



Last Resolution No. 16-982
Last Ordinance No. 16-318

REGULAR MEETING OF THE SOLVANG CITY COUNCIL

COUNCIL CHAMBERS
1644 OAK STREET

April 11, 2016
6:30 p.m.

Please be advised that, pursuant to State Law, any member of the public may address the Council concerning any item on the Agenda. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the Council.

If you wish to speak on Items 3, 4, or 5 please do so during Public Communications.
Regular City Council meetings are broadcast live on **Channel 23** in the Santa Ynez Valley

Mayor Richardson to introduce and relinquish the meeting to Alice Olla, serving as “Mayor for the Day”

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

Mayor Richardson to return to the dais and take control of the meeting.

CITY MANAGERS REPORT

1. PUBLIC COMMUNICATIONS – WRITTEN OR VERBAL

At this time, please direct comments to the City Council regarding Consent Calendar Items or matters NOT on the agenda but within the jurisdiction of the Council. (Speakers are limited to five (5) minutes).

2. COUNCIL COMMENTS AND REQUESTS

Comments and requests from City Council Members. No action will be taken at this meeting.

3. APPROVAL OF AGENDA AS PRESENTED

4. CITY COUNCIL MINUTES OF MARCH 28, 2016

Approval of Minutes.

5. CONSENT AGENDA

- a. Approval of Warrant Register
- b. Receive and File Fire Department Report for the 1st Quarter of 2016
- c. Adopt Resolution No. 16-_____ authorizing the filing of a claim with the Santa Barbara County Association of Governments for allocation of Transit Development Act (TDA) Funds for Fiscal Year 2016-2017.
- d. Approve Amendment No. 5 to Agreement for Animal Control Services between the City of Solvang and County of Santa Barbara for \$40,783 in Fiscal Year 2016-2017 & \$43,802 for Fiscal Year 2017-2018.

REGULAR AGENDA

6. MEASURE A PROGRAM OF PROJECTS

- a. Hold a Public Hearing and take public input on the Measure A 5-Year Local Program of Projects for Fiscal Years 2017-2021; and
- b. Adopt Resolution approving the Measure A 5-Year Local Program of Projects for Fiscal Years 2017-2021.

7. SOLVANG (SKYTT) MESA LANDSCAPE LIGHTING & MAINTENANCE DISTRICT NO. 2004-1, RESOLUTION CONFIRMING AND LEVYING ASSESSMENTS

Adopt Resolution 16-_____, a Resolution of the City Council of the City of Solvang confirming and levying assessments for Fiscal Year 2016-17, and authorize the City Manager to sign the necessary documents on behalf of the City, and to place the assessments on the property tax roll for Fiscal Year 2016-17.

8. UPDATED ADA TRANSITION PLAN

Receive the 2016 update of the ADA Transition Plan and file, or direct staff to amend as indicated.

9. COUNCIL MEMBER REPORTS (Oral reports: Each Council Member will give oral reports on their activities in relation to the following committee or agencies. In addition, each member may report on items that will be included on the agenda for such committee or agency and seek guidance from the Council as a whole on such items, including on what position to take on behalf of the City)

- Santa Barbara County Association of Governments
- Air Pollution Control Board
- Joint Wastewater Committee
- Finance Committee
- Chumash Tribe
- Indian Gaming Benefit Committee
- California Joint Powers Insurance Authority

10. ADVANCE CALENDAR

Informational Calendar – no action.

11. ADJOURNMENT

Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 1644 Oak Street, Solvang, during regular business hours and on the City's website www.cityofsolvang.com, in addition, any writings relating to an open session agenda item provided to a majority of the Council that is distributed within 72 hours of the meeting, after the posting of the agenda, will be identified and available separately at City Hall and may be posted to the website.

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of Administrative Services at 688-5575 or the California Relay Service. Notification 48 hours prior to the meeting would enable the City to make reasonable arrangements to ensure accessibility to this meeting.



MINUTES OF THE REGULAR MEETING OF THE
SOLVANG CITY COUNCIL

Council Chambers
1644 Oak Street
Solvang, CA 93463

March 28, 2016
Monday
6:30 pm

CALL TO ORDER: Mayor Richardson called the meeting to order at 6:30 p.m.

ROLL CALL:

PRESENT: Mayor Richardson, Council Members Duus, Jamieson, Skytt,
and Zimmerman

STAFF: Brad Vidro, City Manager; Roy Hanley, City Attorney; Matt van der
Linden, Public Works Director; Charlie Uhrig, Community Resource
Officer; Lisa S. Martin, City Clerk

PLEDGE OF ALLEGIANCE: Led by Council Member Jamieson

CITY MANAGERS REPORT: Informational report only

1. **PUBLIC COMMUNICATIONS – WRITTEN OR VERBAL**

Tracy Farhad, SCVB

- Discussed the Go West Summit
- More cruise ship excursions scheduled for this year, with 27-48 persons per trip
- The Taste of Solvang had over 1,200 attendees this year and a younger demographic

Fred Kovol, Resident

- When will the Council stop issuing Can & Will Serve letters
- The intertropical rain band is moving north
- Concerned that we won't get our State water delivery in June

2. **COUNCIL REQUESTS**

None.

3. **APPROVAL OF AGENDA AS PRESENTED**

No changes to the agenda.

4. **CITY COUNCIL MINUTES OF FEBRUARY 22, 2016**

*Motion made by Council Member Skytt to approve the minutes as written, seconded by Council Member Zimmerman, and **carried** with a verbal response of 5 ayes.*

5. **CONSENT AGENDA**

- a. Receive and File Sheriff's Report for February 2016
- b. Authorize the City Manager to execute the Maintenance Agreement and related documents for the purchase of three (3) new copiers and approve the budget adjustment in the amount of \$27,315.00.
- c. Award a Professional Services Agreement for Construction Management Services for the Alisal Bridge Seismic Retrofit Project
 1. Approve a Professional Services Agreement with Vali Cooper & Associates, Inc. in the amount of \$182,069, and authorize execution of the Agreement by the Mayor; and
 2. Authorize the City Manager to execute contract amendments if within the contingency amount of \$9,000.

*Motion made by Mayor Richardson, and seconded by Council Member Zimmerman, to approve the consent agenda with the exception of Item 5e. **Motion carried** with a roll call vote of 5 ayes.*

REGULAR AGENDA

6. **MEMORANDUM OF UNDERSTANDING (MOU) FOR IMPLEMENTATION OF THE SUSTAINABLE GROUNDWATER MANAGEMENT ACT IN THE SANTA YNEZ VALLEY GROUNDWATER BASIN**

Staff report by Brad Vidro, City Manager.

Mayor Richardson opened the item to public comment at 6:55 p.m.

Fred Kovol, Resident

- Quite a job since you are asking all of these water agencies to sign off on this. Who is going to manage this effort? What kind of timeframe? How much is this going to cost the ratepayers?

Dave Fleishman, Assistant City Attorney responded to public comment. The drop dead date in paragraph 3 of the MOU identifies that managers must file by June 30, 2017. This MOU would allow these agencies to begin the process. Relative to the management question and cost, an adjudicated basin is much more expensive and requires litigation, so it is in our benefit to try and work together via this MOU.

Karen Waite, former past President and Board Member of ID#1

- Reiterated that this is a draft agreement. Have seen too many draft documents fall apart because members don't understand that it is a working document and is not in a final form. The cost of not participating would be devastating.

Bruce Wales, SYRWCD

- Currently have buy in by Buellton, Vandenberg Village and ID#1. Anticipate all members to sign-off by April 5th to participate in this non-binding MOU and get the ball rolling. The timing of this MOU leaves only 13 months to move forward with and write the plan.

Mayor Richardson closed the item to Public Comment at 7:03 p.m.

Council Member Duus questioned Solvang's "costs incurred" relative to the MOU. We will pay Solvang's proportionate costs, but will we also be responsible for a portion of ID#1's costs, since we are part of ID#1?

Dave Fleishman confirmed that although not a direct line item, Solvang will most likely pay part of ID#1's costs.

Council Member Jamieson asked if the Chumash Tribe was participating.

Matt van der Linden confirmed that the Chumash will be participating as a part of the County area, not the Santa Ynez groundwater basin directly. Additionally, the County's cooperation is key to help determine which basin certain small areas are within.

Council Member Duus reiterated that he will be very conscious of costs.

***Motion** made by Council Member Jamieson to approve the draft MOU, seconded by Council Member Duus, and **carried** with a roll call vote of 5 ayes.*

7. SOLVANG LIBRARY FUNDING

Council Member Jamieson questioned how it was determined to split the per capita 50/50 between Solvang and Buellton.

Jessica Cadiente, Library Director for the Santa Barbara Public Library System, responded that it was a decision made by a prior administration. She would encourage an ad hoc committee as she believes a fair per capita compromise can be reached.

Council Member Duus asked where Santa Ynez and Los Olivos fall. Ms. Cadiente responded that they are currently served by the Solvang branch.

Mayor Richardson inquired as to why Buellton's request for a full-time supervisor should be of concern to Solvang. Ms. Cadiente answered that it would result in a diminished service level for Solvang because the supervisor's hours would be cut to 20. Mayor Richardson wondered why the onus was on Solvang for funding. If Buellton wants a full-time person they should fund it completely.

Ms. Cadiente reiterated that her hope that we can work together to keep service levels as they are.

Mayor Richardson added that he disapproved of the way the decision was made.

Council Member Jamieson agreed with Mayor Richardson. We were not informed of how different the split was going to be. The populations of Santa Ynez and Los Olivos need to be added back to Solvang. There is an inequity here.

Council Member Skytt commented that the per capital issue needs to go back and be discussed further. It should not have been 50/50. Solvang has a much higher demand for service especially since it is supporting the Santa Ynez and Los Olivos branches.

Council Member Zimmerman stated that real data should be factored in relative to actual usage. The hours of operation are not the same. The staff in Solvang is overworked.

Council Member Duus feels that no one from Santa Ynez is going to drive all the way through Solvang to go to the Buellton library, and the Solvang library is open longer hours. Those facts along should dictate to a 50/50 split is not equitable.

Mayor Richardson opened the item for public comment at 7:35 p.m.

Fred Kovol

- Think about the alternatives. Kids don't go to the library anymore- we need a high speed internet center. The internet is the future.
- All of the elementary schools also have a library.

Shirley Stacey

- Shares Council's concerns regarding the 50/50 split
- Strongly supports a full-time supervisor for the Solvang library
- The tourists and the folks who park their motor homes in the lot come in and use the computers and the wifi

Mayor Richardson closed the item to Public Comment at 7:44 p.m.

Council Member Skytt stated that he is a strong supporter of the Solvang library. He always has a book with him, usually hard cover.

Council Member Duus agreed with Skytt, however, feels that book people are a dying breed. The future is digital. Libraries have to change with the times.

Council Member Zimmerman indicated that the certain value that the library has is the social value, the experience of going to the library.

Mayor Richardson asked if there were any volunteers for a library ad hoc committee. Council Members Jamieson and Skytt volunteered for the committee.

Staff will reach out to Buellton requesting participation in an ad hoc committee.

8. COUNCIL MEMBER REPORTS (Oral reports: Each Council Member will give oral reports on their activities in relation to the following committee or agencies. In addition, each member may report on items that will be included on the agenda for

such committee or agency and seek guidance from the Council as a whole on such items, including on what position to take on behalf of the City)

- Santa Barbara County Association of Governments
Mayor Richardson gave updates on the HOV project, the commuter buses, and Calvans.
- Air Pollution Control Board
Mayor Richardson reported that a Shipping Emission Reduction Initiative was discussed. This will not only reduce emissions but slowing down to 10-12 knots will help give the whales a better chance of surviving a strike. APCD also reported that hydrogen vehicles are on the rise.
- Joint Wastewater Committee
- Finance Committee
- Chumash Tribe
- Water Committee
- Indian Gaming Benefit Committee
- California Joint Powers Insurance Authority

9. **ADVANCE CALENDAR**

None.

10. **ADJOURNMENT** Mayor Richardson adjourned the meeting at 7:56 p.m.



City of Solvang

City of Solvang Warrant Register

By Check Number

Date Range: 03/01/2016 - 03/31/2016

Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount
Payable #	Payable Type	Payable Date	Payable Description	Payable Amount	
Bank Code: APBNK-AP Bank Code					
10009	California Code Check, Inc.		03/07/2016 EFT	0.00	6,473.05 1111
osSLV16-04	Invoice	02/25/2016	On Site Building Inspector 2/5-2/18/16	0.00	1,872.50
SLVG16-02	Invoice	02/01/2016	Code Check	0.00	1,265.00
SLVG16-03	Invoice	02/16/2016	Code Check	0.00	3,335.55
10797	Engel & Gray		03/07/2016 EFT	0.00	1,609.26 1112
15-0202	Invoice	02/15/2016	Sludge Disposal	0.00	538.89
15360	Invoice	02/17/2016	Sludge Disposal	0.00	529.14
15365	Invoice	02/18/2016	Sludge Disposal	0.00	541.23
10611	Farm Supply Co		03/07/2016 EFT	0.00	648.88 1113
16877	Invoice	02/23/2016	Bob Mendoza uniform	0.00	100.28
16975	Invoice	02/29/2016	weed sprayer	0.00	548.60
10028	Hanley & Fleishman, LLP		03/07/2016 EFT	0.00	6,699.00 1114
2687	Invoice	03/01/2016	Legal Services	0.00	6,699.00
10276	Infosend, Inc		03/07/2016 EFT	0.00	1,295.86 1115
101836	Invoice	01/29/2016	Utility Bill Printing and Distribution	0.00	1,295.86
11182	Underground Service Alert of Southern California		03/07/2016 EFT	0.00	16.50 1116
220160673	Invoice	03/01/2016	11 New Tickets	0.00	16.50
11320	Rafael Ruiz Janitor Service		03/08/2016 EFT	0.00	1,500.00 1117
765	Invoice	03/07/2016	Janitorial Services	0.00	1,500.00
10425	Brough Construction, Inc		03/14/2016 EFT	0.00	245,700.81 1118
150172c	Invoice	01/31/2016	Upland Wells - HCA South Wellhead Facilities	0.00	154,169.93
150173	Invoice	02/29/2016	Upland Wells - HCA South Wellhead Facilities	0.00	91,530.88
10009	California Code Check, Inc.		03/14/2016 EFT	0.00	825.00 1119
SLVG16-04	Invoice	03/01/2016	Code Check fees	0.00	825.00
10797	Engel & Gray		03/14/2016 EFT	0.00	1,608.41 1120
15384	Invoice	02/22/2016	Sludge Disposal	0.00	545.00
15391	Invoice	02/23/2016	Sludge Disposal	0.00	526.44
15407	Invoice	02/26/2016	Sludge Disposal	0.00	536.97
10611	Farm Supply Co		03/14/2016 EFT	0.00	37.79 1121
17007	Invoice	03/02/2016	Seed Annual Rye 50#	0.00	37.79
10224	Christophe Millner		03/14/2016 EFT	0.00	212.80 1122
3/4/16	Invoice	03/04/2016	Kung Fu Instruction	0.00	212.80
10790	Polydyne, Inc		03/14/2016 EFT	0.00	1,146.96 1123
1031647	Invoice	03/03/2016	Polymer	0.00	1,146.96
10723	Procure Janitorial Supply, Inc		03/14/2016 EFT	0.00	2,168.75 1124
90775	Invoice	02/10/2016	Restroom 1	0.00	398.39
90778	Invoice	02/10/2016	Streets	0.00	180.09
91362	Invoice	03/02/2016	Restroom 2	0.00	472.36
91466	Invoice	03/04/2016	Restroom 1	0.00	401.71
91471	Invoice	03/04/2016	Annex	0.00	238.11
91472	Invoice	03/04/2016	Streets	0.00	288.14
91473	Invoice	03/04/2016	Streets	0.00	47.41
91474	Invoice	03/04/2016	Vets	0.00	142.54

City of Solvang Warrant Register

Date Range: 03/01/2016 - 03/31/2016

Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount
Payable #	Payable Type	Payable Date	Payable Description	Payable Amount	
10281	Satcom Global FZE		03/14/2016 EFT	0.00	42.75 1125
AS03160167	Invoice	03/01/2016	SIM Card	0.00	42.75
10337	Visit the Santa Ynez Valley		03/14/2016 EFT	0.00	30,772.00 1126
January 2016	Invoice	03/08/2016	January 2016 SYVTBID	0.00	30,772.00
10686	ZWorld GIS		03/14/2016 EFT	0.00	2,655.00 1127
2016-0116	Invoice	03/09/2016	GIS System-Wide Updates	0.00	575.00
2016-0117	Invoice	03/01/2016	Easements Plotted in GIS	0.00	2,080.00
90185	Jennifer McClurg		03/15/2016 EFT	0.00	226.67 1128
INV0002947	Invoice	03/14/2016	Reimbursement	0.00	226.67
11257	Aramark Uniform Service		03/21/2016 EFT	0.00	254.82 1129
000531302494	Invoice	02/08/2016	Mats and towels	0.00	254.82
10009	California Code Check, Inc.		03/21/2016 EFT	0.00	2,030.00 1130
osSLV16-05	Invoice	03/10/2016	Alan Cooper 2/19-3/3/16	0.00	2,030.00
10076	Cannon Associates		03/21/2016 EFT	0.00	390.00 1131
60758	Invoice	02/28/2016	WWTP Available Capacity Analysis	0.00	390.00
10166	Clinical Lab of San Bernardino		03/21/2016 EFT	0.00	785.00 1132
948741	Invoice	03/10/2016	Lab Fees Blanket PO	0.00	785.00
10885	Moore & Associates, Inc.		03/21/2016 EFT	0.00	4,584.56 1133
16:3460	Invoice	03/11/2016	Moore & Assoc SYVT Marketing-Advertising	0.00	484.89
16:3461	Invoice	03/11/2016	Moore & Assoc SYVT Prof Serv Management	0.00	4,099.67
11320	Rafael Ruiz Janitor Service		03/21/2016 EFT	0.00	1,500.00 1134
766	Invoice	03/14/2016	Janitorial Services	0.00	1,500.00
10142	SP Maintenance Services, Inc		03/21/2016 EFT	0.00	3,000.00 1135
56026	Invoice	03/01/2016	Street Sweeping	0.00	3,000.00
10902	Staples Advantage		03/21/2016 EFT	0.00	290.94 1136
8038349215	Invoice	03/05/2016	Supplies Admin / Finance	0.00	290.94
10526	Storer Transit Systems		03/21/2016 EFT	0.00	27,219.92 1137
7393T	Invoice	02/29/2016	Fuel Reimbursement 1/26-2/25/16	0.00	4,211.89
7394T	Invoice	02/29/2016	SYVT Storer Operations Contract	0.00	23,008.03
10858	Wallace Group A California Corporation		03/21/2016 EFT	0.00	933.81 1138
41170	Invoice	03/13/2016	AP Creek Bike-Ped Bridge Project	0.00	933.81
10042	Western Exterminator Company		03/21/2016 EFT	0.00	78.75 1139
3937846	Invoice	02/29/2016	February 2016	0.00	78.75
10613	Advantage Group, The		03/28/2016 EFT	0.00	164.00 1140
91167	Invoice	02/29/2016	February 2016 Flex Administration & Process...	0.00	164.00
10010	Applied EarthWorks, Inc		03/28/2016 EFT	0.00	532.00 1141
2952-06	Invoice	02/29/2016	Upland Wells - Archeological Monitoring	0.00	532.00
10009	California Code Check, Inc.		03/28/2016 EFT	0.00	5,152.50 1142
SLVG16-05	Invoice	03/15/2016	Code Check fees	0.00	5,152.50
10195	City of Lompoc Finance Dept.		03/28/2016 EFT	0.00	1,666.66 1143
94170	Invoice	03/18/2016	Wine Country Express	0.00	1,666.66
10797	Engel & Gray		03/28/2016 EFT	0.00	2,132.97 1144
15462	Invoice	01/01/2016	Sludge Disposal	0.00	532.57
15471	Invoice	03/03/2016	Sludge Disposal	0.00	532.63
15480	Invoice	03/07/2016	Sludge Disposal	0.00	523.43
15489	Invoice	03/09/2016	Sludge Disposal	0.00	544.34

City of Solvang Warrant Register

Date Range: 03/01/2016 - 03/31/2016

Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount
Payable #	Payable Type	Payable Date	Payable Description	Payable Amount	
10247	More Office Solutions		03/28/2016 EFT	0.00	48.24 1145
1184691	Invoice	03/18/2016	Parks & Rec. copier	0.00	48.24
10723	Procure Janitorial Supply, Inc		03/28/2016 EFT	0.00	33.18 1146
89810	Invoice	01/06/2016	Restroom 1	0.00	299.85
90078 CM	Credit Memo	03/10/2016	Streets Overpayment on 2/22/16 EFT 1098	0.00	-180.09
90775 CM	Credit Memo	02/10/2016	Restroom 1 Overpaid on 2/22/15 EFT 1098	0.00	-398.39
91559	Invoice	03/09/2016	Wastewater	0.00	71.99
91560	Invoice	03/09/2016	Streets	0.00	23.71
91793	Invoice	03/18/2016	Streets	0.00	216.11
10902	Staples Advantage		03/28/2016 EFT	0.00	158.74 1147
8038441149	Invoice	03/12/2016	Supplies	0.00	158.74
51687	SEQUOIA DEPLOYMENT SERVICES		03/10/2016 Regular	0.00	-1,423.40 31329
51688	AARON RUNNING		03/10/2016 Regular	0.00	-2,484.71 31401
10700	Mr. Rooter Plumbing of the Central Coast		03/07/2016 Regular	0.00	182.03 32563
27697	Invoice	03/01/2016	Restroom 2	0.00	182.03
10991	A-OK Power Equipment		03/07/2016 Regular	0.00	849.23 32564
153650	Invoice	03/01/2016	edger, chainsaw replacement	0.00	849.23
11281	Battery Systems		03/07/2016 Regular	0.00	222.24 32565
1487277	Invoice	02/22/2016	Supplies	0.00	222.24
10065	Brenntag Pacific, Inc		03/07/2016 Regular	0.00	1,071.42 32566
10065	Invoice	02/25/2016	Chlorine, Ammonia, and Analyzer Chemicals	0.00	1,071.42
10853	California JPIA		03/07/2016 Regular	0.00	1,666.00 32567
ENVIR00569-3	Invoice	03/01/2016	2013-14 Pollution Liability Insurance	0.00	1,666.00
11225	Clean Machine Laundromat		03/07/2016 Regular	0.00	55.00 32568
137502	Invoice	02/21/2016	Parks 8 Lbs	0.00	8.00
438589	Invoice	02/01/2016	Parks 8 Lbs	0.00	8.00
438591	Invoice	02/01/2016	Maintenance 8 Lbs	0.00	8.00
538611	Invoice	02/08/2016	Maintenance 15 Lbs	0.00	15.00
538614	Invoice	02/09/2016	Parks 8 Lbs	0.00	8.00
538633	Invoice	02/16/2016	Parks 8 Lbs	0.00	8.00
10655	Comcast		03/07/2016 Regular	0.00	13.23 32569
9241 2/16	Invoice	02/20/2016	Acc# 8155 70 005 0009241	0.00	13.23
10197	County of Santa Barbara		03/07/2016 Regular	0.00	15.58 32570
WC8330-02292016	Invoice	02/29/2016	Water Wise Shirt	0.00	15.58
10225	DFM Associates		03/07/2016 Regular	0.00	54.00 32571
2016	Invoice	03/01/2016	2016 California Elections Code	0.00	54.00
11237	Hanly General Engineering Corp		03/07/2016 Regular	0.00	200,147.06 32572
PW 042 2	Invoice	02/25/2016	WWTP Garage Structure Project	0.00	200,147.06
10303	McMaster-Carr Supply Company		03/07/2016 Regular	0.00	29.86 32573
50625398	Invoice	02/23/2016	Light switch	0.00	29.86
10949	Municipal Maintenance Equipment Inc.		03/07/2016 Regular	0.00	1,063.08 32574
0107974-IN	Invoice	02/22/2016	Service Vac-Con unit	0.00	1,063.08
11147	Muniservices Company		03/07/2016 Regular	0.00	543.71 32575
40679	Invoice	02/22/2016	SUTA Services	0.00	543.71
10034	ReadyRefresh by Nestle		03/07/2016 Regular	0.00	117.23 32576
16B0018038034	Invoice	02/26/2016	Drinking water for WWTP	0.00	117.23
10120	Newegg, Inc.		03/07/2016 Regular	0.00	354.47 32577
1201653991	Invoice	02/03/2016	Supplies Vet's Hall Wifi & Parks switch	0.00	354.47

