



Solvang City Council

STAFF REPORT

PREPARED BY: Xenia Bradford, City Manager
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MEETING DATE: March 20, 2020

SUBJECT: DESIGNATION OF THE CITY'S AGENTS IN APPLYING FOR REIMBURSEMENT FROM THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY

RECOMMENDATION:

Approve the State of California Governor's Office of Emergency Services Designation of Applicant's Agent Resolution, allowing the Mayor and the City Manager to apply for public assistance and recovery funding on the behalf of the City. The state-formatted resolution identifies the Mayor and the City Manager as designated agents to apply for public assistance and recovery funding on behalf of the City for a period of three years.

SUMMARY:

Facts

1. On March 13, 2020, President Trump declared the ongoing Coronavirus disease 2019 (COVID-19) pandemic of sufficient severity and magnitude to warrant an emergency declaration for all states, tribes, territories, and the District of Columbia pursuant to section 501 (b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act.
2. Under the COVID-19 Emergency Declaration, FEMA may provide assistance for certain emergency protective measures.
3. In order to request recovery funds, the City is required to submit a Request of Public Assistance (RPA) application package by April 17, 2020. The RPA application package must include: 1) Request for Public Assistance Form, 2) Project Assurances for Federal Assistance, and 3) Designation of Applicant's Agent Resolution.
4. As part of the RPA application package, City Council must approve the resolution to designate the City's agents (Attachment 1). The state-formatted resolution identifies the Mayor and the City Manager as designated agents to apply for public assistance and recovery funding on behalf of the City for a

period up to three years.

Analysis and Conclusions

On March 4, 2020, as part of the State of California's response to address the global COVID-19 outbreak, Governor Gavin Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19 following one official COVID-19 death.

Additionally, on March 12, 2020, the Santa Barbara County declared a local Health Emergency due to the spread of COVID-19 cases and the President of the United States declared a national emergency to address COVID-19.

The efforts required to prepare for, respond to, mitigate, and recover from the increasing spread of COVID-19 have imposed, and will continue to impose, extraordinary requirements and expenses on the City, requiring diversion of resources from day-to-day operations.

In order for the City to be eligible for public assistance, a complete RPA application package must be submitted by April 17, 2020 to California OES. Part of the application package includes the State of California Governor's Office of Emergency Services Designation of Applicant's Agent Resolution, which requires governing board approval prior to submission. The state formatted resolution (attached) lists the Mayor and the City Manager as designated agents that can apply for public assistance and recovery funding on behalf of the City for a three-year period.

FISCAL IMPACT:

Designating representative agents through the approval of the California OES formatted resolution does not require any funding, however, it does allow the City to apply for possible reimbursements.

ATTACHMENTS:

Attachment 1 – Resolution

RESOLUTION NO. 20-1102

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLVANG, CALIFORNIA APPROVING THE STATE OF CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES DESIGNATION OF APPLICANT'S AGENT RESOLUTION

WHEREAS, on March 13, 2020, President Trump declared the ongoing Coronavirus disease 2019 (COVID-19) pandemic of sufficient severity and magnitude to warrant an emergency declaration for all states, tribes, territories, and the District of Columbia pursuant to section 501 (b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act; and

WHEREAS, under the COVID-19 Emergency Declaration, FEMA may provide assistance for certain emergency protective measures; and

WHEREAS, in order to request recovery funds, the City is required to submit a Request of Public Assistance (RPA) application package by April 17, 2020. The RPA application package must include: 1) Request for Public Assistance Form, 2) Project Assurances for Federal Assistance, and 3) Designation of Applicant's Agent Resolution; and

WHEREAS, as part of the RPA application package, City Council must approve the resolution to designate applicant's agents (attached). The state formatted resolution lists the Mayor and the City Manager as designated agents to apply for public assistance and recovery funding on the behalf of the City for a period up to three years.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOLVANG HEREBY RESOLVE AS FOLLOWS:

SECTION 1. of the above recitals are true and correct and incorporated herein by reference.

SECTION 2. That the City Manager is hereby authorized to execute for and on behalf of the City of Solvang, a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

SECTION 3. That the City Solvang, a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

SECTION 4. This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

SECTION 5. Certification. The City Clerk shall certify to the adoption of this Resolution and shall cause a certified copy to be filed in the book of original resolutions.

PASSED, APPROVED, AND ADOPTED this 30th day of March 2020 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Ryan Toussaint, Mayor

ATTEST:

Daryl A. Betancur, MMC
Interim City Clerk

APPROVED AS TO FORM:

Chip Wullbrandt, City Attorney

DESIGNATION OF APPLICANT'S AGENT
RESOLUTION FOR NON-STATE AGENCIES

CITY OF EL PASO DE ROBLES
RESOLUTION NO. 20-XXX

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOLVANG
(Governing Body) (Name of Applicant)

THAT MAYOR, OR
(Title of Authorized Agent)

CITY MANAGER, OR
(Title of Authorized Agent)

(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the CITY OF SOLVANG
(Name of Applicant), a public entity

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the CITY OF SOLVANG, a public entity established under the laws of the State of California,
(Name of Applicant)
hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

- This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.
- This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this 30th day of MARCH, 202020

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
(Name) (Title)

_____, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the CITY COUNCIL of the CITY OF SOLVANG

on the 30th

day of **MARCH** (Governing Body)

(Name of Applicant)

_____, 2020 .

(Signature)

(Title)