



Last Resolution No. 16-996
Last Ordinance No. 16-318

REGULAR MEETING OF THE SOLVANG CITY COUNCIL

COUNCIL CHAMBERS
1644 OAK STREET

August 22, 2016
6:30 p.m.

Please be advised that, pursuant to State Law, any member of the public may address the Council concerning any item on the Agenda. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the Council.

If you wish to speak on Items 3, 4, or 5 please do so during Public Communications.
Regular City Council meetings are broadcast live on **Channel 23** in the Santa Ynez Valley

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CITY MANAGERS REPORT

1. PUBLIC COMMUNICATIONS – WRITTEN OR VERBAL

At this time, please direct comments to the City Council regarding Consent Calendar Items or matters NOT on the agenda but within the jurisdiction of the Council. (Speakers are limited to five (5) minutes).

2. COUNCIL COMMENTS AND REQUESTS

Comments and requests from City Council Members. No action will be taken at this meeting.

3. CORRESPONDENCE RECEIVED BY CITY COUNCIL

4. APPROVAL OF AGENDA AS PRESENTED

5. CITY COUNCIL MINUTES OF AUGUST 8, 2016

Approval of Minutes.

6. CONSENT AGENDA

- a. Receive and File Sheriff's Department Report for July 2016
- b. Receive and File the VisitSYV Fiscal Report for 2015-16
- c. Accept the Veteran's Memorial Building Lead Abatement and Painting and Window Replacement projects as complete and direct the City Manager to execute and record the Notice of Completion

REGULAR AGENDA

7. 2016 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE RESOLUTIONS

Discuss and provide City Council's voting delegate direction on Solvang's position on the Resolution proposed by the League of California Cities.

8. CITY OF SOLVANG UPDATED 10-YEAR CAPITAL IMPROVEMENT PROGRAM

- a. Hold public hearing on annual Capital Improvement Program update;
- b. Adopt Resolution No. 16-___, a Resolution of the City Council of the City of Solvang approving the Updated 10-Year Capital Improvement Program; and
- c. Direct Planning Department staff to issue Notices of Exemption for all applicable projects that are scheduled to begin in fiscal year 2016-17.

9. COUNCIL MEMBER REPORTS (Oral reports: Each Council Member will give oral reports on their activities in relation to the following committee or agencies. In addition, each member may report on items that will be included on the agenda for such committee or agency and seek guidance from the Council as a whole on such items, including on what position to take on behalf of the City)

- Santa Barbara County Association of Governments
- Air Pollution Control Board
- Joint Wastewater Committee
- Finance Committee
- Chumash Tribe
- Indian Gaming Benefit Committee
- California Joint Powers Insurance Authority

10. ADVANCE CALENDAR

Informational Calendar – No Action.

11. ADJOURNMENT

Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 1644 Oak Street, Solvang, during regular business hours and on the City's website www.cityofsolvang.com, in addition, any writings relating to an open session agenda item provided to a majority of the Council that is distributed within 72 hours of the meeting, after the posting of the agenda, will be identified and available separately at City Hall and may be posted to the website.

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of Administrative Services at 688-5575 or the California Relay Service. Notification 48 hours prior to the meeting would enable the City to make reasonable arrangements to ensure accessibility to this meeting.



MINUTES OF THE REGULAR MEETING OF THE
SOLVANG CITY COUNCIL

Council Chambers
1644 Oak Street
Solvang, CA 93463

August 8, 2016
Monday
6:30 pm

CALL TO ORDER: Mayor Richardson called the meeting to order at 6:30 p.m.

ROLL CALL:

PRESENT: Mayor Richardson and Council Members Duus, Jamieson, Skytt,
and Zimmerman

STAFF: Fred Lageman, Acting City Manager; Roy Hanley, City Attorney; Arleen T.
Pelster, Planning & Economic Development Director; Lt. Shawn O'Grady;
and Lisa S. Martin, City Clerk

PLEDGE OF ALLEGIANCE: Led by Mayor Richardson

CITY MANAGERS REPORT: Informational report only

1. **PUBLIC COMMUNICATIONS – WRITTEN OR VERBAL**

Jeannie Shelley, Solvang Business Owner and Massage Therapist

- Wanted to make sure that the Council is aware that many massage therapists didn't get noticed of the changes that the CAMTC is putting forward. Additionally, she thinks the CAMTC is a non-profit company that is not certified by the State.

2. **COUNCIL REQUESTS**

Council Member Skytt asked that staff look into installing hydrogen fueling stations in the City.

3. **CORRESPONDENCE RECEIVED BY COUNCIL**

Information only – no discussion.

4. **APPROVAL OF AGENDA AS PRESENTED**

No changes to the agenda.

5. **CITY COUNCIL MINUTES OF JULY 25, 2016**

Motion made by Council Member Skytt to approve the minutes as written, seconded by Council Member Duus, and carried with a verbal response of 4-0-1 with Council Member Jamieson abstaining.

6. CONSENT AGENDA

- a. Approval of Warrant Register
- b. Second Reading of Proposed Amendment to Title 4, Chapter 10, Amending Regulations for Massage Establishments
 1. Accept the Exemption to the California Environmental quality Act pursuant to CEQA Section 15061 and adopt Ordinance No. 16-___, on second reading by title only, an ordinance of the City Council of the City of Solvang amending Title 4.

Item 6b pulled by Mayor Richardson. Worried about the authority of the CAMTC and needs more information as to who the new rules benefit.

Council Member Skytt agreed and would like more information as to the role of the CAMTC. Additionally, is concerned that the CAMTC did not notice all therapists as they were required to do four years ago at the beginning of the process.

*Motion made by Council Member Skytt to continue Item 6b to a future agenda with direction to staff to bring back additional information on the CAMTC and their authority and the purpose of the new regulations. Seconded by Council Member Duus, and **carried** with a verbal response of 5 ayes.*

Council Member Jamieson commented that it appears from the warrant register that the City is shopping out of town quite a bit. She can't see the cost savings being so much as to justify this.

*Motion made by Council Member Jamieson to approve the remainder of the consent agenda, seconded by Council Member Duus, and **carried** with a verbal response of 5 ayes.*

REGULAR AGENDA

7. LIVE STREAMING OF CITY COUNCIL & PLANNING COMMISSION MEETINGS

Staff report by Lisa S. Martin, City Clerk.

Council Member

Mayor Richardson opened the item for public comment at 7:03 p.m.

Karen Waite, Solvang Resident

- Just curious as to whether the City obtained other bids for this project. It would probably be beneficial to tie this in to SCVB to focus also on productions related to tourism.

Mayor Richardson closed the item to public comment at 7:05 p.m.

Staff responded that the cost of the project did not require a formal bid process.

Mayor Richardson acknowledged that it is not a lot of money, but would still like to see a competitive bid process.

Council Member Zimmerman stated that in his opinion he didn't feel as if other bids would be so different in cost that it would benefit prolonging the project.

Council Member Duus would also like see the project go out to bid as it is a specialty item.

Motion made by Council Member Zimmerman to approve the full upgrade (Option 2), seconded by Council Member Jamieson. Motion carried with a roll call vote of 3-2 with Council Member Duus and Mayor Richardson voting No.

8. STATUS UPDATE – SPHERE OF INFLUENCE/ANNEXATION STUDY

Staff report by Arleen T. Pelster, Planning & Economic Development Director

Council Member Jamieson questioned one of the owners on the list of interest letters that went out. Staff responded that the list was generated using the latest County Assessor's tax roll data.

Council Member Jamieson wanted to know if it was correct that if the Petersens don't agree to annex parcels shown as 1, 2, and 3 on the map, then that would mean that we couldn't annex parcels 4, 5, and 6. City Attorney Hanley responded that that would be correct as then those parcels would not be contiguous to the City.

Council Member Duus commented that water from parcel 6 serves two Croft properties above parcels 2 and 4 on the map. Mayor Richardson agreed and indicated that the two affected parcels should be added to the annexation/sphere of influence study.

Council Member Zimmerman asked why we wouldn't annex all the way to the Buellton City limit line? City Attorney Hanley answered that we have an informal agreement with Buellton not to grow towards each other, and to maintain the greenbelt.

Council Member Duus added that the greenbelt between the cities is important and that the County would take so much of the tax base of those properties that it would not be feasible.

Council Member Skytt agreed and expressed concern regarding the tax base that the County would keep from any annexed properties, but we would have to install infrastructure and provide services at a great cost. A better initial course of action would be to revise the General Plan to expand the Sphere of Influence.

Roy Hanley explained that the General Plan has to be revised in any case whether a sphere of influence change or annexation is considered by LAFCO. The Council needs to think 20-30 years down the road. The sphere of influence change is the first step. Discussed the voting process.

Mayor Richardson opened the item for public comment at 7:26 p.m.

Tom LePlay, Realtor for parcels involved in potential annexation

- His understanding of the reason that the City wanted to annex these parcels was to rezone them to commercial/industrial zoning, and the potential for water wells. These parcels are mostly vacant and have possibility, as Solvang is missing out in the Light Industrial arena.

Mayor Richardson closed the item to public comment at 7:28 p.m.

City Attorney Hanley discussed the County mandate relative to property taxes if the properties are annexed. Most of the time this results in the tax base not covering the costs of the infrastructure and services. Solvang does have the advantage of Sheriff and Fire services already being provided with no additional costs for contracts.

Mayor Richardson commented regarding the Planning Director's tenure coming to an end. Should the Council table the item until a new Planning Director is hired?

Council Member Duus would like to keep the ball rolling.

Planning Director Pelster offered to circulate the Request for Proposals prior to her departure.

Council Member Skytt wondered why we would need to worry about the Mission and State Park properties? They should be removed from the study.

Council Member Zimmerman questioned whether we should include Janin Acres in the study.

Planning Director Pelster indicated that the area could be included in the study, but the cost of the study would most likely double.

City Hanley cautioned that the Janin Acres area would require extensive infrastructure including a new sewage treatment plant. Advised the Council that they are authorizing a fiscal type study to look at feasibility/benefit to the City, or the lack thereof.

There was Council concurrence for staff to proceed with a Request for Proposals and bring back a revised Sphere of Influence map with the changes discussed.

9. COUNCIL MEMBER REPORTS (Oral reports: Each Council Member will give oral reports on their activities in relation to the following committee or agencies. In addition, each member may report on items that will be included on the agenda for such committee or agency and seek guidance from the Council as a whole on such items, including on what position to take on behalf of the City)

- Santa Barbara County Association of Governments
- Air Pollution Control Board
- Joint Wastewater Committee
- Finance Committee
- Chumash Tribe
- Water Committee
- Indian Gaming Benefit Committee
- California Joint Powers Insurance Authority

10. ADVANCE CALENDAR

Information only, no action.

11. **ADJOURNMENT** Mayor Richardson adjourned the City Council meeting at 7:46 p.m.

DRAFT

MEMORANDUM

Date: August 9, 2016
To: Solvang City Council
From: Senior Deputy Charlie Uhrig
Subject: Solvang Statistics and Activity Report for July
CC: Lt. Shawn O'Grady



This statistics report is designed to provide a general overview of law enforcement activity in the City of Solvang for the month of July. The report highlights and describes patterns of activity, significant felonies in the city, and noteworthy performances by deputies assigned to the Solvang station.

Burglary:

Six burglaries were reported in Solvang during the month of July.

On 07-04-16 (**case 16-9648**), Solvang Patrol was dispatched to the 1500 block of Acorn Way for a report of burglary from an automobile. Upon arrival, the victim said that during the evening unknown suspect(s) had broken the front driver side window and stole a computer hard drive, after rummaging through the glovebox. He said he had parked his truck in the carport adjacent to his apartment, and that nothing else appeared to be missing. During a search for evidence, a metal pipe was found and sent to Forensics for analysis. The victim said he didn't know of any suspects, but did reveal that his truck had been tampered with a couple months ago; however, nothing was taken at that time. During this investigation it was learned that two other vehicles were burglarized in the general area. See the following entries. The case is suspended pending further leads.

On 07-04-16 (**case 16-9653**), Solvang Patrol was dispatched to another report of a burglary from automobile in the 1500 block of Acorn Way. The victim was contacted and said that she had parked and locked her vehicle the day before. And when she returned the following morning, she noticed her front passenger side window was shattered and

her purse had been taken. She said she called her credit card companies and found unknown suspect(s) had already attempted to use her cards, but were denied. She also said the damage to repair her vehicle window was in excess of \$300. There are no suspects at this time and no witnesses to this burglary. The case is suspended pending further leads.

On 07-04-16 (**case 16-9664**), Solvang Patrol was contacted by a victim of a burglary from automobile in the station parking lot. The victim stated that her vehicle had been parked in the 300 block of Fifth Street the night before and unknown suspect(s) broke her front passenger window. She said after checking her vehicle, she found her wallet had been taken. She said her wallet contained cash and credit cards, and that one of her cards had already been used at two stores. She also said her card company had contacted her about the transactions and had credited back her account. The deputy asked her if she could get the transaction times and dates, in order to obtain surveillance video from the stores. The victim advised she would provide the information when it was received. The case is suspended pending further leads.

On 07-15-16 (**case 16-10267**), deputies responded to the 1800 block of Laurel Avenue to a report of a residential burglary. Upon arrival, deputies met the victim who told them the following: She said she came home to find her front door unlocked and upon entering the residence, noticed an open window in the living room, and boxes missing, plus the media cabinet was open with speakers inside turned around. She said she didn't go in any further and called to report it. Deputies entered the residence and after clearing each room, the victim accompanied them inside to confirm and identify what might be missing.

During a search of the residence, it was learned multiple items were taken, including two loaded firearms. The loss value was almost \$11,000, and the firearms were entered into the Stolen Firearms System. The victim had information on possible suspects, which will be followed up by detectives. And some possible evidence was found at the scene and sent to forensics for analysis. The case is suspended pending further leads.

On 07-17-16 (**case 16-10353**), Solvang Patrol responded to a residence located in the 500 block of Amber Way to a report of burglary from automobile. Upon arrival, the owner/victim said the following: She had parked her vehicle in her parking spot the night before, and in the morning her neighbor told her the rear driver side window was broken. She said her purse, valued at about \$170 and empty, was the only item taken. She had no suspect or witness information. The case is suspended pending further leads.

On 07-17-16 (**case 16-10381**), Solvang Patrol responded to a residence located in the 1400 block of Aarhus Drive to a report of burglary from an automobile. The victim/owner

stated the following: He had parked his vehicle on the street in front of his residence in the evening. He said he returned in the morning to find the driver's rear window had been shattered. Upon further inspection he discovered his son's baseball bat was missing. A search for latent prints returned negative results. He also said his wife woke up during the night and stated she thought she had heard something. He said he did not investigate the source and told her to go back to sleep. The case is suspended pending further leads.

Other Significant Activity:

During the month of July deputies conducted 61 traffic stops which resulted in 13 citations written for various offenses, including 4 moving violations. There were 13 calls for alarms and 4 calls for 9-1-1 follow ups. In addition, there were 8 traffic related investigations during the month of July. There was 1 coroner case reported in Solvang during the month of July.

On 07-06-16 (**case 16-9770**), multiple responding deputies conducted a felony traffic stop in the 1700 block of Mission Drive, on a suspect that had been reported to have had two outstanding no bail felony warrants for his arrest. Prior to the stop, Dispatch informed the responding deputies the subject was also to be considered armed and dangerous.

The suspect was cooperative during the traffic stop, and taken into custody without incident for the felony warrants. He was transported and booked into County Jail.

On 07-08-16 (**case16-9870**), Solvang Patrol responded to a local bank to a report of forgery. Upon contact with the bank manager, it was learned a female suspect and a possible male accomplice, had attempted to cash a forged check with a bank teller. The manager said the account had already been flagged and closed, due to the new checks from the account holder being taken in a mail theft. The bank staff was able to get a license plate number, and identification from the female suspect. During the subsequent investigation, the female suspect was located and contacted at her place of work in another city. She was interviewed and eventually arrested for the felony check forgery. The male accomplice is still outstanding.

Murder:

No murders were reported in Solvang for the month of July.

Rape:

No rapes were reported in Solvang for the month of July. There was one felony sexual assault reported in the month of July.

On 07-14-16 (**case 16-10482**), a sexual assault was reported to the Solvang Patrol deputy. During the course of the extensive investigation, a suspect was identified, interviewed, and eventually arrested, without incident, for felony assault in another city within Santa Barbara County.

Robbery:

No robberies were reported in Solvang during the month of July.

Domestic Assault/Assault:

There were no felony cases and only one misdemeanor domestic violence case reported for the month of July.

Grand Theft:

No grand thefts were reported in Solvang during the month of July.

Auto Theft

No theft of an auto was reported in Solvang during the month of July.

Misdemeanors/Thefts:

There were two vandalism cases reported in Solvang during July. There were 5 petty thefts reported in July, including 1 shoplift case, 2 from unlocked vehicles, and 2 from unlocked residences.

Arrests:

During the month of July, deputies made a total of 14 arrests, including 4 felony arrests. These arrests also included the following types of Misdemeanor arrests: none for DUI, 8 for Public Intoxication and none for Narcotics.

On 07-06-16 (**case 16-9770**), multiple deputies conducted a felony traffic stop in the 1700 block of Mission Drive, on a suspect that had been reported to have two outstanding, no bail warrants for his arrest. Prior to the stop, Dispatch informed the responding officers the subject was also to be considered armed and dangerous. The suspect was cooperative during the traffic stop and taken into custody without incident for the felony warrants. He was transported and booked into County Jail.