City of Solvang Warrant Register

Date Range: 03/01/2016 - 03/31/2016

Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount
Payable #	Payable Type	Payable Date	Payable Description		Payable Amount
11128	Nielsen Building Material		03/07/2016 Regular	0.00	49.20 32578
486166	Invoice	02/28/2016	Diamond Blade Water shop	0.00	27.55
486724	Invoice	02/22/2016	Supplies Maintenance yard repair sink	0.00	9.83
487099	Invoice	02/23/2016	Supplies Redimix	0.00	16.33
487506	Credit Memo	02/25/2016	Return items Parks Dept	0.00	-4.51
11187	Nu-Tech Pest Management		03/07/2016 Regular	0.00	254.00 32579
0117656	Invoice	02/24/2016	Ground Squirrels HCA	0.00	129.00
0117793	Invoice	02/24/2016	Gopher Sunnyfields	0.00	125.00
11111	Pacific Materials Laboratory of Santa Barbara, Inc.		03/07/2016 Regular	0.00	620.00 32580
119380	Invoice	01/29/2016	WWTP Garage Constr Inspection & Testing	0.00	620.00
11167	Santa Ynez Valley Hardware		03/07/2016 Regular	0.00	1,070.95 32581
2/16	Invoice	02/29/2016	Supplies	0.00	1,070.95
11150	Sprint Communications Company		03/07/2016 Regular	0.00	39.42 32582
2/16	Invoice	02/19/2016	Acc# 921051930	0.00	39.42
10183	State Water Resources Control Board (SWRCB)		03/07/2016 Regular	0.00	90.00 32583
D3 Petersen	Invoice	03/02/2016	Petersen, James K operator certification D3	0.00	90.00
10478	Statewide Traffic Safety and Signs, Inc		03/07/2016 Regular	0.00	189.55 32584
03003021	Invoice	02/23/2016	Sprayer	0.00	97.67
03003022	Invoice	02/23/2016	Stencil Street	0.00	91.88
11176	The Gas Company		03/07/2016 Regular	0.00	1,299.28 32585
9410 6 2/16	Invoice	02/23/2016	Acc# 188 514 94106 10/15/15-1/20/16 Corr...	0.00	421.34
9500 0 2/16	Invoice	02/23/2016	Acc# 09821495000 10/15/15-1/20/16 Correc..	0.00	877.94
11212	Verizon California		03/07/2016 Regular	0.00	359.30 32586
2900 2/16	Invoice	02/28/2016	Acc# 01 1780 1152005294 00	0.00	48.11
6997 2/16	Invoice	02/19/2016	Acc# 01 1780 1152042750 02	0.00	253.78
7459 2/16	Invoice	02/25/2016	Acc# 01 1780 1123432309 01	0.00	57.41
10262	American Janitor Service		03/14/2016 Regular	0.00	724.00 32589
47528	Invoice	02/28/2016	Custodial	0.00	724.00
10823	Atco International		03/14/2016 Regular	0.00	158.00 32590
I054837	Invoice	03/03/2016	Quickies	0.00	158.00
11258	Black Gold Roofing, Inc		03/14/2016 Regular	0.00	4,822.00 32591
0789	Invoice	03/01/2016	Roof repair - City Hall- Fire Dept.	0.00	4,822.00
10637	Bramsen Concrete Construction		03/14/2016 Regular	0.00	7,646.00 32592
158	Invoice	02/17/2016	skate park concrete repairs	0.00	7,646.00
10073	Buellflat Rock Co, Inc		03/14/2016 Regular	0.00	933.84 32593
2016-0160	Invoice	02/29/2016	Fuel	0.00	666.54
92388	Invoice	02/29/2016	Sierra Madre Coble	0.00	267.30
10170	Buellton Medical Center		03/14/2016 Regular	0.00	170.00 32594
3/2016	Invoice	03/04/2016	Jenny McClurg DMV physical	0.00	170.00
11264	California Society of Muni. Finance officers		03/14/2016 Regular	0.00	110.00 32595
2016	Invoice	02/29/2016	2016 CSMFO Membership for Julie Glendinn...	0.00	110.00
10095	City of Buellton		03/14/2016 Regular	0.00	6,745.53 32596
INV0002904	Invoice	03/03/2016	Recreation	0.00	6,745.53
11091	CivicPlus		03/14/2016 Regular	0.00	144.99 32597
157763	Invoice	02/01/2016	ePayments for new website	0.00	144.99
10655	Comcast		03/14/2016 Regular	0.00	106.05 32598
5898 2/16	Invoice	02/28/2016	Acc# 8155 70 005 0125898	0.00	106.05

City of Solvang Warrant Register

Date Range: 03/01/2016 - 03/31/2016

Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount
Payable #	Payable Type	Payable Date	Payable Description	Payable Amount	
10340	Crystal Rocha		03/14/2016 Regular	0.00	150.00 32599
INV0002903	Invoice	03/08/2016	Face Painting Mother & Son Luau	0.00	150.00
10340	Crystal Rocha		03/14/2016 Regular	0.00	-150.00 32599
10511	Dell Marketing LP		03/14/2016 Regular	0.00	2,891.89 32600
XJPWM3CM9	Invoice	03/08/2016	Computer Support for 2016	0.00	2,891.89
11233	Department of Justice		03/14/2016 Regular	0.00	672.00 32601
153308	Invoice	03/02/2016	Fingerprinting - February 2016	0.00	672.00
11278	Dudek		03/14/2016 Regular	0.00	782.50 32602
20160243	Invoice	02/11/2016	WWTP Bank Restoration - Monitoring & Rep...	0.00	782.50
10057	FGL Environmental, Inc.		03/14/2016 Regular	0.00	582.00 32603
2/16	Invoice	03/04/2016	Lab fees for Water Dept	0.00	582.00
90011	Jorge Garcia		03/14/2016 Regular	0.00	18.11 32604
INV0002900	Invoice	03/08/2016	Reimbursement for Uniforms	0.00	18.11
10148	Gemplers		03/14/2016 Regular	0.00	401.94 32605
SO1834302	Invoice	11/18/2015	Dust/Mist Respirator	0.00	168.91
SO1857218	Invoice	12/01/2015	Sand Bag Scoop	0.00	233.03
11262	Graphic Systems		03/14/2016 Regular	0.00	13.72 32606
66553	Invoice	02/04/2016	Viborg Rd Blueprint scans	0.00	5.40
66757	Invoice	03/04/2016	Viborg Blueprint	0.00	8.32
10068	Gymnastics North		03/14/2016 Regular	0.00	1,432.48 32607
3/2016	Invoice	03/01/2016	Feb 2016-March 2016 Gymnastics lessons	0.00	1,432.48
10081	Harrison Hardware		03/14/2016 Regular	0.00	223.28 32608
337809	Invoice	01/27/2016	Supplies	0.00	125.18
338414	Invoice	02/03/2016	Supplies	0.00	48.51
339199	Invoice	02/12/2016	Supplies	0.00	49.59
10083	Inner Nature		03/14/2016 Regular	0.00	2,100.00 32609
10743	Invoice	02/29/2016	Village planters	0.00	2,100.00
10180	Jim's Service Center		03/14/2016 Regular	0.00	775.18 32610
2/16	Invoice	03/08/2016	Fuel	0.00	775.18
90066	Julie Glendinning		03/14/2016 Regular	0.00	92.80 32611
INV0002902	Invoice	03/08/2016	Rain Barrel Rebate Program	0.00	92.80
10549	Level 3 Communications		03/14/2016 Regular	0.00	1,061.04 32612
42284156	Invoice	03/18/2016	T-1 Line	0.00	1,061.04
10697	Menveg Properties LLC		03/14/2016 Regular	0.00	655.48 32613
7/1/15 - 12/31/15	Invoice	03/08/2016	Utility billing for Transit office July - Dec 2015	0.00	655.48
11147	Muniservices Company		03/14/2016 Regular	0.00	150.00 32614
40871	Invoice	02/29/2016	STARS service 3rd qtr 2015	0.00	150.00
11133	Nielsen's Market		03/14/2016 Regular	0.00	144.26 32615
2/2016	Invoice	02/29/2016	Supplies	0.00	144.26
10975	O'Reilly Automotive Stores, Inc. dba O'Reilly Auto		03/14/2016 Regular	0.00	92.15 32616
250407	Invoice	02/02/2016	Supplies	0.00	7.11
250450	Invoice	02/02/2016	Sunny Fields supplies	0.00	41.95
250996	Invoice	02/05/2016	Battery for lawn mower	0.00	29.09
254241	Invoice	02/24/2016	Drip Tray sewer dept	0.00	23.74
50345	Credit Memo	03/09/2016	Credit	0.00	-9.74
11157	Paradise Mobile Welding		03/14/2016 Regular	0.00	2,650.00 32617
4186	Invoice	11/25/2015	2 new trash cages	0.00	2,650.00

City of Solvang Warrant Register

Date Range: 03/01/2016 - 03/31/2016

Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount
Payable #	Payable Type	Payable Date	Payable Description		Payable Amount
10033	S.Y.R.W.C.D. ID #1		03/14/2016 Regular	0.00	26,398.17 32618
1st Qtr 16/17	Invoice	03/04/2016	DWR/CCWA 1st QTR FY 2016-17	0.00	26,398.17
10381	Santa Barbara County		03/14/2016 Regular	0.00	640.00 32619
IN0046331	Invoice	03/03/2016	Facility ID FA0001095 2016	0.00	640.00
10478	Statewide Traffic Safety and Signs, Inc		03/14/2016 Regular	0.00	583.44 32620
03003023	Invoice	02/23/2016	Crafco cold patch	0.00	574.69
03003087	Invoice	03/01/2016	Supplies Maintenance dept	0.00	8.75
11178	Steve's Wheel & Tire		03/14/2016 Regular	0.00	27.32 32621
57543	Invoice	02/08/2016	Repair Truck Tire	0.00	27.32
11176	The Gas Company		03/14/2016 Regular	0.00	173.18 32622
2500 7 2/16	Invoice	02/26/2016	Acc# 194 215 2500 7 1/22/16-2/24/16	0.00	173.18
11179	Todd Pipe & Supply		03/14/2016 Regular	0.00	380.03 32623
639714-1	Invoice	03/02/2016	Supplies	0.00	380.03
10553	ValleyCrest Landscape		03/14/2016 Regular	0.00	3,292.00 32624
4966667	Invoice	02/29/2016	SM LLMD Landscape Maintenance	0.00	3,292.00
11212	Verizon California		03/14/2016 Regular	0.00	104.01 32625
1998 3/16	Invoice	03/01/2016	Acc# 01 1780 1111698911 01	0.00	104.01
51688	AARON RUNNING		03/16/2016 Regular	0.00	2,484.71 32634
INV0002006	Invoice	08/06/2015	DAVID GOLDSTIEN ARCHITECT	0.00	2,484.71
51687	SEQUOIA DEPLOYMENT SERVICES		03/16/2016 Regular	0.00	1,423.40 32635
INV0002005	Invoice	08/06/2015	SEQUOIA DEPLOYMENT SERVICES	0.00	1,423.40
10991	A-OK Power Equipment		03/21/2016 Regular	0.00	429.09 32636
155532	Invoice	03/15/2016	Supplies for Parks Dept	0.00	429.09
11155	Baker, Manock & Jensen		03/21/2016 Regular	0.00	1,470.78 32637
408037	Invoice	03/09/2016	Water Attorney	0.00	24.74
408088	Invoice	03/11/2016	Water Attorney	0.00	1,446.04
10251	Channel Counties Division		03/21/2016 Regular	0.00	35.00 32638
INV0002948	Invoice	03/15/2016	Hans Duus Dinner	0.00	35.00
10655	Comcast		03/21/2016 Regular	0.00	86.10 32639
8155 3/16	Invoice	03/05/2016	Acc# 8155 70 005 0228155	0.00	86.10
10461	Riva Electric, Inc.		03/21/2016 Regular	0.00	125.00 32640
2832	Invoice	03/14/2016	Ribe Rd Well	0.00	125.00
10511	Dell Marketing LP		03/21/2016 Regular	0.00	269.05 32641
XJWT1XM82	Invoice	03/09/2016	VLA Office STD	0.00	269.05
10057	FGL Environmental, Inc.		03/21/2016 Regular	0.00	200.00 32642
Feb 2016	Invoice	02/29/2016	Lab Fees for Water Dept	0.00	200.00
10148	Gemplers		03/21/2016 Regular	0.00	375.17 32643
SI02107859	Invoice	12/02/2015	Safety Gear	0.00	137.91
SI02135175	Invoice	12/15/2015	Safety Gear	0.00	105.83
SI02164021	Invoice	02/03/2016	Safety Gear	0.00	73.16
SI02168523	Invoice	03/15/2016	Safety Gear	0.00	58.27
11262	Graphic Systems		03/21/2016 Regular	0.00	216.00 32644
66785	Invoice	03/10/2016	Solvang Water SCADA System	0.00	216.00
11247	Hopkins Technical Products Inc		03/21/2016 Regular	0.00	8,353.13 32645
3616000263	Invoice	03/11/2016	HCA South well	0.00	8,353.13
10372	JJ Fisher Construction, Inc		03/21/2016 Regular	0.00	22,573.61 32646

City of Solvang Warrant Register

Date Range: 03/01/2016 - 03/31/2016

Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount	
Payable #	Payable Type	Payable Date	Payable Description		Payable Amount	
1320	Invoice	02/25/2016	Sidewalk Repairs	0.00	22,573.61	
11121	Jones & Jones, LLP		03/21/2016 Regular	0.00	810.00	32647
#3	Invoice	03/04/2016	Fire Department Building Addition	0.00	810.00	
10294	MailFinance		03/21/2016 Regular	0.00	814.27	32648
N5817398	Invoice	03/05/2016	Lease Payment 4/6/16 - 7/5/16	0.00	814.27	
10879	Martin Technical, Inc		03/21/2016 Regular	0.00	2,980.00	32649
11172	Invoice	03/10/2016	WWTP Arc Flash Study	0.00	2,980.00	
51782	MARTINEZ, TERRY		03/21/2016 Regular	0.00	200.00	32650
INV0002950	Invoice	03/14/2016	DEPOSIT REFUND 2/20/16	0.00	200.00	
11128	Nielsen Building Material		03/21/2016 Regular	0.00	779.74	32651
488925	Invoice	03/03/2016	Sawzall	0.00	215.99	
488933	Invoice	03/03/2016	Supplies Upland well development	0.00	276.19	
489044	Invoice	03/03/2016	Supplies Upland well development	0.00	38.34	
489056	Invoice	03/03/2016	Supplies Upland well development	0.00	6.55	
489077	Invoice	03/03/2016	Gate Caster Cap	0.00	42.38	
489149	Invoice	03/04/2016	Supplies Upland well development	0.00	16.45	
489256	Invoice	03/04/2016	Supplies Upland well development	0.00	90.33	
489273	Invoice	03/04/2016	Supplies Upland well development	0.00	93.51	
11187	Nu-Tech Pest Management		03/21/2016 Regular	0.00	414.00	32652
0117969	Invoice	03/09/2016	Annex Ants & Roaches	0.00	78.00	
0117980	Invoice	03/04/2016	SunnyFields Gopher	0.00	125.00	
0118241	Invoice	03/09/2016	HCA Ants, Earwigs & Spiders	0.00	82.00	
0118242	Invoice	03/09/2016	HCA Ground Squirrels	0.00	129.00	
10221	R & M Diesel Service & Towing		03/21/2016 Regular	0.00	102.88	32653
8530	Invoice	03/09/2016	Bus 965	0.00	102.88	
10492	Rick Engineering & Development Company		03/21/2016 Regular	0.00	8,842.71	32654
0047434	Invoice	02/29/2016	Mission Drive Preliminary Design-Plans	0.00	8,842.71	
10033	S.Y.R.W.C.D. ID #1		03/21/2016 Regular	0.00	4,287.14	32655
0001 2/16	Invoice	02/25/2016	Acc# 17040001 900 Alamo Pintado	0.00	371.36	
5001 2/16	Invoice	02/25/2016	Acc# 17005001 1890 Old Mill Rd	0.00	2,338.62	
7501 2/16	Invoice	03/15/2016	Acc# 17037501 Alamo Pintado	0.00	1,577.16	
10381	Santa Barbara County		03/21/2016 Regular	0.00	289.00	32656
IN0047317	Invoice	03/03/2016	Facility ID FA0013748 Annual Hazardous Ma...	0.00	289.00	
11018	Smith Electric Services		03/21/2016 Regular	0.00	1,478.00	32657
15132PHS1	Invoice	02/29/2016	Electrical Grounding for Exist. Shop at WWTP	0.00	1,478.00	
11179	Todd Pipe & Supply		03/21/2016 Regular	0.00	5.79	32658
312113	Invoice	03/11/2016	Supplies Maintenance Dept	0.00	5.79	
10231	Tower Pizza		03/21/2016 Regular	0.00	269.70	32659
1	Invoice	03/11/2016	Luau pizza	0.00	269.70	
10992	Tyler Technologies, Inc		03/21/2016 Regular	0.00	117.00	32660
025-150363	Invoice	04/01/2016	Bar Code Scanner Maintenance	0.00	77.00	
025-150872	Invoice	04/01/2016	Utility billing	0.00	40.00	
11212	Verizon California		03/21/2016 Regular	0.00	240.40	32661
5452 3/16	Invoice	03/04/2016	Acc# 01 1780 1185131516 07	0.00	240.40	
51783	BEJSTRUP, HELEN		03/28/2016 Regular	0.00	200.00	32664
INV0002953	Invoice	03/21/2016	DEPOSIT REFUND 3/5/16	0.00	200.00	
10511	Dell Marketing LP		03/28/2016 Regular	0.00	979.91	32665
XJWTC659	Invoice	03/09/2016	Dell Optiplex 7040 SFF	0.00	979.91	

City of Solvang Warrant Register

Date Range: 03/01/2016 - 03/31/2016

Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount
Payable #	Payable Type	Payable Date	Payable Description		Payable Amount
11145	Ferguson Enterprises, Inc		03/28/2016 Regular	0.00	106.76 32666
3092500	Invoice	03/15/2016	Annex sewer lateral repairs	0.00	106.76
10029	Firma Consultants, Inc.		03/28/2016 Regular	0.00	328.75 32667
21602.031416	Invoice	03/14/2016	Valley Plaza Planning Services	0.00	328.75
11262	Graphic Systems		03/28/2016 Regular	0.00	1,650.00 32668
66292	Invoice	12/31/2015	Swallow Tailed light pole banners for Solvang	0.00	1,650.00
10069	Home Depot Credit Services		03/28/2016 Regular	0.00	1,412.61 32669
3/2016	Invoice	03/22/2016	Supplies	0.00	1,412.61
11247	Hopkins Technical Products Inc		03/28/2016 Regular	0.00	4,993.42 32670
3616300353	Invoice	03/11/2016	Analyzer	0.00	4,993.42
10283	J.B. Dewar, Inc.		03/28/2016 Regular	0.00	215.81 32671
135482	Invoice	03/14/2016	Chevron Meropa	0.00	215.81
10549	Level 3 Communications		03/28/2016 Regular	0.00	-1,914.54 32672
10549	Level 3 Communications		03/28/2016 Regular	0.00	1,914.54 32672
42873351	Invoice	03/17/2016	T-1 Line	0.00	1,914.54
90350	Lisa Martin		03/28/2016 Regular	0.00	222.62 32673
INV0002955	Invoice	03/22/2016	Technical training for clerks conference	0.00	222.62
10313	Maintenance Superintendents		03/28/2016 Regular	0.00	200.00 32674
INV0002956	Invoice	03/22/2016	Traffic Safety training	0.00	200.00
11350	Miguel Loya		03/28/2016 Regular	0.00	76.80 32675
INV0002957	Invoice	03/22/2016	Toilet Rebate	0.00	76.80
11187	Nu-Tech Pest Management		03/28/2016 Regular	0.00	125.00 32676
0117981	Invoice	03/11/2016	Sunnyfields gopher	0.00	125.00
51784	PACE, JACKIE		03/28/2016 Regular	0.00	100.00 32677
INV0002954	Invoice	03/21/2016	DEPOSIT REFUND 2/27/16	0.00	100.00
11137	Pacific Gas & Electric Company		03/28/2016 Regular	0.00	21,916.99 32678
5526-1 3/16	Invoice	03/16/2016	Acc# 3982645526-1	0.00	4,675.11
7582-5 3/16	Invoice	03/18/2016	Acc# 0408007582-5	0.00	17,241.88
10999	Platinum Plus for Business dba Business Card		03/28/2016 Regular	0.00	3,948.78 32679
3831 3/2016	Invoice	03/10/2016	February 11, 2016 - March 10, 2016	0.00	3,948.78
10004	Santa Barbara Co Sheriff Dept		03/28/2016 Regular	0.00	135,386.66 32680
060321	Invoice	03/22/2016	Business Cards & Envelopes	0.00	430.81
16-223	Invoice	03/18/2016	April Contract services	0.00	129,329.00
16-227	Invoice	03/21/2016	SCOR & Court Case	0.00	5,626.85
11294	Scott Reardon's Locksmith Service		03/28/2016 Regular	0.00	70.00 32681
10883	Invoice	03/18/2016	Rekey lock	0.00	70.00
10278	TransFirst Holdings Inc. dba TransFirst Health and		03/28/2016 Regular	0.00	80.05 32682
25937	Invoice	03/11/2016	Feb 2016	0.00	80.05
10214	USA Blue Book		03/28/2016 Regular	0.00	218.26 32683
901553	Invoice	03/17/2016	Dipper for WWTP	0.00	218.26
11212	Verizon California		03/28/2016 Regular	0.00	397.27 32684
1425 3/16	Invoice	03/13/2016	Acc# 01 1780 1173009729 00	0.00	236.17
5575 3/2016	Invoice	03/13/2016	Acc# 01 1780 1152030043 10	0.00	161.10
51473	HALME, SUSAN		03/23/2016 Regular	0.00	26.37 32685
INV0000797	Invoice	08/21/2014	SHERIFF REFUND 6/14/14	0.00	26.37
51636	SANTA YNEZ VALLEY GIRLS SOFTBA		03/23/2016 Regular	0.00	275.00 32686

City of Solvang Warrant Register

Date Range: 03/01/2016 - 03/31/2016

Number	Payment Date	Vendor Number	Vendor Name	Payment Type	Payment Amount
Payable #	Payable Type	Payable Date	Payable Description		Payable Amount
INV0001697	Invoice	05/18/2015	DEPOSIT REFUND 5/17/15	0.00	175.00
INV0002291	Invoice	10/19/2015	Deposit refund from 5/23/10	0.00	100.00
51762	SOLVANG DANISH DAYS		03/24/2016 Regular	0.00	262.18 32692
INV0002541	Invoice	12/08/2015	SHERIFF REFUND	0.00	262.18
10340	Crystal Rocha		03/30/2016 Regular	0.00	150.00 32693
INV0002903	Invoice	03/08/2016	Face Painting Mother & Son Luau	0.00	150.00

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	159	114	0.00	513,332.68
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-5,972.65
Bank Drafts	0	0	0.00	0.00
EFT's	63	37	0.00	354,595.58
	222	155	0.00	861,955.61

Fund Summary

Fund	Name	Period	Amount
998	POOLED CASH	3/2016	861,955.61
			<u>861,955.61</u>



Santa Barbara County Fire Department Quarterly Report For The City of Solvang January– March 2016

This Quarterly Report is provided to the City of Solvang by the Santa Barbara County Fire Department. It is a summary of emergency responses and calls for service as well as Fire Prevention activities.

EMERGENCY RESPONSES AND CALLS FOR SERVICE

The statistics below document the 145 calls for service for the City of Solvang for January – March 2016

Fire Incident Type	Incident Type Count
Incident District/Zone: 30	
Alarm system activation, no fire - unintentional	1
Assist invalid	17
Assist police or other governmental agency	1
Building fire	1
Dispatched and cancelled en route	4
EMS call, excluding vehicle accident with injury	91
False alarm or false call, other	1
Motor vehicle accident with injuries	2

Fire Incident Type	Incident Type Count
Motor vehicle accident with no injuries.	3
No incident found on arrival at dispatch address	5
Overheated motor	1
Passenger vehicle fire	1
Person in distress, other	8
Smoke detector activation due to malfunction	3
Smoke scare, odor of smoke	2
Unauthorized burning	1
Water or steam leak	2
Water problem, other	1
	Total: 145
	Total: 145

INCIDENTS BY UNIT AND DISTRICT

The statistics below document the 225 calls for service by unit and district for Station 30 January–March 2016

Incident District/Zone	Incident District
Apparatus ID: E30	40
18	2

Incident District/Zone	Incident District
30	98
31	13
32	14
51	1
	Total: 168
Apparatus ID: ME30	6
18	2
30	36
31	7
32	4
51	2
	Total: 57
	Total: 225

FIRE PREVENTION DIVISION ACTIVITY

The Fire Prevention Division recorded the following activity for the months of
January– March 2016

<u>Fire Prevention Activities</u>	<u>January</u>	<u>February</u>	<u>March</u>
Fire Protection Certificates	2	3	0
Plan Checks	11	0	0
Development Reviews	1	0	0

**If you have questions or comments regarding this report,
please contact Captain Dave Zaniboni at (805) 681-5531.**

Solvang - Response Time Report

Incident Date (FD1.3)	Incident Primary Station (FD1.4)	Fire Incident Type	Response Mode To Scene	Response Time
Incident District/Zone: 30				
1/21/16	30	Dispatched and cancelled en route	Emergency	
2/9/16	30	Dispatched and cancelled en route	Emergency	
2/22/16	30	Dispatched and cancelled en route	Emergency	
3/12/16	30	Dispatched and cancelled en route	Emergency	
2/6/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:00:21
3/25/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:00:36
1/16/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:01:33
1/10/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:02:27
1/17/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:02:29
2/21/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:02:35
1/2/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:02:39
2/19/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:02:40
3/12/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:02:46

Solvang - Response Time Report

Incident Date (FD1.3)	Incident Primary Station (FD1.4)	Fire Incident Type	Response Mode To Scene	Response Time
1/17/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:02:46
3/23/16		EMS call, excluding vehicle accident with injury	Emergency	-0:02:48
3/16/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:02:51
2/14/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:02:57
1/23/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:02:58
1/24/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:07
1/1/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:08
1/24/16	30	Motor vehicle accident with injuries	Emergency	-0:03:09
3/10/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:10
3/14/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:10
2/24/16	30	No incident found on arrival at dispatch address	Emergency	-0:03:15
2/8/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:16
2/8/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:17
1/6/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:22
1/30/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:27

Solvang - Response Time Report

Incident Date (FD1.3)	Incident Primary Station (FD1.4)	Fire Incident Type	Response Mode To Scene	Response Time
1/5/16	30	Person in distress, other	Emergency	-0:03:32
3/8/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:33
3/12/16	30	Assist invalid	Non-Emergency	-0:03:35
3/14/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:35
1/3/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:40
1/6/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:43
2/8/16	30	Person in distress, other	Non-Emergency	-0:03:43
2/8/16	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:03:43
3/23/16		EMS call, excluding vehicle accident with injury		-0:03:45
3/16/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:46
1/31/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:46
2/9/16	30	Motor vehicle accident with no injuries.	Emergency	-0:03:51
3/4/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:51
2/10/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:51
3/16/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:52

Solvang - Response Time Report

Incident Date (FD1.3)	Incident Primary Station (FD1.4)	Fire Incident Type	Response Mode To Scene	Response Time
2/10/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:03:53
3/23/16		EMS call, excluding vehicle accident with injury		-0:03:55
1/20/16	30	No incident found on arrival at dispatch address	Non-Emergency	-0:03:57
3/19/16	30	Assist invalid	Emergency	-0:04:00
3/19/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:00
2/26/16		No incident found on arrival at dispatch address	Emergency	-0:04:06
2/27/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:09
1/13/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:10
1/21/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:11
1/17/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:14
3/8/16	30	False alarm or false call, other	Emergency	-0:04:17
2/15/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:22
2/14/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:23
1/18/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:23
3/12/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:25

