Information Technology Manager	2
 <u>Fire Department</u>	
Deputy Fire Chief	2, 3
Fire Chief	1
Fire Marshal	2, 3

DESIGNATED POSITIONS

DISCLOSURE CATEGORY

Human Resources Department

Director of Human Resources 2, 4
Human Resources Manager 2, 4

Parks & Recreation Department

Director of Parks and Recreation 1
Recreation Manager 2
Recreation Supervisor (Aquatics & Facilities) 2

Police Department

Chief of Police 1
Communication and Records Manager 2
Neighborhood Outreach Manager 2
Police Captain 2, 3

Public Works Department

City Traffic Engineer 2, 3
Construction Engineering Manager 2
Deputy Director of Public Works 2, 3
Director of Public Works 1
Fleet Maintenance Supervisor 2
Parking Manager 2, 3
Senior Civil Engineer 2, 3
Supervising Civil Engineer 2, 3
Transit Manager 2, 3
Transportation Operations Manager 2, 3
Urban Forest Supervisor/City Arborist 2, 3

Utilities Department

Deputy Director of Utilities 2, 3
Director of Utilities 1
Environmental Programs Manager 2, 3
Laboratory Manager 2
Utilities Business Manager 2
Utilities Projects Manager 2
Utilities Services Manager 2
Wastewater Collection System Supervisor 2
Wastewater Treatment Plant Supervisor 2
Water Distribution System Supervisor 2
Water Resources Recovery Facility Supervisor 2
Water Treatment Plant Supervisor 2
Whale Rock Reservoir Supervisor 2

Other Positions:

Housing Authority Executive Director 1
Consultants 5



June 7, 2016

ADVANCE CALENDAR

Below is an Advance Calendar of anticipated agenda items. The dates are tentative but reflect an overview of items to come. Items on this advance calendar are subject to change. Final agendas will be available on-line and at City Hall at least 72 hours prior to the meeting date.

MEETING DATE	AGENDA ITEM	ACTION
JUNE 27, 2016	Final Adoption of Budget	Approve
	City of Solvang / Teamsters 986 MOU	Approve
	Solvang/Buellton MOU for Recreation Programs	Approve
	Alamo Pintado Creek Bike-Ped Bridge Update & Funding Agrmt	Discuss
	Massage Ordinance Amendment	Adopt
	Vets Hall Fee Schedule	Adopt
JULY 11, 2016	Conveyance Ordinance Update / Conveyance Renewals	Approve
	Extension of Vacation Rentals Urgency Ordinance	Approve
	Appoint Voting Delegate for LOCC Conference	Appoint
	Review and Adopt the Investment Policy	Adopt
<i>*Public Notice Required</i>	Capital Improvement Plan	Approve
<i>*Public Notice Required</i>	Citywide Sidewalk Master Plan Public Workshop	Workshop
JULY 25, 2016	Mission Drive Improvement Update	Discuss
AUGUST 8, 2016	WWTP Capacity & Brine Discharge Prohibition	Adopt
AUGUST 22, 2016	Direction to Voting Delegate on LOCC Resolutions	Review
SEPTEMBER 12, 2016		
SEPTEMBER 26, 2016	Mayor for a Day- Art Kaslow	N/A
OCTOBER 2016	Fiscal Year 2015-16 Financial Review	Review
NOVEMBER 2016	Annual Water and Sewer Rate Increases	Consider
	Halloween Haunted House Donation Acceptance	Accept
DECEMBER 2016	Results of Election and Installation of New Mayor/Councilmembers	Accept
	Appointment to Boards and Commissions	Approve
JANUARY 2017		

FEBRUARY 2017	2015-16 Comprehensive Annual Financial Report (CAFR)	
MARCH 2017		
APRIL 2017		
MAY 2017		
<i>*Public Notice Required</i>	Amend Appropriation Limit for FY 2016-17 (2 nd Mtg in May)	Approve
<u>Unscheduled</u>		
	Resolution of Intent re: Installment Sale Water Revenue Bonds	
	Citywide Sidewalk Master Plan	
	Public Workshop on City of Solvang Goals	
	Ordinance Amendment-Water Softeners & Snowbird Meter Fees	
	Model Water Efficient Landscape Ordinance	
	Storm Water Resource Plan	
	Sphere of Influence/Annexation Study	
	Marijuana Cultivation & Delivery Ordinance First Reading	
<i>*Public Notice Required</i>	Building Code/Fee revisions, California Code Check Agreement	
	Wireless Telecommunication Facilities Regulations	
	Findings of SYCSD Recycled Water Planning Study	
	Resolution of Support for SBCAG Regional Bike & Ped Plan	
	NPDES Permit Trash Amendment Summary	
<i>*Public Notice Required</i>	Measure A 5-Year Local Program of Projects (2 nd Mtg in March 2017)	
	Solvang Mesa LLMD Resolution of Intent (1 st Mtg in March 2017)	
<i>*Public Notice Required</i>	Solvang Mesa LLMD Resolution of Assessment (1 st Mtg in Apr 2017)	
	Conflict of Interest Code Review (June 2018)	Discuss
	<i>Warrant Register (1st meeting of each month)</i>	<i>Approve</i>
	<i>Sheriff's Department Report (2nd meeting of each month)</i>	<i>Receive</i>
	<i>SCVB Report (2nd meeting of each month & biennial report)</i>	<i>Receive</i>
	<i>Fire Department Report (Quarterly)</i>	<i>Receive</i>
	<i>VisitSYV Report (Quarterly)</i>	<i>Receive</i>