On 07-22-2016 (**case 16-10630**), Solvang deputies were notified by a local bank that a known suspect was attempting to cash another fraudulent check. The bank had recently been made aware of multiple mail thefts in the Santa Ynez Valley and Lompoc Valley,

and fraudulent activity, from this particular suspect, by the Sheriff's Office, along with other suspects. This female suspect, who was involved in a number of mail thefts and fraud, was arrested for felony burglary and forgery, transported and booked into County Jail. In addition, the vehicle she was using had been reported stolen and another female passenger, was arrested for possession of narcotics and paraphernalia. The investigation is still ongoing as victims' are being contacted and property returned.

On 07-26-16 (**case 16-10866**), deputies met with two teens and their mothers' regarding threats they had received. The victims stated that a known suspect had called and threatened to harm them, which caused them to be in fear for their lives. The suspect was contacted and after the interview was arrested for felony threats, transported and booked into County Jail.

Monthly Activity Report for July

This is the July end of the month report from the Solvang Community Resource Deputy. It highlights all the activities, meetings, and presentations by the Community Resource Deputy for the month of July.

MEETINGS:

On July 1, 2, 5, 6 and 8, I met with parents to sign kids up for the Salvation Army Camp. The camp is scheduled for July 11-16, and we hope to take 27 kids this year.

On July 12 and 26, I attended a City Staff meeting.

On July 25, I attended City Council meeting, and a public meeting regarding sidewalks in Solvang.

On July 28, I met with City Staff to discuss a plan for noise complaints in the downtown area.

On July 29, I met with a Sheriff Volunteer Team member to monitor the noise complaints over the next few weekends.

PRESENTATIONS:

One presentation was given in the month of July.

On July 25, I did a presentation on "Scams and Fraud" for the Elverhoy Museum Docent members. About 15 people were in attendance.

ACTIVITIES:

On July 4, I coordinated and worked a traffic detail for the Independence Day parade. No incidents to report. I also worked a Foot Patrol and traffic detail for the Fireworks Show and related traffic issues after the show. All intersection lights were put on flash and traffic cleared out sooner than last year, albeit still slow and congested.

On July 6, 7, 18 and 21, I worked security details for the Courts.

On July 7 and 10, I picked up supplies for the 26 kids who will attending the Salvation Army Camp.

On July 8, I delivered the Community Response Vehicle to Lompoc for use as a Command Post.

On July 8 and 22, I worked with Fred Lageman for our Movies in the Park.

On July 11 and 18, I chaperoned and accompanied 25 kids to and from the Salvation Army Camp. The local SYV Salvation Army committee provided sleeping bags, toiletry items, and towels for all the campers. In addition, we also provided backpacks for 5 of the older campers who attended Wilderness Camp.

On July 19 and 20, I picked up a campers' leftover camping items from the Lompoc Sheriff station and returned them back to Santa Barbara.

On July 27 and 29, I transported vehicles to the Lompoc County garage for service.

On July 29, 30 and 31, I coordinated a night time Foot Patrol of the downtown area to monitor for noise complaints. No incidents or violations to report.

On July 31, I worked a security detail at the Vets Hall.

CITY OF SOLVANG STATISTICS 2016

ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD Total
Log Entries	255	282	317	340	423	351	452						2420
OAI Reports	45	35	34	33	65	51	54						317
Trfc Invest.	10	5	10	13	9	7	9						63
Coroner	0	0	0	2	1	0	0						3
Burglaries	4	1	2	1	0	4	6						18
Attempts	0	0	0	1	0	1	0						2
Residential	1	0	0	0	0	1	1						3
Vehicle	2	0	2	0	0	1	5						10
Commercial	1	1	0	1	0	2	0						5
Other	0	0	0	0	0	0	0						0
Felonies	3	5	1	4	3	7	2						25
Murder	0	0	0	0	0	0	0						0
Rape	0	0	0	0	0	0	0						0
Robbery	0	0	1	0	0	0	0						1
Assault	1	1	0	0	1	2	0						5
Grand Theft	1	1	0	0	0	3	0						5
Auto Theft	0	0	0	0	0	1	0						1
Other	1	3	0	4	2	1	2						13
Misd./Thefts	7	1	2	3	3	5	7						28
Arrests	12	7	3	8	16	13	14						73
Misd.	9	3	2	4	13	9	10						50
Felony	3	4	1	4	3	4	4						23
DUI	4	2	1	0	2	1	0						10
Public Intox.	0	0	0	2	4	2	8						16
Narcotic	1	1	1	1	2	1	2						9
Citations	5	8	10	14	23	16	13						89
Moving	1	0	1	5	4	2	4						17
Equipment	4	3	1	2	1	4	3						18
Other	0	4	8	6	16	6	5						45
Parking	0	1	0	1	2	4	1						9
Viborg Rd.	0	1	0	2	0	0	1						4
Skate Park	0	0	0	0	0	0	0						0



2015-16 Fiscal Year End Report of the Santa Ynez Valley Hotel Association (dba Visit the Santa Ynez Valley) – Submitted 8/16/16

VisitSYV is reporting activity for the fiscal year of 2015-16. This report is submitted to the City of Solvang, the City of Buellton and the Santa Barbara County Board of Supervisors, in accordance with the fulfillment of the provisions of the SYVTBID.

Financial (July 1st 2015 – June 30th 2016)

Balance as of July 1st 2015 – \$109,000.97

Income

TBID Funding received - \$866,605.66
Membership income - \$17,125.00
County Marketing Grant - \$7,307.00
Marketing Co-op with City of Solvang - \$25,000
Total Income - \$916,037.66

Expenses

Advertising/Marketing - \$418,322
Grants/Special Projects - \$46,004.23
Education - \$15,500
Travel & Meetings - \$31,936.67
Personnel Costs - \$162,373.30
Contract services - \$110,045.50
Facilities/equipment - \$6,049.80
Operations - \$7,525.65
Credit card fees/insurance - \$6,116.55
Total expenses - \$803,873.70

Balance as of July 1st 2016 - \$238,228.96



Membership

We receive TBID funding from 35 lodging properties and currently have **181 members** that pay a basic membership fee of \$250, and a nonprofit fee of \$125. We also have trade members where services are traded for membership such as wine, catering, photography. We held 4 networking receptions that were well attended throughout the year.

We developed our “Spirit of the Valley” Education program to enhance the visitor experience and it launched in January of 2016 to rave reviews. The program teaches Four Seasons style customer service as well as information about each of our communities such as things to do after 5pm and activities for families. We have held 3 workshops thus far in Solvang, Buellton, and Santa Ynez.

We have partnered with Solvang, Buellton and the Santa Barbara County Association of Governments to provide affordable (\$7 each way) day trips Saturday Shuttle service between Santa Barbara and the SYV.

Marketing (July 1st 2015 – June 30th 2016)

Santa Ynez Valley Marketing Co-Operative Campaign

July 1, 2015 – June 30, 2016

The fiscal year saw two separate DVA Marketing Co-operatives. The 2015 VisitSYV Marketing Co-Op consisted of VisitSYV as the lead stakeholder with \$150k, Solvang Conference & Visitors Bureau as a major stakeholder at \$25k, Buellton Conference and Visitors Bureau as a major stakeholder at \$25k, and the Santa Barbara County Vintners as a PR stakeholder at \$10k. The 2016 VisitSYV Marketing Co-Op consists of VisitSYV as the lead stakeholder with \$150k and the Solvang Conference & Visitors Bureau as a major stakeholder at \$25k. DVA Advertising & PR Agency continues to be our ad agency. The 2015/16 fiscal year showed incredible return on investment. VisitSYV is pleased to report on the metrics supporting the benefits of the marketing program for the entire Santa Ynez Valley.

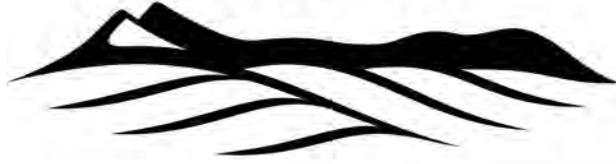
Public Relations

Public relations highlights from the fiscal year include:

- Ongoing media outreach to more than 150 key regional and national editors and writers, focusing primarily on the wine, travel, and culinary categories.

SANTA YNEZ VALLEY

CALIFORNIA



VISITSYV.COM

- Distribution of press releases highlighting various themes, including major annual events, craft beer, off-season appeal, and holiday activities.
- Coordinated media visits that resulted in major regional/national coverage.
- Feature story coordination for outlets including *San Francisco Magazine*, *West Hollywood Magazine*, *Redbook*, *AAA Westways*, *Food & Travel*, *Country Living*, *Vice.com*, *California Golf*, *Los Angeles Times*, *Expedia.com*, *Destination Weddings & Honeymoons*, *Orange County Register*, and more.
- Media visit planning and coordination for Tracy Corral, *Cycle California Magazine*, Kristen Haney, *Diablo Magazine*, Morgan Greenhalgh, *The Drink Blog*, Jen Andrade, *The Mom Reviews*, Lesley Murphy, *www.RoadLesTraveled.com*, and more.

Total value of public relations media coverage for 2015/16 fiscal year = **\$3,482,268***

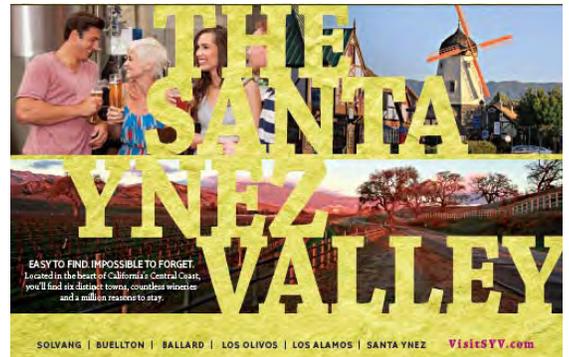
Total circulation/viewership of editorial coverage for 2015/16 fiscal year = **16,336,505**

**PR value is calculated by multiplying the advertising rate times the size of the story, and then doubling that number to reflect the added value of editorial coverage*

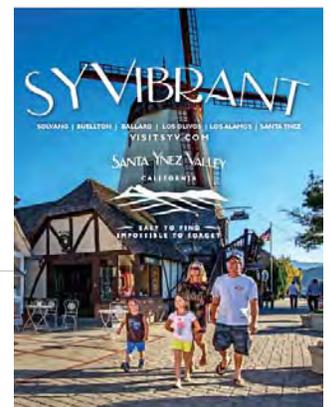
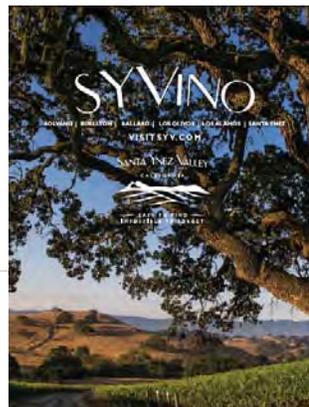
Print Media Buy

The SYV Marketing Co-operative has run 2 print campaigns during the fiscal 2015/16 year in the following publications:

- Sunset Insider So Cal
 - Targeting Ventura, Orange and Los Angeles counties
 - Three insertions – August, December & June
 - 165K impressions per insertion for 495K total
- Sunset Northern circulation
 - May insertion
 - 350K impressions
- Edible Communities Magazine
 - San Francisco, Ventura, and Silicon Valley
 - Three insertions in November
 - 70K impressions per edition, per insertion, for 218K total
- Gentry Magazine
 - Targeting the Bay Area

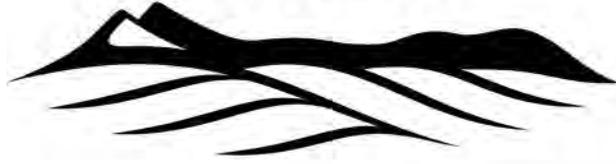


2015 Campaign Creative



SANTA YNEZ VALLEY

CALIFORNIA



VISITSYV.COM

- November insertion
- 109K impressions
- Destinations Magazine
 - April insertion
 - 100K impressions

1,264,000 total print impressions

Digital Media Buy

Digital Advertising was a major part of the 2015 Marketing Campaign and continues to play a major role in the 2016 Campaign. See the metrics below for Web Banner Advertising (July 1, 2015 – June 30, 2016):

2016 Campaign Creative

- Ad Roll Retargeting*
 - 696,853 total impressions
 - 692 clicks
 - 0.10% click-through rate
- Google Display Network
 - 1,735,877 total impressions
 - 3,542 clicks
 - 0.20% click-through rate
- Facebook
 - 247,290 total impressions
 - 8,859 clicks
 - 3.58% click-through rate
- Instagram
 - 401,608 total impressions
 - 1,498 clicks
 - 0.37% click-through rate
- **Total digital**
 - **3,081,628 total impressions**
 - **14,591 clicks**
 - **0.47% click-through rate**



Digital Ad Samples from 2016 Campaign Creative



As a major stakeholder in the campaign, Solvang Conference & Visitors Bureau receives a percentage of Solvang-specific digital ads which point to VisitsYV.com/discover-syv/solvang/



***Retargeting:** Part of our digital ad campaign is a retargeting campaign. Once users have left VisitSYV.com, users who have viewed a minimum of two pages and/or viewed the “Where to Stay” page are retargeted via additional websites.

2016 Santa Ynez Valley Destination Guide

VisitSYV worked with Griffin Publishing to create the 2016 destination guide, with over 90 pages covering the Santa Ynez Valley. 90,000 copies were printed, with distribution taking place via trade shows, California festivals, the Solvang Visitors Center, the Buellton Visitors Center, the Santa Barbara Visitors Center, and direct mailings to **18,339** homes in Santa Barbara, the Santa Ynez Valley, Laguna and Newport Beach. The guides are also distributed on a monthly basis to our hotels, museums, and popular restaurants and retailers. The guides are also being distributed to the 35 cruise ships that enter the region through Santa Barbara. This year’s guide is an unprecedented success and is expected to “sell out”* before the completion of 2016.

**guides are complimentary*

Website

From July 1, 2015 – June 30, 2016, VisitSYV.com has received **411,195** pageviews. The site has also garnered **31,930** clicks to our members’ individual websites. The top 5 most popular pages on the site are as follows: (1) **Homepage**; (2) **Wine Tasting**; (3) **Events Calendar**; (4) **Where to Stay – Hotels**; (5) **Restaurant Week**. The VisitSYV blog on VisitSYV.com is currently being utilized for keyword and Search Engine Optimization.

VisitSYV Promotions

SYV Restaurant week (January 24-30, 2016) is an annual VisitSYV promotion which ties in with Visit California’s Restaurant Month promotion. Our own SYV Restaurant Week advertising campaign reached consumers via Facebook (**99,029** impressions, **1,374** clicks to DineSYV.com), 3 issues of The Independent (**40,000** printed), printed poster (**100** printed) and postcard distribution (**5,000** printed). Restaurant Week presents an opportunity for increased engagement and visitation for our website, and acts as a great opportunity to showcase our members and show appreciation. A total of 21 VisitSYV restaurants participated including 3 new restaurants, 8 hotel participants which offered packages and discounts, and an added 8



wineries participated as a pairing feature. This year's promotion brought even higher record-breaking traffic to the website. Please see analytic reports below.

DineSYV.com*

Total Page views for DineSYV.com: **18,204**

Avg Time Spent on page: **00:02:48***

Vs. Avg Time Spent on other pages: **00:01:30**

**An increase in average time spent on DineSYV.com indicates that the content provided was relevant, desirable content to the specific audience targeted by our ad campaign.*

Top Traffic Sources

Google: **6,654**

Direct: **3,782*** *direct traffic can be attributed to Independent advertising, posters & postcards*

Facebook: **4,483**

Yahoo: **616**

SolvangUSA: **475**

*SYV Restaurant Week has become such a wild success for VisitSYV, we currently rank #1 on Google for the search term "Restaurant Week", beating out destinations across the US who market similar promotions.

Santa Ynez Valley Scarecrow Fest: VisitSYV contributed to the coordination, print, social media, and PR promotion of the Santa Ynez Valley Scarecrow Fest, executed by Solvang 3rd Wednesday.

Social Media Stats

- Our **Facebook** audience has increased to **12,433** likes.
- VisitSYV **Twitter** account has **3,374** followers. Engagement has increased with major media like KEYT, Yahoo Travel and Touring & Tasting tagging @VisitSYV in all relevant SYV-related posts.
- VisitSYV **Instagram** continues to climb in followers, with a total of **1,358** followers. We average between 4-8 new followers everyday on this emerging platform.



Additional Print Advertising

Touring & Tasting Magazine

VisitSYV sponsored a 2 page spread on the Santa Ynez Valley in the Spring Issue of **Touring & Tasting (66,000 copies distributed nationwide)**. This allows for a feature both in print and several additional features online, including SYV coverage via the Online Grapevine E-Newsletter, Touring & Tastings' meeting planners newsletter, as well as features on partner website www.hitchedmag.com.

Santa Barbara Visitors Magazine

VisitSYV also sponsored a 4 page editorial spread on the Santa Ynez Valley in Visit Santa Barbara's annual visitor's magazine (**100,000 copies printed**). VisitSYV partners, Solvang Conference & Visitors Bureau and Buellton Chamber & Visitors Bureau, also sponsored a single page each, allowing the Santa Ynez Valley to have a 6+ page spread.

Westways: Discover March 2016

VisitSYV partnered with the Buellton Chamber & Visitors Bureau & Solvang Conference & Visitors Bureau for a 2 page advertorial co-op spread in *Westways'* Discover March edition. This special insert went to **500,000 Westways** households in California with household incomes of +\$75,000. This was our second annual *Westways* co-op with the Buellton Chamber & Visitors Bureau, and the first time bringing on the Solvang Conference & Visitors Bureau as a *Westways* partner.