Solvang - Response Time Report

Incident Date (FD1.3)	Incident Primary Station (FD1.4)	Fire Incident Type	Response Mode To Scene	Response Time
1/28/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:26
3/1/16	30	Smoke detector activation due to malfunction	Emergency	-0:04:31
2/26/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:36
3/3/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:36
1/31/16	30	Motor vehicle accident with injuries	Emergency	-0:04:38
1/1/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:38
3/6/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:43
2/15/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:04:48
3/3/16	30	Person in distress, other	Emergency	-0:04:49
2/7/16	30	Passenger vehicle fire		-0:05:00
3/26/16	30	Smoke detector activation due to malfunction	Emergency	-0:05:00
3/19/16	30	Assist invalid	Non-Emergency	-0:05:00
2/15/16	30	Person in distress, other	Non-Emergency	-0:05:01
3/10/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:05
2/9/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:08
1/11/16	31	EMS call, excluding vehicle accident with injury	Emergency	-0:05:10

Solvang - Response Time Report

Incident Date (FD1.3)	Incident Primary Station (FD1.4)	Fire Incident Type	Response Mode To Scene	Response Time
1/19/16	30	Smoke detector activation due to malfunction	Emergency	-0:05:11
3/24/16	30	EMS call, excluding vehicle accident with injury		-0:05:13
1/9/16	30	Assist invalid	Non-Emergency	-0:05:16
1/17/16	30	Person in distress, other	Non-Emergency	-0:05:16
1/29/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:17
1/13/16	30	Assist invalid		-0:05:21
2/6/16	30	Smoke scare, odor of smoke	Non-Emergency	-0:05:22
3/29/16	30	Assist invalid	Non-Emergency	-0:05:25
1/17/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:26
3/25/16	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:05:27
3/9/16	30	Overheated motor	Emergency	-0:05:27
3/25/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:31
3/7/16	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:05:31
2/11/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:31
1/21/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:33
3/23/16	30	Assist invalid	Non-Emergency	-0:05:34

Solvang - Response Time Report

Incident Date (FD1.3)	Incident Primary Station (FD1.4)	Fire Incident Type	Response Mode To Scene	Response Time
3/14/16	30	No incident found on arrival at dispatch address	Emergency	-0:05:39
3/1/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:39
2/27/16	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:05:46
3/9/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:49
3/27/16	30	Assist invalid	Non-Emergency	-0:05:49
2/26/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:54
3/25/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:05:57
3/2/16	23	EMS call, excluding vehicle accident with injury	Emergency	-0:06:02
1/18/16	30	Unauthorized burning	Non-Emergency	-0:06:03
2/26/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:04
3/10/16	30	Water problem, other	Non-Emergency	-0:06:11
3/28/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:12
3/22/16	30	Assist invalid	Non-Emergency	-0:06:20
1/15/16	30	Person in distress, other	Non-Emergency	-0:06:21
3/8/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:45
1/18/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:50

Solvang - Response Time Report

Incident Date (FD1.3)	Incident Primary Station (FD1.4)	Fire Incident Type	Response Mode To Scene	Response Time
3/27/16	30	Assist invalid	Non-Emergency	-0:06:57
1/16/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:06:59
3/19/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:07:00
2/21/16	30	Building fire	Emergency	-0:07:06
1/8/16	30	EMS call, excluding vehicle accident with injury	Emergency, Downgraded to Non-Emergency	-0:07:28
3/27/16	30	Assist invalid	Non-Emergency	-0:07:33
1/12/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:08:06
1/18/16	32	EMS call, excluding vehicle accident with injury	Emergency	-0:08:06
3/8/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:08:13
3/5/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:08:13
3/5/16	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:08:14
2/11/16	30	Person in distress, other	Non-Emergency	-0:08:18
1/17/16	31	EMS call, excluding vehicle accident with injury	Emergency	-0:08:33
1/4/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:08:40
1/29/16	30	No incident found on arrival at dispatch address	Non-Emergency	-0:08:51
3/27/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:08:52

Solvang - Response Time Report

Incident Date (FD1.3)	Incident Primary Station (FD1.4)	Fire Incident Type	Response Mode To Scene	Response Time
1/30/16		Motor vehicle accident with no injuries.	Emergency	-0:08:56
1/30/16	30	Assist invalid	Non-Emergency	-0:08:58
2/7/16	30	Assist invalid	Non-Emergency	-0:08:59
1/27/16	30	Assist invalid	Non-Emergency	-0:09:25
2/20/16	30	Water or steam leak	Non-Emergency	-0:09:32
3/9/16	30	EMS call, excluding vehicle accident with injury	Non-Emergency	-0:09:48
3/14/16	31	EMS call, excluding vehicle accident with injury	Emergency	-0:09:52
1/12/16	30	EMS call, excluding vehicle accident with injury		-0:09:58
3/9/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:10:02
3/6/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:10:21
2/19/16	31	Assist police or other governmental agency	Non-Emergency	-0:11:00
1/6/16	32	Assist invalid	Non-Emergency	-0:11:08
2/19/16	31	EMS call, excluding vehicle accident with injury	Emergency	-0:11:12
3/29/16	30	Assist invalid	Non-Emergency	-0:11:25
3/6/16	30	Water or steam leak	Non-Emergency	-0:11:59
3/4/16	24	EMS call, excluding vehicle accident with injury	Emergency	-0:13:17
3/6/16	31	Smoke scare, odor of smoke	Non-Emergency	-0:13:31

Solvang - Response Time Report

Incident Date (FD1.3)	Incident Primary Station (FD1.4)	Fire Incident Type	Response Mode To Scene	Response Time
1/20/16	30	Person in distress, other	Non-Emergency	-0:14:04
3/17/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:14:44
3/27/16	30	EMS call, excluding vehicle accident with injury	Emergency	-0:14:47
3/6/16	30	Assist invalid	Non-Emergency	-0:16:19
3/19/16	31	Alarm system activation, no fire - unintentional	Emergency	-0:19:00
1/5/16	30	Motor vehicle accident with no injuries.		-0:19:51

City of Solvang January– March 2016

Response time greater than 8 minutes

Incident Date (FD1.3)	Incident Primary Station (FD1.4)	Fire Incident Type	Narrative	Response Time
1/12/16	30	EMS call, excluding vehicle accident with injury	Emergency reduced to Non-Emergency	- 0:08:06
1/18/16	32	EMS call, excluding vehicle accident with injury	District 32	- 0:08:06
3/8/16	30	EMS call, excluding vehicle accident with injury	Rural Location	- 0:08:13
3/5/16	30	EMS call, excluding vehicle accident with injury	Emergency reduced to Non-Emergency	- 0:08:13
3/5/16	30	EMS call, excluding vehicle accident with injury	Non-Emergency	- 0:08:14
2/11/16	30	Person in distress, other	Non-Emergency	- 0:08:18
1/17/16	31	EMS call, excluding vehicle accident with injury	District 31	- 0:08:33
1/4/16	30	EMS call, excluding vehicle accident with injury	Responded from Dist. 31	- 0:08:40
1/29/16	30	No incident found on arrival at dispatch address	Non-Emergency	- 0:08:51
3/27/16	30	EMS call, excluding vehicle accident with injury	Responded from Dist. 31	- 0:08:52
1/30/16		Motor vehicle accident with no injuries.	District 32	- 0:08:56

1/30/16	30	Assist invalid	Non-Emergency	- 0:08:58
2/7/16	30	Assist invalid	Non-Emergency	- 0:08:59
1/27/16	30	Assist invalid	Non-Emergency	- 0:09:25
2/20/16	30	Water or steam leak	Non-Emergency	- 0:09:32
3/9/16	30	EMS call, excluding vehicle accident with injury	Non-Emergency	- 0:09:48
3/14/16	31	EMS call, excluding vehicle accident with injury	Emergency reduced to Non-Emergency, Dist. 31	- 0:09:52
1/12/16	30	EMS call, excluding vehicle accident with injury	Responded from Dist. 31	- 0:09:58
3/9/16	30	EMS call, excluding vehicle accident with injury	Responded from Dist. 32	- 0:10:02
3/6/16	30	EMS call, excluding vehicle accident with injury	Rural Location	- 0:10:21
2/19/16	31	Assist police or other governmental agency	Non-Emergency	- 0:11:00
1/6/16	32	Assist invalid	Non-Emergency	- 0:11:08
2/19/16	31	EMS call, excluding vehicle accident with injury	District 31	- 0:11:12
3/29/16	30	Assist invalid	Non-Emergency	- 0:11:25
3/6/16	30	Water or steam leak	Non-Emergency	- 0:11:59
3/4/16	24	EMS call, excluding vehicle accident with injury	District 24	- 0:13:17

3/6/16	31	Smoke scare, odor of smoke	Non-Emergency	- 0:13:31
1/20/16	30	Person in distress, other	Non-Emergency	- 0:14:04
3/17/16	30	EMS call, excluding vehicle accident with injury	Rural Location	- 0:14:44
3/27/16	30	EMS call, excluding vehicle accident with injury	Emergency Reduced to Non-Emergency	- 0:14:47
3/6/16	30	Assist invalid	Non-Emergency	- 0:16:19
3/19/16	31	Alarm system activation, no fire - unintentional	Emergency Reduced to Non-Emergency, Dist. 31	- 0:19:00
1/5/16	30	Motor vehicle accident with no injuries.	Non-Emergency	- 0:19:51



**CITY COUNCIL
STAFF REPORT/CONSENT AGENDA**

TO: SOLVANG CITY COUNCIL MEMBERS

FROM **Sandra Featherson, Administrative Services Director**

MEETING DATE: April 11, 2016

DATE PREPARED: March 10, 2016

SUBJECT: **ADOPT RESOLUTION NO. 16-___, AUTHORIZING
EXECUTION OF 2016/2017 TRANSPORTATION
DEVELOPMENT ACT CLAIM FORM**

I. RECOMMENDATION:

Adopt Resolution No. 16-___, A Resolution of the City Council of the City of Solvang authorizing the City Manager to execute and file a claim with the Santa Barbara County Association of Governments for allocation of Transportation Development Act (TDA) funds for the Fiscal Year 2016/2017.

II. DISCUSSION:

Each year the City must submit a claim for Transportation Development Act (TDA) Funds to the Santa Barbara County Association of Governments (SBCAG). This year the total claim is for \$618,579. This includes funds for Regional Transportation Planning in the amount of \$6,479 (which is returned to SBCAG), Pedestrian and Bikeway Facility funds of \$4,408 and Transit funds totaling \$607,692. The Transit funds include amounts claimed on behalf of Buellton (\$188,197) and Santa Barbara County (\$210,000). The Transit funds will be used for the operation of the Santa Ynez Valley Transit system.

III. ALTERNATIVES:

City Council could choose not to approve the resolution, however, this would result in significant loss of funding for the Santa Ynez Valley Transit which could jeopardize future operation of this transit service.

IV. FISCAL IMPACT:

The City of Solvang will claim \$618,579 of TDA Funding for FY 2016/2017.

V. ATTACHMENT:

A. Resolution

RESOLUTION NO. 16 - ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLVANG
AUTHORIZING THE FILING OF A CLAIM AND/OR AMENDED CLAIM WITH
THE SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
FOR ALLOCATION OF
TRANSPORTATION DEVELOPMENT ACT FUNDS FOR FISCAL YEAR 2016-17**

WHEREAS, the Transportation Development Act (TDA), as amended (Public Utilities Code Section 99200 et seq.), provides for the allocation of funds from the Local Transportation Fund and the State Transit Assistance Fund, for use by eligible claimants for various transportation purposes; and

WHEREAS, pursuant to the provisions of the TDA, as amended, and pursuant to the applicable rules and regulations there under (21 Cal. Code of Regulations Sections 6600 et seq.) a prospective claimant wishing to receive an allocation from the Local Transportation Fund or the State Transit Assistance Fund shall file its claim with the Santa Barbara County Association of Governments; and

NOW, THEREFORE, BE IT RESOLVED, that the City Manager is authorized to execute and file an appropriate claim and/or amended claim pursuant to the terms of the Transportation Development Act, as amended, and pursuant to applicable rules and regulations promulgated there under, together with all necessary supporting documents, with the Santa Barbara County Association of Governments for an allocation of TDA funds in F.Y. 2016-17.

BE IT FURTHER RESOLVED that the authorized claim include funding for regional transportation planning, pedestrian and bicycle facilities, and transit or paratransit purposes as indicated in the claim.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the Santa Barbara County Association of Governments in conjunction with the filing of the claim and/or amended claim.

Resolution No. 16-_____

PASSED, APPROVED AND ADOPTED by the City Council of the City of Solvang on April 11, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jim Richardson, Mayor

ATTEST:

Lisa S. Martin, City Clerk



**CITY COUNCIL
STAFF REPORT/CONSENT AGENDA**

TO: SOLVANG CITY COUNCIL MEMBERS

FROM: Brad Vidro, City Manager

MEETING DATE: April 11, 2016

DATE PREPARED: April 1, 2016

**SUBJECT: AMENDMENT NO. 5 – ANIMAL CONTROL SERVICES
AGREEMENT BETWEEN COUNTY OF SANTA BARBARA
AND THE CITY OF SOLVANG**

I. RECOMMENDATION:

Authorize the City Manager to Approve Amendment No. 5 to the Agreement for Animal Control Services between City of Solvang and County of Santa Barbara for \$40,783 in FY 2016/17 & \$43,802 for FY 2017/18.

II. DISCUSSION:

Santa Barbara County has provided Animal Control services for the City of Solvang since 1995. This amendment will provide for continuation of those services for fiscal year 2016/17 and 2017/18 with an increase in the annual charge of \$2,320 for the first year and additional \$3,019 the second year. The charge is based on a per capita charge \$7.43 up from \$7.172 in the first year and \$7.98 in the second year. These charges are based on utilizing the Solvang current population of 5,489 which is up from 5,363.

III. ALTERNATIVES:

The Council could choose not to continue to utilize Santa Barbara County for animal control services. This would require the City to either hire in-house staff to perform the duties or to contract with some other business or entity to perform the duties. Either alternative would be an increase in costs.

IV. FISCAL IMPACT:

Adequate funding will be budgeted in the Contract Services budget for the increase of \$2,230 to fund this agreement (Acct. No.100-1000-130-56011).

V. ATTACHMENT

- Public Health Department letter dated March 17, 2016 regarding Amendment to the Animal Services Agreement



Takashi M. Wada, MD, MPH *Director*
Suzanne Jacobson, CPA *Chief Financial Officer*
Susan Klein-Rothschild, MSW *Deputy Director*
Polly Baldwin, MD, MPH *Medical Director*
Charity Dean, MD, MPH *Health Officer*

Jan E. Glick, MS *Director of Animal Services*

March 17, 2016

Brad Vidro, City Manager
City of Solvang
1644 Oak Street
Solvang, California 93463



Re: Animal Services Agreement Amendment FY 2016-2017

Dear Brad:

I trust things are going well in Solvang. The purpose of this letter is to update you on current events with County Animal Services and to discuss and propose the city contract fee for animal control services for Fiscal Year 2016-2017 and Fiscal Year 2017-2018.

The American Humane Association (AHA) provided a comprehensive program assessment of our Animal Services program in 2015. The assessment provided a review of operations, facilities, policies and procedures. The report contains many recommendations for developing policies and processes and making system improvements. The Public Health Department has convened a team of community stakeholders to advise the Public Health Department on the implementation of the recommendations. Together we are progressing with many program improvements utilizing a prioritized approach. We are committed to strengthening the program as we collaborate with our community partners, City partners, volunteers and the residents we serve. Documents that reflect our progress are available on the Public Health department website at <http://cosb.countyofsb.org/phd/animal.aspx?id=50536>.

The Public Health Department uses a per capita methodology to calculate the fee for contracts with the cities for animal control services. The proposed per capita rate for FY 2016-2017 is an increase of 3.6% over the current year per capita rate. This proposed per capita rate for the contracts is \$7.43. This rate is multiplied by the city population to determine the contract fee. Based on a population of 5,489 for the City of Solvang, the proposed fee for the upcoming year is \$40,783.

Current FY 2015-2016 of \$38,463 = \$7.172 per capita * 5,363 population

Proposed FY 2016-2017 of \$40,783 = \$7.43 per capita (+3.60%) * 5,489 population

In case the City is interested in a two year agreement, the proposed contract fee for year 2 is \$43,802. This is an estimate.

Proposed FY 2017-2018 of \$43,802 = \$7.98 per capita (+7.42%) * 5,489 population

It is important to note that the proposed FY 2017-2018 rate is based on the proposed FY 2017-2018 budget for the program. We will recalculate the actual rate once we have updated information, most likely in March of 2017.

County Animal Services values our city partners and the opportunity to provide services to the cities. It is our goal to provide the best service possible and respond to any special needs each city might have. We look forward to working with the City of Solvang in the upcoming years. Please advise me of your preference for a one or a two year agreement and I will forward an original amendment and three original signature pages for the City to execute.

Feel free to call me at 934-6953, to discuss the contract renewal, any questions or any other animal related issues. If you would like more information on your city's calculation, I will do my best to provide that. If you would like for me to attend the Council meeting when this amendment is on the agenda, let me know and I will be sure to get it on my calendar.

Appreciatively,

Jan E. Glick, MS
Animal Services Director



**CITY COUNCIL
STAFF REPORT**

TO: SOLVANG CITY COUNCIL MEMBERS

FROM: Matt van der Linden, Public Works Director/City Engineer

MEETING DATE: April 11, 2016

DATE PREPARED: March 23, 2016

**SUBJECT: RESOLUTION - ADOPTING MEASURE A 5-YEAR LOCAL
PROGRAM OF PROJECTS FOR FISCAL YEARS 2017 - 2021**

I. RECOMMENDATION:

1. Hold a Public Hearing and take public input on the Measure A 5-Year Local Program of Projects for Fiscal Years 2017-2021.
2. Adopt Resolution approving the Measure A 5-Year Local Program of Projects for Fiscal Years 2017-2021.

II. BACKGROUND:

Measure A is a retail transaction and use tax of ½% approved by Santa Barbara County voters on November 4, 2008 for the construction, maintenance, repair and rehabilitation of existing roads and bikeways, and for the provision or expansion of public transit services. Thirty-four and one half percent of the funds generated are allocated to Highway 101 HOV Widening, 64.5% to local agencies for projects, and 1% for Santa Barbara County Association of Governments (SBCAG) administrative costs. The measure became effective on April 1, 2010 and disbursement of revenues began in July 2010. Revenues are distributed according to the approved Measure A investment plan. In addition to its local agency allocation there are \$3 million in Measure A funds earmarked in the regional projects section for circulation improvements through Solvang (in the vicinity of State Route 246).

III. DISCUSSION:

Annually SBCAG provides an estimate of the apportionment of Measure A revenues. The estimate for Solvang is as follows:

**Five Year Measure A Revenue Estimate
 Local Street & Transportation Improvement Program**

Fiscal Year	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Revenue Estimate	\$369,084	\$363,366	\$372,866	\$382,818	\$395,100

The City of Solvang must prepare an annual “Program of Projects” highlighting the projects to be funded with the above revenues. The Public Works Department has developed the Program of Projects based on a maintenance strategy that considers the needs of motorists, pedestrians, cyclists and other modes of travel. Staff reviews the condition of the existing infrastructure, the need for new infrastructure, and the need for enhancements to existing infrastructure. Maintenance work includes items such as sidewalk repair, pavement marking and pothole repair. Preventive maintenance activities include pavement overlay, slurry seal, crack seal, traffic control device replacement and tree trimming along the streets. New construction includes items such as sidewalk infill and access ramp construction. Solvang is required to dedicate a minimum of 15% of Measure A revenues to alternative transportation projects and this is shown in the Program of Projects.

The 5-Year Program of Projects is included as Attachment 2. The projects have been selected considering the requirements mentioned above, prioritized, and coordinated to ensure they are undertaken efficiently. Due to this coordination the Measure A funds are not always expended in full in a given year. In this case, unused funds are carried over (forward) for later years. Staff tracks the expenditures to ensure we optimize the use of the Measure A revenues.

The approved Measure A Ordinance includes a Maintenance of Effort (MOE) requirement. The Ordinance states, “Each local agency receiving revenues pursuant to the Investment Plan shall annually maintain an expenditure of local discretionary funds for street and road purposes which is no less than that reported in the State Controller’s Annual Report of Financial Transactions for Streets and Roads for the Fiscal Year 2007-08 and adjusted annually by the percentage change in the amount of retail transaction and use tax receipts collected through the imposition of this measure.” After review, it appears that the City of Solvang will be able to meet the MOE requirement. Solvang’s FY 2010-11 MOE baseline is \$276,020.51 (adjusted annually). If Solvang does not meet its MOE requirement, the amount of Measure A revenue would be reduced in the following year by the same amount as the MOE shortfall.

Staff feels the Measure A 5-Year Program of Projects is appropriate and achievable. The Resolution for the Measure A 5-Year Program of Projects for Fiscal Years 2017-2021 is included for approval as Attachment 1.

IV. ALTERNATIVES:

The City Council may wish to allocate funds in some other manner that is consistent with the Measure A Local Allocation Rules.

V. FISCAL IMPACT:

Measure A revenue in Fiscal Year 2016-17 is estimated to be \$369,084.

VI. ATTACHMENTS:

1. Resolution
2. 5-Year Program of Projects for Fiscal Years 2017 - 2021

RESOLUTION NO. 16-_____

**A RESOLUTION OF THE CITY OF SOLVANG, COUNTY OF SANTA BARBARA,
ADOPTING THE MEASURE A 5-YEAR LOCAL PROGRAM OF PROJECTS
FOR FISCAL YEARS 2017 - 2021**

WHEREAS, on November 4, 2008, the voters of Santa Barbara County approved Ordinance No. 5, the Road Repair, Traffic Relief, and Transportation Safety Measure known as Measure A; and

WHEREAS, the Ordinance provides that the Santa Barbara County Local Transportation Authority shall annually approve a program of projects submitted by local jurisdictions identifying those transportation projects eligible to use Measure A funds during the succeeding five-year period; and

WHEREAS, the City of Solvang was provided with an estimate of annual Measure A local revenues for Fiscal Years 2016-17 through 2020-21; and

WHEREAS, the City of Solvang has held a public hearing in accordance with Section 18 of the Ordinance.

NOW THEREFORE, BE IT RESOLVED that the City of Solvang does hereby adopt the attached Measure A 5-Year Program of Projects to be funded in part with Measure A revenues.

BE IT FURTHER RESOLVED that the City of Solvang certifies that it will include in its budget an amount of local discretionary funding for local streets and roads sufficient to comply with the Maintenance of Effort requirements contained in Section 27 of the Ordinance; and

BE IT FURTHER RESOLVED that the City of Solvang will not use Measure A revenues to replace private developer funding that has been committed to a transportation project or would otherwise be required under current City policies; and

BE IT FURTHER RESOLVED that the City of Solvang has complied with all other applicable provisions and requirements of the Ordinance.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Solvang on this 11th day of April, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Jim Richardson, Mayor

Lisa S. Martin, City Clerk



City of Solvang
5-Year Measure A Program of Projects (FY 2017 -2021)
Measure A Local Street and Transportation Improvements Submittal Form
(Figures in \$000)

									Non-Measure A Revenues			Total Project Cost	
Project Descriptions	Carry-Over (Fund Balance) as of 6-30-2015	Projected FY 15-16 Actuals	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	TOTAL Measure A Revenues	Local	State	Federal	TOTAL Non-Measure A Revenues	
Measure A Revenues													
Carry-Over (running balance from all prior years) (2)	\$261		\$234	\$208	\$106	\$93	\$100						
Measure A Revenue (estimated)		\$366	\$369	\$363	\$372	\$382	\$395	\$1,881					
TOTAL REVENUES:		\$261	\$366	\$603	\$571	\$478	\$475	\$495					
									Non-Measure A Revenues			Total Project Cost	
Local Street & Transportation Expenditures													
Maintenance, Improvement or Construction of Roadways & Bridges													
Slurry Seal		\$344			\$360			\$360				\$0	\$360
Pavement Crack Seal, Repairs and Overlay			\$180	\$140		\$250	\$210	\$780				\$0	\$780
Miscellaneous Road Repairs							\$50	\$50				\$0	\$50
								\$0				\$0	\$0
Safety Improvements													
Alisal Rd Curve Safety Improvements								\$0				\$0	\$0
Alisal Bridge Detailed Inspection Report								\$0				\$0	\$0
								\$0				\$0	\$0
Urban Forestry Street Tree Program													
Tree Management		\$18	\$5	\$5	\$5	\$5	\$5	\$25				\$0	\$25
								\$0				\$0	\$0
Storm Damage Repair to Transportation Facilities													
								\$0				\$0	\$0
Roadway Drainage Facilities													
Drainage Improvements at Various Locations								\$0				\$0	\$0
Second St Drainage Imps (including across SR 246)			\$60	\$300				\$360	\$150			\$150	\$510
								\$0				\$0	\$0
Traffic Signal Coordination, Intersection Channelization													
								\$0				\$0	\$0
Traffic Management													
								\$0				\$0	\$0
Landscaping Maintenance													
								\$0				\$0	\$0
Highway Improvements													
								\$0				\$0	\$0
Matching Funds for State and Regional Programs and Projects													
								\$0				\$0	\$0
TOTAL LOCAL STREET & TRANSPORTATION EXPENDITURES:		\$362	\$245	\$445	\$365	\$255	\$265	\$1,575	\$150	\$0	\$0	\$150	\$1,725
									Non-Measure A Revenues			Total Project Cost	
Alternative Transportation Expenditures													
Maint., Repair, Construction & Improvement of Bike & Ped Facilities													
Sidewalk Infill and Repair		\$29	\$5	\$15	\$15	\$75	\$75	\$185				\$0	\$185
Access Ramps		\$0	\$140	\$0	\$0	\$40	\$40	\$220				\$0	\$220
								\$0				\$0	\$0
Safe Routes to School Improvements													
								\$0				\$0	\$0
Reduced Transit Fares													
Santa Ynez Valley Transit - Fare Subsidy		\$2	\$5	\$5	\$5	\$5	\$5	\$25				\$0	\$25
								\$0				\$0	\$0
Bus and Rail Transit Services and Facilities													
								\$0				\$0	\$0
Programs, Education, & Incentives to Reduce Single Occupant Auto Trips or Transportation Demand													
								\$0				\$0	\$0
TOTAL ALTERNATIVE TRANSPORTATION EXPENDITURES:		\$31	\$150	\$20	\$20	\$120	\$120	\$430	\$0	\$0	\$0	\$0	\$430
TOTAL EXPENDITURES:		\$393	\$395	\$465	\$385	\$375	\$385	\$2,005	\$150	\$0	\$0	\$150	\$2,155

Alternative Transportation Summary	
TOTAL MEASURE A ALLOCATION FOR FY 2015-16 THROUGH 2019-20	\$1,852
MINIMUM ALTERNATIVE PERCENTAGE PRESCRIBED BY INVESTMENT PLAN TO BE MET FOR FISCAL YEARS 2015-16 THROUGH 2019-20	15%
TOTAL MEASURE A ALLOCATION TO ALTERNATIVE TRANSPORTATION FOR FY 2015-16 THROUGH FY 2019-20	\$341
PERCENTAGE OF MEASURE A ALLOCATION TO ALTERNATIVE TRANSPORTATION	18.4%

Notes: 1. Year 1 is FY 2010-11
2. Fund balance (carry-over) from prior years includes revenues that exceeded estimates, and surplus (or deficit) after completion of annual capital projects.



