

## IMPORTANT NOTICE REGARDING PUBLIC PARTICIPATION

Based on guidance from the California Department of Public Health and the California Governor's Stay at Home Executive Order N-33-20 issued on March 19, 2020 to protect the health and well-being of all Californian's and to establish consistency across the state in order to slow the spread of COVID-19, Bown Act body meetings may be held remotely only.

We have established alternative methods of participation in the City of Solvang Branding & Design meetings, pursuant to the California Governor's Executive Order N-29-20, which states:

- Providing an opportunity to "observe and address" telephonically or otherwise electronically, alone, meets the requirement; and
- Removing the former requirement from Executive Order N-25-20 of having "at least one publicly accessible" location from which the public may observe and offer comment. Executive Order N-29-20 now states expressly, "Such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment."

**For September 10, 2020 Branding & Design Committee Meeting, the City will provide both remote and in-person participation options.**

We will adhere to COVID-19 social distancing guidelines and the health orders, a limited number of public will be allowed to enter at one time to provide public comment. Virtual participation will also still be available via Zoom or phone.

You may observe the live stream of the City Council meetings on [www.CityofSolvang.com/YouTube](http://www.CityofSolvang.com/YouTube).

**Distribution to the Committee-** Submit your comment via email prior to 5 p.m. on the Monday prior to the Board meeting. Please submit your comment to the City Clerk at: [CityHall@CityofSolvang.com](mailto:CityHall@CityofSolvang.com). Your comment will be placed into the record and distributed appropriately.

**The following methods of participation are available to the public:**

If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:

In-person speakers will be invited to make public comments first. Zoom speakers and those wishing to make a public comment by phone, will be invited to do so once all in-person public comment is received.

1. In-person. Due to COVID-19 social distancing guidelines, only one speaker will be invited into the Chambers at a time.

2. By phone- If you would like to make a comment by phone, please call into conference line **888 788 0099 (Meeting ID: 306 652 9195)**. The phone line will be open starting at 6 p.m. if you would like to notify the City ahead of time that you would like to speak on an item or during open public comment. We appreciate your advance notice to [CityHall@CityofSolvang.com](mailto:CityHall@CityofSolvang.com) ahead of time by noon on the day of the meeting if you plan on calling-in to speak.
  
3. Join Zoom Meeting – you may also participate by joining Zoom meeting at <https://zoom.us/j/3066529195> **(Meeting ID: 306 652 9195)**. If you wish to speak, please use the “raised hand” symbol.

**CITY OF SOLVANG  
BRANDING & DESIGN COMMITTEE**

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**MEETING AGENDA**

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**Thursday September 10, 2020 – 6:00 P.M.**  
Council Chambers – Solvang Municipal Center – 1644 Oak Street

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**Members:** Brett Marchi, Esther Bates, Jennifer Dryden Hess, Halina Wyluda-Kazmierczak, Rene Kaerskov

**Staff:**  
Xenia Bradford, City Manager  
Laurie Tamura, Planning Consultant

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ROLLCALL

PLEDGE TO THE FLAG

**1. PRELIMINARY MATTERS:**

- A. Public Comment: Requests from the public to speak to the Commission on matters not on the agenda
- B. Oath of Office
- C. Elect Committee Chair
- D. Set meetings schedule

**2. DISCUSSION ITEMS**

**A. Set Advanced Calendar**

**4. COMMITTEE MEMBERS COMMENTS**

**5. STAFF COMMENTS**

(Oral reports only/no written materials provided in packet)

**6. ADJOURNMENT**