Festival Programs

VisitSYV has also received complimentary one page ads in the Los Alamos Old Days Program, Santa Barbara Vintners Harvest Festival Program, Santa Barbara Vintners Spring Festival Program, and the Los Olivos Jazz & Olive Festival Program thanks to our grant sponsorships of these events.

Additional Display Advertising

Airport Digital Display Ad Buy

VisitSYV has purchased a year-long campaign of digital display advertising in the Santa Barbara Airport which encourages travelers to visit the Santa Ynez Valley, highlighting that we are only 30 minutes north of the airport. Our ads play on 5 screens strategically placed in the lobby,



baggage claim, and by the rental car booth. Ads began June 6, 2015 and continued through June 2016.

KEYT Commercials

For the second year in a row, VisitSYV aired 30 second commercials on KEYT and KKFX as part of a sweepstakes with users engaging with the website to win a special package, featuring a 2 night stay in the valley. This year, however, we doubled the number of ads aired; from November 23 – December 24, 2015, VisitSYV had a total of 120 thirty-second commercials featuring the Santa Ynez Valley air on KEYT and KKFX.

Golden Globes Gifting Suite

VisitSYV partnered with Visit Santa Barbara at the Golden Globes gifting suite in January to promote our region. We handed out gift bags full of Santa Ynez Valley and Santa Barbara items and gift cards. We also poured local wine (Red Carpet Red Pinot Noir from Ampelos Cellars). It was great fun and everyone, including the stars and foreign press, was impressed.

Santa Barbara International Film Festival

VisitSYV was the proud sponsor of the Santa Ynez Valley Lounge at this year's Santa Barbara International Film Festival. We hosted educational film related seminars and panel discussions during the day and happy hours in the evening. Our full screen ad was played before over 300 screenings during the festival, and our logo was included before each tribute and award ceremony. We had a wonderful time and the feedback has been incredible. Our goal was to increase VisitSYV's presence within Santa Barbara County and inspire the 90,000 festival attendees from around the globe to spend a few days with us here in the SYV.

OC Weekly Fresh Toast Festival

VisitSYV was the glass sponsor of the OC Weekly's Fresh Toast event, a special brunch festival with over 1,500 attendees located in Orange County held Saturday, February 27, 2016. As the glass sponsor we were able to get our brand in front of one of our top drive markets during off-season and inspire travel to our destination. We also received a quarter page ad in the OC Weekly Happy Hour & Brunch Guide.



Trade Shows

Bay Area Travel & Adventure 2016

VisitSYV had a booth at the Bay Area Travel & Adventure Show in Santa Clara, CA in February 2016. Marketing & Communications Manager, Danielle Laudon, engaged with well over 1,000 consumers over the course of the 2 day show, and distributed 600 SYV Destination Guides. With 17,993 travel enthusiasts in attendance, The Bay Area Travel & Adventure Show was an excellent way to gain engagement and brand awareness in the Bay Area, one of our top two drive markets.

IPW 2016

The Santa Ynez Valley was represented with its very own branded booth and book of appointments with international travel buyers and media at IPW 2016 in New Orleans, Louisiana. VisitSYV Marketing & Communications Manager Danielle Laudon, Greg Corso (Sales, Solvang Conference & Visitors Bureau), Kathy Vreeland (Executive Director, Buellton Visitors Beareau and Chamber of Commerce) represented the Santa Ynez Valley as a single destination at IPW. VisitSYV also partnered with the Solvang Conference & Visitors Bureau, the Buellton Visitors Bureau, Visit Santa Barbara and Santa Barbara County Vintners Association to provide a coordinated effort in bringing visitors to our region. In addition to our SYV booth, we joined forces with these partners to provide Santa Barbara County rosé to our travel buyers and make additional appointments with buyers specifically looking to learn more about our wine region. It was very successful and we've already hosted writers from Australia, Portugal and Hungary as an immediate result. With a consistent annual presence at international travel trade shows like IPW, we are confident that the Santa Ynez Valley will become a well-regarded, year-round destination promoted by agencies around the world.

Staff & Board Development

Visit California Travel Outlook

Shelby Sim and Danielle Laudon attended the Visit California Travel Outlook in San Francisco February 22-24, 2016. VisitSYV staff was able to network with Visit California's international representatives, and fostered new relationships with offices in Brazil, Australia and Scandinavia. Staff also learned about current travel trends and strategies, including brand marketing in the digital age and attracting/engaging millennial global audiences.



2016 Board Retreat

VisitSYV held a Board retreat on March 16th at Happy Canyon Vineyard. Items discussed were the history of the organization, the motives behind our efforts, and what our goals are for the future.

Central Coast Tourism Council Planning Retreat & Conference

Shelby Sim & Danielle Laudon attended the Central Coast Tourism Council (CCTC) Planning Retreat Mixer which kicked off the CCTC Retreat & Planning Conference on Monday, March 14, 2016 at Edna Valley Vineyards. Danielle attended the two day retreat and conference following the mixer, and learned about current tourism trends via Visit California and contributed to CCTC's 3 year objectives, including their digital brand strategy. VisitSYV actively participates in CCTC to learn from fellow Destination Marketing Organizations and also keep the Santa Ynez Valley top-of-mind in marketing the Central Coast brand.

Grants & Special Projects

The purpose of our grants program continues to be to assist with publicity and outreach for valley events which encourage overnight stays. Primary consideration goes to events which occur mid-week (Sunday to Thursday) and/or in off-season. For special projects we award scholarships to Hospitality students and Education programs.

Funds awarded July 1, 2015 – June 30th, 2016

Spirit of The Santa Ynez Valley Education program \$15,500

Santa Barbara Film Commission \$10,000

Awarded two \$1,000 Scholarship grants to Allan Handcock Hospitality students \$2,000

Solvang CVB Danish Days \$4,000

Los Alamos Valley Men's Club's Los Alamos Old Days \$3,000

Los Olivos Day in the Country \$3,500

Buellton CVB Wine and Chili Festival \$3,000

SYV Historical Museum Vaquero Show \$3,500

American Hot Shots Extreme Run \$1,500

Central Coast Wine Film Festival \$1,500

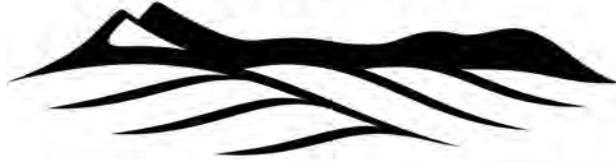
Garagiste Festival \$3,000

Solvang CVB Taste of Solvang \$3,500

Santa Barbara Vintners Spring Harvest \$4,000

SANTA YNEZ VALLEY

CALIFORNIA



VISITSYV.COM

Solvang Festival Theater Summer Jazz series \$2,000
Los Olivos Rotary Jazz and Olive Festival \$2,000
Santa Ynez Valley Rotary 4th of July Fireworks \$4,000
PHP Annual SYV Polo Classic \$3,500
Solvang CVB Julefest \$3,500
SYV Artists Guild's Los Olivos Quick Draw \$2,000
For a total of \$71,500

Collaborations with Santa Barbara County DMOs and other organizations

VisitSYV collaborates actively with other county destination marketing organizations, Solvang CVB, Buellton Visitor Bureau, the Santa Barbara County Vintners Association, LOBO (Los Olivos Business Organization), the Buellton, Solvang, and Santa Ynez Chambers as well as the Santa Barbara Film Commission, The Chumash Foundation, Visit Santa Barbara, Go Goleta, Explore Lompoc, and the Santa Barbara County Association of Governments.

Public Comment

Members of the board and the Executive Director continue to be called upon to make written and/or verbal public comment on a number of hotel and tourism related issues. Each question is raised on a board agenda and voted upon by the board, or authorized by the president, before comment is made. Ongoing participation with our water challenges, wine ordinance, short term vacation rentals, and special events ordinance hearings as needed by Executive Director Shelby Sim, and, when available, Jessy Osehan, President.

Organization

VisitSYV renewed a 6 year contract with the City of Solvang, City of Buellton, and the Santa Barbara County on July 1st, 2015. The TBID fee assessed from each lodging property was approved and increased to \$2.50 from \$2.00 on July 1st.

The board meets monthly, normally the 2nd Thursday of the month, 9:00 a.m. at The Landsby in Solvang. The board consists of nine individuals, seven of which are from the hotel industry and the other two are an at large representation of the membership base. Christine Forsyth, Tonya Davis, and Kady Fleckenstein termed off the board in June of 2016 and they were replaced by Randolph Pace (GM of The Sideways Inn), Jim Rice (GM of the Santa Ynez Inn), and Bob Oswaks (Owner of Bob's Well Bread)



Staff & Board of Directors

Executive Director - Shelby Sim

Marketing & Communications Manager - Danielle Laudon

The board members are:

President – Jessy Osehan, Manager, Hamlet Inn, Owner, Atterdag Inn, Solvang

Vice President – Linda Johansen, Owner, Pea Soup Andersen’s Inn, Buellton and King Frederik Inn, Solvang

Secretary – Barry Prescott, General Manager, The Landsby, Solvang

Treasurer – Bion Rice, Owner/Winemaker, Sunstone Winery, Santa Ynez and Artiste Winery, Los Olivos

James Colvin, General Manager, Hotel Corque, Solvang

Cammy Pinoli, Director of Guest Services, Fess Parker Wine Country Inn & Spa, Los Olivos

Randolph Pace, General Manager, Sideways Inn, Buellton

Jim Rice, General Manager, The Santa Ynez Inn, Santa Ynez

Bob Oswaks – Owner, Bob’s Well Bread, Los Alamos

Respectfully submitted by:

Shelby Sim, Executive Director

Santa Ynez Valley Hotel Association, dba Visit the Santa Ynez Valley

Shelby@VisitSYV.com

PO Box 633, Solvang, CA 93464

www.visitsyv.com, 805-325-3528



**CITY COUNCIL
STAFF REPORT/CONSENT AGENDA**

TO: SOLVANG CITY COUNCIL MEMBERS

FROM: Frank Saunders, Engineer Technician, and
Matt van der Linden, Public Works Director/City Engineer

MEETING DATE: August 22, 2016

DATE PREPARED: August 15, 2016

**SUBJECT: NOTICES OF COMPLETION FOR THE VETERAN'S MEMORIAL
HALL LEAD ABATEMENT & PAINTING PROJECT, PW 073A, AND
VETERANS HALL WINDOW REPLACEMENT PROJECT, PW 073B**

I. RECOMMENDATION:

1. Accept the Veterans Hall Lead Abatement & Painting Project, PW 073A and direct the City Manager to execute and record the Notice of Completion.
2. Accept the Veterans Hall Window Replacement Project, PW 073B and direct the City Manager to execute and record the Notice of Completion.

II. BACKGROUND:

As part of our ongoing long term maintenance of the Veteran's Memorial Hall the Veterans Memorial Hall Lead Abatement & Painting Project, PW 073 was developed. It was determined that window replacement, rather than just lead abatement and the application of paint, would be a cost effective way to also replace the aging, outdated, and malfunctioning windows. Consequently, the original project was divided into two separate projects.

At its March 14, 2016 Regular Meeting, the Solvang City Council awarded the contract for the Veterans Hall Lead Abatement & Painting Project, PW 073A to Spiess Construction Company in the amount of \$77,400.00 with a change order contingency of \$5,000. The project consisted of lead paint abatement from the building eaves and doors;

minor fascia and eave repairs; painting of the eaves and doors; and painting of the interior and exterior window surrounds (following window replacement); and related work.

At its March 14, 2016 Regular Meeting, the Solvang City Council also awarded the construction contract for the window replacement to DJ Dunn Construction Company in the amount of \$74,287.00 with a change order contingency of \$5,000. The Veterans Hall Window Replacement Project, PW 073B consisted of the replacement of all the exterior windows, (with the exception of the aluminum framed windows in the Legion Wing and the large north windows of the Large Hall), and associated repair work.

III. DISCUSSION:

In summary, the Veterans Hall Lead Abatement & Painting Project, PW 073A and the Veterans Hall Window Replacement Project, PW 073B were successfully completed. The projects removed old leaded paint from the exterior trim; installed fresh paint on the eaves, doors and other trim work; repaired various damaged structures; upgraded the exterior windows; making the Veterans Memorial Hall safer and more energy efficient, as well as improving functionality and appearance.

A summary of the final construction costs associated with these projects is as follows:

Item No.	Contractor Name	Contract Amount	Change Orders	Total Amount (\$)
1	Spiess Construction	\$ 77,400.00	\$ -1,425.00	\$ 75,975.00
2	DJ Dunn Construction	\$74,287.00	\$ 4,314.34	\$78,601.34
Total		\$151,687.00	\$ 2,889.34	\$154,576.34

IV. FISCAL IMPACT:

There is no fiscal impact associated with the Notices of Completion. The Notice of Completion starts the clock on the warranty period, and provides a period of time during which potential lien holders may address any non- payment issues with the contractor.

The total construction cost of the Veterans Hall Lead Abatement & Painting Project and the Veterans Hall Window Replacement Project was **\$154,576.34**. The project began at the end of FY 2015-16 and was completed in FY 2016-17. The City's Fiscal Year 2015-16 & 2016-17 budgets included funding for construction of this project from Account No. 100-1600-610-70708.

V. ATTACHMENTS:

1. Notice of Completion, Veterans Hall Lead Abatement & Painting Project, PW 073A
2. Notice of Completion, Veterans Hall Window Replacement Project, PW 073B
3. Project Completion Photos

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

City of Solvang
1644 Oak Street
Solvang, CA 93463

NO FEE PER GOVERNMENT CODE 6103

NOTICE OF COMPLETION

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described
2. The full name of the owner is **City of Solvang**
3. The full address of the owner is **1644 Oak Street, Solvang CA 93463**
4. The nature of the interest or estate of the owner is; in fee
5. A work of improvement on the property hereinafter described was completed on **August 8, 2016**. The work done was **Veteran's Hall Lead Abatement and Painting Project, PW 073A**.
6. The name of the contractor, if any, for such work of improvement was **Spieß Construction Corporation Inc.**
7. The property on which said work of improvement was completed is in the City of Solvang, County of Santa Barbara, State of California, and is described as follows:

Prep work, lead abatement of eaves, doors and other exterior steel and wood surfaces, painting of eaves, doors and other exterior steel and wood surfaces, painting of window surrounds, implementation of applicable stormwater BMPs, site cleanup, and related work.

Dated: August 15, 2016

Matt van der Linden, PE, Public Works Director/City Engineer

VERIFICATION

I, the undersigned say: I am the **City Manager** of the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2016, at _____, California
(Date of Signature) (City where signed)

Brad Vidro, City Manager

Accepted by the Solvang City Council on _____
(Date Accepted)

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

City of Solvang
1644 Oak Street
Solvang, CA 93463

NO FEE PER GOVERNMENT CODE 6103

NOTICE OF COMPLETION

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described
2. The full name of the owner is **City of Solvang**
3. The full address of the owner is **1644 Oak Street, Solvang CA 93463**
4. The nature of the interest or estate of the owner is; in fee
5. A work of improvement on the property hereinafter described was completed on **August 8, 2016**. The work done was **Veteran's Hall Window Replacement Project, PW 073B**.
6. The name of the contractor, if any, for such work of improvement was **DJ Dunn Construction Inc.**
7. The property on which said work of improvement was completed is in the City of Solvang, County of Santa Barbara, State of California, and is described as follows:

Stucco and plaster removal and replacement, removal of existing windows and installation of new windows, implementation of applicable stormwater BMPs, site cleanup, and related work.

Dated: August 15, 2016

Matt van der Linden, PE, Public Works Director/City Engineer

VERIFICATION

I, the undersigned say: I am the **City Manager** of the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2016, at _____, California
(Date of Signature) (City where signed)

Brad Vidro, City Manager

Accepted by the Solvang City Council on _____
(Date Accepted)





**CITY COUNCIL
STAFF REPORT**

TO: SOLVANG CITY COUNCIL MEMBERS

FROM: Brad Vidro, City Manager

MEETING DATE: August 22, 2016

DATE PREPARED: August 15, 2016

**SUBJECT: 2016 LEAGUE OF CALIFORNIA CITIES
ANNUAL CONFERENCE RESOLUTIONS**

I. RECOMMENDATION:

Discuss and provide City Council's voting delegate direction on Solvang's position on the League of California Cities Annual Resolutions.

II. DISCUSSION:

Councilmember Skytt will be attending the League of California Cities Annual Conference October 5 – 7 and has been chosen as the City of Solvang's voting delegate. This year one resolution had been submitted for consideration at the Annual Luncheon/Business Meeting on October 7 and referred to the League policy committee. The League bylaws provide that resolutions shall be referred by the president to an appropriate policy committee for review and recommendation. Resolutions with committee recommendations are then referred to the General Resolutions Committee at the Annual Conference. The League encourages each city council to consider the resolutions and to determine a position so that the city's voting delegate can represent the city's position on each.

The resolution is described as follows and is included as an attachment with all of the associated support material as submitted by the League of California Cities:

1. Resolution Committing the League of California Cities to supporting Vision Zero, toward Zero Deaths, and other programs or initiatives to make Safety a

top priority for Transportation Projects and Policy Formulation, while encouraging cities to pursue Similar Initiatives

III. ALTERNATIVES:

The City Council could choose to support any or all of the resolutions.

IV. FISCAL IMPACT:

There are no direct fiscal impacts to the City of Solvang with this action.