**CITY COUNCIL
STAFF REPORT**

TO: SOLVANG CITY COUNCIL MEMBERS

FROM: Matt van der Linden, Public Works Director/City Engineer

MEETING DATE: April 11, 2016

DATE PREPARED: April 1, 2016

**SUBJECT: SOLVANG (SKYTT) MESA LANDSCAPE AND LIGHTING
MAINTENANCE DISTRICT NO. 2004-1, RESOLUTION
CONFIRMING AND LEVYING ASSESSMENTS**

I. RECOMMENDATION:

Adopt Resolution 16- ____ , a Resolution of the Solvang City Council confirming and levying assessments for Fiscal Year 2016-17, and authorize the City Manager to sign the necessary documents, on behalf of the City, to place the assessments on the property tax roll for Fiscal Year 2016-17.

II. BACKGROUND:

The City Council adopted the Tentative Vesting Map for the Skytt Mesa Project on May 27, 2003. Per Condition No. 50 of that 169-lot subdivision, the applicant was required to establish a Landscape and Lighting Maintenance District (LLMD) prior to the recordation of the first Phase final map. The District was established in November 2004 and must now be evaluated annually for any changes.

III. DISCUSSION:

The City has retained Francisco & Associates to prepare the annual Engineer's Report for the LLMD. The Engineer's Report outlines the estimated operations and maintenance budget for the 169 single-family residential parcel subdivision at build-out, establishes the boundaries of the District, determines the method for spreading the annual maintenance costs to each single-family residential parcel, and determines the maximum annual assessment that can be levied on each single-family residential parcel.

At the March 14, 2016 City Council Regular Meeting a Resolution was adopted that initiated the Preliminary Engineer's Report, approved the Preliminary Engineer's Report, and set the date of April 11, 2016 for this public hearing on the proposed assessment levy. At the conclusion of the public hearing, if approved, any changes will be made and the Final Assessor's Roll will be prepared and filed with the Santa Barbara County Auditor's Office to be included in the Fiscal Year (FY) 2016-17 tax roll. The attached Resolution confirms and levies the assessments for FY 2016-17.

At the close of FY 2015-16 the operating reserves for the LLMD are projected to be approximately \$145,184, and this figure less administrative fees, was used to develop the Preliminary Engineer's Report. For this year's Final Engineer's Report, it is estimated that \$133,000 (plus \$12,700 incidental costs) will be needed to maintain the lighting, landscaping, and open space areas. As improvements in the remaining project Phase are completed and accepted into the LLMD by City Council, the assessment amount may be increased to a potential maximum of \$2,316.11 per parcel at full build-out.

At build-out, each single-family residential (SFR) parcel will benefit equally from the construction, operation, maintenance and servicing of the landscaping and street lighting improvements. Therefore, at build-out the total assessment revenue needed to construct, operate, maintain and service the landscaping and lighting improvements will be spread equally among the 169 SFR parcels.

Currently the Phase 1 and 2 landscaping and street lighting improvements, the development's entryway improvements and the detention basin improvements have been completed and turned over to the City for maintenance. The maintenance is performed by a private landscape contractor utilizing the revenue generated from the LLMD. Phase 3 landscaping and lighting improvements are now completed and will be turned over to the City for maintenance beginning July 1, 2016. The number of single family residential parcels included in the Final Maps for Phases 1, 2, 3 and 4 are 38, 46, 39 and 46 respectively. Each of the 169 SFR parcels located in Phases 1, 2, 3 and 4 will benefit from the landscaping and street lighting improvements, and a portion of the entryway and detention basin improvements. The total estimated assessment amount for the parcels in Phases 1, 2, 3 and 4 is \$202,800.00. Therefore, it is proposed that the \$202,800.00 in assessment revenue needed from the 169 SFR parcels located in Phases 1, 2, 3 and 4 be assessed equally to each parcel, or \$1,200.00 per parcel.

In May 2012 the City Council agreed to limit the increase in the FY 2012-13 assessment. This created a condition that would require use of LLMD reserves to cover the cost of services. However, a few weeks after the assessment was set, City staff evaluated the sizing of the four 2" LLMD irrigation meters in Phase 1. It was determined that two of the four 2" meters could be down sized to 1" meters. This resulted in a significant savings during FY 2012-13 and subsequent years. In addition, the parkway landscaping planned for Phases 3 and 4 was

changed to eliminate turf and utilize drought tolerant low water usage plantings. Also, instead of utilizing two irrigation meters per Phase, the landscaping change has allowed each of these Phases to function adequately with just one meter (per Phase) resulting in further long term cost savings.

These factors are allowing the recommended FY 2016-17 assessment to remain the same. With the recommended assessment, the LLMD reserves are projected to increase in FY 2016-17 by approximately \$57,000 and achieve the recommended level. The total amount to be assessed in the FY 2016-17 tax rolls is \$202,800.00, which represents the anticipated budget for the 169 parcels in Phases 1, 2, 3 and 4.

The Skytt Mesa Phase 2, 3 and 4 Final Maps have been recorded with 46, 39 and 46 lots respectively. The applicant (developer) will pay all annual assessments for parcels under their ownership until sold. After the sale, the developer will continue to be responsible for the landscape maintenance within that Phase until the landscape improvement are completed for the entire new Phase and that Phase is added to the landscape maintenance contract at the beginning of the following fiscal year. However, in the fiscal year following the sale of a lot, the full assessment will be applied to the new property owner. The annual Engineer's Report for the LLMD will adjust the assessments as necessary prior to improvements within any new Phase being added to the Assessment District.

IV. ALTERNATIVES:

As the approving authority for the project, the City Council could modify the conditions of approval to modify the scope of the requirement for the creation of a Landscape Maintenance District. A home owners association (HOA) could be created, as in other similar developments throughout the City, and the HOA be responsible for the common area and open space landscape maintenance, and lighting costs. Under this alternative, the existing LLMD would need to be modified to only cover maintenance of the storm drain detention basin for the Skytt Mesa Development located within Hans Christian Andersen Park.

As an additional alternative, the City of Solvang could hire additional staff, and purchase the necessary vehicles and equipment, utilizing the LLMD funding and assume responsibility for the common area and open space landscape maintenance, and lighting costs for the Skytt Mesa Development. This alternative would likely increase the LLMD costs significantly.

V. FISCAL IMPACT:

There is no fiscal impact to the City. The LLMD will fund the annual operation and maintenance of the landscaping and lighting improvements, which will be constructed for the Development as outlined in the conditions of approval for the project. This assessment district will be funded through the levy of a special

assessment, collected on the Santa Barbara County's property tax rolls for the 169 lots of the subdivision as outlined in the required Engineer's Report.

VI. ATTACHMENTS:

- A. FY 2016-17 Final Engineer's Report for LLMD 2004-1
- B. Resolution



CITY OF SOLVANG

SOLVANG MESA LANDSCAPE & LIGHTING MAINTENANCE DISTRICT NO. 2004-1



Fiscal Year 2016-17
Final Engineer's Report

April 11, 2016

Prepared by:
Francisco & Associates, Inc.
130 Market Place, Suite 160
San Ramon, CA 94583



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CITY OF SOLVANG

**SOLVANG MESA LANDSCAPE & LIGHTING
MAINTENANCE DISTRICT No. 2004-1**

FISCAL YEAR 2016-17

CITY COUNCIL MEMBERS AND CITY STAFF

Jim Richardson
Mayor

Hans Duus
Mayor Pro Tem

Joan Jamieson
Council Member

Edwin Skytt
Council Member

Neill Zimmerman
Council Member

Brad Vidro, P.E.
City Manager

Sandra Featherson
Administrative Services Director

Lisa S. Martin
City Clerk

Matt van der Linden, P.E.
Public Works Director/City Engineer

Francisco & Associates, Inc.
Assessment Engineer

ENGINEER'S REPORT

CITY OF SOLVANG

SOLVANG MESA LANDSCAPE & LIGHTING
MAINTENANCE DISTRICT No. 2004-1

FISCAL YEAR 2016-17

The undersigned respectfully submits the enclosed Engineer's Report as directed by the City Council.



Dated: March 15, 2016

By _____
Joseph A. Francisco, P.E.
RCE No. 40688

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram thereto attached was filed with me on the _____ day of _____, 2016.

Lisa S. Martin, City Clerk
City of Solvang
Santa Barbara County, California

By _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram, thereto attached, was approved and confirmed by the City Council of the City of Solvang, Santa Barbara County, California, on the _____ day of _____, 2016.

Lisa S. Martin, City Clerk
City of Solvang
Santa Barbara County, California

By _____

SECTION I

INTRODUCTION

As required by the Landscape & Lighting Act of 1972, this Engineer's Report describes the improvements which can be constructed, operated, maintained and serviced by the District, provides a maximum budget for build-out, provides an estimated budget for FY 2016-17, lists the maximum assessments that can be levied upon each assessable lot or parcel of land within the District and lists the FY 2016-17 assessments that can be levied upon each assessable lot or parcel of land within the District.

In addition to complying with the provisions of the Landscape & Lighting Act of 1972, the Solvang City Council complied with the provisions of Proposition 218 which was approved by the California voters on November 5, 1996. Proposition 218, entitled "Right to Vote on Taxes Act", added Articles XIII C and XIII D to the California Constitution. This Proposition established new procedural requirements for the formation and administration of assessment districts. In order to comply with these requirements, the City of Solvang implemented the following procedures:

1. Every property owner subject to the proposed assessment was mailed a ballot allowing the property owner to vote on whether to form and levy assessments within the District. The ballots were accompanied by a public notice describing the total assessment, the individual property owner's assessment, the reason for the assessment, and the general basis upon which the assessment was calculated.
2. The Solvang City Council held a Public Hearing on November 8, 2004 to provide an opportunity for any interested person to be heard. After the close of the public input portion of the public hearing, the City Council directed City staff to tabulate the assessment ballots. All of the ballots received were in favor of forming the assessment district. City Council subsequently adopted a resolution forming the assessment district and authorizing the levy of assessments.

SECTION II

ENGINEER'S REPORT PREPARED PURSUANT TO THE PROVISIONS OF LANDSCAPING AND LIGHTING ACT OF 1972 SECTION 22500 THROUGH 22679 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE

SOLVANG MESA LANDSCAPE & LIGHTING MAINTENANCE DISTRICT No. 2004-1

FISCAL YEAR 2016-17

Pursuant to the Landscaping and Lighting Act of 1972 (Part 2 Division 15 of the Streets and Highways Code of the State of California, commencing with Section 22500), and in accordance with the Resolution of Intention, being Resolution No. 16-982, adopted by the City Council of the City of Solvang on March 14, 2016, I, Joseph A. Francisco, P.E. the duly appointed Engineer of Work, Assessment Engineer for the Solvang Mesa Landscape & Lighting Maintenance District No. 2004-1 ("District") submit the following Report, consisting of Section I (Introduction), and this, Section II, which consists of five (5) parts as follows:

PART A: PLANS AND SPECIFICATIONS

This part describes the improvements in the District. Plans and specifications for the improvements are as set forth on the list thereof, attached hereto, and are on file in the Office of the City Clerk of the City of Solvang, and are incorporated herein by reference.

PART B: ESTIMATE OF COST

This part contains an estimate of the cost of the proposed improvements at build out and for FY 2016-17, including incidental costs and expenses in connection therewith. The estimate is as set forth on the lists thereof, attached hereto, and is on file in the Office of the City Clerk of the City of Solvang.

PART C: ASSESSMENT DISTRICT DIAGRAM

This part incorporates a Diagram of the District showing the exterior boundaries of the District, the boundaries of any zones within the District and the lines and dimensions of each lot or parcel of land within the District. This Diagram has been prepared by the Engineer of Work and is on file in the Office of the City Clerk of the City of Solvang.

The lines and dimension of each lot or parcel within the District are those lines and dimensions shown on the maps of the Santa Barbara County Assessor for the year when this Report was prepared. The Assessor's maps and records are incorporated by reference herein and made a part of this Report.

PART D: METHOD OF APPORTIONMENT OF ASSESSMENTS

This part describes the method of apportionment of assessments, based upon parcel classification of land within the District in proportion to the estimated special benefits to be received.

PART E: PROPERTY OWNER LIST & ASSESSMENT ROLL

This part contains an assessment of the estimated cost of the improvements on each benefited lot or parcel of land within the District. The Assessment Roll is as set forth on the lists thereof, attached hereto, and is on file in the Office of the City Clerk of the City of Solvang. The Assessment roll is keyed to the records of the Santa Barbara County Assessor, which are incorporated herein by reference.

PART A

PLANS AND SPECIFICATIONS

The landscape improvements which can be constructed, operated, maintained and serviced by the District generally include, but are not limited to, trees, bushes, plants, turf, irrigation systems including electrical meters, hardscapes, entry features, and appurtenant improvements as required to provide an aesthetically pleasing environment throughout the District. These landscape improvements were constructed as a condition of development and are generally located within the City's right-of-way, within City easements, and within City open space areas.

The street lighting improvements which can be constructed, operated, maintained and serviced by the District generally include, but are not limited to, poles, fixtures, bulbs, conduits, pull boxes, equipment, including guys, anchors, posts, pedestals and metering devices, and appurtenant improvements as required to provide safe lighting within the boundaries of the District.

The detention basin improvements that can be constructed, operated, maintained, and serviced by the District generally include graded slopes, fencing, outlet and overflow structures, retaining walls and the detention basin itself.

The plans and specifications for the improvements are on file in the Office of the City Clerk of the City of Solvang.

PART B

ESTIMATE OF COST

The 1972 Act provides that the total cost of construction, operation, maintenance and servicing of landscape and lighting improvements can be recovered by the District.

The costs to construct, operate, maintain, and service the landscape and lighting improvements include, but are not limited to, personnel, electrical energy, utilities such as water, materials, contractual services and other items necessary for the landscape and lighting improvements to be properly operated, maintained and serviced to City standards.

Maintenance means the furnishing of services, materials and supplies for the ordinary and usual operations, maintenance and servicing of the landscaping, lighting and appurtenant improvements, including the repair, removal or replacement of all or part of any of the landscaping, street lighting or appurtenant improvements; including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; and the removal of trimmings, rubbish, debris and other solid waste.

Servicing means the furnishing of water for the irrigation of the landscaping improvements and the furnishing of electric current or energy for the operation of street lights, irrigation controllers or other appurtenant improvements.

Below is a summary of the improvements which will be operated, maintained and serviced by the assessment district.

- 1) Landscaped parkways throughout the project;
- 2) Landscaping within the right of way of Chalk Hill Road along the frontage of the project;
- 3) Landscaping in designated open space areas shown on the vesting tentative map and landscaped parkway;
- 4) Landscaping in the Caltrans right of way, adjacent to the project, if permitted by Caltrans;
- 5) Annual fire abatement of grasses and other vegetation management in unfenced portions of the No Development Zone (individual lot owners shall be responsible for such annual fire abatement and vegetation management within those portions of the No Development Zone enclosed by a fence);
- 6) Maintenance of slopes of Lots 1-14, 93-97 and 158-166;
- 7) Entrance signage and landscaping;
- 8) Street lighting, conduits and appurtenant hardware; and
- 9) Detention basin within Hans Christian Anderson Park shall be perpetually maintained.

The construction, operation, maintenance and servicing costs for build-out and Fiscal Year 2016-17 are summarized on the following page.

TABLE NO. 1		
SOLVANG MESA LANDSCAPE & LIGHTING MAINTENANCE DISTRICT NO. 2004-1		
	Build-Out Budget	Total FY 2016-17 Budget
<u>MAINTENANCE COSTS</u>		
Water (irrigation)	\$ 82,000.00	\$ 66,000.00
Irrigation Power (PG&E)	\$ 1,200.00	\$ 1,000.00
Street Light Power (PG&E) (approx. 30 lights @ buildout)	\$ 7,000.00	\$ 5,250.00
Estimated Repairs and Replacement - FY 2016-17	\$ 5,000.00	\$ 3,750.00
Detention Basin Vegetation Maintenance	\$ 4,000.00	\$ 4,000.00
Open Space/Landscaping Maintenance	\$ 76,000.00	\$ 53,000.00
Subtotal Maintenance Cost	\$ 175,200.00	\$ 133,000.00
<u>INCIDENTAL COSTS</u>		
Administration (City)	\$ 7,500.00	\$ 7,500.00
Engineer's Report and Related Documents	\$ 5,000.00	\$ 5,000.00
County Collection Charges	\$ 200.00	\$ 200.00
Subtotal Incidental Costs	\$ 12,700.00	\$ 12,700.00
<u>RESERVES</u>		
Operating and Capital Reserves ¹	\$ 264,200.00	\$ 202,284.00
Subtotal Reserve Costs	\$ 264,200.00	\$ 202,284.00
TOTAL COSTS	\$ 452,100.00	\$ 347,984.00
<u>TOTAL REVENUE</u>		
Projected June 30, 2016 Surplus from Prior Fiscal Year		\$ 145,184.00
ASSESSMENT COLLECTION FISCAL YEAR 2016-17		\$ 202,800.00
Total Revenue		\$ 347,984.00
 Total No. of Proposed Assessable Single Family Parcels (Phase I thru IV)		 169
 Maximum Assessment per Proposed Single Family Parcel ²		 \$ 2,316.11
 FY 2016-17 Collection per Proposed Single Family Parcel (Phases I thru IV)		 \$ 1,200.00
<u>NOTES:</u>		
<p>⁽¹⁾ Operating reserves are needed for future fiscal years because the City does not receive assessment revenue from the County until January, therefore it is necessary to have an operating reserve fund to cover 6 months of cash flow from July 1 through December 31 each fiscal year. Therefore, for FY 2016-17, \$72,850 is needed for operating reserves (\$133,000+\$12,700) x 0.50 = \$72,850.</p> <p>In addition, Capital reserves are used to replace capital facilities in the event of failure, damage, vandalism or when they reach their useful life expectancy. The estimated cost to replace the capital facilities at buildout is \$681,000. Since it is unlikely that all capital facilities will need to be replaced in the same year it is estimated that 25% of the replacement cost, or \$170,250 should be budgeted for capital reserves at buildout.</p> <p>⁽²⁾ The maximum assessment per parcel may be increase 5% each future fiscal year.</p>		

The 1972 Act requires that a special fund be set up for the revenues and expenditures of the District. Funds raised by the assessments shall be used only for the purpose as stated herein. Any balance remaining on July 1 must be carried over to the next fiscal year unless the funds are being accumulated for future capital improvements and/or operating reserves.

PART C

ASSESSMENT DISTRICT DIAGRAM

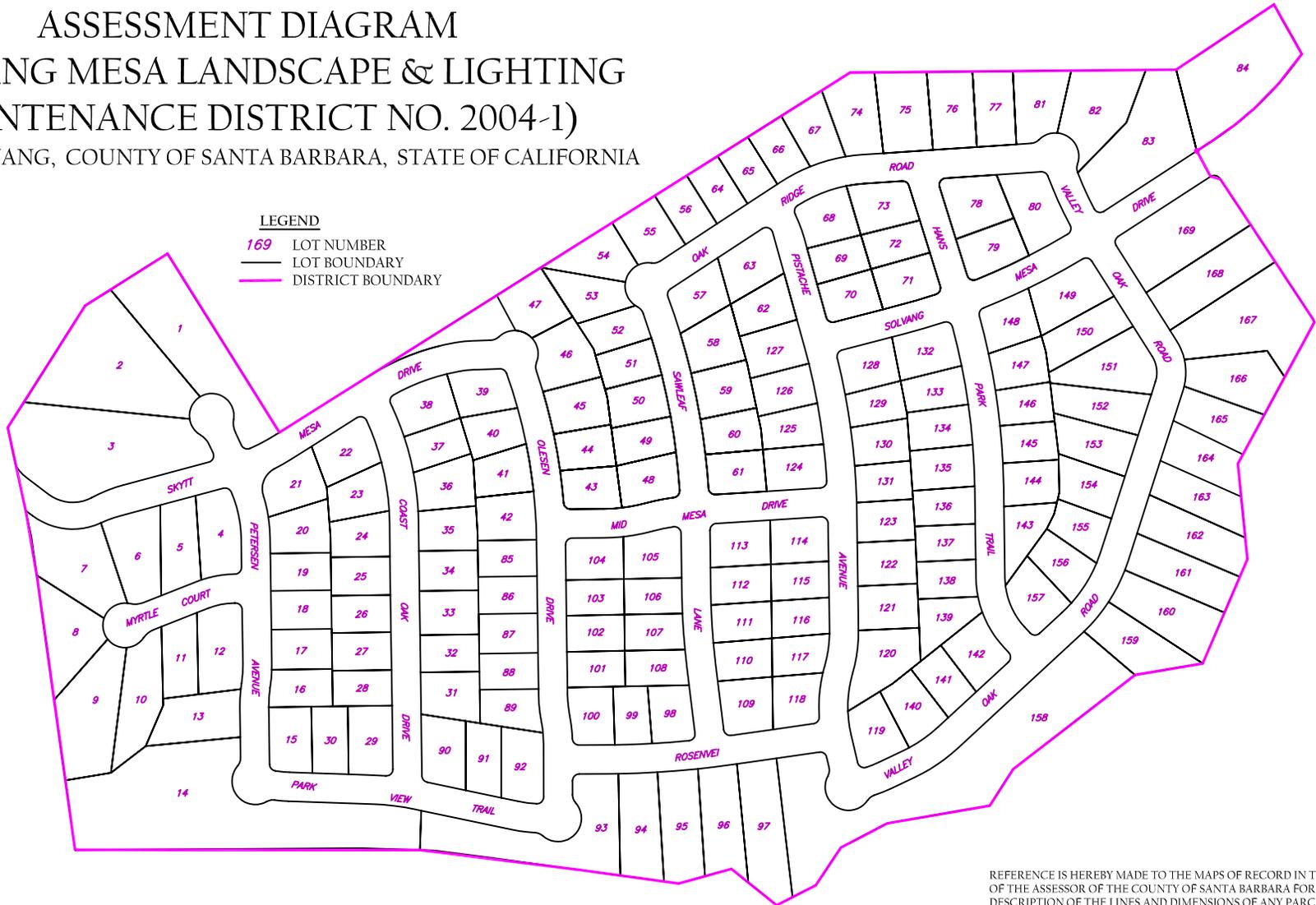
The boundaries of the Solvang Mesa Landscape Maintenance District No. 2004-1 are shown on the reduced map on the following page. These parcels will comprise 169 single family residential parcels upon build-out. For the particulars of the lines and dimensions for each Assessor Parcel Number, please refer to the Assessor Parcel Maps locate at the Santa Barbara County Assessor office for the year in which this Report was prepared.

ASSESSMENT DIAGRAM (SOLVANG MESA LANDSCAPE & LIGHTING MAINTENANCE DISTRICT NO. 2004-1)

CITY OF SOLVANG, COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

LEGEND

- 169 LOT NUMBER
- LOT BOUNDARY
- DISTRICT BOUNDARY



REFERENCE IS HEREBY MADE TO THE MAPS OF RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY OF SANTA BARBARA FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCELS SHOWN HEREIN, WHICH MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS.

PART D

METHOD OF APPORTIONMENT OF ASSESSMENT

GENERAL

Part 2 of Division 15 of the Streets and Highways Code, the Landscaping and Lighting Act of 1972, permits the establishment of assessment districts by Agencies for the purpose of providing certain public improvements, which include the operation, maintenance and servicing of landscaping improvements.

Section 22573 of the Landscape and Lighting Act of 1972 requires that maintenance assessments must be levied according to special benefit, rather than according to assessed value. This Section states:

“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements.

The determination of whether a lot or parcel will benefit from the improvements shall be made pursuant to the Improvement Act of 1911 (Division 7 (commencing with Section 50000)) [of the Streets and Highways Code, State of California].”

In addition, Article XIIIID, Section 4(a) of the California Constitution limits the amount of any assessment to the proportional special benefit conferred on the property.

The Act permits the designation of zones of benefit within any individual assessment district if “by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement” (Sec. 22574). Thus, the 1972 Act requires the levy of a true “assessment” rather than a “special tax”.

Article XIIIID provided that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the assessment. Exempted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways, public greenbelts and public parkways, and that portion of public property that is not developed and used for business purposes similar to private commercial, industrial and institutional activities.

LANDSCAPING/OPEN SPACE BENEFIT DETERMINATION

Trees, landscaping, hardscaping, open space and appurtenant facilities, if well maintained, provide beautification, shade and enhancement of the desirability of the properties within the boundaries of the District. In Parkways and Land Values, written by John Nolan and Henry V. Hubbard, it is stated:

"... there is no lack of opinion, based on general principals and experience and common sense, that parkways do in fact add value to property, even though the amount cannot be determined exactly. Indeed, in most cases where public money has been spent for parkways, the assumption has been definitely made that the proposed parkway will show a provable financial profit to the City. It has been believed that the establishment of parkways causes a rise in real estate values throughout the City, or in parts of the City,..."

It should be noted that the definition of "parkways" above may include the roadway as well as the landscaping alongside the roadway. One hundred percent of the benefits resulting from the landscape and open space improvements are a direct and special benefit to the properties within the District. Therefore, there are no general benefits and 100% of the annual cost to operate and maintain the landscape and open space improvements is assessed to the properties within the boundaries of the District.

STREET LIGHTING BENEFIT DETERMINATION

The proper functioning of street lighting is imperative for the welfare and safety of the property owners throughout the District. The annual operation, maintenance and servicing of the District's street lighting system benefits the properties within the District by providing increased illumination for ingress and egress, safe traveling at night, improved security, and protection of property. One hundred percent of the benefits resulting from the street lighting improvements are a direct and special benefit to the properties within the District. Therefore, there are no general benefits and 100% of the annual cost to operate and maintain the street lighting improvements is assessed to the properties within the boundaries of the District.

GENERAL & SPECIAL BENEFIT

There are no General Benefits associated with street lighting, landscaping and open space improvements within the Solvang Mesa Landscape & Lighting District. All of the street lighting, landscaping and open space improvements directly benefit and are a special benefit to the properties within the Solvang Mesa Landscape & Lighting District.

ASSESSMENT METHODOLOGY

At build-out, each single family residential parcel will benefit equally from the construction, operation, maintenance and servicing of the landscaping and street lighting improvements. Therefore, at build-out the total assessment revenue needed to construct, operate, maintain and service the landscaping and street lighting improvements will be spread equally to each proposed single family residential parcel.

The Phase I thru III landscaping and street lighting improvements and the entire development's (Phase I thru IV) entryway and detention basin improvements have been completed and turned over to the City for annual maintenance. It is anticipated that the Phase IV landscaping and street lighting improvements will be completed in FY 2016-17 and turned over to the City for maintenance. Each of the 169 single-family residential parcels located in Phases I thru IV will benefit from the Phase I thru IV landscaping and street lighting improvements and their pro-rata share of the entryway and detention basin improvements. Therefore, it is proposed that \$202,800.00 in assessment revenue is needed from the 169 single-family residential parcels located in Phase I thru IV, or **\$1,200.00 per parcel** to cover these costs.

PART E

PROPERTY OWNER LIST & ASSESSMENT ROLL

Appendix “A” includes a listing of the Assessor parcels located within the boundaries of the Solvang Mesa Landscape & Lighting Maintenance District No. 2004-1 that will be assessed in FY 2016-17. The maximum assessment rate in FY 2016-17 that could be charged is \$2,316.11 per single-family residential unit. In each subsequent fiscal year the maximum annual assessment rate for each single-family residential unit may be increased 5% per year.

The total proposed assessment for FY 2016-17 is \$202,800.00.

FY 2016-17 ASSESSMENT ROLL
(In Assessor Parcel Number Order)

City of Solvang
 Solvang Mesa Landscaping & Lighting
 Maintenance District No. 2004-1

FINAL ASSESSMENT ROLL
 FISCAL YEAR 2016-17

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
137-730-001	\$1,200.00	137-740-015	\$1,200.00	137-770-021	\$1,200.00
137-730-002	\$1,200.00	137-740-016	\$1,200.00	137-770-022	\$1,200.00
137-730-003	\$1,200.00	137-740-017	\$1,200.00	137-770-023	\$1,200.00
137-730-004	\$1,200.00	137-740-018	\$1,200.00	137-770-024	\$1,200.00
137-730-005	\$1,200.00	137-740-019	\$1,200.00	137-780-001	\$1,200.00
137-730-006	\$1,200.00	137-740-020	\$1,200.00	137-780-002	\$1,200.00
137-730-007	\$1,200.00	137-740-021	\$1,200.00	137-780-003	\$1,200.00
137-730-008	\$1,200.00	137-740-022	\$1,200.00	137-780-004	\$1,200.00
137-730-009	\$1,200.00	137-740-023	\$1,200.00	137-780-005	\$1,200.00
137-730-010	\$1,200.00	137-750-001	\$1,200.00	137-780-006	\$1,200.00
137-730-011	\$1,200.00	137-750-002	\$1,200.00	137-780-007	\$1,200.00
137-730-012	\$1,200.00	137-750-003	\$1,200.00	137-780-008	\$1,200.00
137-730-013	\$1,200.00	137-750-004	\$1,200.00	137-780-009	\$1,200.00
137-730-014	\$1,200.00	137-750-005	\$1,200.00	137-780-010	\$1,200.00
137-730-015	\$1,200.00	137-750-006	\$1,200.00	137-780-011	\$1,200.00
137-730-016	\$1,200.00	137-750-007	\$1,200.00	137-780-012	\$1,200.00
137-730-017	\$1,200.00	137-750-008	\$1,200.00	137-780-013	\$1,200.00
137-730-018	\$1,200.00	137-750-009	\$1,200.00	137-780-014	\$1,200.00
137-730-019	\$1,200.00	137-750-010	\$1,200.00	137-780-015	\$1,200.00
137-730-020	\$1,200.00	137-750-011	\$1,200.00	137-800-001	\$1,200.00
137-730-021	\$1,200.00	137-750-012	\$1,200.00	137-800-002	\$1,200.00
137-730-022	\$1,200.00	137-750-013	\$1,200.00	137-800-003	\$1,200.00
137-730-023	\$1,200.00	137-750-014	\$1,200.00	137-800-004	\$1,200.00
137-730-024	\$1,200.00	137-750-015	\$1,200.00	137-800-005	\$1,200.00
137-730-025	\$1,200.00	137-760-001	\$1,200.00	137-800-006	\$1,200.00
137-730-026	\$1,200.00	137-760-002	\$1,200.00	137-800-007	\$1,200.00
137-730-027	\$1,200.00	137-760-003	\$1,200.00	137-800-008	\$1,200.00
137-730-028	\$1,200.00	137-760-004	\$1,200.00	137-800-009	\$1,200.00
137-730-029	\$1,200.00	137-760-005	\$1,200.00	137-800-010	\$1,200.00
137-730-030	\$1,200.00	137-760-006	\$1,200.00	137-800-011	\$1,200.00
137-730-031	\$1,200.00	137-760-007	\$1,200.00	137-800-012	\$1,200.00
137-730-032	\$1,200.00	137-760-008	\$1,200.00	137-800-013	\$1,200.00
137-730-033	\$1,200.00	137-770-001	\$1,200.00	137-800-014	\$1,200.00
137-730-034	\$1,200.00	137-770-002	\$1,200.00	137-800-015	\$1,200.00
137-730-035	\$1,200.00	137-770-003	\$1,200.00	137-800-016	\$1,200.00
137-730-036	\$1,200.00	137-770-004	\$1,200.00	137-800-017	\$1,200.00
137-730-037	\$1,200.00	137-770-005	\$1,200.00	137-800-018	\$1,200.00
137-730-038	\$1,200.00	137-770-006	\$1,200.00	137-800-019	\$1,200.00
137-740-001	\$1,200.00	137-770-007	\$1,200.00	137-800-020	\$1,200.00
137-740-002	\$1,200.00	137-770-008	\$1,200.00	137-800-021	\$1,200.00
137-740-003	\$1,200.00	137-770-009	\$1,200.00	137-800-022	\$1,200.00
137-740-004	\$1,200.00	137-770-010	\$1,200.00	137-800-023	\$1,200.00
137-740-005	\$1,200.00	137-770-011	\$1,200.00	137-800-024	\$1,200.00
137-740-006	\$1,200.00	137-770-012	\$1,200.00	137-800-025	\$1,200.00
137-740-007	\$1,200.00	137-770-013	\$1,200.00	137-800-026	\$1,200.00
137-740-008	\$1,200.00	137-770-014	\$1,200.00	137-800-027	\$1,200.00
137-740-009	\$1,200.00	137-770-015	\$1,200.00	137-800-028	\$1,200.00
137-740-010	\$1,200.00	137-770-016	\$1,200.00	137-800-029	\$1,200.00
137-740-011	\$1,200.00	137-770-017	\$1,200.00	137-800-030	\$1,200.00
137-740-012	\$1,200.00	137-770-018	\$1,200.00	137-800-031	\$1,200.00
137-740-013	\$1,200.00	137-770-019	\$1,200.00	137-800-032	\$1,200.00
137-740-014	\$1,200.00	137-770-020	\$1,200.00	137-800-033	\$1,200.00

The County Auditor only accepts amounts divisible by two, therefore the amount may differ from the approved rate due to rounding.

City of Solvang
Solvang Mesa Landscape & Lighting
Maintenance District No. 2004-1

FINAL ASSESSMENT ROLL
FISCAL YEAR 2016-17

Assessor's Parcel Number	Assessment Amount
137-800-034	\$1,200.00
137-800-035	\$1,200.00
137-800-036	\$1,200.00
137-800-037	\$1,200.00
137-800-038	\$1,200.00
137-800-039	\$1,200.00
137-800-040	\$1,200.00
137-800-041	\$1,200.00
137-800-042	\$1,200.00
137-800-043	\$1,200.00
137-800-044	\$1,200.00
137-800-045	\$1,200.00
137-800-046	\$1,200.00
Total Parcels:	169
Total Assessment:	\$202,800.00

The County Auditor only accepts amounts divisible by two, therefore the amount may differ from the approved rate due to rounding.

RESOLUTION 16- _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLVANG CONFIRMING AND
LEVYING ASSESSMENTS FOR SOLVANG MESA LANDSCAPE & LIGHTING MAINTENANCE
DISTRICT NO. 2004-1 FOR
FISCAL YEAR 2016-17**

WHEREAS, Section 22585 of the California Streets and Highways Code requires the City Council to adopt a resolution generally describing any changes to an existing assessment district pursuant to the Landscaping and Lighting Act of 1972;

WHEREAS, Section 22585 further requires that the City Council order the preparation of a Preliminary Engineer's Report for submission to the legislative body;

WHEREAS, the City Council has had prepared the Final Engineer's Report; and

WHEREAS, the City Council has held a public hearing.

NOW, THEREFORE BE IT RESOLVED THAT

1. The City of Solvang hereby confirms the assessment diagram and assessment roll for the Solvang Mesa Landscape and Lighting Maintenance District No. 2004-1 pursuant to Government Code sections 22500 et seq., commonly known as the "Landscaping and Lighting Act of 1972";
2. The City of Solvang hereby authorizes the levy and collection of assessments for the Solvang Mesa Landscape and Lighting Maintenance District No. 2004-1 for Fiscal Year 2016-17;
3. The improvements shall consist of street lighting, landscaping, storm drain detention basin and other open space improvements as described in the conditions of approval for the Skytt Mesa subdivision; and
4. A full and detailed description of the improvements, boundaries of the assessment district and any zone therein, and the assessments upon assessable lots and parcels of land with the district are included in the Final Engineer's Report on file with the City Clerk.

PASSED, APPROVED AND ADOPTED this 11th day of April 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Jim Richardson, Mayor

Lisa S. Martin, City Clerk



**CITY COUNCIL
STAFF REPORT**

TO: SOLVANG CITY COUNCIL MEMBERS

FROM: Lisa S. Martin, City Clerk/Executive Assistant

MEETING DATE: April 11, 2016

DATE PREPARED: March 31, 2016

SUBJECT: 2016 UPDATE OF THE ADA TRANSITION PLAN

I. RECOMMENDATION:

Receive the updated ADA Transition Plan for information and file, or direct staff to amend as indicated.

II. BACKGROUND:

The Americans with Disabilities Act (ADA) enacted on July 26, 1990, requires that public agencies operate each service, program, or activity in such a way that when viewed in their entirety, they are accessible to, and usable by, people with disabilities. Where physical modifications of facilities were determined necessary to achieve program accessibility, public agencies were required to implement improvements to transition from any limited physical access, to modern accessibility requirements by 1995. Smaller cities, such as Solvang, were not required to create an ADA Transition Plan, however, in 2010, the first ADA Transition Plan was filed by the Solvang City Council. This update documents Solvang's continued efforts towards compliance with the requirements of the ADA.

It should act as the framework for ongoing improvements by the City of Solvang so that each service, program, activity, and facility offered or operated by the City is accessible to and usable by, persons with disabilities, and will allow for quick and efficient identification of necessary Capital Improvements for improved public accessibility.

III. DISCUSSION:

This plan is intended to be an ongoing, living document which identifies how Solvang intends to transition into compliance, and the methodology for ensuring the work is cost effective and included in the annual budget process.

Review of the ADA Transition Plan at this public hearing ensures the community's involvement and support of the proposed plan and allows the Council and staff to learn the community's priorities relative to accessibility.

Program accessibility can be achieved by a number of methods; including, but not limited to:

- Alteration of existing facilities to remove architectural barriers;
- Relocation of activities or services from inaccessible to accessible buildings;
- Redesign or upgrade of equipment;
- Assignment of accessibility aides, or delivery of services at alternate accessible sites.

As indicated in the attached checklists, the priority projects for the City of Solvang, based on the requirements of the California Building Code Section 1134B.2.1, are:

1. Entrances and Path of Travel to Public Counters and Public Gathering Rooms
2. Entrances and path of travel to Public Restrooms
3. Meeting Rooms, Platforms and Stages
4. Street Parking, Sidewalks, and Traffic Lights
5. Work Spaces and Break Areas (non-public)

IV. ALTERNATIVES:

This report is on the agenda as a receive and file, but the Council could choose to direct staff to take a different direction in implementing the Transition Plan or request modifications to the plan. As indicated, it is a living document that staff will be bringing before the City Council at various steps in the implementation process.

V. FISCAL IMPACT:

There is no financial impact associated with this report, however, funding will be required to be budgeted appropriately within the Capital Improvement Program for larger accessibility projects in the plan, while many of the minor, programmatic changes may be undertaken through the normal course of work of maintenance staff and may not be as apparent from a funding perspective.

ATTACHMENTS:

- ADA Transition Plan
- Self-Evaluation Checklists
- Appendix A: 2014 Accessibility Survey of Veterans Memorial Hall Building
- Appendix B: Public ROW Ramp Installation & Correction Inventory
- Appendix C: List of Completed ADA Capital Projects



ADA TRANSITION PLAN

2016 Update

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Introduction

- Purpose of Transition Plan
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- Prioritization

Public Right Of Way Methodology

- Field Survey
- Assessment
- Prioritization

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Mitigation Schedule

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Official(s) Responsible and Implementation

Appendix A: 2014 Accessibility Survey Update of Veterans Memorial Hall Building

Appendix B: Public Right-of-Way Ramp Installation & Correction Inventory and Grinding Locations

Appendix C: Listing of Completed ADA Capital Projects

INTRODUCTION

The City of Solvang recognizes that its programs, services and activities are fundamental to the public and to the lives of its citizens. To ensure that all of its citizens and the general public have the opportunity to participate in the programs, services and activities offered by the City of Solvang, the City is addressing the changes necessary to implement program accessibility in its buildings, parks and public rights-of-way. The City of Solvang is dedicated to providing buildings and facilities that provide useable and functional disabled access. The City understands that while some existing facilities met the accessibility requirements at the time of construction, these facilities may not meet the current standards.

The Americans with Disabilities Act (ADA) gives civil rights protection to individuals with disabilities and guarantees equal opportunity for individuals with disabilities in employment, transportation, state and local government services, telecommunications, and in the goods and services provided by businesses. With the adoption of this ADA Transition Plan, the City of Solvang will continue a history of concern with the civil rights of people with disabilities. Continuing to respond to the rights and needs of people with disabilities recognized by the ADA, the City of Solvang is taking the necessary steps to demonstrate its commitment to creating an inclusive civic experience for all persons.

Purpose of the Transition Plan

The City of Solvang is committed to make physical changes to achieve full accessibility, and has developed this ADA Transition Plan that identifies the modifications that will be made. The Plan includes timelines for completing these modifications. Interested parties, including people with disabilities and organizations representing people with disabilities, will have an opportunity to participate in the 2016 Update of the Transition Plan.

This Transition Plan includes a comprehensive survey of the grounds and buildings owned by the City, and major pedestrian routes to public facilities, transportation nodes, commercial districts, and within the public rights-of-way, to identify existing physical barriers for individuals with disabilities. Though the ADA does not prescribe any standards for the evaluation of existing facilities, on-site assessments were made using the following new construction and alteration standards: the ADA Standards as they are appended in Title 28 of the Code of Federal Regulations, part 36 (from here on referred to as the Americans with Disabilities Act Accessibility Guidelines or ADAAG), and the California State Accessibility Standards (from here on referred to as the CBC, CSAS) as they are contained in the current California Building Code regulations, adopted as Section 10-1-1 of the City of Solvang Municipal Code.

This Transition Plan serves to identify and locate any architectural barriers in both the federal and state accessibility guidelines outlined in the ADAAG and CBC. To summarize, the City of Solvang's Transition Plan has assessed physical barriers on the external site and internal area of City facilities and major pedestrian routes within the public rights-of-way, estimated the costs for their mitigation, set priorities for their elimination, and provided a schedule for their removal.

Overview of the Americans with Disabilities Act (ADA)

The ADA prohibits discrimination on the basis of disability in employment, state and local governments, public accommodations, commercial facilities, transportation, and telecommunications. It also applies to the United States Congress. ADA has 5 titles or sections that are briefly described below.

To be protected by the ADA, one must have a disability or have a relationship or association with an individual with a disability. An individual with a disability is defined by the ADA as a person who has a physical or mental impairment that substantially limits one or more major life activities, a person who has a history or record of such an impairment, or a person who is perceived by others as having such an impairment. The ADA does not specifically name all of the impairments that are covered.

ADA Title I: Employment

Title I requires employers with 15 or more employees to provide qualified individuals with disabilities an equal opportunity to benefit from the full range of employment-related opportunities available to others. In the City of Solvang, Human Resources department handles all matters pertaining to ADA Title I.

ADA Title II: State and Local Government Activities

Title II covers all activities of state and local governments regardless of the government entity's size or receipt of federal funding. Title II requires that state and local governments give people with disabilities an equal opportunity to benefit from all of their programs, services, and activities (e.g. public education, employment, transportation, recreation, health care, social services, courts, voting, and City meetings). ADA Title II is the focus for this Transition Plan. State and local governments are required to follow specific architectural standards in the new construction and alteration of their buildings. They also must relocate programs or otherwise provide access in inaccessible older buildings, and communicate effectively with people who have hearing, vision, or speech disabilities. Public entities are not required to take actions that would result in undue financial and administrative burdens. They are required to make reasonable modifications to policies, practices, and procedures where necessary to avoid discrimination, unless they can demonstrate that doing so would fundamentally alter the nature of the service, program, or activity being provided.

ADA Title III: Public Accommodations

Title III covers businesses and nonprofit service providers that are public accommodations, privately operated entities offering certain types of courses and examinations, privately operated transportation, and commercial facilities. Public accommodations are private entities who own, lease, lease to, or operate facilities such as restaurants, retail stores, hotels, movie theaters, private schools, convention centers, doctors' offices, homeless shelters, transportation depots, zoos, funeral homes, day care centers, and recreation facilities including sports stadiums and fitness clubs. ADA Title III does not apply to this Transition Plan.

ADA Title IV: Telecommunications Relay Services

Title IV addresses telephone and television access for people with hearing and speech disabilities. It requires common carriers (telephone companies) to establish interstate and intrastate telecommunications relay services (TRS) 24 hours a day, 7 days a week. ADA Title IV does not apply to this Transition Plan.

ADA Title V: Miscellaneous Provisions

Title V clarifies that both states and Congress are covered by all provisions of the ADA. It also provides for recovery of legal fees for successful proceedings pursuant to the Act and establishes a mechanism for technical assistance along with specific instructions to many federal agencies required to implement the Act. Additionally, Title V includes a provision prohibiting either (a) coercing or threatening or (b) retaliating against the disabled or those attempting to aid people with disabilities in asserting their rights under the ADA. ADA Title V does not apply to this Transition Plan.

DEVELOPMENT OF ADA TRANSITION PLAN

The 2016 Update of the ADA Transition Plan documents the access barriers for the exterior site and interior areas of several City buildings, parks, as well as major pedestrian routes to public facilities, transportation nodes, and commercial districts, and within the public rights-of-way. The documented access barriers may indicate that existing conditions of these City facilities deviate from current State and Federal accessibility standards for new construction. For each identified barrier, the ADA Transition Plan will cite the requirements from the ADA Accessibility Guidelines (ADAAG) as well as Title 24 of the California State Accessibility Standards (CSAS). To comply with the standards for accessibility to City programs, services and activities, the City's ADA Transition Plan will provide the following information:

- Within the City's jurisdiction identify physical barriers in the City's facilities – buildings, parks, and public rights-of-way (PROW), which includes mid-block sections of sidewalks and intersections that limit the accessibility of its programs, services or activities to individuals with disabilities;
- Assess the extent of physical barriers to the accessibility of programs, services and activities within these facilities and rights-of-way;
- Describe the proposed methods to mitigate identified barriers;
- Estimate preliminary costs for their correction;
- Set priorities for barrier elimination, provide a mitigation schedule for taking the steps necessary to achieve compliance with the ADA ; and
- Indicate the officials responsible for implementation of the Plan.

Appendix A outlines the responsibilities and schedule to complete key elements of the ADA Transition Plan.

FACILITIES METHODOLOGY

Field Survey

The 2016 Update of the ADA Transition Plan began by completing a detailed survey of identified City buildings, parks and public rights of way. The survey fulfills the first requirement for the ADA Transition Plan by identifying physical obstacles limiting the accessibility to the City's programs, services, and activities for individuals with disabilities. The facilities assessment was conducted in accordance with the ADAAG and the CSAS and included the following facilities:

Building / Facility Name

1. City Municipal Building
2. Municipal Center Annex
3. Veteran's Memorial Building
4. Public Parking Lots
5. Public Restrooms
6. Solvang Park
7. Hans Christian Anderson Park
8. Sunny Fields Park

9. SYVT Transit System
10. Public Rights of Way

Assessment

A wide variety of information was collected for the assessment. The following information for each barrier is reported as such:

- Facility
- Description of the barrier (as-built situation); As-is measurement/dimension
- Method of mitigation (e.g. alteration, program modification, equivalent facilitation, etc.)
- Description of proposed solution and, if applicable, an alternative or interim solution
- Code citations, specifying the applicable sections in the State accessibility regulations, and in the federal standards (ADAAG)

Prioritization

Recognizing that the City has limited funds and cannot immediately make all facilities fully accessible, facilities and barriers within facilities have been prioritized. Facilities have been listed and ranked according to program functions as follows.

Facility Prioritization:

- Importance of the program function - the numbers and types of programs, and programs unique to a facility that cannot occur at another facility
- Frequency of Use - facilities that receive a high level of public use and/or facilities of high use by members of the public with disabilities
- Program location and relation to other program functions - facilities distributed throughout the City in order to ensure maximum access for all.

The following is the resulting prioritization:

1. City Municipal Building
2. Municipal Center Annex
3. Veteran's Memorial Building
4. Public Restrooms
5. Public Parking Lots
6. Public Rights of Way
7. Solvang Park
8. Hans Christian Anderson Park
9. Sunny Fields Park
10. SYVT Transit System

Upon completion of additional surveys of the facilities, the results will help City staff prioritize key items found in the survey and obtain additional information to determine a final level of prioritization of barrier locations.

Prioritization Criteria for Facilities according to barrier location may include the following:

1. Basic public access and hazardous conditions:

- a. Accessible route from exterior site arrival points within the boundary of the property to an accessible building entrance of the program location. (An exterior accessible route

may include walks, accessible parking spaces, curb ramps, ramps, lifts, crosswalks at vehicular ways, passenger loading zones, etc.)

b. Accessible route from the accessible program building entrance to “first contact points” such as information counters within the facility. (An accessible route may include corridors, ramps, elevators, lifts and clear floor spaces, etc.).

c. Removal of overhead obstructions, protruding objects, adjustment of doors with excessive opening force and the provision of automatic or power- assisted doors at designated public “primary” entrance of each building. Basic public access to the property boundaries from public transportation systems (e.g., bus stops, etc.).

2. Access to program function areas.

3. Access to public common areas that support program function areas (Such as restrooms, drinking fountains, public telephones, etc.). Provision of visual/audible signal devices connected to the existing fire alarm system.

4. Barriers not included in priorities 1, 2 and 3:

5. Barriers not addressed by the ADAAG. However, they will be addressed by the CSAS and are not in compliance with the CSAS and/or interpretations of regulations as set forth by the DSA.

PUBLIC RIGHT OF WAY METHODOLOGY

Field Survey

For the public right of way (PROW) portion of the ADA Transition Plan, City staff have identified major pedestrian routes as designated in the City of Solvang Circulation Plan, plus additional primarily school routes, for inclusion in the initial phase of the ADA Transition Plan. These selected routes have been surveyed by the City. The following streets have been surveyed:

Streets

Copenhagen Drive, Fifth Street to Alisal Road
First Street, Mission Drive to Elverhoy Way
Alisal Road, Viborg Road to north end of Santa Ynez River bridge
Atterdag Road, Chalk Hill Road to Copenhagen Drive
Alamo Pintado Road, Mission Drive to Viborg Road
Oak Street, Fifth Street to Alisal Road
Second Street, Copenhagen Drive to Elverhoy Way
Elverhoy Way, Third Street to Alisal Road
Fifth Street, Oak Street to Eucalyptus Drive
Laurel Avenue, Eucalyptus Drive/Fifth Street to Pine Street
Eucalyptus Drive, Fifth Street to Atterdag Road
Eucalyptus Drive, Laurel Avenue to Alisal Road
Elm Avenue, Fifth Street to Second Place
Fir Avenue, Atterdag Road to First Place
Maple Avenue, Atterdag Road to Pine Street
Second Place, Fir Avenue to Laurel Avenue
Fourth Place, Copenhagen Drive to Elm Avenue

Fourth Place, Elm Avenue to Laurel Avenue

Assessment

A secondary assessment will be performed and the following information for each barrier will be identified for intersections, and mid-blocks respectively:

- Starting street or cross street, where survey of mid-block starts, or cross street for intersection
- Description of the barrier (as-built situation)
- As-is measurement/dimension
- Method of mitigation (e.g. alteration, program modification, equivalent facilitation, etc.)
- Description of proposed solution and, if applicable, an alternative or interim solution
- Code citations, specifying the applicable sections in the State accessibility regulations, and in the federal standards
- Severity of individual barriers (Three levels: 1=Severe, 2=Moderate, and 3=Minor)
- Units and estimated unit prices
- Total estimated cost for barrier removal

Prioritization

Recognizing that the City has limited funds and cannot immediately make all pedestrian routes in the PROW fully accessible, streets and barriers along identified streets must be prioritized. The City anticipates upgrading curb ramps in conjunction with planned capital improvement projects as identified in the City's 10-Year Capital Improvement Program to provide curb ramps and/or mitigate barriers in pedestrian routes. In addition, the Transition Plan schedule prioritizes barrier-mitigation within pedestrian routes that serve public entities, including State and local government offices and facilities, transportation facilities, places of public accommodation, and other areas as indicated below.