V. ATTACHMENTS:

- LOCC Resolution Packet



*Annual Conference
Resolutions Packet*

2016 Annual Conference Resolutions



Long Beach, California

October 5 – 7, 2016

INFORMATION AND PROCEDURES

RESOLUTIONS CONTAINED IN THIS PACKET: The League bylaws provide that resolutions shall be referred by the president to an appropriate policy committee for review and recommendation. Resolutions with committee recommendations shall then be considered by the General Resolutions Committee at the Annual Conference.

This year, one resolution has been introduced for consideration by the Annual Conference and referred to the League policy committees.

POLICY COMMITTEES: One policy committee will meet at the Annual Conference to consider and take action on the resolution referred to them. The committee is Transportation, Communication and Public Works. The committee will meet 9:00 – 10:30 a.m. on Wednesday, October 5, 2016, at the Hyatt Regency. The sponsor of the resolution has been notified of the time and location of the meeting.

GENERAL RESOLUTIONS COMMITTEE: This committee will meet at 1:00 p.m. on Thursday, October 6, at the Hyatt Regency in Long Beach, to consider the report of the policy committee regarding the resolution. This committee includes one representative from each of the League's regional divisions, functional departments and standing policy committees, as well as other individuals appointed by the League president. Please check in at the registration desk for room location.

ANNUAL LUNCHEON/BUSINESS MEETING/GENERAL ASSEMBLY: This meeting will be held at 12:00 p.m. on Friday, October 7, at the Long Beach Convention Center.

PETITIONED RESOLUTIONS: For those issues that develop after the normal 60-day deadline, a resolution may be introduced at the Annual Conference with a petition signed by designated voting delegates of 10 percent of all member cities (48 valid signatures required) and presented to the Voting Delegates Desk at least 24 hours prior to the time set for convening the Annual Business Meeting of the General Assembly. This year, that deadline is 12:00 p.m., Thursday, October 6. Resolutions can be viewed on the League's Web site: www.cacities.org/resolutions.

Any questions concerning the resolutions procedures may be directed to Meg Desmond at the League office: mdesmond@cacities.org or (916) 658-8224

GUIDELINES FOR ANNUAL CONFERENCE RESOLUTIONS

Policy development is a vital and ongoing process within the League. The principal means for deciding policy on the important issues facing cities is through the League's eight standing policy committees and the board of directors. The process allows for timely consideration of issues in a changing environment and assures city officials the opportunity to both initiate and influence policy decisions.

Annual conference resolutions constitute an additional way to develop League policy. Resolutions should adhere to the following criteria.

Guidelines for Annual Conference Resolutions

1. Only issues that have a direct bearing on municipal affairs should be considered or adopted at the Annual Conference.
2. The issue is not of a purely local or regional concern.
3. The recommended policy should not simply restate existing League policy.
4. The resolution should be directed at achieving one of the following objectives:
 - (a) Focus public or media attention on an issue of major importance to cities.
 - (b) Establish a new direction for League policy by establishing general principals around which more detailed policies may be developed by policy committees and the board of directors.
 - (c) Consider important issues not adequately addressed by the policy committees and board of directors.
 - (d) Amend the League bylaws (requires 2/3 vote at General Assembly).

LOCATION OF MEETINGS

Policy Committee Meetings

Wednesday, October 5
Hyatt Regency Long Beach
200 South Pine Street, Long Beach

9:00 – 10:30 a.m.: Transportation, Communication & Public Works

General Resolutions Committee

Thursday, October 6, 1:00 p.m.
Hyatt Regency Long Beach
200 South Pine Street, Long Beach

Annual Business Meeting and General Assembly Luncheon

Friday, October 7, 12:00 p.m.
Long Beach Convention Center
300 East Ocean Boulevard, Long Beach

KEY TO ACTIONS TAKEN ON RESOLUTIONS

Resolutions have been grouped by policy committees to which they have been assigned.

Number	Key Word Index	Reviewing Body Action		
		1	2	3

1 - Policy Committee Recommendation to General Resolutions Committee
 2 - General Resolutions Committee
 3 - General Assembly

TRANSPORTATION, COMMUNICATION, AND PUBLIC WORKS POLICY COMMITTEE

		1	2	3
1	Vision Zero			

Information pertaining to the Annual Conference Resolutions will also be posted on each committee's page on the League website: www.cacities.org. The entire Resolutions Packet will be posted at: www.cacities.org/resolutions.

KEY TO ACTIONS TAKEN ON RESOLUTIONS (*Continued*)

Resolutions have been grouped by policy committees to which they have been assigned.

KEY TO REVIEWING BODIES

1. Policy Committee
2. General Resolutions Committee
3. General Assembly

KEY TO ACTIONS TAKEN

- A Approve
- D Disapprove
- N No Action
- R Refer to appropriate policy committee for study

ACTION FOOTNOTES

* Subject matter covered in another resolution

a Amend+

Aa Approve as amended+

** Existing League policy

Aaa Approve with additional amendment(s)+

*** Local authority presently exists

Ra Refer as amended to appropriate policy committee for study+

Raa Additional amendments and refer+

Da Amend (for clarity or brevity) and Disapprove+

Na Amend (for clarity or brevity) and take No Action+

W Withdrawn by Sponsor

Procedural Note:

The League of California Cities resolution process at the Annual Conference is guided by the League Bylaws. A helpful explanation of this process can be found on the League's website by clicking on this link: [Resolution Process](#).

1. RESOLUTION COMMITTING THE LEAGUE OF CALIFORNIA CITIES TO SUPPORTING VISION ZERO, TOWARD ZERO DEATHS, AND OTHER PROGRAMS OR INITIATIVES TO MAKE SAFETY A TOP PRIORITY FOR TRANSPORTATION PROJECTS AND POLICY FORMULATION, WHILE ENCOURAGING CITIES TO PURSUE SIMILAR INITIATIVES

Source: City of San Jose

Concurrence of five or more cities/city officials: Cities: Fremont; Los Angeles; Sacramento; San Diego; San Francisco; Santa Monica; and West Hollywood

Referred to: Transportation, Communication and Public Works Policy Committees

Recommendation to General Resolution Committee:

WHEREAS, each year more than 30,000 people are killed on streets in the United States in traffic collisions; and

WHEREAS, traffic fatalities in America hit a seven-year high in 2015 and is estimated to have exceeded 35,000 people; with pedestrians and cyclists accounting for a disproportionate share; and

WHEREAS the Centers for Disease Control recently indicated that America’s traffic death rate per person was about double the average of peer nations; and

WHEREAS Vision Zero and Toward Zero Deaths are comprehensive strategies to eliminate all traffic fatalities and severe injuries using a multi-disciplinary approach, including education, enforcement and engineering measures; and

WHEREAS a core principal of Vision Zero and Toward Zero Deaths is that traffic deaths are preventable and unacceptable; and

WHEREAS cities across the world have adopted and implemented Vision Zero and Toward Zero Deaths strategies and successfully reduced traffic fatalities and severe injuries occurring on streets and highways; and

WHEREAS safe, reliable and efficient transportation systems are essential foundations for thriving cities.

RESOLVED that the League of California Cities commits to supporting Vision Zero, Toward Zero Deaths, and other programs, policies, or initiatives that prioritize transportation safety;

AND encourage cities throughout California to join in these traffic safety initiatives to pursue the elimination of death and severe injury crashes on our roadways;

AND encourage the State of California to consider adopting safety as a top priority for both transportation projects and policy formulation.

////////

Background Information on Resolution to Support Transportation Safety Programs

Each year more than 30,000 people are killed on streets in the United States in traffic collisions. Traffic fatalities in America hit a seven-year high in 2015 and are estimated to have exceeded 35,000 people, with children, seniors, people of color, low-income and persons with disabilities accounting for a disproportionate share. The Centers for Disease Control recently reported that the traffic death rate per

person in the United States was about double the average of peer nations, with close to 10% of these deaths occurring in California (3,074 in 2014). California's largest city, Los Angeles, has *the* highest rate of traffic death among large U.S. cities, at 6.27 per 100,000 people.

Cities around the world have adopted traffic safety projects and policies that underscore that traffic deaths are both unacceptable and preventable. In 1997, Sweden initiated a program called Vision Zero that focused on the idea that "Life and health can never be exchanged for other benefits within the society." The World Health Organization has officially endorsed Vision Zero laying out traffic safety as an international public health crisis and the United Nations General Assembly introduced the Decade of Action for Road Safety 2011-2020 and set the goal for the decade: "to stabilize and then reduce the forecast level of road traffic fatalities around the world" by 50% by 2020.

As of this writing, 18 U.S. cities have adopted Vision Zero programs (including New York City, Boston, Ft. Lauderdale, Austin, San Antonio, Washington DC, and Seattle) to reduce the numbers of fatal crashes occurring on their roads (<http://visionzeronetWORK.org/map-of-vision-zero-cities/>). California cities lead the way, with the cities of San Jose, San Francisco, San Mateo, San Diego, Los Angeles, Long Beach and Fremont having adopted Vision Zero strategies and many others are actively considering adoption.

In 2009 a national group of traffic safety stakeholders launched an effort called "Toward Zero Deaths: A National Strategy on Highway Safety". This initiative has been supported by the Federal Highway Administration (FHWA) (<http://safety.fhwa.dot.gov/tzd/>) and states throughout the United States, including California (http://www.ots.ca.gov/OTS_and_Traffic_Safety/About_OTS.asp).

This past January the U.S. Department of Transportation launched its "Mayors' Challenge for Safer People and Safer Streets." This effort calls on elected officials to partner with the USDOT and raise the bar for safety for people bicycling and walking by sharing resources, competing for awards, and taking action. The California cities of Beverly Hills, Davis, Maywood, Cupertino, Culver City, Rialto, Santa Monica, Porterville, Los Angeles, San Jose, Monterey, Glendale, Irvine, Oakland, Palo Alto, Alameda, West Hollywood and Fullerton signed on to this effort. Additionally, the Institute of Transportation Engineers (ITE), a leading organization for transportation professionals, recently launched a new initiative to aggressively advance the Vision Zero and Towards Zero Deaths movements (<http://library.ite.org/pub/ed59a040-caf4-5300-8ffc-35deb33ce03d>).

Ultimately all of these programs share the fundamental belief that a data-driven, systems-level, interdisciplinary approach can prevent severe and fatal injuries on our nation's roadways. They employ proven strategies, actions, and countermeasures across education, enforcement and engineering. Support for many of these life-saving programs extends far beyond government agencies, and includes National Association of City Transportation Officials (NACTO), American Association of State Highway and Transportation Officials (AASHTO), Kaiser Permanente, AARP, the National Safe Routes to School Partnership, and the International Association of Chiefs of Police, among many others.

There is wide-spread recognition that cities and towns need safe, efficient transportation systems to be economically prosperous. A resolution by the League of California Cities to support transportation safety policies like Vision Zero and Toward Zero Deaths, and encourage implementation of projects and programs that prioritize safety will help California elevate the health and safety of its residents and position us as a leader in national efforts to promote a culture of safe mobility for all.

//////////

League of California Cities Staff Analysis on Resolution No. 1

Staff: Rony Berdugo
Committee: Transportation, Communication, and Public Works

Summary:

The resolved clauses in Resolution No. 1: commits the League of California Cities to:

- 1) Supporting Vision Zero, Toward Zero Deaths, and other programs, policies, or initiatives that prioritize transportation safety;
- 2) Encouraging cities throughout California to join in these traffic safety initiatives to pursue the elimination of death and severe injury crashes on our roadways; and
- 3) Encouraging the State to consider adopting transportation safety as a top priority for transportation projects and policy formulation.

Background:

The City of San Jose notes national and international efforts to reduce fatal and severe injury traffic collisions through systematic data driven approaches, such as Vision Zero and Toward Zero Deaths. According to the World Health Organization (WHO), “Vision Zero is a traffic safety policy, developed in Sweden in the late 1990s and based on four elements: ethics, responsibility, a philosophy of safety, and creating mechanisms for change.”¹ Below is a summary of each Vision Zero element, according to WHO:

1. Ethics – Life and health trump all other transportation benefits, such as mobility.
2. Responsibility – Responsibility for crashes and injuries is shared between the providers of the system and the road users.
3. Safety Philosophy – Asserts that a transportation system should account for the unstable relationship of human error with fast/heavy machinery to avoid deaths/serious injury, but accept crashes/minor injuries.
4. Driving Mechanisms for Change – Asserts that road users and providers must both work to guaranteeing road safety, taking measures such as: improving levels of seat belt use, installing crash-protective barriers, wider use of speed camera technology, increasing random breathalyzer tests, and promoting safety in transportation project contracts.

A Vision Zero City meets the following minimum standards:

- Sets clear goal of eliminating traffic fatalities and severe injuries
- Mayor has publicly, officially committed to Vision Zero
- Vision Zero plan or strategy is in place, or Mayor has committed to doing so in clear time frame
- Key city departments (including police, transportation and public health) are engaged

List of cities that meet the minimum Vision Zero standards nationally include: Anchorage, AK; Austin, TX; Boston, MA; Cambridge, MA; Denver, CO; Eugene, OR; Fort Lauderdale, FL; Fremont, CA; Los Angeles, CA; New York, NY; Portland, OR; Sacramento, CA; San Antonio, TX; San Diego, CA; San Francisco, CA; San Jose, CA; Seattle, WA; Washington, DC

List of cities that are considering adoption of Vision Zero nationally include: Ann Arbor, MI; Bellevue, OR; Bethlehem, PA; Chicago, IL; Columbia, MO; Houston, TX; Long Beach, CA;

¹ http://who.int/violence_injury_prevention/publications/road_traffic/world_report/chapter1.pdf

New Orleans, CA; Philadelphia, PA; Pittsburgh, PA; San Mateo, CA; Santa Ana, CA; Santa Cruz, CA; Santa Monica, CA; St. Paul, MN; Tampa, FL²

Vision Zero – Samples:

1. San Francisco – In 2015, the City established a two-year action strategy that outlines the projects and policy changes to implement its Vision Zero goal of zero traffic deaths by 2024. The strategy adopts five core principles, such as: 1) traffic deaths are preventable and unacceptable; 2) safety for all road modes and users is the highest priority; 3) transportation system design should anticipate inevitable human error; 4) education, enforcement, and vehicle technology contribute to a safe system; and 5) transportation systems should be designed for speeds that protect human life.³ The strategy focuses on engineering, enforcement, education, evaluation, and policy changes that can be made to achieve their goals. The City is working on projects, such as:
 - a. Creating protected bike lanes
 - b. Building wider sidewalks
 - c. Reducing traffic speeds⁴

The City is also exploring policy changes to state law that will allow the City to place traffic cameras near schools and senior centers to cite speeding drivers through automated speed enforcement.⁵

2. Los Angeles – the City has established a commitment to eliminate all traffic deaths by 2025. They have identified a network of streets, known as the High Injury Network (HIN)⁶, which maps out their areas of concern where they plan on making strategic investments in reducing deaths/severe injury. According to the City, only 6% of their city streets account for 2/3 of all deaths/severe injury for pedestrians. The City highlights the three following projects as part of their Vision Zero efforts⁷:
 - a. Installation of 22 new Leading Pedestrian Intervals (LPIs) at signals throughout the city, which gives pedestrians a head start against right-turning vehicles when crossing
 - b. Installation of a pedestrian scramble at the intersection of Hollywood and Highland, which stops traffic in all four-directions during pedestrian crossing.
 - c. Installation of curb extensions along Cesar E. Chavez Avenue in their HIN, which reduces the crossing distance for pedestrians, narrows the intersections, and reduces speed for turning vehicles.

San Francisco's Vision Zero Categories:

1. Engineering – implement treatments and redesign streets to reduce the frequency and severity of collisions (i.e. using/implementing: high injury network maps, signal timing, high visibility crosswalks, bus stop lengths, etc.)
2. Enforcement – use data driven approach to cite and focus on violations of the California Vehicular Code and S.F. Transportation Code that identify as causative in severe and fatal collisions (i.e. explore implementation of E-citation Pilot, reporting on traffic collision data, police training, etc.)

² <http://visionzeronet.org/wp-content/uploads/2016/02/VZ-map-April-20-2016-4.jpg>

³ <http://www.joomag.com/magazine/vision-zero-san-francisco/0685197001423594455?short>

⁴ <http://visionzerosf.org/vision-zero-in-action/engineering-streets-for-safety/>

⁵ <http://visionzerosf.org/vision-zero-in-action/public-policy-for-change/>

⁶ <http://ladot.maps.arcgis.com/apps/MapJournal/index.html?appid=488062f00db44ef0a29bf481aa337cb3>

⁷ <http://visionzero.lacity.org/actions/>

3. Education – coordinate among city departments to create citywide strategy for outreach and safety programs, such as Safe Routes to Schools. (i.e. education campaign includes – Safe Streets SF, large vehicle safe driving for municipal vehicles, etc.)
4. Evaluation – evaluate the impact of engineering, enforcement, education and policy efforts to provide recommendations for refinement (i.e. use of web-based data sharing and tracking systems for transparency and accountability).
5. Policy – support and mobilize local and state policy initiatives that advance Vision Zero (i.e. Advance Automated Safety Enforcement initiative at the state level, in-vehicle technology usage, partnering with state and federal agencies on administrative and legal issues, etc.)