Prioritization Criteria for PROW according to barrier location are listed in order of priority. Such items will include but may not be limited to:

- Pedestrian routes wherein request(s) for barrier removal by any person with mobility and/or vision disabilities seeking full and equal access.
- Pedestrian routes serving State and local government offices and facilities.
- Pedestrian routes serving important transportation corridors, including pathways leadings to schools.
- Pedestrian routes serving commercial/business zones and other Title III entities.

Based on the established prioritization criteria, and severity of barrier, sidewalks within sections of mid-blocks and curb ramps at street intersections serving or connecting to City facilities are given a priority order.

There will be several key areas examined within the public rights of way, including:

- Installing curb ramps compliant with state and/or federal law;
- Providing accessible crosswalks, removing abrupt changes in level affecting the path of travel;
- Removing obstacles in the pedestrian rights of way that narrow the pathway to less than 36 inches;

- Removing abrupt changes in level caused by tree roots or deterioration along pedestrian rights of way;
- Removing or providing detectable warnings for overhanging obstacles not detectable by blind pedestrians using a cane;
- Removing excessive cross slopes in the pedestrian rights of way that are perpendicular to the primary direction of travel.

SPECIAL EVENTS

The following requirements shall apply to all special events:

- The event should include accessible routes (a minimum of 48" in width) throughout the venue, including parking areas and passenger loading and unloading zones.
- Temporary ramps that do not exceed an 8.33% grade may be required to provide an accessible route and should be used when elevation changes more than ½" vertical or ½" beveled.
- Cable ramps or rubberized mats should be used to cover all cords, wires, hoses, etc. located within a path of travel.
- An alternate path of travel is required when the public right-of-way is obstructed.
- If an alternate path of travel is provided, signage designating the alternate travel path should be placed in readily visible locations.
- The alternate path of travel should be parallel to the disrupted pedestrian access route where possible.
- Provide accessible parking if designated parking areas are provided for an event. If provided, parking areas should be as close to the event venue as possible.
- If designated parking areas are not provided for an event, provide, at a minimum, one accessible passenger loading and unloading zone marked with the international symbol for accessibility.
- If accessible portable restrooms are provided for the event, at least one restroom unit must be accessible.
- Booths and/or service counters should be no more than 34" in height and must be 36" or greater in width.
- If the public has access to the stage at an event, it must be accessible using a ramp and/or lift and handrails.
- Use the international symbol of accessibility where applicable throughout your event venue.

MITIGATION SCHEDULE

The proposed schedule for removal of the most severe physical barriers within the next seven to ten years will be developed and incorporated in the City's 10-Year Capital Improvement Program. The program includes City facilities, including building and parks, based on the prioritization described above and all public rights of way. The City reserves the right to change the barrier mitigation priorities in order to allow flexibility in accommodating requests for reasonable modifications from persons with disabilities, requests from the public, changes in City programs, and funding constraints and opportunities.

PUBLIC INPUT

The draft 2016 Update of the ADA Transition Plan will be presented at a Regular Meeting of City Council to provide the public with an opportunity to comment on the Plan. A copy of the Updated Transition Plan will be made available for review at City Hall, 1644 Oak Street in Solvang, and at Public Works (411 Second Street), and it will be posted on the City web site. Those unable to attend the meeting will be encouraged to submit written comments. All comments will be reviewed by the Transition Plan Coordinator and given due consideration.

GRIEVANCE PROCEDURES

The City of Solvang adopted an ADA Grievance Policy on April 26, 2010. This policy defines the procedures for resolving grievances arising under Title II of the ADA. The policy has been published and distributed.

OFFICIALS RESPONSIBLE AND IMPLEMENTATION

For the duration of the Transition Planning schedule, the City has designated the Public Works Director as the official responsible to oversee the implementation of the Transition Plan at City facilities and public rights of way, and the Parks & Recreation Director as the official responsible at City parks. The Public Works Director will work with all City Departments to provide advice and guidance in the planning, prioritization and coordination of accessibility-related improvement projects in the public rights-of-way and, where appropriate, within City facilities and parks.

The Administrative Services/Human Resources Director has been designated as the ADA Coordinator for the City of Solvang.

This document will also be maintained by the City Clerk (Transition Plan Coordinator) and updated periodically as barriers are removed or alterations are made. Following review of the 2016 Update of the ADA Transition Plan by City Council, a copy will be made available for public inspection at City of Solvang Public Works (411 Second Street).

City of Solvang ADA Facilities Checklist

City Hall, 1644 Oak Street / Inspection Report

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
Interior								
Oak St Entrance								
	Threshold	PW / Maintenance	March 19, 2010	x		New doors installed		Completed 1-28-2013
	10" Kick Panel	PW / Maintenance	March 19, 2010	x		New doors installed		Completed 1-28-2013
	Hardware	PW / Maintenance	March 19, 2010	x		New doors installed		Completed 1-28-2013
	Signage	PW / Maintenance	March 19, 2010	x		Need signage indicating ADA Parking in Rear	1	June, 2016
	Flooring material	PW / Maintenance	March 19, 2010	x				Completed 1-28-2013
	Path of Travel	PW / Maintenance	March 19, 2010	x				
	Door Swing	PW / Maintenance	March 19, 2010	x		New doors installed		Completed 1-28-2013
	Door Width	PW / Maintenance	March 19, 2010	x		New doors installed		Completed 1-28-2013
	Door Hardware	PW / Maintenance	March 19, 2010	x		New doors installed		Completed 1-28-2013
Rear Entrance								
	Threshold	PW / Maintenance	March 19, 2010	x		New doors installed		Completed 1-28-2013
	10" Kick Panel	PW / Maintenance	March 19, 2010	x		New doors installed		Completed 1-28-2013
	Hardware	PW / Maintenance	March 19, 2010	x		New doors installed		Completed 1-28-2013
	Signage	PW / Maintenance	March 19, 2010	x		New signage installed		Completed 1-28-2013
	Flooring material	PW / Maintenance	March 19, 2010	x				Completed 1-28-2013
	Path of Travel	PW / Maintenance	March 19, 2010	x				Completed 1-28-2013
	Door Swing	PW / Maintenance	March 19, 2010	x		New doors installed		Completed 1-28-2013
	Door Width	PW / Maintenance	March 19, 2010	x		New doors installed		Completed 1-28-2013
	Door Hardware	PW / Maintenance	March 19, 2010	x		New doors installed		Completed 1-28-2013
Lobby								
	Electrical Switches	PW / Maintenance	March 19, 2010	x				
	Electrical Receptacles	PW / Maintenance	March 19, 2010	x				
	Main Lobby	PW / Maintenance	March 19, 2010	x				
	Drinking Fountain Height	PW / Maintenance	March 19, 2010	x				
Council Chambers								
	Threshold	PW / Maintenance	March 19, 2010	x				Completed 1-28-2013
	10" Kick Panel	PW / Maintenance	March 19, 2010	x				
	Hardware	PW / Maintenance	March 19, 2010	x				
	Dias Height	PW / Maintenance	March 19, 2010		x	Needs ramp access	3	Dec, 2018
	Dias Width	PW / Maintenance	March 19, 2010		x	Needs ramp access	3	Dec, 2018
	Door Swing	PW / Maintenance	March 19, 2010	x				
	Door Width	PW / Maintenance	March 19, 2010	x				
	Door Hardware	PW / Maintenance	March 19, 2010	x		Need handrail at stairs	2	June, 2017
	Hearing Impaired	ADA Coordinator			x	No additional aids for hearing impaired	1	June, 2016
	Electrical Switches	PW / Maintenance	March 19, 2010	x				
	Electrical Receptacles	PW / Maintenance	March 19, 2010	x				
Restrooms								
	Access	PW / Maintenance	March 19, 2010	x				
	10" Kick Panel	PW / Maintenance	March 19, 2010	x				

City of Solvang ADA Facilities Checklist

City Hall, 1644 Oak Street / Inspection Report

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
	Hardware	PW / Maintenance	March 19, 2010	x				
	Signage	PW / Maintenance	March 19, 2010	x				
	Flooring Material	PW / Maintenance	March 19, 2010	x				
	Door Swing	PW / Maintenance	March 19, 2010	x				
	Door Width	PW / Maintenance	March 19, 2010	x				
	Door Hardware	PW / Maintenance	March 19, 2010	x				
	Plumbing Fixtures	PW / Maintenance	March 19, 2010	x				
Public Counter								
	Height	PW / Maintenance	March 19, 2010		x			
	Width	PW / Maintenance	March 19, 2010		x	Public counter doesn't comply with 19" knee space	3	Dec, 2018
Private Work Area								
	Threshold	PW / Maintenance	March 19, 2010	x				
	10" Kick Panel	PW / Maintenance	March 19, 2010	x				
	Hardware	PW / Maintenance	March 19, 2010	x				
	Signage	PW / Maintenance	March 19, 2010		x	Needs signs and Braille signs	6	2020
	Flooring Materials	PW / Maintenance	March 19, 2010	x				
	Desk Heights		March 19, 2010	x				
	Desk Widths		March 19, 2010	x				
	Door Swing	PW / Maintenance	March 19, 2010	x				
	Door Width	PW / Maintenance	March 19, 2010	x				
	Door Hardware	PW / Maintenance	March 19, 2010	x				
	Electrical Switches	PW / Maintenance	March 19, 2010	x				
	Electrical Receptacles	PW / Maintenance	March 19, 2010	x				
	Storage (Aisle width)	PW / Maintenance	March 19, 2010					
Conference Room								
	Threshold	PW / Maintenance	March 19, 2010	x				
	10" Kick Panel	PW / Maintenance	March 19, 2010	x				
	Hardware	PW / Maintenance	March 19, 2010	x				
	Path of Travel	PW / Maintenance	March 19, 2010	x				
	Door Swing	PW / Maintenance	March 19, 2010	x				
	Door Width	PW / Maintenance	March 19, 2010	x				
	Door Hardware	PW / Maintenance	March 19, 2010	x				
Back Door								
	Threshold	PW / Maintenance	March 19, 2010		x	New doors/entrance needed to comply with ADA standards	5	2019/2020 (Secondary Access Only)
	10" Kick Panel	PW / Maintenance	March 19, 2010		x	New doors/entrance needed to comply with ADA standards	5	2019/2020
	Hardware	PW / Maintenance	March 19, 2010		x	New doors/entrance needed to comply with ADA standards	5	2019/2020
	Signage	PW / Maintenance	March 19, 2010		x	New doors/entrance needed to comply with ADA standards	5	2019/2020
	Path of Travel	PW / Maintenance	March 19, 2010		x	New doors/entrance needed to comply with ADA standards	5	2019/2020
	Door Swing	PW / Maintenance	March 19, 2010		x	New doors/entrance needed to comply with ADA standards	5	2019/2020
	Door Width	PW / Maintenance	March 19, 2010		x	New doors/entrance needed to comply with ADA standards	5	2019/2020
	Door Hardware	PW / Maintenance	March 19, 2010		x	New doors/entrance needed to comply with ADA standards	5	2019/2020

City of Solvang ADA Facilities Checklist

City Hall, 1644 Oak Street / Inspection Report

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
Exterior								
	Bill Pay	PW / Maintenance	March 19, 2010		x	Doesn't comply, height	1	June, 2016
	Ramps / Stairs	PW / Maintenance	March 19, 2010		x	Exterior Handrail needs lower extension, Fire house stairs need 2" wide color stripes	1	June, 2016
	Threshold	PW / Maintenance	March 19, 2010		x	Fire house back entrance needs accessible threshold	1	June, 2016
	Path of Travel	PW / Maintenance	March 19, 2010		x	Marked path of travel from van space to entrance	3	Dec, 2017
	Signage	PW / Maintenance	March 19, 2010		x	Needs tow away sign and van sign	3	Dec, 2017
	Parking/Parking Spaces	PW / Maintenance	March 19, 2010		x	Needs van space, sign, marked loading zone	3	Dec, 2017

City of Solvang ADA Facilities Checklist

Annex, 411 Second Street / Inspection Report								
Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
Interior								
Second St Entrance								
	Threshold	PW / Maintenance	19-Mar-10	x				
	10" Kick Panel	PW / Maintenance	March 19, 2010	x				
	Hardware	PW / Maintenance	March 19, 2010	x				
	Path of Travel	PW / Maintenance	March 19, 2010		x	No Ramp from Handicap Parking Space to Sidewalk	2	Dec, 2016
	Door Swing	PW / Maintenance	March 19, 2010	x		New entry doors installed		Completed 1-28-2013
	Door Width	PW / Maintenance	March 19, 2010	x		"		Completed 1-28-2013
	Door Hardware	PW / Maintenance	March 19, 2010	x		"		Completed 1-28-2013
Lobby								
	Electrical Switches	PW / Maintenance	March 19, 2010	x				
	Electrical Receptacles	PW / Maintenance	March 19, 2010	x				
	Main Lobby	PW / Maintenance	March 19, 2010	x				
	Drinking Fountain Height	PW / Maintenance	March 19, 2010		x	Doesn't comply, blocks access to Men's Room	5	June, 2019
Restrooms								
	Threshold	PW / Maintenance	March 19, 2010	x				
	10" Kick Panel	PW / Maintenance	March 19, 2010	x				
	Hardware	PW / Maintenance	March 19, 2010	x				
	Door Swing	PW / Maintenance	March 19, 2010	x				
	Door Width	PW / Maintenance	March 19, 2010	x				
	Door Hardware	PW / Maintenance	March 19, 2010	x				
	Plumbing Fixtures	PW / Maintenance	March 19, 2010	x				
Planning-PW Work Area								
	Threshold	PW / Maintenance	March 19, 2010	x				
	10" Kick Panel	PW / Maintenance	March 19, 2010	x				
	Hardware	PW / Maintenance	March 19, 2010	x				
	Flooring material	PW / Maintenance	March 19, 2010	x				
	Public Counter	PW / Maintenance	March 19, 2010		x	Needs 19" minimum depth knees space	2	Dec, 2016
	Desk Heights	PW / Maintenance	March 19, 2010	x				
	Desk Widths	PW / Maintenance	March 19, 2010	x				
	Door Swing	PW / Maintenance	March 19, 2010	x				
	Door Width	PW / Maintenance	March 19, 2010	x				
	Door Hardware	PW / Maintenance	March 19, 2010	x				
	Electrical Switches	PW / Maintenance	March 19, 2010	x				
	Electrical Receptacles	PW / Maintenance	March 19, 2010	x				
Conference Room								
	Threshold	PW / Maintenance	19-Mar-10	x				
	10" Kick Panel	PW / Maintenance	March 19, 2010	x				
	Hardware	PW / Maintenance	March 19, 2010	x				
	Signage	PW / Maintenance	March 19, 2010		x	Needs Braille signs	4	Dec, 2018
	Flooring material	PW / Maintenance	March 19, 2010	x				
	Door Swing	PW / Maintenance	March 19, 2010	x				

City of Solvang ADA Facilities Checklist

Annex, 411 Second Street / Inspection Report

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
	Door Width	PW / Maintenance	March 19, 2010	x				
	Door Hardware	PW / Maintenance	March 19, 2010	x				
	Hearing Impaired				x	Nothing at present, no TDY/does not comply	4	Dec, 2018
Parks & Rec Work Area								
	Hardware	PW / Maintenance	March 19, 2010	x				
	Public Counter	PW / Maintenance	March 19, 2010	x		New Compliant Counter Installed		Completed 1-28-2013
	Desk Heights	PW / Maintenance	March 19, 2010	x				
	Desk Widths	PW / Maintenance	March 19, 2010	x				
	Door Swing	PW / Maintenance	March 19, 2010	x				
	Door Width	PW / Maintenance	March 19, 2010	x				
	Door Hardware	PW / Maintenance	March 19, 2010	x				
	Electrical Switches	PW / Maintenance	March 19, 2010	x				
	Electrical Receptacles	PW / Maintenance	March 19, 2010	x				
Kitchen								
	Thresholds	PW / Maintenance	March 19, 2010	x				
	10" Kick Panel	PW / Maintenance	March 19, 2010	x				
	Hardware	PW / Maintenance	March 19, 2010		x	Need compliant drawer handles	6	2020
	Counter Height	PW / Maintenance	March 19, 2010	x				
	Counter Width	PW / Maintenance	March 19, 2010		x	Counter depth not compliant	6	2020
	Door Swing	PW / Maintenance	March 19, 2010	x				
	Door Width	PW / Maintenance	March 19, 2010	x				
	Door Hardware	PW / Maintenance	March 19, 2010		x	Doors need compliant hardware	1	June, 2016
	Electrical Switches	PW / Maintenance	March 19, 2010	x				
	Electrical Receptacles	PW / Maintenance	March 19, 2010		x	Need receptacle at acceptable height	6	2020
Exterior								
Second St Parking								
	Ramps	PW Director	March 19, 2010		x	Not accessible, need Ramp from Van space to Sidewalk	1	Dec, 2016
	Access	PW / Maintenance	March 19, 2010	x				
	Path of Travel	PW Director	March 19, 2010		x	Not accessible, need Ramp from Van space to Sidewalk	1	Dec, 2016
	Signage	PW / Maintenance	March 19, 2010	x				
	Parking/Parking Spaces	PW / Maintenance	March 19, 2010		x	Front: Van space, sign, fix cross slope, correct width	1	Dec, 2016

City of Solvang ADA Facilities Checklist

Veterans' Memorial Building / Inspection Report

*See Accessibility Survey and Report 2014 by Central Coast Access Specialists

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
Exterior/Site								
Upper Parking Area	All accessible spaces must be located so that persons shall not be required to travel behind a parking space other than their own.	PW Director	June 18, 2014		x	The upper most space requires walking behind the adjacent space to get to the access aisle. Lot re-striping is necessary.	6	Dec, 2020
	Each HC parking space shall be identified with a "Min Fine \$250" sign.	PW / Maintenance	June 18, 2014		x	None of the handicapped parking signs contain this verbiage.	1	June, 2016
	The van accessible space must have a sign identifying it as such.	PW / Maintenance	June 18, 2014		x	Add sign.	1	June, 2016
	Slopes greater than 1:48 in any direction are not permitted in the parking spaces or access aisles.	PW Director	June 18, 2014		x	Cross-slopes in these 3 accessible spaces and access aisle range from 2.5% to 5.5%. Running slopes range from 2.7% to 4.4%. Requires re-design and grade of parking lot.	6	Dec, 2020
	The access aisle at the van accessible space shall be 8' wide where the parking space is 9' wide.	PW Director	June 18, 2014		x	Access aisle is only 7' wide. Requires re-striping.	6	Dec, 2020
Lower Parking Area	Slopes greater than 2.08% in any direction are not permitted in the parking spaces or access aisles.	PW Director	June 18, 2014		x	Cross-slopes in these 3 accessible spaces and access aisles range from 2.2% to 27%. Requires re-design and re-striping.	6	Dec, 2020
	The accessible route must be separated from the vehicle path by a curb, railing, detectable warnings, or other barrier.	PW Director	June 18, 2014		x	The path from the access aisle to walk requires going out into the vehicular way with no barrier present.	6	Dec, 2020
	An abrupt vertical change of level along an accessible route is not allowed to exceed 1/4".	PW / Maintenance	June 18, 2014		x	The lip at the transition from gutter to concrete path exceeds 1/4" needs grinding.	2	Dec, 2016
	Curb ramps are required to have detectable warnings on their sloped portion.	PW Director	June 18, 2014		x	The slope from the concrete path to the parking surface is a curb ramp.	6	Dec, 2020
	Each parking space shall be identified with a "Min Fine \$250" sign.	PW / Maintenance	June 18, 2014		x	None of the handicapped parking signs contain this verbiage.	1	June, 2016
	All accessible spaces must be located so that the persons using them shall not be required to travel behind a parking space other than their own.	PW Director	June 18, 2014		x	The third accessible space requires walking behind the two adjacent spaces to get to the accessible route. Parking lot re-design and re-striping is required.	6	Dec, 2020
	The EV charging station is a service provided by the City and must be on an accessible path and provide a 30" x 48" clear space immediately adjoining the station.	PW Director	June 18, 2014		x	Re-striping is necessary.	6	Dec, 2020
	Operable parts of an accessible element (charging station) must be within reach range requirements.	PW Director	June 18, 2014		x	Re-striping is necessary.	6	Dec, 2020
Large Hall Entry Stair	Handrails shall be at a consistent height above the tread nosing.	PW / Maintenance	June 18, 2014		x	Height varies between 32" and 35" above treat nosing (measured to top of gripping surfaces). Re-install correctly.	1	June, 2016
	Handrail extensions are required at top and bottom of stair runs.	PW / Maintenance	June 18, 2014		x	None provided. Install.	1	June, 2016

City of Solvang ADA Facilities Checklist

Veterans' Memorial Building / Inspection Report

*See Accessibility Survey and Report 2014 by Central Coast Access Specialists

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
	Exterior steps shall have the upper approach and all treads marked by a stripe providing a clear visual contrast.	PW / Maintenance	June 18, 2014		x	No striping provided. While this is only a California requirement, it is also a safety issue. Install.	1	June, 2016
Exterior Entry Ramp	Walks exceeding 5% slope are considered ramps and require handrails on each side.	PW / Maintenance	June 18, 2014		x	None provided. Install.	1	June, 2016
	Ramp handrails shall be provided with extensions beyond the ramp runs.	PW / Maintenance	June 18, 2014		x	None provided. Install.	1	June, 2016
Interior Entry Ramp	Walks exceeding 5% slope are considered ramps and require handrails on each side.	PW / Maintenance	June 18, 2014		x	None provided. Install.	1	June, 2016
	Ramp handrails shall be provided with extensions beyond the ramp runs.	PW / Maintenance	June 18, 2014		x	None provided. Install.	1	June, 2016
Entrance Hall Stairway	Handrails shall be at a consistent height above the tread nosing.	PW / Maintenance	June 18, 2014		x	Height varies. Re-install correctly.	1	June, 2016
	Handrail extensions are required at top and bottom of stair runs.	PW / Maintenance	June 18, 2014		x	None provided. Install.	1	June, 2016
	Exterior steps shall have the upper approach and all treads marked by a stripe providing a clear visual contrast.	PW / Maintenance	June 18, 2014		x	No striping provided. While this is only a California requirement, it is also a safety issue. Install.	1	June, 2016
	All entries shall be on an accessible route.	PW Director	June 18, 2014		x	Parking lot re-design and re-striping required.	6	Dec, 2020
	Directional signs that indicate the location of the nearest accessible entrance shall be provided at entrances that are not accessible.	PW / Maintenance	June 18, 2014		x	No such signage has been provided. Order and install.	1	June, 2016
	Carpet or tile shall be firmly attached.	PW / Maintenance	June 18, 2014		x	Carpet mats outside of all exterior doors is loose and able to bind and fold under wheelchairs or walks, or create a trip hazard. Correct.	1	June, 2016
Interior Elements								
Men's Bathroom	Carpet or tile shall be firmly attached.	PW / Maintenance	June 18, 2014		x	Carpet mat outside the door is loose and able to bind and fold under wheelchairs or walkers. Correct.	1	June, 2016
	Doors leading to toilet rooms shall have a geometric symbol mounted between 58" and 60" AFF to the centerline of the sign.	PW / Maintenance	June 18, 2014		x	Correct, current sign is at 62".	1	June, 2016
	Operable parts of door hardware shall be mounted between 34" and 44" AFF.	PW / Maintenance	June 18, 2014		x	The operable portion of the lock is at 54" above finished floor (AFF).	1	June, 2016
	Operable parts of door hardware shall be operable with one-hand and not require tight grasping.	PW / Maintenance	June 18, 2014		x	Install correct type hardware.	1	June, 2016
	Water supply and drain pipes under the accessible laws are to be insulated from contact.	PW / Maintenance	June 18, 2014		x	Correct.	2	Dec, 2016
	Bottom edge of reflecting surface of mirror above the lav is to be max 40" AFF.	PW / Maintenance	June 18, 2014		x	Installed at 41-1/2" AFF. Correct, lower as appropriate.	2	Dec, 2016

City of Solvang ADA Facilities Checklist

Veterans' Memorial Building / Inspection Report

*See Accessibility Survey and Report 2014 by Central Coast Access Specialists

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
	Operable parts of bathroom accessories shall be max 40" AFF.	PW / Maintenance	June 18, 2014		x	The towel dispenser is installed with operable part at 52" and the soap dispenser is installed at 44" AFF. Correct.	1	June, 2016
	Urinals shall be installed with the rim a max 17" above the floor.	PW / Maintenance	June 18, 2014		x	Correct.	3	June, 2017
	The side grab bar at a water closet is to extend 54" from rear wall.	PW / Maintenance	June 18, 2014		x	The grab bar is the correct length, but only extends 52" from rear wall. Correct.	2	Dec, 2016
	The rear grab bar is to extend 24" minimum from the centerline of the water closet on the "open side."	PW / Maintenance	June 18, 2014		x	The bar only extends 22" from the centerline of the water closet.	2	Dec, 2016
	Toilet paper dispenser is required to be installed below the grab bar.	PW / Maintenance	June 18, 2014		x	Currently installed above the grab bar. Correct.	1	June, 2016
	Bottom edge of reflecting surface of mirrors NOT above the lav is to be max 35" AFF.	PW / Maintenance	June 18, 2014		x	The mirror on the wall of the wc compartment is installed at 41" AFF. Correct.	2	Dec, 2016
	Where a drinking fountain is provided, two shall be provided with one accessible for chair users and one for standing persons.	PW Director	June 18, 2014		x	A fountain for a standing person has not been provided in the foyer between the bathrooms.	6	Dec, 2020
Vets Hall Women's Bath	Carpet or tile shall be firmly attached.	PW / Maintenance	June 18, 2014		x	Carpet mat outside the door is loose and able to bind and fold under wheelchairs or walkers. Correct.	1	June, 2016
	Doors leading to toilet rooms shall have a geometric symbol mounted between 58" and 60" AFF to the centerline of the sign.	PW / Maintenance	June 18, 2014		x	Correct, current sign is at 62".	1	June, 2016
	Operable parts of door hardware shall be mounted between 34" and 44" AFF.	PW / Maintenance	June 18, 2014		x	The lock is installed at 54" AFF. Correct.	1	June, 2016
	Operable parts of door hardware shall be operable with one-hand and not require tight grasping.	PW / Maintenance	June 18, 2014		x	Order and install correct hardware.	2	Dec, 2016
	Operable parts of bathroom accessories shall be max 40" AFF.	PW / Maintenance	June 18, 2014		x	The towel dispensers are installed with operable part at 53" AFF and soap dispenser is installed with operable part at 47" AFF. Correct.	1	June, 2016
	Water supply and drain pipes under the accessible lavs are to be insulated from contact.	PW / Maintenance	June 18, 2014		x	Correct.	2	Dec, 2016
	Faucets of lavs shall be operable with one-hand and not require tight grasping.	PW / Maintenance	June 18, 2014		x	Order and install correct hardware.	3	June, 2017
	Water closet compartment doors shall be provided with an automatic closer.	PW Director	June 18, 2014		x	Door has no closer.	3	June, 2017
	A door pull is required on both sides of toilet compartment doors.	PW / Maintenance	June 18, 2014		x	The door has no pull or handle on the inside. Correct.	2	Dec, 2016
	Water closet flush valves are required to be located on the "open" side of the wc.	PW Director	June 18, 2014		x	Flush handle is on the wrong side. New toilet required?	3	June, 2017
	Toilet paper dispenser is required to be installed below the grab bar.	PW / Maintenance	June 18, 2014		x	Dispenser is installed above. Correct.	1	June, 2016

City of Solvang ADA Facilities Checklist

Veterans' Memorial Building / Inspection Report

*See Accessibility Survey and Report 2014 by Central Coast Access Specialists

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
	Toilet paper dispenser is required to be installed between 7" - 9" in front of the water closet measured to the center of the dispenser.	PW / Maintenance	June 18, 2014		x	Microwave controls are at 68" above the floor. Maximum height allowed is 46". Correct.	1	June, 2016
Vets Hall Kitchen	Operable parts of equipment to be installed in required reach ranges (15" - 48" AFF).	PW / Maintenance	June 18, 2014		x	Correct.	2	Dec, 2016
	A minimum 18" clear floor space is required on the latch-side, pull-side of the interior side of a door.	PW Director	June 18, 2014		x	Only 10" is provided and the fire extinguisher encroaches into this space. Re-Design necessary?	4	Dec, 2017
Legions Wing Mens Bath	Doors leading to toilet rooms shall have a geometric symbol mounted between 58" and 60" AFF to the centerline of the sign.	PW / Maintenance	June 18, 2014		x	Current signage is installed at 66" AFF. Correct.	2	Dec, 2016
	A minimum 18" clear floor space is required on the latch-side, pull-side of the interior side of a door.	PW Director	June 18, 2014		x	Only 15" is provided. Re-Design necessary to correct. Bathroom remodel is scheduled in CIP for 2020.	6	Dec, 2020
	Operable parts of bathroom accessories shall be max 40" AFF.	PW / Maintenance	June 18, 2014		x	The towel dispenser and seat cover dispenser are installed with operable part at 51". Correct.	1	June, 2016
	Water supply and drain pipes under the accessible lavs are to be insulated from contact.	PW / Maintenance	June 18, 2014		x	Drain pipes are not covered. Correct.	1	June, 2016
	Hand-controlled metering faucets of lavs shall stay open for min. 10 seconds.	PW / Maintenance	June 18, 2014		x	Only flows for 8 seconds. Due to drought, do not correct until water shortage is no concern.	6	Dec, 2020
	Bottom edge of reflecting surface of mirrors above the lav is to be max 40" AFF.	PW / Maintenance	June 18, 2014		x	Mirror above the lav is installed at 49" above finished floor. Correct.	1	June, 2016
	Toilet paper dispenser is required to be installed between 7" - 9" in front of the water closet measured to the center of the dispenser.	PW / Maintenance	June 18, 2014		x	Currently installed 10" from the front of the wc. Correct.	1	June, 2016
	The rear grab bar is to extend 24" minimum from the centerline of the water closet on the "open side."	PW / Maintenance	June 18, 2014		x	Grab bar is correct length but only extends 21" from the centerline of the water closet. Correct.	1	June, 2016
	The side grab bar at a water closet is to extend 54" from rear wall.	PW / Maintenance	June 18, 2014		x	Grab bar only extends 46" from rear wall. Correct.	1	June, 2016
	The side grab bar at a water closet is to extend 24" behind the front of the water closet.	PW / Maintenance	June 18, 2014		x	Grab bar only extends 21" from the front of the water closet. Correct.	1	June, 2016
LW Women's Bath	Doors leading to toilet rooms shall have a geometric symbol mounted between 58" and 60" AFF to the centerline of the sign.	PW / Maintenance	June 18, 2014		x	Current signage is installed at 66" AFF. Correct.	1	June, 2016
	Doors leading to toilet rooms shall have a geometric symbol mounted between 58" and 60" AFF to the centerline of the sign.	PW / Maintenance	June 18, 2014		x	Current signage is installed at 66" AFF. Correct.	1	June, 2016

City of Solvang ADA Facilities Checklist

Veterans' Memorial Building / Inspection Report

*See Accessibility Survey and Report 2014 by Central Coast Access Specialists

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
	A minimum 18" clear floor space is required on the latch-side, pull-side of the interior side of a door.	PW Director	June 18, 2014		x	Only 4" is provided. Re-Design necessary.	6	Dec, 2020
	Bottom edge of reflecting surface of mirrors above the lav is to be max 40" AFF.	PW / Maintenance	June 18, 2014		x	Mirros above the lavs are installed at 49" AFF. Correct.	1	June, 2016
	Operable parts of bathroom accessories shall be max 40" AFF.	PW / Maintenance	June 18, 2014		x	Towel dispenser and seat cover dispenser are installed with operable part at 55". Correct.	1	June, 2016
	The side grab bar at a water closet is to extend 54" from rear wall.	PW / Maintenance	June 18, 2014			The side grab bar only extends 46" from rear wall. Correct.	1	June, 2016
	The side grab bar at a water closet is to extend 24" behind the front of the water closet.	PW / Maintenance	June 18, 2014		x	Bar only extends 13" from the front of the wc. Correct.	1	June, 2016
	The rear grab bar is to extend 24" minimum from the centerline of the water closet on the "open side."	PW / Maintenance	June 18, 2014		x	Bar only extends 18" from the front of the wc. Correct.	1	June, 2016
Miscellaneous Items			June 18, 2014					
	Where performance areas are connected to an assembly seating area, an accessible route shall also be provided to connect them.	PW Director	June 18, 2014		x	The stage has two stairways that connect it to the seating area. Need ramp.	6	Dec, 2020

City of Solvang ADA Facilities Checklist

City Restrooms / Inspection Report

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
Restrooms 1								
Interior								
	Thresholds	PW / Maintenance	March 19, 2010	x				
	10" Kick Panel	PW / Maintenance	March 19, 2010	x				
	Hardware	PW / Maintenance	March 19, 2010	x				
	Signage	PW / Maintenance	March 19, 2010	x				
	Door Swing	PW / Maintenance	March 19, 2010	x				
	Door Width	PW / Maintenance	March 19, 2010	x				
	Door Hardware	PW / Maintenance	March 19, 2010	x				
	Plumbing Fixtures	PW / Maintenance	March 19, 2010	x				
Exterior								
	Curbs	PW / Maintenance	March 19, 2010	x				
	Ramps	PW / Maintenance	March 19, 2010	x				
	Access	PW / Maintenance	March 19, 2010	x				
	Path of Travel	PW / Maintenance	March 19, 2010	x				
	Signage	PW / Maintenance	March 19, 2010	x				
	Parking/Parking Spaces	PW / Maintenance	March 19, 2010	x				
Restrooms 2								
Interior								
	Thresholds	PW / Maintenance	March 19, 2010	x				
	10" Kick Panel	PW / Maintenance	March 19, 2010	x				
	Hardware	PW / Maintenance	March 19, 2010		x	Toilet paper & seat cover dispensers wrong height	1	June, 2016
	Signage	PW / Maintenance	March 19, 2010		x	Sign says Baby Changing Station, none provided	1	June, 2016
	Door Swing	PW / Maintenance	March 19, 2010	x				
	Door Width	PW / Maintenance	March 19, 2010	x				
	Door Hardware	PW / Maintenance	March 19, 2010	x				
	Plumbing Fixtures	PW / Maintenance	March 19, 2010	x				
Exterior								
	Curbs	PW / Maintenance	March 19, 2010	x				
	Ramps	PW / Maintenance	March 19, 2010	x				
	Access	PW / Maintenance	March 19, 2010	x				
	Path of Travel	PW / Maintenance	March 19, 2010		x	Needed from van/HC spaces to restroom & bus stop	2	Dec, 2016
	Signage	PW / Maintenance	March 19, 2010	x				
	Parking/Parking Spaces	PW / Maintenance	March 19, 2010	x				
Restrooms 3								
Interior								
	Thresholds	PW / Maintenance	March 19, 2010	x				
	10" Kick Panel	PW / Maintenance	March 19, 2010	x				
	Hardware	PW / Maintenance	March 19, 2010		x	Side grab bars need to be set forward	2	Dec, 2016
	Signage	PW / Maintenance	March 19, 2010	x				
	Door Swing	PW / Maintenance	March 19, 2010	x				
	Door Width	PW / Maintenance	March 19, 2010		x	Turning radius inadequate, T-shape requires 60", 54" provided	2	Dec, 2016
	Door Hardware	PW / Maintenance	March 19, 2010		x	48" required in front of toilet, 45" provided	3	June, 2017
	Plumbing Fixtures	PW / Maintenance	March 19, 2010		x	Toilet, paper & seat cover dispensers, seat, & mirror wrong height		
						Water fountain non-compliant, public phone removed	2	Dec, 2016
Exterior								
	Curbs	PW / Maintenance	March 19, 2010		x	Needed to access restrooms	2	Dec, 2016

City of Solvang ADA Facilities Checklist

City Restrooms / Inspection Report

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
	Ramps	PW / Maintenance	March 19, 2010	x				
	Access	PW / Maintenance	March 19, 2010		x	Inadequate	2	Dec, 2016
	Path of Travel	PW / Maintenance	March 19, 2010	x				
	Signage	PW / Maintenance	March 19, 2010		x	Incorrect	2	Dec, 2016
	Parking/Parking Spaces	PW / Maintenance	March 19, 2010		x	Must be ADA compliant	2	Dec, 2016

City of Solvang ADA Facilities Checklist

Parking Lots / Inspection Report

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
Parking Lot 1								
	Curbs	PW / Maintenance	March 19, 2010		x	Curb cut needed @ Mission entrance & access to sidewalk	3	June, 2017
	Ramps	PW / Maintenance	March 19, 2010		x	Ramp needed @ Mission entrance	3	June, 2017
	Access	PW / Maintenance	March 19, 2010	x				
	Path of Travel	PW / Maintenance	March 19, 2010		x	Must meet ADA standards	3	June, 2017
	signage	PW / Maintenance	March 19, 2010	x				
	Handicap Spaces	PW / Maintenance	March 19, 2010		x	1 van, 1 HC provided - 1 van, 4 HC required	4	Dec, 2017
	Parking/Parking Spaces	PW / Maintenance	March 19, 2010	x				
Parking Lot 2								
	Curbs	PW / Maintenance	March 19, 2010	x				
	Ramps	PW / Maintenance	March 19, 2010	x				
	Access	PW / Maintenance	March 19, 2010	x				
	Path of Travel	PW / Maintenance	March 19, 2010		x	Inadequate	3	June, 2017
	Signage	PW / Maintenance	March 19, 2010	x		2 lot signs missing		
	Handicap Spaces	PW / Maintenance	March 19, 2010		x	2 HC provided - 1 van, 3 HC required. Suggest 1 van & 1 HC close to restroom, rest are OK	3	June, 2017
	Parking/Parking Spaces	PW / Maintenance	March 19, 2010	x				
Parking Lot 3								
					x	Needs HC drinking fountain	3	June, 2017
	Curbs	PW / Maintenance	March 19, 2010		x	Needs curb cut @ drinking fountain & new walk @ restroom	4	Dec, 2017
	Ramps	PW / Maintenance	March 19, 2010	x				
	Access	PW / Maintenance	March 19, 2010	x				
	Path of Travel	PW / Maintenance	March 19, 2010		x	Inadequate	3	June, 2017
	Signage	PW / Maintenance	March 19, 2010		x	Needs 2 Tow Away signs	3	June, 2017
	Handicap Spaces	PW / Maintenance	March 19, 2010		x	3 HC provided - needs 1 van	3	June, 2017
	Parking/Parking Spaces	PW / Maintenance	March 19, 2010					
Parking Lot 4								
	Curbs	PW / Maintenance	March 19, 2010	x				
	Ramps	PW / Maintenance	March 19, 2010		x	Provide ramp to Fresco. Change slope of ramp to Wine Valley Inn & create striped walkway.	3	June, 2017
	Access	PW / Maintenance	March 19, 2010		x	Slope of HC spaces exceeds 2% max Provide access to picnic table & trash cans Solid surface walkway to/around picnic table	3	June, 2017
	Path of Travel	PW / Maintenance	March 19, 2010		x	Inadequate	3	June, 2017
	Signage	PW / Maintenance	March 19, 2010		x	Tow away signs needed @ each entrance to lot	3	June, 2017
	Handicap Spaces	PW / Maintenance	March 19, 2010		x	2 HC provided - 1 van, 3 HC required	3	June, 2017
	Parking/Parking Spaces	PW / Maintenance	March 19, 2010		x	Must be ADA compliant	3	June, 2017

City of Solvang ADA Facilities Checklist

Solvang Park / Inspection Report

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
Picnic Area								
	Ramps	Parks & Rec	March 29, 2016	x				
	Access	Parks & Rec	March 29, 2016	x				
	Path of Travel	Parks & Rec	March 29, 2016	x				
	Sidewalks	Parks & Rec	March 29, 2016	x				
	Fixed Tables/Benches	Parks & Rec	March 29, 2016		x	Need one ADA Table	5	June, 2019
Gazebo/Band Stand								
	Ramps	Parks & Rec	March 19, 2010		x	Must meet ADA standards, need Ramp	3	Design in Progress, 2017/2018
	Access	Parks & Rec	March 19, 2010		x	Must meet ADA standards, stairs only	3	Design in Progress, 2017/2018
	Path of Travel	Parks & Rec	March 19, 2010		x	Must meet ADA standards, need Ramp	3	Design in Progress, 2017/2018
	Railings	Parks & Rec	March 19, 2010		x	Stairs or new Ramp need railings	3	Design in Progress, 2017/2018

City of Solvang ADA Facilities Checklist

Sunny Fields Park / Inspection Report

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
Interior								
Restrooms								
	Thresholds	Parks & Rec	December 30, 2013	x				
	10" Kick Panel	Parks & Rec	December 30, 2013	x				
	Hardware	Parks & Rec	December 30, 2013	x				
	Signage	Parks & Rec	December 30, 2013	x				
	Flooring material	Parks & Rec	December 30, 2013	x				
	Door Swing	Parks & Rec	December 30, 2013	x				
	Door Width	Parks & Rec	December 30, 2013	x				
	Door Hardware	Parks & Rec	December 30, 2013	x				
	Plumbing Fixtures	Parks & Rec	December 30, 2013	x				
BBQ/Picnic Area								
	Table	Parks & Rec	December 30, 2013	x				
	BBQ	Parks & Rec	December 30, 2013	x				
	Trash cans	Parks & Rec	December 30, 2013	x				
	Path of Travel	Parks & Rec	December 30, 2013		x	Level gravel with concrete walkways	7	2020
Garage/Shop								
	thresholds	Parks & Rec	December 30, 2013	x				
	10" Kick Panel	Parks & Rec	December 30, 2013	x				
	Hardware	Parks & Rec	December 30, 2013	x				
	Signage	Parks & Rec	December 30, 2013	x				
	Flooring material	Parks & Rec	December 30, 2013	x				
	Work Bench Height	Parks & Rec	December 30, 2013	x				
	Work Bench Width	Parks & Rec	December 30, 2013	x				
	Door Swing	Parks & Rec	December 30, 2013	x				
	Door Width	Parks & Rec	December 30, 2013	x				
	Door Hardware	Parks & Rec	December 30, 2013	x				
	Electrical Switches	Parks & Rec	December 30, 2013	x				
	Electrical Receptacles	Parks & Rec	December 30, 2013	x				
	Storage (Aisle width)	Parks & Rec	December 30, 2013	x				
Equipment Shed								
	Thresholds	Parks & Rec	December 30, 2013	x				
	10" Kick Panel	Parks & Rec	December 30, 2013	x				
	Hardware	Parks & Rec	December 30, 2013	x				
	Signage	Parks & Rec	December 30, 2013	x				
	Flooring material	Parks & Rec	December 30, 2013	x				
	Door Swing	Parks & Rec	December 30, 2013	x				

City of Solvang ADA Facilities Checklist

Sunny Fields Park / Inspection Report

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
	Door Width	Parks & Rec	December 30, 2013	x				
	Door Hardware	Parks & Rec	December 30, 2013	x				
Exterior								
Parking								
	Curbs	Parks & Rec	December 30, 2013	x				
	Ramps	Parks & Rec	December 30, 2013	x				
	Access	Parks & Rec	December 30, 2013	x				
	Path of Travel	Parks & Rec	December 30, 2013	x				
	signage	Parks & Rec	December 30, 2013	x				
	Parking/Parking Spaces	Parks & Rec	December 30, 2013	x				
Playground								
	Access	Parks & Rec	December 30, 2013	x				
	Path of Travel	Parks & Rec	December 30, 2013	x				
	signage	Parks & Rec	December 30, 2013	x				
	Parking/Parking Spaces	Parks & Rec	December 30, 2013	x				
	Play Equipment	Parks & Rec	December 30, 2013	x				
	Base Material	Parks & Rec	December 30, 2013	x				
Picnic Area								
	Access	Parks & Rec	December 30, 2013	x				
	Path of Travel	Parks & Rec	December 30, 2013	x				
	Sidewalks	Parks & Rec	December 30, 2013	x				
	Fixed Tables/Benches	Parks & Rec	December 30, 2013	x				

City of Solvang ADA Facilities Checklist

Hans Christian Anderson Park / Inspection Report								
Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
Interior								
North Restroom								
	Thresholds	Parks & Rec	December 30, 2013	x				
	10" Kick Panel	Parks & Rec	December 30, 2013	x				
	Hardware	Parks & Rec	December 30, 2013	x				
	Signage	Parks & Rec	December 30, 2013		x	Site 1 - not accessible, needs renovation or sign to other restroom	2	Dec, 2016
	Flooring material	Parks & Rec	December 30, 2013	x				
	Door Swing	Parks & Rec	December 30, 2013	x				
	Door Width	Parks & Rec	December 30, 2013		x	Must meet ADA standards	3	June, 2017
	Door Hardware	Parks & Rec	December 30, 2013		x	Must meet ADA standards	3	June, 2017
	Plumbing Fixtures	Parks & Rec	December 30, 2013		x	Must meet ADA standards	2	Dec, 2016
South Restroom								
	Thresholds	Parks & Rec	December 30, 2013	x				
	10" Kick Panel	Parks & Rec	December 30, 2013	x				
	Hardware	Parks & Rec	December 30, 2013	x				
	Signage	Parks & Rec	December 30, 2013	x				
	Flooring material	Parks & Rec	December 30, 2013	x				
	Door Swing	Parks & Rec	December 30, 2013	x				
	Door Width	Parks & Rec	December 30, 2013	x				
	Door Hardware	Parks & Rec	December 30, 2013	x				
	Plumbing Fixtures	Parks & Rec	December 30, 2013		x	Lot 2 - needs accessible uni-sex toilet	2	Dec, 2016
Exterior								
Park Areas								
	Curbs	PW Director	March 19, 2010		x	Must meet ADA standards	3	June, 2017
	Ramps	PW Director	March 19, 2010		x	Must meet ADA standards	3	June, 2017
	Access	PW Director	March 19, 2010		x	Must meet ADA standards	3	June, 2017
	Path of Travel	PW Director	March 19, 2010		x	Must meet ADA standards	3	June, 2017
	Signage	PW / Maintenance	March 19, 2010		x	Must meet ADA standards	3	June, 2017
	Drinking Fountains	Parks & Rec	March 19, 2010		x	Need accessible drinking fountains	4	Dec, 2017
North Parking								
	Curbs	Parks & Rec	March 19, 2010		x	Must meet ADA standards	3	2017/2018
	Ramps	Parks & Rec	March 19, 2010		x	Must meet ADA standards	3	2017/2018
	Access	Parks & Rec	March 19, 2010		x	Must meet ADA standards	3	2017/2018
	Path of Travel	Parks & Rec	March 19, 2010		x	Must meet ADA standards	3	2017/2018
	signage	Parks & Rec	March 19, 2010		x	Must meet ADA standards	3	2017/2018
	Parking/Parking Spaces	Parks & Rec	March 19, 2010		x	Lot 1 (by skate park) needs 1 Van space & 1 H/C space. Lot 2 move van & H/C stalls to restroom.	3	2017/2018

City of Solvang ADA Facilities Checklist

Hans Christian Anderson Park / Inspection Report

Location	Item	Responsible Party	Inspection Date	Acceptable	Needs Work	Compliance Action Required	Priority	Target/Actual Completion Date
South Parking								
	Curbs	PW Director	March 19, 2010		x	Must meet ADA standards	3	2017/2018
	Ramps	PW Director	March 19, 2010		x	Must meet ADA standards	3	2017/2018
	Access	PW Director	March 19, 2010		x	Must meet ADA standards	3	2017/2018
	Path of Travel	PW Director	March 19, 2010		x	Must meet ADA standards	3	2017/2018
	Signage	PW Director	March 19, 2010		x	Must meet ADA standards	3	2017/2018
	Parking/Parking Spaces	PW Director	March 19, 2010		x	Must meet ADA standards	3	2017/2018
Tennis Courts								
	Curbs	PW Director	March 19, 2010		x	Must meet ADA standards	4	2018/2019
	Ramps	Parks & Rec	March 19, 2010		x	Must meet ADA standards	4	2018/2019
	Access	Parks & Rec	March 19, 2010		x	Must meet ADA standards	4	2018/2019
	Path of Travel	Parks & Rec	March 19, 2010		x	Must meet ADA standards	4	2018/2019
Playground								
	Curbs				x	Must meet ADA standards	4	2018/2019
	Ramps	Parks & Rec	March 19, 2010		x	Must meet ADA standards	4	2018/2019
	Access	Parks & Rec	March 19, 2010		x	Must meet ADA standards	4	2018/2019
	Path of Travel	Parks & Rec	March 19, 2010		x	Must meet ADA standards	4	2018/2019
	Parking/Parking Spaces	Parks & Rec	March 19, 2010		x	Must meet ADA standards	4	2018/2019
	Play Equipment	Parks & Rec	March 19, 2010		x	Must meet ADA standards	4	2018/2019
	Base Material	Parks & Rec	March 19, 2010		x	Must meet ADA standards	4	2018/2019
Picnic Area								
	Signage	Parks & Rec	March 20, 2010		x	Must meet ADA standards	3	2017/2018
	Ramps	Parks & Rec	March 20, 2010		x	Must meet ADA standards	3	2017/2018
	Access	Parks & Rec	March 20, 2010		x	Must meet ADA standards	3	2017/2018
	Path of Travel	Parks & Rec	March 20, 2010		x	Must meet ADA standards	3	2017/2018
	Sidewalks	Parks & Rec	March 20, 2010		x	Must meet ADA standards	3	2017/2018
	Fixed Tables/Benches	Parks & Rec	March 20, 2010	x		Area D Upgraded		Completed 2015

APPENDIX A

2014

VETERANS MEMORIAL HALL BUILDING

ACCESSIBILITY SURVEY UPDATE

CITY OF SOLVANG 2014 ACCESSIBILITY SURVEY UPDATE

Central Coast Access Specialists, LLC

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Santa Ynez, CA 93460

www.CentralCoastADA.com

(805) 705-8846

Our Mission Statement

"At Central Coast Access Specialists, our goal is to assist local architects, designers, business and property owners to understand and achieve compliance with the requirements of federal and state accessibility laws. By doing so, we strive to make businesses throughout the Central Coast more accessible, usable and enjoyable to a wider variety of users."

Facility: Veteran's Memorial Hall

Building Address: 1745 Mission Dr.

Jurisdiction: City of Solvang

Date of Survey: 6/18/14

Contact: Arlene Pelster

INTRODUCTION

FEDERAL ACCESSIBILITY REQUIREMENTS

ADA

The Americans with Disabilities Act (ADA) requires public entities such as state, county, and local governments, to operate each service, program, or activity so that the service, program, or activity, when viewed in its entirety, is readily accessible to and usable by individuals with disabilities on an equal basis with the rest of the public.

Public entities may comply with these requirements through such means as redesign or acquisition of equipment, reassignment of services to accessible buildings, assignment of aides to beneficiaries, home visits, delivery of services at alternate accessible sites, alteration of existing facilities and construction of new facilities, use of accessible rolling stock or other conveyances, or any other methods that result in making its services, programs, or activities readily accessible to and usable by individuals with disabilities.

A public entity is not required to make structural changes in existing facilities where other methods are effective in achieving compliance with this section. In choosing among available methods for meeting the requirements of this section, a public entity shall give priority to those methods that offer services, programs, and activities to qualified individuals with disabilities in the most integrated setting appropriate.

Transition Plan

In the event that structural changes to facilities will be undertaken to achieve program accessibility, a public entity that employs 50 or more persons shall develop a transition plan setting forth the steps necessary to complete such changes.

The plan shall, at a minimum—

- 1 - Identify physical obstacles in the public entity's facilities that limit the accessibility of its programs or activities to individuals with disabilities;
- 2 - Describe in detail the methods that will be used to make the facilities accessible;
- 3 - Specify the schedule for taking the steps necessary to achieve compliance with this section and, if the time period of the transition plan is longer than one year, identify steps that will be taken during each year of the transition period; and
- 4 - Indicate the official responsible for implementation of the plan.

This survey will provide a list those items not in compliance with federal accessibility regulations, "physical barriers", found at the site at the time of the inspection. This information will enable the public entity to make the decisions required to meet the goal of insuring equal access to its programs, activities, services and buildings.

This survey is intended to assist the City of Solvang as the first step in developing an implementation plan to make this facility accessible.