In its annual reporting, the City has established the following measures for successful benchmarks:

- Decreasing total severe and fatal injuries
- Decreasing the proportion of severe and fatal injuries in communities of concern to address social inequities
- Decreasing medical costs at SF General Hospital relating to collisions
- Increasing the number of engineering projects and miles of streets receiving safety improvements
- Decreasing the speeds on SF streets
- Increasing investigation and prosecution of vehicular manslaughter
- Increasing public awareness of Vision Zero and traffic safety laws
- Increasing policy changes made at the state and local levels to advance Vision Zero

Toward Zero Deaths – The Federal Highway Administration (FHWA) within the United States Department of Transportation (USDOT) is committed to the vision of eliminating fatalities and serious injuries on national roadways. FHWA has a strategic goal of ensuring the “nation’s highway system provides safe, reliable, effective, and sustainable mobility for all users.”⁸ It is essentially the national version of Vision Zero administered primarily through the Highway Safety Improvement Program (HSIP).

At the state level, the California Office of Traffic Safety (OTS) has a mission to “effectively and efficiently administer traffic safety grant funds to reduce traffic deaths, injuries, and economic losses.”⁹ They make available grants to local and state public agencies for traffic law enforcement, public traffic safety education, and other programs aimed at reducing fatalities, injuries, and economic loss from collisions.

Support: City of Fremont, City of Los Angeles, City of Sacramento, City of San Francisco, City of San Jose, City of Santa Monica, and City of West Hollywood

Opposition: One individual

Fiscal Impact: Unknown. The costs to any particular city can vary tremendously depending on the level and scope of investment any particular city would seek to make. For example, the City of San Francisco has Vision Zero project costs ranging from \$30,000 for pedestrian safety treatments up to \$12,000,000 for a Streetscape project. The cost of any particular effort could be well below, above, and anywhere between those ranges for Vision Zero implementation.

⁸ <http://safety.fhwa.dot.gov/tzd/>

⁹ http://www.ots.ca.gov/OTS_and_Traffic_Safety/About_OTs.asp

Comment:

- 1) Policy committee members are encouraged to consider carefully how the adoption of the resolved clause in this resolution may affect the League’s future policy when it comes to advocating for transportation funding and other existing priorities. While the clause “encouraging cities throughout California to join in these traffic safety initiatives to pursue the elimination of death and severe injury crashes on our roadways” provides an opportunity to highlight strategies that can be considered to improve transportation safety, two other aspects of the resolved appear to establish new policy for the organization in that it would “commit” the League to:
 - Supporting Vision Zero, Toward Zero Deaths, and other programs, policies, or initiatives that prioritize transportation safety.
 - Encouraging the State to consider adopting transportation safety as a top priority for transportation projects and policy formulation.
- 2) Effects of various strategies to improve transportation safety can vary. According to an article published in the San Francisco Chronicle on March 26, 2016, deaths in San Francisco traffic were not falling despite Vision Zero efforts.¹⁰ The article notes that there were seven deaths in 2016, while there was only one in the first 10 weeks of 2015 and seven in 2014 during the same period. The San Francisco Department of Public Health commented that despite these incidents, it’s too early to make any conclusions about Vision Zero’s effectiveness. In Los Angeles, however, the city has cited significant decreases in severe and fatal injuries with implementation of certain technologies, such as installation of pedestrian scrambles. The success of Vision Zero in any particular city will likely depend on the level of investment and scope of the project(s) as the projects can vary widely.
- 3) In the fifth “Whereas” clause from the top, the word “principal” should be “principle.”

Existing League Policy: “The League supports additional funding for local transportation and other critical unmet infrastructure needs. One of the League’s priorities is to support a consistent and continuous appropriation of new monies from various sources directly to cities and counties for the preservation, maintenance and rehabilitation of the local street and road system. New and additional revenues should meet the following policies:

- **System Preservation and Maintenance.** Given the substantial needs for all modes of transportation, a significant portion of new revenues should be focused on system preservation. Once the system has been brought to a state of good repair, revenues for maintenance of the system would be reduced to a level that enables sufficient recurring maintenance.
- **Commitment to Efficiency.** Priority should be given to using and improving current systems. Recipients of revenues should incorporate operational improvements and new technology in projects.
- **All Users Based System.** New revenues should be borne by all users of the system from the traditional personal vehicle that relies solely on gasoline, to those with new hybrid or electric technology, to commercial vehicles moving goods in the state, and even transit, bicyclists, and pedestrians who also benefit from the use of an integrated transportation network.
- **Alternative Funding Mechanisms.** Given that new technologies continue to improve the efficiency of many types of transportation methods, transportation stakeholders must be open to new alternative funding mechanisms. Further, the goal of reducing greenhouse gases is also expected to affect vehicle miles traveled, thus further reduce gasoline consumption and revenue from the existing gas tax. The

¹⁰ <http://www.sfchronicle.com/bayarea/article/Deaths-in-S-F-traffic-not-falling-despite-Vision-7182486.php>

existing user based fee, such as the base \$0.18-cent gas tax is a declining revenue source. Collectively, we must have the political will to push for sustainable transportation revenues.

- Unified Statewide Solution. For statewide revenues, all transportation stakeholders must stand united in the search for new revenues. Any new statewide revenues should address the needs of the entire statewide transportation network, focused in areas where there is defensible and documented need.
- Equity. New revenues should be distributed in an equitable manner, benefiting both the north and south and urban, suburban, and rural areas as well as being equally split between state and local projects.
- Flexibility. Needs vary from region to region and city to city. New revenues and revenue authority should provide the flexibility for the appropriate level of government to meet the goals of the constituents.
- Accountability. All tax dollars should be spent properly, and recipients of new revenues should be held accountable to the taxpayers, whether at the state or local level.”¹¹

Additionally, the League adopted to “Increase Funding for Critical Transportation and Water Infrastructure” as its number one strategic goal for 2016. It reads, “Provide additional state and federal financial assistance and new local financing tools to help meet the critical transportation (streets, bridges, active transportation, and transit) and water (supply, sewer, storm water, flood control, etc.) infrastructure maintenance and construction needs throughout California’s cities.”¹²

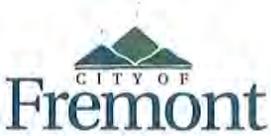
¹¹ <http://www.cacities.org/Resources-Documents/Policy-Advocacy-Section/Policy-Development/2016-Summary-of-Existing-Policy-and-Guiding-Princi.aspx>

¹² <http://www.cacities.org/Secondary/About-Us/Strategic-Priorities>

LETTERS OF CONCURRENCE

Resolution No. 1

VISION ZERO



Office of the Mayor

3300 Capitol Avenue, Building A | P.O. Box 5006, Fremont, CA 94537-5006
510 284-4011 *ph* | 510 284-4001 *fax* | www.fremont.gov

July 21, 2016

The Honorable Dennis Michael, President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: A RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES SUPPORTING THE ADOPTION AND IMPLEMENTATION OF INITIATIVES TO PRIORITIZE TRAFFIC SAFETY THROUGHOUT CALIFORNIA

Dear President Michael,

The City of Fremont enthusiastically endorses the proposed resolution to support the implementation of initiatives to eliminate traffic deaths and severe injuries on our roadways. Fremont is among the early adopters of the Vision Zero traffic safety strategy. With City Council's approval of our Fremont Vision Zero 2020 action plan in March 2016, we are already seeing the benefits of building a safety first culture in our community.

I strongly encourage other California cities to join a growing coalition of support for Vision Zero. Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Traffic fatalities in America hit a seven-year high in 2015 and is estimated to have exceeded 35,000 people. This is about double the average of peer nations and must be addressed. Safety of our residents and visitors is paramount and this is especially true on the roads and streets of our cities. We must put safety as the top priority for all users of our streets. It is fundamental for the prosperity of California cities as safe, efficient, organized transportation systems are essential for economically vibrant and sustainable communities.

The City of Fremont has embraced Vision Zero and we are in strong support of expanded transportation safety in California cities and support the proposed Resolution.

Sincerely,

A handwritten signature in blue ink that reads "Bill Harrison".

Bill Harrison
Mayor





CITY HALL
LOS ANGELES, CALIFORNIA 90012

August 2, 2016

The Honorable Dennis Michael
President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: League of California Cities Resolution Supporting Initiatives to Prioritize Traffic Safety

Dear President Michael:

We write in support of the proposed resolution to support the adoption and implementation of Vision Zero initiatives throughout California to eliminate traffic fatalities and injuries. Vision Zero and Towards Zero Deaths strategies have been adopted in cities throughout California, including the City of Los Angeles. Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Every year, more than 200 people are killed while trying to move around Los Angeles. Nearly half of the people who die on Los Angeles streets are people walking and bicycling, and an alarming number of them are children and older adults. The safety of our residents and visitors is paramount. If we can realize Vision Zero throughout California, children will be safer walking to school, families will be safer going to the park, and commuters will be safer getting to work.

The City of Los Angeles adopted Vision Zero as part of its Transportation Strategic Plan, and an executive directive was issued in 2015 directing its implementation. We are in strong support of Vision Zero in California, and we support the proposed Resolution.

Sincerely,

Handwritten signature of Eric Garcetti in blue ink.

ERIC GARCETTI
Mayor

Handwritten signature of Joe Buscaino in blue ink.

JOE BUSCAINO
Councilmember, 15th District
League of California Cities Representative



OFFICE OF THE
CITY COUNCIL

JAY SCHENIRER

COUNCILMEMBER
DISTRICT FIVE

CITY OF SACRAMENTO
CALIFORNIA

July 27, 2016

The Honorable Dennis Michael, President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES SUPPORTING THE ADOPTION
AND IMPLEMENTATION OF INITIATIVES TO PRIORITIZE TRAFFIC SAFETY
THROUGHOUT CALIFORNIA

Dear President Michael,

The City of Sacramento supports the proposed resolution to support the adoption and implementation of initiatives to prioritize transportation safety toward eliminating death and severe injuries on our roadways. **Vision Zero** and **Towards Zero Deaths** strategies have been adopted in many cities and Sacramento is currently developing its own **Vision Zero Action Plan**.

Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Traffic fatalities in America hit a seven-year high in 2015 and are estimated to have exceeded 35,000 people. This is about double the average of peer nations and must be addressed. Safety of our residents and visitors is paramount and this is especially true on roads and streets of our cities. We must put safety as a top priority for all users of our streets. It is fundamental for prosperity of California cities as safety, efficient, organized transportation systems are essential for economically vibrant and sustainable communities.

The City of Sacramento is in strong support of prioritized and expanded transportation safety in California cities and supports the proposed Resolution.

Sincerely,

Jay Schenirer, Council Member
Chair, Law & Legislation Committee



THE CITY OF SAN DIEGO

August 9, 2016

The Honorable Dennis Michael, President
League of California Cities
1400 K Street
Sacramento, CA 95814

Dear President Michael:

RE: A resolution of the league of California Cities Supporting the Adoption and Implementation of Initiatives to Prioritize Traffic Safety throughout California

The City of San Diego Transportation & Storm Water Department supports the proposed resolution to support the adoption and implementation of initiatives to eliminate death and severe injuries on our roadways. Vision Zero and Towards Zero Deaths strategies have been adopted in numerous cities throughout California, including the City of San Diego (Attachment 1). Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Traffic fatalities in America hit a seven-year high in 2015 and is estimated to have exceeded 35,000 people. This is about double the average of peer nations and must be addressed. Safety of our residents and visitors is paramount and this is especially true on the roads and streets of our cities. We must put safety as the top priority for all users of our streets. It is fundamental for the prosperity of California cities as safe, efficient, organized transportation systems are essential for economically vibrant and sustainable communities.

The City of San Diego Transportation & Storm Water Department has embraced Vision Zero/Towards Zero Death and I am in strong support of expanded transportation safety in California cities and support the proposed Resolution.

Sincerely,

Kris McFadden
Director

Attachment: A Resolution of the Council of the City of San Diego Adopting a Vision Zero Plan to Eliminate Traffic Fatalities and Serious Injuries in the Next Ten Years

cc: Katherine Johnston, Director of Infrastructure and Budget Policy, Office of the Mayor
Kristin Tillquist, Director of State Government Affairs, Office of the Mayor
Vic Bienes, Assistant Director, Transportation & Storm Water Department
Linda Marabian, Deputy Director, Traffic Engineering Operations



Transportation & Storm Water Department

202 C Street, 9th Floor, MS 9A • San Diego, CA 92101
Tel (619) 236-6594 Fax (619) 236-6570



RESOLUTION NUMBER R- 310042

DATE OF FINAL PASSAGE NOV 03 2015

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN DIEGO ADOPTING A VISION ZERO PLAN TO ELIMINATE TRAFFIC FATALITIES AND SERIOUS INJURIES IN THE NEXT TEN YEARS.

WHEREAS, on average one person each day is seriously injured or killed on the road while walking, bicycling, or driving the streets of San Diego; and,

WHEREAS, the City has adopted numerous studies and plans that outline design concepts to improve safety for people walking and biking in the City including a Pedestrian Master Plan and Bicycle Master Plan; and,

WHEREAS, the City of San Diego's draft Climate Action Plan proposes to achieve 50 percent of commuter mode share for walking, biking and transit use in transit priority areas by 2050 and safer conditions for walking and biking can help implement this Plan; and,

WHEREAS, the City will increase in population by approximately 30 percent by 2050 and the majority of growth will result from infill development thereby increasing demand for safe walking and bicycling; and,

WHEREAS, communities in San Diego have prioritized infrastructure projects that improve walking and biking safety among other project types as represented by the Community Planning Committee report to Infrastructure Committee in November 2013; and,

WHEREAS, the City incurs costs to respond to lawsuits alleging the City's failure to provide safer streets; and,

WHEREAS, restoring infrastructure in the City is a priority of the Council and Mayor; and,

WHEREAS, Vision Zero provides a framework for reducing traffic deaths to zero through a combination of safe engineering measures, education, and enforcement practices; and,

WHEREAS, Vision Zero has been adopted in many cities throughout the country, most notably in New York City which has seen the lowest number of pedestrian fatalities in its first year of implementation since documentation began in 1910; and,

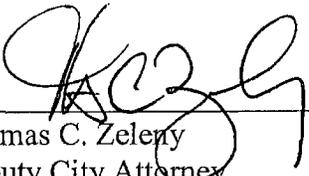
WHEREAS, Circulate San Diego is convening an Advisory Committee to advance Vision Zero Goals; NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, that it hereby adopts a goal of eliminating traffic deaths and serious injuries by 2025; and

BE IT FURTHER RESOLVED, by the Council of the City of San Diego, that it urges City staff from the Mayor's office, Transportation and Stormwater Department, San Diego Police Department, and a representative of the City's Bicycle Advisory Committee to attend meetings of Circulate San Diego's Vision Zero Advisory Committee for a limited time to develop a traffic safety plan that will help the City reach the goal of zero traffic deaths and serious injuries; and

BE IT FURTHER RESOLVED, that the traffic safety plan will be guided by innovative engineering solutions to improve road safety for all users, especially the most vulnerable; will measure and evaluate performance annually; and will include enforcement and education strategies to prevent the most dangerous behaviors that cause public harm, especially along the corridors where collisions are most frequent.

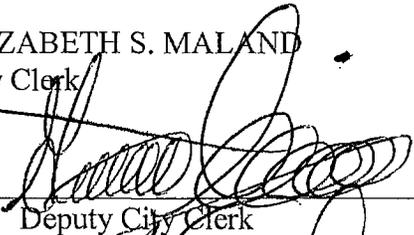
APPROVED: JAN I. GOLDSMITH, City Attorney

By 
Thomas C. Zeleny
Deputy City Attorney

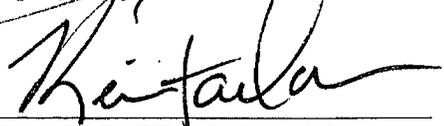
TCZ:cfq
September 24, 2015
Or.Dept:Envir. Comm.
Doc. No.: 1116742

I certify that the foregoing Resolution was passed by the Council of the City of San Diego, at this meeting of Oct 27 2015.

ELIZABETH S. MALAND
City Clerk

By 
Deputy City Clerk

Approved: 11/2/15
(date)


KEVIN L. FAULCONER, Mayor

Vetoed: _____
(date)

KEVIN L. FAULCONER, Mayor

Passed by the Council of The City of San Diego on OCT 27 2015, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Sherri Lightner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lorie Zapf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Todd Gloria	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Myrtle Cole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mark Kersey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Cate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Sherman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Alvarez	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marti Emerald	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage NOV 03 2015

(Please note: When a resolution is approved by the Mayor, the date of final passage is the date the approved resolution was returned to the Office of the City Clerk.)

AUTHENTICATED BY:

KEVIN L. FAULCONER
Mayor of The City of San Diego, California.

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

(Seal)

By  Deputy

Office of the City Clerk, San Diego, California

Resolution Number R- 310042



August 1, 2016

The Honorable Dennis Michael
President, League of California Cities
1400 K Street
Sacramento, CA 95814

Re: Resolution of the League of California Cities Supporting the Adoption and Implementation of Initiatives to Prioritize Traffic Safety Throughout California

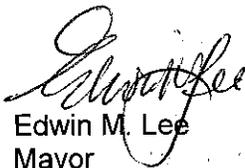
Dear President Michael,

On behalf of the City and County of San Francisco, I am writing to express my support for the proposed resolution to support the adoption and implementation of initiatives to eliminate death and severe injuries on our roadways. Vision Zero and Towards Zero Deaths strategies have been adopted in numerous cities throughout California including San Francisco, San Jose, San Mateo, San Diego, Los Angeles, Santa Barbara, and Santa Monica. Accordingly, I encourage the submission of the resolution to support Vision Zero, Toward Zero Deaths, and other initiatives that make traffic safety a priority, which will be considered by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Every year in San Francisco, approximately 30 people lose their lives and over 200 more are seriously injured while traveling on our streets. These deaths and injuries are unacceptable and preventable, and the City is strongly committed to stopping further loss of life. San Francisco adopted Vision Zero as a policy in 2014, committing to build better and safer streets, educate the public on traffic safety, enforce traffic laws, and adopt policy changes that save lives. Our goal is to create a culture that prioritizes traffic safety and to ensure that mistakes on our roadways do not result in serious injuries or deaths. The safety of our residents and the over 18 million visitors that use our streets each year is paramount, and the same holds true for cities across the California, which need safe, efficient, and organized transportation systems to support economically vibrant and sustainable communities.

The City and County of San Francisco has embraced Vision Zero, and I am in strong support of expanded transportation safety in California cities and, in turn, the proposed Resolution.

Sincerely,


Edwin M. Lee
Mayor



Mayor Tony Vazquez
Mayor Pro Tempore Ted Winterer

Councilmembers

Gleam Davis
Sue Himmelrich
Kevin McKeown
Pam O'Connor
Terry O'Day

July 21, 2016

The Honorable Dennis Michael, President
League of California Cities
1400 K Street
Sacramento, California 95814

RE: THE LEAGUE OF CALIFORNIA CITIES CONSIDERATION OF INITIATIVES TO PRIORITIZE TRAFFIC SAFETY THROUGHOUT CALIFORNIA

Dear President Michael:

The City of Santa Monica supports initiatives to eliminate death and severe injuries on our roadways. Vision Zero and Towards Zero Deaths strategies have been adopted in numerous cities throughout California, leading to the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

The City of Santa Monica embraced Secretary Anthony Foxx's Mayor's Challenge for *Safer People, Safer Streets* in March 2015. Simultaneously, the Council directed staff to initiate work on Vision Zero and 8-80 cities – a movement created by Gil Penalosa, to make cities that work for people aged 8 to 80. Combined, these two efforts aim to create streets that are safe and comfortable for people in all modes and of all abilities. In February 2016 the Santa Monica City Council adopted a Vision Zero target in our first Pedestrian Action Plan. We are now actively working to incorporate these visionary targets into City operations.

Our City cares deeply about the safety of our people, and their ability to access good, services, education, social networks and employment. Creating a New Model for Mobility is one of the Council's Five Strategic Goals, identified to organize and advance work on our top priorities. A safe mobility network supports our urgent need to provide transportation options that reduce greenhouse gas emissions, and provide equitable access to places and activities that support community Wellbeing. Reducing and ultimately eliminating severe injury and fatal crashes part of a resilient, safe and prosperous community.

Traffic fatalities in America hit a seven-year high in 2015 and is estimated to have exceeded 35,000 people. This is about double the average of peer nations and must be addressed. Safety of our residents and visitors is paramount and this is especially true on the roads and streets of our cities. We must put safety as the top priority for all users of our streets. It is fundamental for the prosperity of California cities as safe, efficient, organized transportation systems are essential for economically vibrant and sustainable communities.

The City of Santa Monica has embraced **Vision Zero/Towards Zero Deaths** and I am in strong support of expanded transportation safety in California cities.

Sincerely,


Tony Vazquez
Mayor



CITY OF WEST HOLLYWOOD

CITY HALL

8300 SANTA MONICA BLVD.
WEST HOLLYWOOD, CA
90069-6216
TEL: (323) 848-6460
FAX: (323) 848-6562

**OFFICE OF THE
CITY MANAGER**

PAUL AREVALO
CITY MANAGER

July 21, 2016

The Honorable L. Dennis Michael, President
League of California Cities
1400 K Street
Sacramento, California 95814

RESOLUTION OF THE LEAGUE OF CALIFORNIA CITIES SUPPORTING THE ADOPTION AND IMPLEMENTATION OF INITIATIVES TO PRIORITIZE TRAFFIC SAFETY THROUGHOUT CALIFORNIA - SUPPORT

Dear President Michael:

The City of West Hollywood supports the proposed resolution to support the adoption and implementation of initiatives to eliminate death and severe injuries on our roadways. **Vision Zero** and **Towards Zero Deaths** strategies have been adopted in numerous cities throughout California. Accordingly, we concur in the submission of the resolution for consideration by the League of Cities General Assembly at its annual meeting on October 5, 2016.

Traffic fatalities in America hit a seven-year high in 2015, and it is estimated to have exceeded 35,000 people. This is about double the average of peer nations and must be addressed. Safety of our residents and visitors is paramount and this is especially true on the roads and streets of our cities. We must put safety as the top priority for all users of our streets. It is fundamental for the prosperity of California cities as safe, efficient, organized transportation systems are essential for economically vibrant and sustainable communities.

The City of West Hollywood is in strong support of expanded transportation safety in California cities and support the proposed Resolution.

Sincerely,

Paul Arevalo,
CITY MANAGER

c: Honorable Members of the West Hollywood City Council





**CITY COUNCIL
STAFF REPORT**

TO: SOLVANG CITY COUNCIL MEMBERS

FROM: Matt van der Linden, Public Works Director/City Engineer

MEETING DATE: August 22, 2016

DATE PREPARED: August 5, 2016

**SUBJECT: RESOLUTION ADOPTING CITY OF SOLVANG UPDATED
10-YEAR CAPITAL IMPROVEMENT PROGRAM**

I. RECOMMENDATIONS:

1. Hold Public Hearing on annual Capital Improvement Program update;
2. Adopt Resolution No. 16- _____, a Resolution of the City Council of the City of Solvang approving the Updated 10-Year Capital Improvement Program; and
3. Direct Planning Department staff to issue Notices of Exemption for all applicable projects that are scheduled to begin in Fiscal Year 2016-17.

II. BACKGROUND:

The City's initial Capital Improvement Program was a Five-Year Program approved by City Council in April 2006. A 10-year program is now implemented as it allows for a longer-term look at the capital needs of the City when annual single year budgets are adopted. The Updated 10-Year Capital Improvement Program (CIP) includes administration, planning, parks, maintenance (facilities), streets, drainage, traffic mitigation, water, sewer, wastewater treatment plant, and transit projects. A "capital improvement project" is generally defined as a project with a cost of \$25,000 or more, but may on occasion have a cost as low as \$10,000. Capital improvements, as defined by the City, do not include the purchase of City vehicles. However, due to the State and federal transit funds utilized to purchase Santa Ynez Valley Transit (SYVT) buses, these purchases are included in the Transit portion of the CIP.

The importance of maintaining and updating a capital improvement program cannot be overestimated. It provides a framework for the City's capital budgetary needs. The document must be a dynamic document as needs and City Council priorities can change frequently. Update of the CIP is intended to adjust the prior year's approved CIP for cost increases and to be in accordance with City Council priorities. This report is presented annually in order to provide City Council with a clear understanding of capital projects and funding, and to ensure the projects are consistent with City Council policy and direction.

III. DISCUSSION:

Staff carefully reviewed the projects in the City's 10-Year Capital Improvement Program to develop this update. The Updated 10-Year Capital Improvement Program is attached. The Updated CIP was taken to the Planning Commission on August 1, 2016 and the Planning Commission adopted a Resolution finding the Updated CIP consistent with the General Plan.

The Updated CIP includes a comprehensive listing of projects and 10-Year Program summary. The projects listed within the Updated CIP include a description of the project and the fiscal year(s) they are proposed for implementation. Also included in the Updated CIP is a description of each of the available funding sources and their restrictions.

Transportation projects are typically funded from a variety of sources including traffic mitigation fees, Measure A sales tax, the Regional Surface Transportation Program (RSTP), local transportation funds, and general fund reserves. In addition to the annual Local Streets & Transportation Improvements (LSTI) funding, Measure A also includes \$3 million earmarked specifically for Mission Drive (Hwy 246) circulation improvements within the City Limits. These funds are tentatively scheduled to be available in FYs 2016-17 through 2019-20.

The City has two utility enterprise funds; one for providing water service, and the other for providing sewer collection and wastewater treatment services to the residents of Solvang. These funds are independent of the General Fund. Both the Water Fund and the Wastewater Fund have significant capital improvement needs.

Most capital improvement programs include annual rehabilitation/replacement projects that consist of preventive measures and minor upgrades to defer or reduce the future higher cost of more extensive replacement. These projects supplement the repair & maintenance budgets in the annual operations budget. For the City's transportation system these may include annual road surface treatments, road overlays, and sidewalk, access ramp and curb replacement projects. For the wastewater system these may include sewer line and manhole replacement/repair projects. For the water system these may include waterline, valve and fire hydrant replacement projects. Implementation of annual programs requires both

an initial and ongoing evaluation of the infrastructure. The Public Works Department performs periodic evaluations of the City’s infrastructure to develop and update annual rehabilitation/replacement programs within the City’s budgetary constraints.

Adoption of the Resolution approving the Updated 10-Year Capital Improvement Program will satisfy the annual review requirements of the Traffic Mitigation/Impact Fee, will provide a guide for the Fiscal Year 2016-17 budget, and will help in planning the City’s future capital improvement projects and expenditures. With the exception of a few heavy expenditure years, the capital expenditures over the 10-year period average approximately \$2.1 million per year. For your convenience the capital projects included in the approved FY 2016-17 Budget are listed below.

Department/Division/Fund	Project Name	Budget (\$)
Planning & Economic Dev.	GP Update – Community Design Element	\$35,000
Parks	Solvang Park – Gazebo ADA Upgrades	\$30,000
Parks	HCA Restroom Upgrade (Area B)	\$100,000
Parks	HCA Park Picnic Table Replacement	\$25,000
Public Works - Facilities	Veteran’s Hall Electrical Upgrades (Engineering-Design Work)	\$20,000
Public Works - Streets	Annual Crack Seal, Repair & Overlay Program	\$278,000
Public Works - Streets	Street Tree Pruning/Planting/Mgmt.	\$20,000
Public Works - Streets	Sidewalk Infill and Repair Program	\$42,000
Public Works - Streets	Access Ramp Improvements	\$85,000
Public Works - Streets	Public Parking Lot Maintenance	\$49,000
Public Works - Streets	Alisal Bridge Seismic Retrofit Project	\$1,694,000
Public Works - Streets	Alisal Bridge Deck Maintenance	\$30,000
Public Works – Stormwater/Drainage	Stormwater Management Program	\$142,000
Public Works – Stormwater/Drainage	Second Street Drainage Improvements (Engineering-Design Work)	\$90,000
Public Works – Stormwater/Drainage	Stormwater Resources Plan (with SB County)	\$20,000
Public Works – Traffic Mit.	Traffic Signal Upgrades (Engineering-Design Work)	\$25,000
Public Works – Traffic Mit.	Mission Drive High Visibility Crosswalks (Engineering-Design Work)	\$35,000
Public Works – Traffic Mit.	Alamo Pintado Creek Bike/Ped Bridge at Hwy. 246 (Engineering-Design Work)	\$107,000
Water	River Wells Project (Engineering-Design Work)	\$100,000

Water	Reservoir 2 Recoating & Cathodic Protection Upgrades	\$310,000
Water	Wellhead Improvements – Well 22 (Engineering-Design Work)	\$155,000
Water	Meter Replacement Program	\$59,000
Wastewater Treatment Plant	SY River Bank Restoration at WWTP	\$23,000
Wastewater Treatment Plant	Grading & Drainage Improvements (Engineering-Design Work)	\$40,000
Transit (SYVT)	Transit Parking Lot Upgrades	\$30,000
Transit (SYVT)	Short Range Transit Plan and Infrastructure Plan Updates	\$45,000
	Total:	\$3,589,000

IV. ALTERNATIVES:

The City Council could choose not to adopt the Resolution, or could adopt the Resolution with revisions to the Updated 10-Year CIP as directed to staff.

V. FISCAL IMPACT:

Update of the CIP and budgeting for CIP projects is typically done as a part of the annual budgeting process. The CIP is used to plan for future budgetary needs. Projects listed in the FY 2016-17 component of the Updated CIP were included for approval as part of the budgeting process for the Fiscal Year 2016-17 Budget.

The City has capital improvement needs that far exceed the funds available or anticipated to be received. Therefore, scheduling of projects must be prioritized. Also, in developing the 10-Year CIP some desirable projects must be deferred or even dropped from consideration in an effort to address critical needs first. The funds required to complete the recommended Water related capital projects in the 10-Year CIP far exceeds the Water Fund revenues available. To complete these projects the City must raise rates, issue bonds or be awarded competitive grant funding.

VI. ATTACHMENTS:

- A. Resolution 16-___
- B. Updated 10-Year Capital Improvement Program

RESOLUTION 16- _____

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SOLVANG APPROVING THE UPDATED 10-YEAR
CAPITAL IMPROVEMENT PROGRAM**

WHEREAS, the City Council held a public hearing to take public comments on a proposed Updated 10-Year Capital Improvement Program (CIP) for Fiscal Years 2016-17 through 2025-26; and

WHEREAS, the Program identifies the City of Solvang's capital projects and anticipated revenue sources to fund such projects; and

WHEREAS, on August 1, 2016 the Planning Commission reviewed the Capital Improvement Program pursuant to Government Code 65401, and found all of the capital improvement projects to be consistent with the City's General Plan; and

WHEREAS, the CIP projects will be included in the annual budget process;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Solvang does hereby approve and adopt the attached Updated 10-Year Capital Improvement Program for Fiscal Years 2016-17 through 2025-26.

PASSED, APPROVED AND ADOPTED this 22nd day of August 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jim Richardson, Mayor

ATTEST:

Lisa S. Martin, City Clerk



City of Solvang

**10-Year
Capital Improvement
Program**

Fiscal Year 2016-17
through
Fiscal Year 2025-26

August 3, 2016

City of Solvang

Capital Improvement Program

Funding Source Overview

The City of Solvang has extensive capital improvement needs. Many of the City's capital improvement needs involve annual or ongoing maintenance projects. Planning, design and construction of improvements are implemented according to a 10-Year Capital Improvement Program (CIP). Adoption of a 10-Year Capital Improvement Program provides a tool for scheduling and budgeting of improvement projects. Annual update of the CIP is a vital component to its successful implementation, and is a requirement of the portion of the Program funded by the Traffic Mitigation Fund.

The revenues used for implementation of the CIP come from a variety of funding sources (Funds). Most of the Funds have restrictions on their use based on the sources of the revenue. The various Funds utilized in the budgeting of the CIP are identified below along with a brief description of revenue source and applicable restrictions.

General Fund (Fund 100)

Revenues within the General Fund come from a wide variety of sources including the City's Transient Occupancy Tax, property tax, sales tax, fees for services and City reserves. These funds are unrestricted and can be used to meet City capital project needs. The General Fund is the most flexible source of project funding, and use of these funds is based solely on City Council direction.

Government Impact Fees Fund (Fund 200)

Revenues within the Impact Fee Fund come from fees charged to new development within the City of Solvang for the impact that construction has on future services and infrastructure. One of the fees is for traffic mitigation/road improvement, and the purpose is to provide partial funding of projects to increase street capacity within the City of Solvang to accommodate additional traffic generated by the new development. City Council Resolution No. 97-428 includes a list of projects identified as the basis for the Road Improvement Fee. Use of these funds is restricted to the identified projects. The project list is evaluated and updated annually as part of the adopted 10-Year Capital Improvement Program.

Traffic Safety Fund (Fund 201)

Revenues within the Traffic Safety Fund come from motor vehicle fines and forfeitures. Use of these funds is for traffic safety purposes. The California Vehicle Code requires establishment of a special fund to be used exclusively for official traffic control devices, the maintenance thereof, equipment and supplies for traffic law enforcement and traffic accident prevention, and for the maintenance, improvement, or construction of public streets, bridges, and culverts within the City. However, the funds may not be used to pay for traffic officers or other police officers.

Gas Tax Fund (Fund 202)

Revenues within the Gas Tax Fund come from taxes on vehicle fuels (gasoline, diesel fuel, etc.) that are apportioned in accordance with the California Streets and Highway Code. These funds may only be used for street or road construction, maintenance and administrative overhead

purposes. These funds are typically used to fund street maintenance and urban forestry operations in the City's annual maintenance/operating budget.

Local Transportation Fund (Fund 203)

Revenues within the Local Transportation Fund come from the California Transportation Development Act. Use of these funds is restricted to transportation related facilities including drainage, pedestrian and bicycle related facilities.

Regional Surface Transportation Program Funding

The Regional Surface Transportation Program (RSTP) is a program administered by the Santa Barbara County Association of Governments (SBCAG) that provides funding for a broad range of highway improvement and transit projects. Funding for this Program comes from the Federal Highway Administration and has been "de-federalized" by an exchange agreement between SBCAG and the California Department of Transportation. De-federalizing the funds allows for greater flexibility in their use and significantly reduced the administrative burden associated with use of the funds.

State Transportation Improvement Program Funding

Historically the California Transportation Commission adopts a State Transportation Improvement Program (STIP) every two years to fund new construction projects that add capacity to the transportation system. STIP funding comes from a mix of State, Federal, and local taxes and fees. Due to State budget deficits, funding from this source has been very limited in the last few years. Operational and safety improvement projects are given first priority. Roadway rehabilitation projects are eligible for funding but are considered of lower priority and have not been funded for many years.

Active Transportation Program

The Active Transportation Program (ATP) was created in September 2013 in the California Department of Transportation. The ATP consolidates existing federal and state transportation programs, including the Transportation Alternatives Program (TAP), Bicycle Transportation Account (BTA), and State Safe Routes to School (SR2S), into a single program with a focus to make California a national leader in active transportation. The purpose of ATP is to encourage increased use of active modes of transportation by: increasing the proportion of trips accomplished by biking and walking, increasing safety and mobility for non-motorized users, advancing the active transportation efforts of regional agencies to achieve greenhouse gas (GHG) reduction goals, and enhancing public health. Funds for this program are distributed based on a competitive grant application process for eligible projects. Preference is given to projects located within disadvantaged communities. It is anticipated that ATP funding will be available through the year 2017. Public Works staff submitted grant applications for funding under this Program in 2014 and 2016.

Measure A Fund (Fund 204)

Revenues within the Measure A Fund come from the Santa Barbara County Measure A 30-year 0.5% transportation sales tax approved by voters in November 2008. Measure A came into effect on April 1, 2010, and the first revenues from this funding source became available in July 2010. Use of these funds is restricted to engineering, construction, maintenance and overhead for local streets and roads, drainage facilities, sidewalk, transit, and other transportation related activities.

Measure A also includes a competitive grant program to fund bicycle and pedestrian projects. Public Works staff submitted a grant application for funding under this program in 2015, and was awarded a large grant for the future Fifth Street Sidewalk Project.

Capital Project Fund- Grants (Fund 300)

Revenues within the Capital Project Fund come from Federal, State and local grants. Use of these funds is restricted to only allowable expenditures under the individual grant programs. Allowable expenditures typically include planning studies and reports, engineering, construction, and construction management (including testing and inspection services). Fund 300 was created in FY 2012-13 to allow for easier and clearer tracking of expenditures on grant funded capital projects.

Proposition 1 Grant Funding

Proposition (Prop) 1 is the Water Quality, Supply, and Infrastructure Improvement Act of 2014. Prop 1 was approved by voters in November 2014 and authorized the State to sell approximately \$7.1 billion in general obligation bonds to fund water related projects within several different programs. The programs under Prop 1 that appear to be most relevant to the City of Solvang include the following: 1) Small Community Wastewater; 2) Clean, Safe & Reliable Drinking Water; 3) Integrated Regional Water Management; 4) Stormwater; and 5) Water Recycling. Funds for most of the programs are distributed based on a competitive grant application process for eligible projects. It is anticipated that there will be two or three funding cycles for most of the programs under Prop 1.

PG&E Rule 20A Underground Funding

Under the California Public Utility Commission Rule 20A, Replacement of Overhead with Underground Electric Facilities, PG&E must set aside funds for the construction of projects which involve relocating existing overhead electrical distribution lines to underground in areas of “public benefit”. Areas of public benefit include downtown commercial areas, parks, community common areas, major thoroughfares and scenic vistas of common community importance. As opportunities arise, the City would work with PG&E and other affected utilities to identify project areas. An underground utility district would need to be established by the City of Solvang as a mechanism to ensure conversion by individual property owners. As of May 31, 2014, the City of Solvang has accrued \$504,641 “work credits” which do not represent funding, but instead are a means of accruing credit towards a future project within the City.

The “Mission & Fifth Underground Utility District” was created by resolution of the Solvang City Council on November 12, 2013. PG&E’s Engineering Department will perform the engineering and design work required for this project, and will administer the construction. Due to PG&E’s lengthy backlog of undergrounding projects, construction of the Mission & Fifth Underground Utility District project is not expected to begin until FY 2018-19 (or later).

Water Fund (Fund 500)

The Water Fund is an enterprise fund for the operation of the City of Solvang’s water utility that includes water supply, treatment, and distribution. Revenues within the Water Fund come from connection fees, meter charges, and water usage charges. Use of these funds is restricted to water system related expenditures. Reserves generated from these fees and charges are used for water supply, and water system related capital improvements.

Wastewater Fund (Fund 501)

The Wastewater Fund is an enterprise fund for the operation of the City of Solvang's wastewater utility that includes the sewer collection system, and wastewater treatment plant. Revenues within the Wastewater Fund come from connection fees and sewer usage charges. Use of these funds is restricted to wastewater system (collection and treatment) related expenditures. Reserves generated from these fees and charges are used for sewer collection system and wastewater treatment plant related capital improvements.

Transit Fund (Fund 502)

Revenues within the Transit Fund come from Federal and State public transit sources, and fare box receipts. The Transit Fund is an enterprise fund used to fund the operations and management of the Santa Ynez Valley Transit, the Valley-wide public transportation system. The Santa Ynez Valley Transit is administered by the City of Solvang under a cooperative agreement with the City of Buellton and the County of Santa Barbara. Use of these funds is restricted to transit related expenditures.

Proposition 1B Grant Funding

Proposition (Prop) 1B is a measure approved by voters in November 2006 authorizing the State to sell approximately \$20 billion of general obligation bonds to fund transportation projects to relieve congestion, improve the movement of goods, improve air quality, and enhance the safety and security of the State's transportation systems. Funding under Prop 1B is divided among several different "programs". Funds for most of the programs are distributed based on a competitive grant application process for eligible projects. It is anticipated that Prop 1B funding will be available through the year 2017. The City has received funds for bus stop improvements and replacement of transit buses under the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) Program of Prop 1B.

Capital Improvement Program

Summary Sheet

Department/Division/Program	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
Administration	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 35,000	\$ -	\$ 30,000
Planning & Economic Development Dept.	\$ 35,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ -
Parks & Recreation Department	\$ 155,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 80,000	\$ -	\$ -	\$ 45,000	\$ -	\$ -
Facilities (Public Works - Maintenance Division)	\$ 20,000	\$ 210,000	\$ 90,000	\$ 570,000	\$ 300,000	\$ 200,000	\$ 60,000	\$ 100,000	\$ 30,000	\$ 90,000
Streets (Public Works - Engineering Division)	\$ 2,198,000	\$ 895,000	\$ 435,000	\$ 370,000	\$ 405,000	\$ 368,000	\$ 476,000	\$ 863,000	\$ 463,000	\$ 363,000
Stormwater (Public Works - Engineering Division)	\$ 252,000	\$ 695,000	\$ 430,000	\$ 195,000	\$ 720,000	\$ 205,000	\$ 430,000	\$ 245,000	\$ 260,000	\$ 235,000
Traffic Mitigation (Public Works - Engineering Division)	\$ 767,000	\$ 1,915,000	\$ 480,000	\$ 340,000	\$ 70,000	\$ 530,000	\$ 75,000	\$ 1,575,000	\$ 1,000,000	\$ -
Water (Public Works - Water Division)	\$ 624,000	\$ 1,400,000	\$ 2,000,000	\$ 270,000	\$ 250,000	\$ 1,320,000	\$ 350,000	\$ 510,000	\$ 500,000	\$ 200,000
Sanitary Sewer (Public Works - Wastewater Division)	\$ -	\$ 25,000	\$ 175,000	\$ 30,000	\$ -	\$ 25,000	\$ 175,000	\$ 30,000	\$ 505,000	\$ -
WWTP (Public Works - Wastewater Division)	\$ 63,000	\$ 365,000	\$ 60,000	\$ 150,000	\$ 160,000	\$ 25,000	\$ 175,000	\$ 70,000	\$ 422,000	\$ 24,000
Transit (Public Works - Engineering Division)	\$ 75,000	\$ 283,000	\$ -	\$ 165,000	\$ -	\$ 220,000	\$ 9,000	\$ 195,000	\$ 100,000	\$ 180,000
CIP Total:	\$ 4,189,000	\$ 5,888,000	\$ 3,870,000	\$ 2,190,000	\$ 2,015,000	\$ 2,893,000	\$ 1,750,000	\$ 3,753,000	\$ 3,280,000	\$ 1,122,000

Red shading indicates that the total CIP budget for this Fiscal Year is high due to the cost of the bridge projects and/or water well projects.

City of Solvang, Finance (Administration) Department

Capital Improvement Program

Administration

FY 2016-17 thru 2025-26

Project Name & Description	Funding Source	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
City Web Site Update <i>Obtain professional services to update the City of Solvang web site. This will enhance the user friendliness of the site and improve customer service.</i>	General Fund								\$ 35,000		
Document Management & Imaging Project - Phases 3 & 4 <i>Obtain professional services to facilitate the conversion of remaining and new hard copy files to an electronic format. This will reduce the need for storage space and will increase accessibility to the documents.</i>	General Fund					\$ 30,000					\$ 30,000
Total:		\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 35,000	\$ -	\$ 30,000

Capital Improvement Program

Planning & Economic Development

FY 2016-17 thru 2025-26

Project Name & Description	Funding Source	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
General Plan Update - Open Space Element <i>Prepare update of Conservation Open Space Element of the General Plan.</i>	General Fund										
General Plan Update - Safety Element <i>Prepare update of Safety Element of the General Plan.</i>	General Fund										
General Plan Update - Community Design Element <i>Prepare update of Community Design Element of the General Plan.</i>	General Fund	\$ 35,000									
General Plan Update - Land Use Element <i>Prepare update of Land Use Element of the General Plan.</i>	General Fund			\$ 50,000							
General Plan Update - Circulation Element <i>Prepare update of Circulation Element of the General Plan.</i>	General Fund			\$ 50,000							
General Plan Update - Housing Element <i>Prepare update of Housing Element of the General Plan.</i>	General Fund								\$ 50,000		
General Plan Update - Parks Element <i>Prepare update of Parks Element of the General Plan.</i>	General Fund								\$ 35,000		
General Plan Update - Noise Element <i>Prepare update of Noise Element of the General Plan.</i>	General Fund										
Total:		\$ 35,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ -

Capital Improvement Program

Parks

FY 2016-17 thru 2025-26

Project Name & Description	Funding Source	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
Solvang Park Gazebo ADA Upgrades <i>Construct ADA compliant access ramp for Solvang Park Gazebo.</i>	General Fund	\$ 30,000									
HCA Restroom Upgrade (Area B) <i>Construct improvements to restroom including replacing fixtures, minor repairs and painting.</i>	General Fund	\$ 100,000									
Parking Lot Maintenance <i>Slurry seal and restripe the parking lot at HCA and Sunny Fields Parks as part of routine maintenance.</i>	General Fund								\$ 45,000		
HCA Park Picnic Table Replacement <i>Replace deteriorated picnic tables at various locations throughout the park.</i>	General Fund	\$ 25,000									
HCA Restroom Upgrade (Area D) <i>Construct improvements to restroom including replacing fixtures, minor repairs and painting.</i>	General Fund		\$ 100,000								
Parking Lot Expansion - HCA Park <i>Construct asphalt pavement along existing dirt road from Area D to cul-de-sac/gate south of the tennis courts including paved parking areas along the road near the tennis courts.</i>	General Fund			\$ 100,000							
HCA Park Tennis Court Repairs <i>Repair cracks throughout tennis courts.</i>	General Fund					\$ 40,000					
HCA Pergola Repairs (Area D) <i>Construct major carpentry and concrete repairs to the existing pergola structure in Area D.</i>	General Fund				\$ 100,000						
HCA Park Multi-Sport Court <i>Install Versacourt, concrete or other surface to be used as outdoor basketball or multi-sport court at southwest end of tennis courts.</i>	General Fund					\$ 40,000					
Total:		\$ 155,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 80,000	\$ -	\$ -	\$ 45,000	\$ -	\$ -

Future Projects: Replace HCA Tennis Courts

Capital Improvement Program

Maintenance (Facilities) FY 2016-17 thru 2025-26

Project Name & Description	Funding Source	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
Veteran's Hall Electrical Upgrades <i>Construct electrical and telecommunication upgrades to the Veteran's Hall to replace outdated, unsafe and failing equipment.</i>	General Fund	\$ 20,000	\$ 90,000								
City Hall Exterior Painting <i>Paint exterior of City Hall.</i>	General Fund		\$ 120,000								
Vet's Hall ADA & Restroom Upgrades <i>Enlarge Large Hall restrooms, remodel Legion Wing restrooms to be ADA compliant, replace remaining old windows, and construct other upgrades.</i>	General Fund			\$ 90,000	\$ 500,000						
Public Works New Maintenance Building <i>Construct new 1,200 SF Maintenance Office/Workshop to replace old and inadequate garage structure that currently serves as an office/workshop, and reconfigure parking.</i>	General Fund				\$ 70,000	\$ 300,000	\$ 200,000				
City Hall Vehicle Washing Station <i>Construct vehicle washing station at south end of Fire Station with connection to the sanitary sewer in compliance with new stormwater management regulations.</i>	General Fund							\$ 40,000			
Restroom 3 Upgrades Project <i>Construct major remodel and upgrades to Restroom 3.</i>	General Fund							\$ 20,000	\$ 100,000		
Vehicle Charging Station Project <i>Construct additional vehicle charging stations to accommodate increased demand.</i>	General Fund									\$ 30,000	\$ 90,000
Total:		\$ 20,000	\$ 210,000	\$ 90,000	\$ 570,000	\$ 300,000	\$ 200,000	\$ 60,000	\$ 100,000	\$ 30,000	\$ 90,000

Capital Improvement Program

Streets

FY 2016-17 thru 2025-26

Project Name & Description	Funding Source	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
Annual Slurry Seal Program <i>Construct slurry seal roadway maintenance to select streets. Priority is based on condition and according to Pavement Maintenance Plan.</i>	Measure A			\$ 360,000			\$ 330,000			\$ 380,000	
Annual Crack Seal, Repair & Overlay Program <i>Construct crack seal and pavement overlay roadway maintenance to select street. Priority is based on condition and according to Pavement Maintenance Plan.</i>	Measure A	\$ 278,000	\$ 140,000		\$ 250,000	\$ 210,000		\$ 230,000	\$ 230,000		\$ 230,000
Miscellaneous Road Repairs <i>Construct miscellaneous road repairs, curb & gutter repairs, storm drain repairs, tree work, and minor sidewalk repairs.</i>	Measure A					\$ 50,000		\$ 20,000	\$ 30,000		\$ 30,000
Tree Management Program <i>Perform street tree maintenance. Additional funding to supplement street tree management (maintenance) program.</i>	Measure A Gas Tax	\$ 5,000 \$15,000	\$ 5,000 \$15,000	\$ 5,000 \$15,000	\$ 5,000	\$ 5,000	\$ 5,000 \$8,000	\$ 8,000 \$8,000	\$ 8,000 \$15,000	\$ 8,000 \$15,000	\$ 8,000 \$15,000
Sidewalk Infill and Repair Program <i>Construct repairs to damaged sidewalks and construct new sidewalks to schools, parks and other primary destinations.</i>	Measure A	\$ 42,000	\$ 15,000	\$ 15,000	\$ 75,000	\$ 75,000		\$ 60,000	\$ 60,000		\$ 60,000
Access Ramp Improvements <i>Construct new access ramps or upgrade existing access ramps along existing sidewalks.</i>	Measure A	\$ 85,000			\$ 40,000	\$ 40,000		\$ 20,000	\$ 20,000		\$ 20,000
Public Parking Lot Maintenance <i>Construct pavement repairs, slurry seal, striping and other maintenance to public parking lots.</i>	General Fund	\$ 49,000		\$ 40,000		\$ 25,000		\$ 55,000		\$ 60,000	
Alisal Bridge Seismic Retrofit Project <i>Construct seismic retrofit of Alisal Bridge to prevent sudden collapse during seismic event.</i>	FTIP Grant & Prop	\$ 1,694,000									
Mission & Fifth Underground Utility District <i>PG&E to remove several above ground power poles at the intersection of Mission Drive and Fifth Street and relocate utilities underground. Includes electrical panel work at affected properties.</i>	PG&E Rule 20A General Fund		\$ 650,000 \$70,000								
Alisal Bridge Deck Maintenance <i>Construct bridge deck maintenance/surfacing per recommendations of Caltrans 2012 Bridge Inspection Report.</i>	General Fund	\$ 30,000									
Alisal Bridge Pier Repair Project <i>Construct repairs to Piers 4, 5, 6 and 7 of Alisal Bridge per recommendations of 2012 Alisal Bridge Structural Evaluation Report.</i>	General Fund						\$ 25,000	\$ 75,000	\$ 500,000		
Total:		\$ 2,198,000	\$ 895,000	\$ 435,000	\$ 370,000	\$ 405,000	\$ 368,000	\$ 476,000	\$ 863,000	\$ 463,000	\$ 363,000

Capital Improvement Program

Stormwater

FY 2016-17 thru 2025-26

Project Name & Description	Funding Source	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
Stormwater Management Program <i>Contract for professional services to comply with extensive new State regulations on storm water management.</i>	General Fund	\$ 142,000	\$ 145,000	\$ 150,000	\$ 155,000	\$ 160,000	\$ 165,000	\$ 170,000	\$ 175,000	\$ 180,000	\$ 185,000
Second Street Drainage Improvements (Including Across SR 246) <i>Upgrade approximately 1,300 LF of existing storm drain line by replacing undersized sections of piping and enlarging catch basins on Mission Drive and Fir Avenue. Facilities to be upgraded are located within City and Caltrans right-of-way. Therefore, staff will seek Caltrans funding participation.</i>	General Fund & Measure A **	\$ 30,000 \$ 60,000	\$ 150,000 \$ 300,000			\$ 300,000					
Stormwater Resources Plan <i>Participate in development of Santa Barbara County-wide integrated Stormwater Resources Plan to ensure Solvang's access to future stormwater grant funding.</i>	General Fund	\$ 20,000									
Stormwater Management Program Funding & Rate Study <i>Perform study to evaluate alternative funding mechanisms to fund the Stormwater Management Program and develop related rate structure.</i>	General Fund		\$ 40,000								
Stormwater Quality Modeling <i>Maintain and operate the City's stormwater quality Load, Prioritization and Reduction Model (LPRM) for quantifying stormwater pollutant loads.</i>	General Fund		\$ 20,000		\$ 20,000				\$ 20,000		
Storm Drain Trash Capture Improvements <i>Retrofit existing catch basins in priority areas and install trash capture devices in compliance with NPDES Permit Trash Amendment.</i>	General Fund		\$ 40,000	\$ 260,000		\$ 260,000		\$ 260,000			
Storm Drain System Atlas Map Enhancement	General Fund						\$ 20,000				

<i>Enhance and expand storm drain system data in Storm Drain System Atlas Map per NPDES Permit requirements.</i>											
Drainage Improvements at Various Locations <i>Construct minor drainage improvements, and repairs to existing drainage facilities at various locations throughout the City.</i>	General Fund Measure A			\$ 20,000	\$ 20,000		\$ 20,000		\$ 30,000 \$ 20,000		
Drainage Master Plan <i>Perform storm drain system modeling per NPDES Permit requirements, and develop Storm Drain Master Plan.</i>	General Fund									\$ 80,000	
Storm Drain Outfall/Manhole Improvements <i>Construct storm drain system outfall and manhole improvements to remove trash and improve water quality at key locations.</i>	General Fund										\$ 50,000
Total:		\$ 252,000	\$ 695,000	\$ 430,000	\$ 195,000	\$ 720,000	\$ 205,000	\$ 430,000	\$ 245,000	\$ 260,000	\$ 235,000

** See also Transit Fund and PTMISEA grant funding.

Capital Improvement Program

Traffic Mitigation

FY 2016-17 thru 2025-26

Project Name & Description	Funding Source	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
Traffic Signal Upgrades <i>Upgrade traffic signals through the Mission Drive corridor with left turn arrows, adaptive controls, pre-emption devices, and other advanced features to improve traffic flow through the corridor.</i>	TMF	\$ 25,000	\$ 390,000								
High Visibility Crosswalks - Mission Drive <i>Construct high visibility crosswalks at Fourth Place, First Street, and possible third location at Solvang Park.</i>	TMF	\$ 35,000	\$ 240,000								
Alamo Pintado Creek Bicycle-Pedestrian Bridge Project <i>Construct bicycle-pedestrian bridge over Alamo Pintado Creek along north side of Hwy 246 vehicle bridge.</i>	Measure A Cost Savings TMF Indian Gmg. Funds General Fund		\$ 600,000 \$ 380,000 \$ 65,000 \$ 170,000								
Traffic Signal Installation - Skytt Mesa Road <i>Install new traffic signal at Skytt Mesa Road to improve traffic flow and enhance pedestrian safety.</i>	TMF		\$ 50,000	\$ 250,000							
New Public Parking Lot <i>Purchase parcel and construct 22 new parking spaces to replace parking lost due to development.</i>	General Fund & TMF	\$ 600,000	\$ 20,000	\$ 150,000							
Fifth Street Sidewalk Project <i>Construct sidewalk and access ramps along the east side of Fifth Street from Oak to Mission, and construct related street improvements.</i>	SRTS Grant TMF General Fund			\$80,000	\$ 168,000 \$ 84,000 \$88,000						
Mission Drive Street Lighting Upgrade Project <i>Install additional street lights on Mission Drive and upgrade existing lighting to provide better night time visibility of pedestrians.</i>	General Fund					\$ 70,000	\$ 530,000				
Mission Drive East End Bikeway/Shoulder Widening Project <i>Construct shoulder widening along the south side of Mission Drive from Pine Street to Alamo Pintado Road to provide safer pedestrian & bicycle access.</i>	General Fund							\$ 75,000	\$ 75,000	\$ 1,000,000	
Caltrans Hwy 246 Bridge Replacement/Widening Project (at Alamo Pintado Creek) <i>Facilitate and contribute to Caltrans project to replace and widen the Hwy 246 bridge over Alamo Pintado Creek.</i>	Measure A & Measure A Cost Savings								\$ 1,500,000		
Traffic Signal Installation - Pine Street <i>If warrants are met, install new traffic signal to improve traffic flow and enhance pedestrian safety.</i>	TMF										
TOTAL		\$ 767,000	\$ 1,915,000	\$ 480,000	\$ 340,000	\$ 70,000	\$ 530,000	\$ 75,000	\$ 1,575,000	\$ 1,000,000	\$ -

Traffic Impact Fees available as of 6-30-2015 = \$1,763,678

Future Projects: Bikeway/Shoulder Widening (West End Mission Dr.); and Fjord Drive Extension

Capital Improvement Program

Water

FY 2016-17 thru 2025-26

Project Name & Description	Project and 10-Yr Program Cost	Funding Source	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
River Wells Project (w/o Water Treatment Plant) <i>Drill and equip new river wells with pumps, motors, piping, and electrical equipment. Construct waterlines to transmit well water to distribution system. Acquire easements for new river wells and waterlines.</i>	\$ 2,500,000	Water Fund Prop 1 ?	\$ 100,000	\$ 400,000	\$ 2,000,000							
Reservoir #2 Recoating & Cathodic Protection Upgrades <i>Recoat Reservoir #2 interior and exterior coating, and perform interior piping repairs to enable Reservoir to achieve its full useful design life.</i>	\$ 310,000	Water Fund	\$ 310,000									
Wellhead Improvements - Well 22 <i>Equip Well 22 with pump, motor, piping, and electrical equipment. Construct disinfection facility to meet State requirements.</i>	\$ 1,155,000	Water Fund Prop 1 ?	\$ 155,000	\$ 1,000,000								
Meter Replacement Program <i>Old inaccurate meters will be replaced with state of the art radio read meters.</i>	\$ 869,000	Water Fund	\$ 59,000			\$ 270,000		\$ 270,000		\$ 270,000		
New Reservoir #4 to Replace Cisterns <i>Replace old and undersized cisterns with new 400,000 gallon reservoir to ensure capability to meet future summertime peak water demands. Install new waterline in Riley Road and relocate booster pumping station adjacent to new reservoir.</i>	\$ 1,150,000	Water Fund					\$ 150,000	\$ 1,000,000				
Well #3 and #4 Rehabilitation <i>Perform down-hole cleaning of the well screen and minor upgrade of wellhead facilities.</i>	\$ 400,000	Water Fund						\$ 50,000	\$ 350,000			
Valve and Fire Hydrant Replacement Program <i>Old, deteriorated and poorly functioning valves and fire hydrants will be replaced as identified and prioritized by Water Division staff.</i>	\$ 300,000	Water Fund					\$ 100,000			\$ 200,000		
Waterline Replacement Program <i>Old, deteriorated and undersized waterlines will be replaced as identified and prioritized in the Water Distribution System Study.</i>	\$ 340,000	Water Fund								\$ 40,000	\$ 300,000	
Water Distribution System Study <i>Develop hydraulic model of water distribution system, identify system deficiencies and old/deteriorated waterlines, and develop a 20 yr waterline replacement program.</i>	\$ 100,000	Water Fund									\$ 100,000	
Sub-Meter Elimination Project <i>Construct water service modifications to eliminate as many "sub-meters" as possible from our water system.</i>	\$ 100,000	Water Fund									\$ 100,000	
River Wells Project - Phase 2 (Site B) <i>Drill and equip new river wells with pumps, motors, piping, and electrical equipment. Construct waterlines to transmit well water to distribution system. Acquire easements for new river wells and waterlines.</i>	\$ 200,000	Water Fund										\$ 200,000
Wellhead Improvements - Well 23	\$ -	Water Fund										

\$ 600,000 \$ 250,000 \$ 2,000,000

Project Name & Description	Project and 10-Yr Program Cost	Funding Source	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
<i>Equip Well 23 with pump, motor, piping, blending equipment, and electrical equipment. Construct disinfection facility to meet State requirements. Construct waterline to connect Well 23 with Well 22 and distribution system.</i>												
Total:	\$ 7,424,000		\$ 624,000	\$ 1,400,000	\$ 2,000,000	\$ 270,000	\$ 250,000	\$ 1,320,000	\$ 350,000	\$ 510,000	\$ 500,000	\$ 200,000
Water Connection Fee Revenue:			\$ 353,943									
Unrestricted Net Position (6-30-2015):	\$ 2,395,297		\$ 2,749,240	\$ 2,146,492	\$ 753,957	\$ (1,246,043)	\$ (1,516,043)	\$ (1,766,043)	\$ (3,086,043)	\$ (3,436,043)	\$ (3,946,043)	\$ (4,446,043)
* Balance:			\$ 2,125,240	\$ 746,492	\$ (1,246,043)	\$ (1,516,043)	\$ (1,766,043)	\$ (3,086,043)	\$ (3,436,043)	\$ (3,946,043)	\$ (4,446,043)	\$ (4,646,043)

* The figures shown are intended to present a rough approximation of changes in Water Fund Reserve levels. Revenues and operations expenditures are assumed to remain the same for the ten year period with 1% interest applied annually to any positive balance.

Capital Improvement Program

Sanitary Sewer

FY 2016-17 thru 2025-26

Project Name & Description	Project and 10-Yr Program Cost	Funding Source	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
Sewer Line Replacement Project <i>Existing deteriorated 12" cast iron sewer line passing under Mission Drive at south end of HCA Park will be burst and replaced with 14" HDPE sewer line.</i>	\$ 200,000	Sewer Fund		\$ 25,000	\$ 175,000							
Sewer System Management Plan Update <i>Update the City's Sewer System Management Plan every 5 years as required by our State permit to operate our sewer collection system.</i>	\$ 65,000	Sewer Fund				\$ 30,000					\$ 35,000	
Manhole Rehabilitation Program <i>Deteriorated manholes will be rehabilitated (repaired) or reconstructed, and locations of high infiltration will be repaired.</i>	\$ 200,000	Sewer Fund						\$ 25,000	\$ 175,000			
Sewer Line Repair & Replacement Program <i>Deteriorated sewer lines will be rehabilitated (repaired) or replaced, and locations of high infiltration will be repaired.</i>	\$ 500,000	Sewer Fund								\$ 30,000	\$ 470,000	
Sewer Line Realignment Project <i>Replace and realign problematic/high maintenance sections of sewer collection system.</i>	\$ -	Sewer Fund										
Total:	\$ 965,000		\$ -	\$ 25,000	\$ 175,000	\$ 30,000	\$ -	\$ 25,000	\$ 175,000	\$ 30,000	\$ 505,000	\$ -

Capital Improvement Program

Wastewater Treatment Plant

FY 2016-17 thru 2025-26

Project Name & Description	Project and 10-Yr Program Cost	Funding Source	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
SY River Bank Restoration at WWTP Percolation Ponds <i>Stabilize and reinforce slope adjacent to ponds by installing pilings or riprap to prevent further erosion.</i>	\$ 48,000	SYCSD 20% * WW Fund 80%	\$ 4,600 \$ 18,400	\$ 5,000 \$ 20,000								
WWTP Grading & Drainage Improvements <i>Construct grading and drainage improvements at key locations of WWTP to prevent off-site drainage and silt from entering percolation ponds.</i>	\$ 200,000	SYCSD 20% WW Fund 80%	\$ 8,000 \$ 32,000	\$ 32,000 \$ 128,000								
Replace SBR & Digester Blowers <i>Replace blowers with modern energy efficient and quiet blowers to reduce power consumption and noise levels.</i>	\$ 150,000	SYCSD 20% WW Fund 80%		\$ 30,000 \$ 120,000								
Fjord Lift Station Recoating <i>Recoat the interior walls of the Fjord Lift Station wet well to protect interior surfaces from deterioration.</i>	\$ 30,000	SYCSD 28% ** WW Fund 72%		\$ 8,400 \$ 21,600								
Fjord Lift Station Overflow Vault <i>Construct 800,000 gallon emergency overflow vault for the Fjord Lift Station to prevent sewage spill in the event of a pump or power failure at the lift station.</i>	\$ 155,000	SYCSD 20% WW Fund 80%			\$ 6,000 \$ 24,000	\$ 25,000 \$ 100,000						
Salts Reduction Study <i>Perform study evaluating various feasible alternatives to reduce salt loading at WWTP through treatment methods, or through source reduction methods.</i>	\$ 30,000	SYCSD 28% ** WW Fund 72%			\$ 8,400 \$ 21,600							
Enclosure/Cover for Belt Press & Solids Handling Area <i>Build Pole Barn over solids handling area to reduce odor and to keep sludge dry during inclement weather, and add walls around belt press.</i>	\$ 150,000	SYCSD 20% WW Fund 80%				\$ 5,000 \$ 20,000	\$ 25,000 \$ 100,000					
Belt Press Rehabilitation <i>Replace rollers, bearings and belts as part of on-going preventive maintenance for belt press.</i>	\$ 35,000	SYCSD 28% WW Fund 72%					\$ 9,800 \$ 25,200					

Capital Improvement Program

Transit

FY 2016-17 thru 2025-26

Project Name & Description	Funding Source	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26
New Transit Vehicle(s) <i>Purchase of new transit buses.</i>	Transit & PTMISEA		\$ 160,000		\$ 165,000		\$ 170,000		\$ 175,000		\$ 180,000
Transit Parking Lot Upgrades <i>Construct major upgrades to transit parking lot (Lot 2) located adjacent to SR 246 (Mission Drive) transit hub. SYVT, Wine Country Express, Breeze, Clean Air Express and Amtrak all utilize this central transit hub and parking lot. The project includes a stormwater infiltration chamber in the transit parking lot.</i>	PTMISEA (Prop 1B) **	\$ 30,000	\$ 117,000								
Transit System Infrastructure Improvements <i>Construct various SYVT infrastructure and bus stop improvements, yet to be determined.</i>	Transit & future grants								\$ 20,000	\$ 100,000	
Short Range Transit Plan Update, and Infrastructure Plan Update <i>Prepare updated short range transit plan, and prepare updated SYVT infrastructure plan.</i>	Transit	\$ 45,000					\$ 50,000				
ADA Paratransit Plan Update <i>Prepare updated ADA Paratransit Plan.</i>	Transit		\$ 6,000					\$ 9,000			
Total:		\$75,000	\$283,000	\$0	\$165,000	\$0	\$220,000	\$9,000	\$195,000	\$100,000	\$180,000

** See also Stormwater section of 10-Year CIP.



August 16, 2016

ADVANCE CALENDAR

Below is an Advance Calendar of anticipated agenda items. The dates are tentative but reflect an overview of items to come. Items on this advance calendar are subject to change. Final agendas will be available on-line and at City Hall at least 72 hours prior to the meeting date.

MEETING DATE	AGENDA ITEM	ACTION
SEPTEMBER 12, 2016	Tajiguas Resource Recovery Project Status Report	Receive
	Review and Adopt the Investment Policy	Adopt
	WWTP Brine Discharge Prohibition	Adopt
	Custodian Job Description- Consent	Approve
	Award Fire Station Addition Construction Contract	Approve
SEPTEMBER 26, 2016	Mayor for a Day- Art Kaslow	N/A
	Vacation Rentals Permanent Ordinance	Approve
	SCVB Crisis Communication Plan- Consent	Receive
	2nd Reading Massage Ordinance Amendment- Consent	Approve
	Annexation Study RFP	Approve
OCTOBER 10, 2016	Fiscal Year 2015-16 Financial Review	Review
	Hazard Mitigation Plan Update	Approve
OCTOBER 24, 2016	Proclamation Honoring Law Enforcement Personnel (Sheriff/CHP)	Present
NOVEMBER 14, 2016	Mayor for a Day- Linda Johansen	N/A
	California Building Code Ordinance Update	Approve
NOVEMBER 28, 2016	Halloween Haunted House Donation	Accept
DECEMBER 2016	Results of Election and Installation of New Mayor/Councilmembers	Accept
	Appointment to Boards and Commissions	Approve
JANUARY 2017		
FEBRUARY 2017	2015-16 Comprehensive Annual Financial Report (CAFR)	
MARCH 2017		
<i>*Public Notice Required</i>	Measure A 5-Year Local Program of Projects (2 nd Mtg in March 2017)	
	Solvang Mesa LLMD Resolution of Intent (1 st Mtg in March 2017)	
APRIL 2017		
<i>*Public Notice Required</i>	Solvang Mesa LLMD Resolution of Assessment (1 st Mtg in Apr 2017)	

MAY 2017		
<i>*Public Notice Required</i>	Amend Appropriation Limit for FY 2016-17 (2 nd Mtg in May)	Approve
<u>Unscheduled</u>		
	Resolution of Intent re: Installment Sale Water Revenue Bonds	
	Ordinance Amendment-Water Softeners & Snowbird Meter Fees	
	Model Water Efficient Landscape Ordinance	
	Storm Water Resource Plan	
	Sphere of Influence/Annexation Study	
	Marijuana Cultivation & Delivery Ordinance First Reading	
<i>*Public Notice Required</i>	Building Code/Fee revisions, California Code Check Agreement	
	Wireless Telecommunication Facilities Regulations	
	Findings of SYCSD Recycled Water Planning Study	
	Resolution of Support for SBCAG Regional Bike & Ped Plan	
	NPDES Permit Trash Amendment Summary	
	Conflict of Interest Code Review (June 2018)	Discuss
	<i>Warrant Register (1st meeting of each month)</i>	<i>Approve</i>
	<i>Sheriff's Department Report (2nd meeting of each month)</i>	<i>Receive</i>
	<i>SCVB Report (2nd meeting of each month & biennial report)</i>	<i>Receive</i>
	<i>Fire Department Report (Quarterly)</i>	<i>Receive</i>
	<i>VisitSYV Report (Quarterly)</i>	<i>Receive</i>