2010 ADA Standards for Accessible Design

Since March 12, 2012, the 1991 ADA Guidelines have been replaced by the 2010 Standards. Title II entities no longer have the choice between the Uniform Federal Access Standards (UFAS) and the 1991 ADA Guidelines (ADAAG), but must use the updated 2010 ADA Standards (2010 ADAS). This report is based on the 2010 ADA Standards for Accessible Design (2010 Standards). The original requirement found at 28 CFR 35.150 called for a transition plan to be developed by July 16, 1992 and any structural changes need to be completed within three years. While the original dates for these requirements has passed, this three year implementation plan is still recommended by the Department of Justice as a *maximum* timeline for changes needed once an accessibility survey has been completed.

Safe Harbor – Construction Prior to March 15, 2012

Elements in facilities built or altered before March 15, 2012 that comply with the 1991 ADA Standards for Accessible Design (1991 Standards) are not required to be modified to specifications in the 2010 Standards. Since this facility was constructed prior to the 1991 Standards being developed, there are no elements that would be deemed as providing “safe harbor”

What this Report is Not

The ADA Title II regulations require more than barrier removal. The regulations include requirements for nondiscriminatory policies and practices and for the provision of auxiliary aids and services, such as sign language interpreters for people who are deaf and material in Braille for people who are blind. This report does not cover those requirements.

STATE ACCESSIBILITY REQUIREMENTS

California Building Code (CBC)

Accessibility requirements for newly constructed and altered non-residential buildings, are found in Chapter 11B of the CBC. Since the building code changes technical requirements every three years, existing buildings are only required to comply with the regulations and codes in effect at the time of original construction and any subsequent alterations or remodels that would have triggered a building permit. Removal of existing barriers identified in codes post construction of the building or permitted remodel is not required under state laws.

From California Government Code Section 4456; “After the effective date of this section, any building or facility which would have been subject to this chapter but for the fact it was constructed prior to November 13, 1968, shall comply with the provisions of this chapter when alterations, structural repairs or additions are made to such building or facility. This requirement shall only apply to the area of specific alteration, structural repair or addition and shall not be construed to mean that the entire structure or facility is subject to this chapter”.

While this report will identify non 2010 CBC complying items, these are informational only unless also considered to be accessibility barriers under the 1991 ADAAG or 2010 ADAS, or when applying for a building permit.

GENERAL

The facility inspected is a multi-use facility owned by the City of Solvang and available for lease or rent to a variety of local groups and individuals. This facility contains assembly areas, kitchen and dining facilities and assorted support rooms such as bathrooms, parking spaces, storage areas and closets.

Those areas that are available or open to the general public either by lease, rent, or a city provided activity or service are considered “public accommodations” and are subject to the accessibility requirements of the ADA.

This survey was done for the Veteran’s Large Hall, the Small Hall, the Legion Wing, and the adjoining patio, kitchens and bathrooms to identify the architectural barriers at this facility and does not address programs, services or activities that may occur at this location. Not inspected on this property were the interior of the two first floor offices, nor the second floor.

There are three main issues identified in this survey along with several “smaller” issues. No prioritization is to be inferred or assumed by their location in the following pages nor has any attempt at providing programmatic solutions to any listed barriers contained herein.

The three main items, in no particular order are as follows;

- 1) Parking lot. This includes slopes, signage, size and connection to an accessible route to the accessible entry.
- 2) Bathrooms. Issues here are clearances, and reach ranges.
- 3) Doors. All doors have non-complying hardware, effort to operate, and loose mats.

The Main parking lot (excluding the Sheriff’s and residence hall parking areas) contains 111 spaces including the oversized RV spaces. The total requires 5 accessible spaces of which 1 must be van accessible. This lot provides 1 van accessible space, 4 standard accessible spaces, and 1 accessible space reserved for the car charging device.

The following pages provide tables of the barriers found based on current code requirements, the picture to reference in Section 4, the code sections of the 2010 ADAS and the 2013 CBC that are applicable, and a comment on what the actual “violation” is.

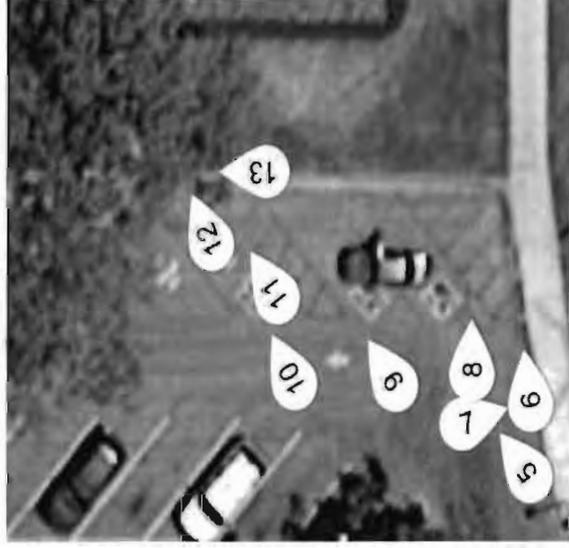
Part 1 - EXTERIOR ELEMENTS

UPPER PARKING AREA



Barriers/Deficiencies Found	Picture #	2013 CBC	2010 ADAS	Notes
All accessible spaces must be locate so that persons using them shall not be required to travel behind a parking space other than their own.	1 & 4	11B-502.7.1	N/A	The upper most space requires walking behind the adjacent space to get to the access aisle.
Each parking space shall be identified with a "Min Fine \$250" sign.	1	11B-502.6.2	N/A	None of the signs contain this verbiage.
The van accessible space must have a sign identifying it as such.	1 & 3	11B-502.6	502.6	The van space has an 8' wide access aisle on its passenger side.
Slopes greater than 1:48 in any direction are not permitted in the parking spaces or access aisles.	1 - 4	11B-502.4	502.4	Cross-slopes in these 3 accessible spaces and access aisle range from 2.5% to 5.5%. Running slopes range from 2.7% to 4.4%.
The access aisle at the van accessible space shall be 8' wide where the parking space is 9' wide	3	11B-502.2	502.2	The access aisle is only 7' wide (measured from the centerlines of the stripes).

LOWER PARKING AREA

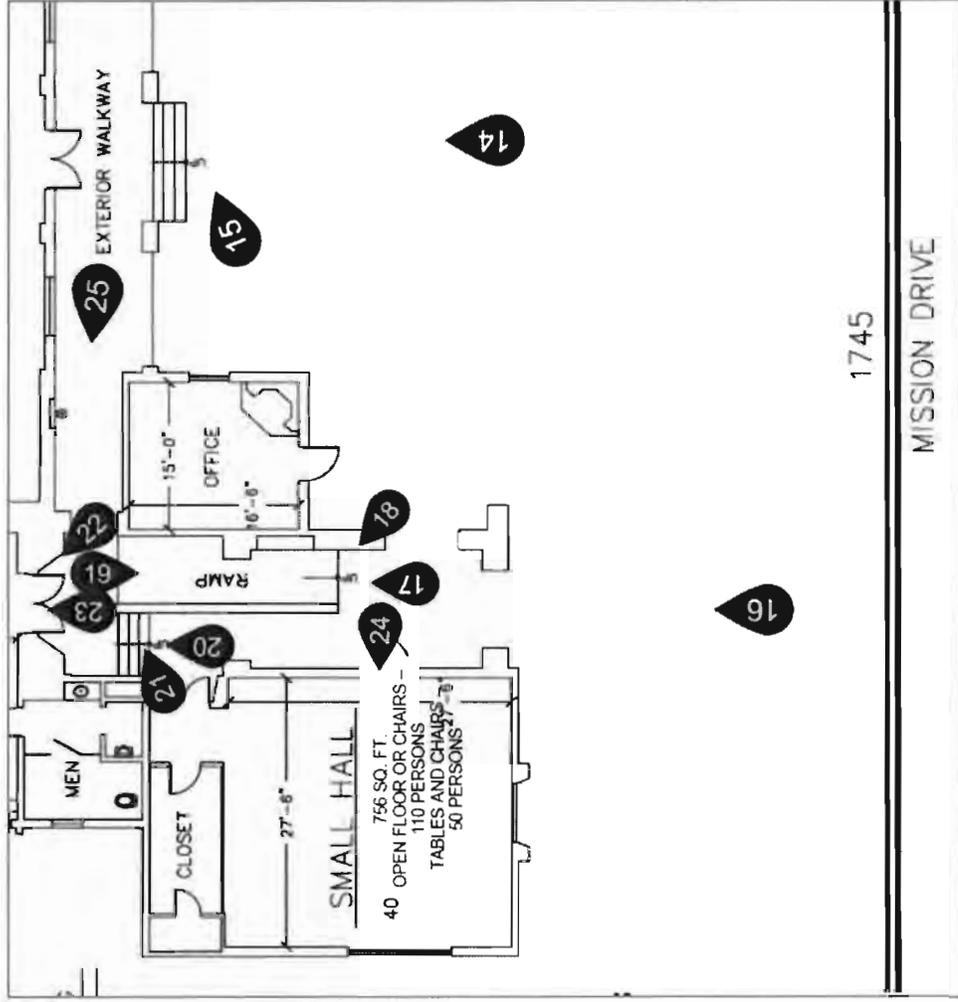


Barriers/Deficiencies Found	Picture #	2013 CBC	2010 ADAS	Notes
Slopes greater than 2.08% in any direction are not permitted in the parking spaces or access aisles.	5, 8 -10	11B-502.4	502.4	Cross-slopes in these 3 accessible spaces and access aisles range from 2.2% to 2.7%.
The accessible route must be separated from the vehicle path by a curb, railing, detectable warnings or other barrier.	6	11B-247.1.2.5	N/A	The path from the access aisle to walk requires going out into the vehicular way with no barrier present.
An abrupt vertical change of level along an accessible route is not allowed to exceed 1/4".	7	11B-303	303	The lip at the transition from gutter to concrete path exceeds 1/4".
Curb ramps are required to have detectable warnings on their sloped portion.	7	11B-247.1.2	N/A	The slope from the concrete path to the parking surface is a curb ramp.
Each parking space shall be identified with a "Min Fine \$250" sign.	5, 8 -10	11B-502.6.2	N/A	None of the signs contain this verbiage.

<p>All accessible spaces must be locate so that persons using them shall not be required to travel behind a parking space other than their own.</p>	<p>1 & 4</p>	<p>11B-502.7.1</p>	<p>N/A</p>	<p>The third accessible space requires walking behind the two adjacent spaces to get to the accessible route.</p>
<p>The EV charging station is a service provided by the city and must be on an accessible path and provide a 30'x48" clear space immediately adjoining the device.</p>	<p>11 & 12</p>	<p>11B-206.2.4 11B-309</p>	<p>206.2.4 309</p>	<p>While the space has an access aisle, it is not connected to the device which has been installed approximately 2 ½ feet from the face of the curb. Max allowable distance is 10"</p>
<p>Operable parts of an accessible element (charging station) must be within reach ranges requirements.</p>	<p>12 & 13</p>	<p>11B-309 11B-308</p>	<p>309 308</p>	<p>Operable parts must be within a max 24" of the 30"x49" clear floor space.</p>

Part 1 - EXTERIOR ELEMENTS (cont)

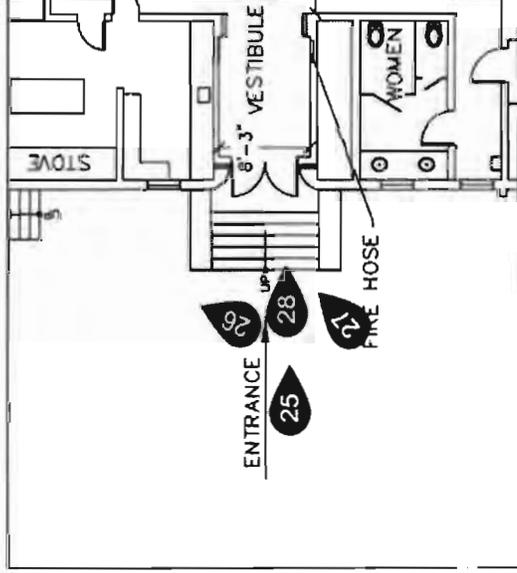
ENTRIES & EXTERIOR PATHS OF TRAVEL - South Side



Barriers/Deficiencies Found	Picture #	2013 CBC	2010 ADAS	Notes
<u>Large Hall Entry Stair -</u>				
a) handrails shall be at a consistent height above the tread nosing	14, 15	11B-505.4	505.4	Height varies between 32" and 35" above tread Nosings (measured to top of gripping surfaces).

b) Handrail extensions are required at top and bottom of stair runs.	14, 15	11B-505.10	505.10	None provided.
c) Exterior steps shall have the upper approach and all treads marked by a stripe providing a clear visual contrast.	15	11B-504.4.1	N/A	No striping provided. While this is only a California requirement, it is also a safety issue.
<u>Exterior Entry Ramp -</u>				
a) walks exceeding 5% slope are considered ramps and require handrails on each side.	16	11B-303.4	303.4	No handrail provided.
b) Ramp handrails shall be provided with extensions beyond the ramp runs.	16	11B-505.10	505.10	No extension provided.
<u>"Interior" Entry Ramp -</u>				
a) walks exceeding 5% slope are considered ramps and require handrails on each side.	17 - 19	11B-303.4	303.4	No handrail provided.
b) Ramp handrails shall be provided with extensions beyond the ramp runs.	17 - 19	11B-505.10	505.10	No extension provided.
<u>Entrance Hall Stairway -</u>				
a) handrails shall be at a consistent height above the tread nosing	20, 21	11B-505.4	505.4	Height varies between 32 and 35" above tread Nosings (measured to top of gripping surfaces)..
b) Handrail extensions are required at top and bottom of stair runs.	20, 21	11B-505.10	505.10	None provided.
c) Exterior steps shall have the upper approach and all treads marked by a stripe providing a clear visual contrast.	20, 21	11B-504.4.1	N/A	No striping provided. While this is only a California requirement, it is also a safety issue.
d) Exterior steps shall have the upper approach and all treads marked by a stripe providing a clear visual contrast.	20, 21	11B-504.4.1	N/A	No striping provided. While this is only a California requirement, it is also a safety issue.

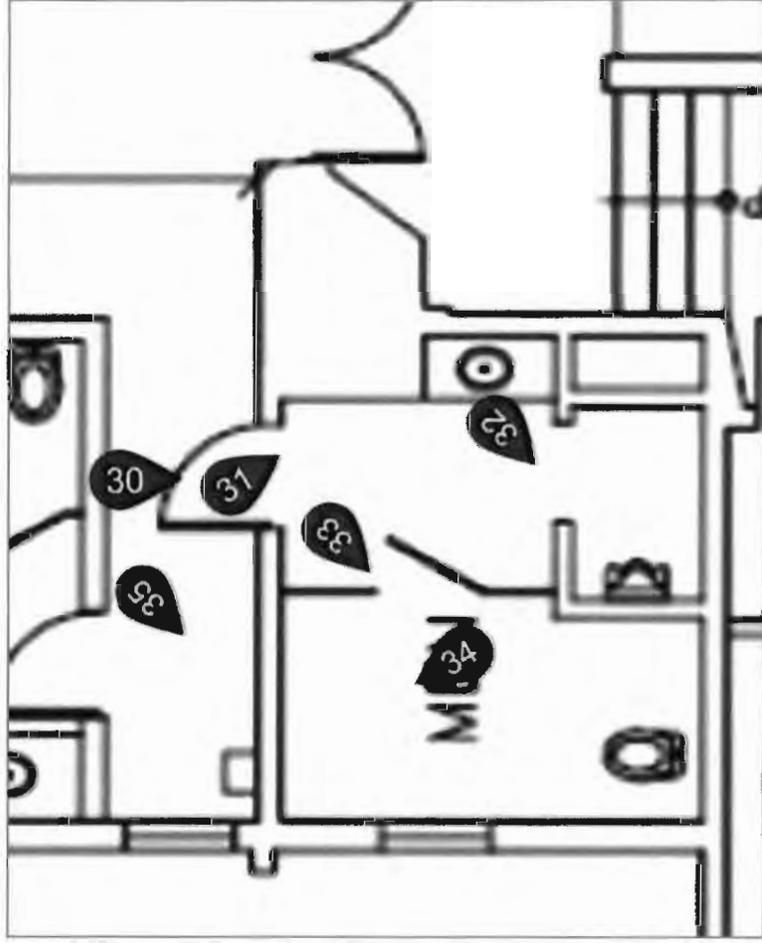
ENTRIES & EXTERIOR PATHS OF TRAVEL – West Side



Barriers/Deficiencies Found	Picture #	2013 CBC	2010 ADAS	Notes
All entrances shall be on an accessible route	26	11B-206.4.1	206.4.1	There is no corresponding ramp or lift at this entry.
Directional signs that indicate the location of the nearest accessible entrance shall be provided at entrances that are not accessible.	26	11B-216.6	216.6	No such signage has been provided.
Handrails shall be at a consistent height above the tread nosing	26 - 28	11B-505.4	505.4	Height varies between 32 and 35" above tread Nosings (measured to top of gripping surfaces)..
Handrail extensions are required at top and bottom of stair runs.	26 - 28	11B-505.10	505.10	None provided.
Exterior stairs shall have the upper approach and all treads marked by a stripe providing a clear visual contrast.	28	11B-504.4.1	N/A	No striping provided. While this is only a California requirement, it is also a safety issue.
Carpet or tile shall be firmly attached.	26 - 28	11B-302.2	302.2	The carpet mats outside of all the exterior doors is loose and able to bind and fold under wheelchairs or walkers.
Directional signs that indicate the location of the nearest accessible entrance shall be provided at entrances that are not accessible.	26	11B-216.6	216.6	No such signage has been provided.

Part 2 – INTERIOR ELEMENTS

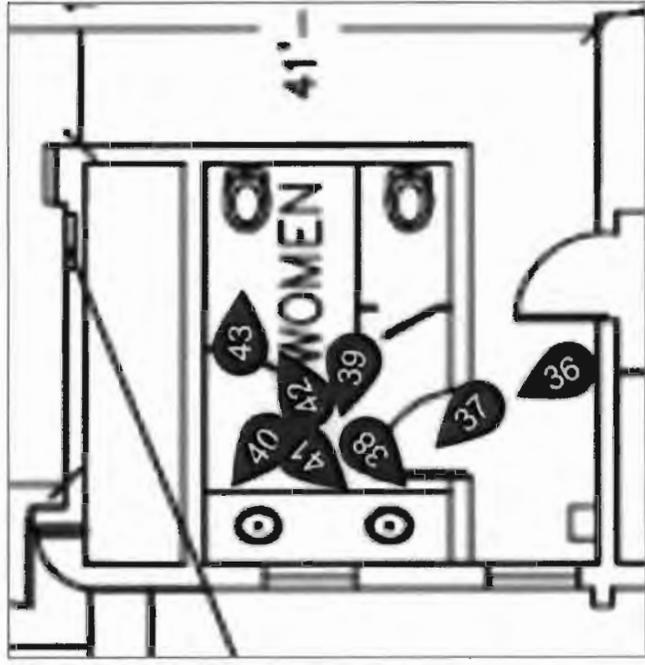
Veterans Hall Men's Bathroom



Barriers/Deficiencies Found	Picture #	2013 CBC	2010 ADAS	Notes
Carpet or tile shall be firmly attached.	30	11B-302.2	302.2	The carpet mat outside of the door is loose and able to bind and fold under wheelchairs or walkers.
Doors leading to toilet rooms shall have a geometric symbol mounted between 58"-60" AFF to the centerline of the sign.	30	11B-216.8	N/A	While not required by ADA, once work on bathrooms commences, it will be required. Current signage is installed at 62" AFF to the centerline of the sign.
Operable parts of door hardware shall be mounted between 34" and 44" AFF.	30	11B-404.2.7	404.2.7	The operable portion of the lock is at 54" above finished floor (AFF).

Operable parts of door hardware shall be operable with one-hand and not require tight grasping, pinching or twisting of the wrist.	30	11B-404.2.7 11B-309.4	404.2.7 309.4	Opening these and all doors requires two hands, tight grasping and twisting of the wrist.
Water supply and drain pipes under the accessible lavs are to be insulated from contact.	31	11B-606.5	606.5	Drain pipes are not covered.
Bottom edge of reflecting surface of mirror above the lav is to be max 40" AFF.	31	11B-606.3	606.3	Installed at 41 1/2" above finished floor (AFF)
Operable parts of bathroom accessories shall be max 40" AFF.	31	11B-603.5	309	The 2010 ADA is max 48". The 1991 ADAAG allowed 53". Towel dispenser is installed with operable part at 52" above finished floor
Operable parts of bathroom accessories shall be max 40" AFF.	N/A	11B-603.5	309	The 2010 ADA is max 48". The 1991 ADAAG allowed 53". The soap dispenser is installed with operable part at 44" above finished floor
Urinals shall be installed with the rim a max 17" above the floor.	32	11B-605.2	605.2	Rim height is 18" above the floor.
The side grab bar at a water closet is to extend 54" from rear wall.	33	11B-604.5.1	604.5.1	While the grab bar is the correct length, 42" min, it only extends 52" from rear wall.
The rear grab bar is to extend 24" minimum from the centerline of the water closet on the "open side".	33	11B-604.5.2	604.5.2	The grab bar is the correct length, but only extends 22" from the centerline of the water closet.
Toilet paper dispenser is required to be installed below the grab bar.	33	11B-604.7	N/A	Currently installed above the grab bar.
Bottom edge of reflecting surface of mirrors NOT above the lav is to be max 35" AFF.	34	11B-603.3	603.3	The mirror on the wall of the wc compartment is installed at 41" above finished floor (AFF)
Where a drinking fountain is provided, two shall be provided with one accessible for chair users and one for standing persons.	35	11B-211.2	211.2	While the drinking fountain in the foyer between the bathrooms meets the requirements for a chair user, a fountain for a standing person has not been provided.

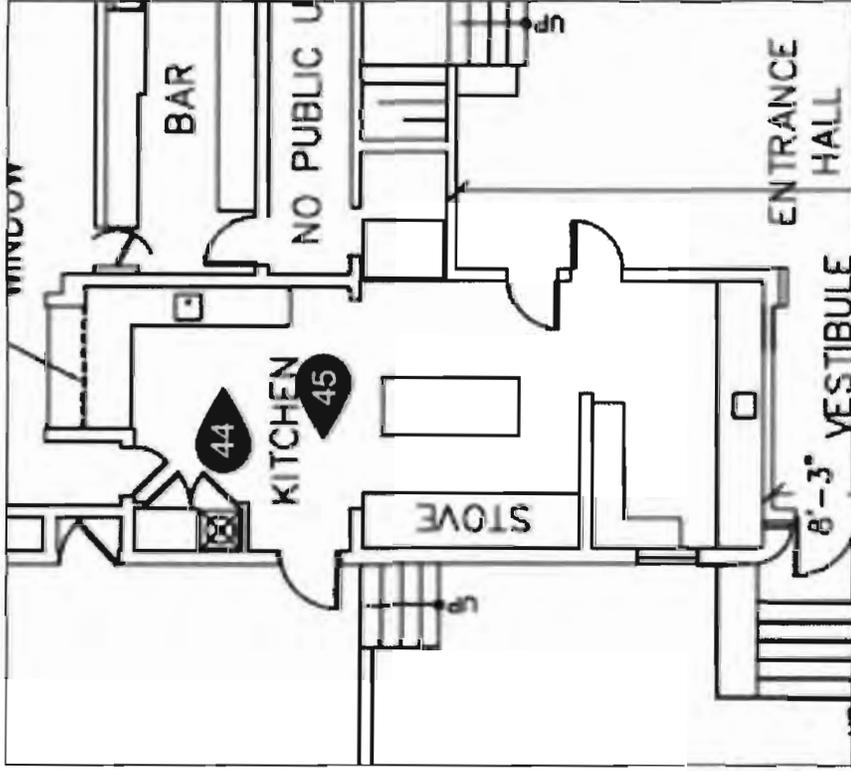
Veterans Hall Women's Bathroom



Barriers/Deficiencies Found	Picture #	2013 CBC	2010 ADAS	Notes
Carpet or tile shall be firmly attached.	36	11B-302.2	302.2	The carpet mat outside of the door is loose and able to bind and fold under wheelchairs or walkers.
Doors leading to toilet rooms shall have a geometric symbol mounted between 58"-60" AFF to the centerline of the sign.	36	11B-216.8	N/A	While not required by ADA, once work on bathrooms commences, it will be required. Current signage is installed at 62" AFF to the centerline of the sign.
Operable parts of door hardware shall be mounted between 34" and 44" AFF.	36	11B-404.2.7	404.2.7	Lock is at 54" above finished floor (AFF).
Operable parts of door hardware shall be operable with one-hand and not require tight grasping, pinching or twisting of the wrist.	36	11B-404.2.7 11B-309.4	404.2.7 309.4	Opening this door requires two hands, tight grasping and twisting of the wrist.
Operable parts of bathroom accessories shall be max 40" AFF.	37, 38	11B-603.5	309	The 2010 ADA is max 48". The 1991 ADAAG allowed 53". Towel dispensers are installed with operable part at 53" above finished floor
Operable parts of bathroom accessories shall be max 40" AFF.	37, 38	11B-603.5	309	The 2010 ADA is max 48". The 1991 ADAAG allowed 53". The soap dispensers are installed with operable part at 47" above finished floor

Water supply and drain pipes under the accessible lavs are to be insulated from contact.	39	11B-606.5	606.5	Drain pipes are not covered.
Faucets of lavs shall be operable with one-hand and not require tight grasping, pinching or twisting of the wrist.	40, 41	11B-404.2.7 11B-309.4	404.2.7 309.4	Operating the faucets requires two hands, tight grasping and twisting of the wrist.
Water closet compartment doors shall be provided with an automatic closer.	42	11B-604.8.1.2	604.8.2	This door has no closer.
A door pull is required on both sides of toilet compartment doors	42	11B-604.8.1.2	604.8.2	This door has no pull or handle on the inside.
Water closet flush valves are required to be located on the "open" side of the wc.	43	11B-604.6	604.6	Flush handle is on the wrong side.
Toilet paper dispenser is required to be installed below the grab bar.	43	11B-604.7	N/A	Currently installed above the grab bar.
Toilet paper dispenser is required to be installed between 7"-9" in front of the water closet measured to the center of the dispenser.	43	11B-604.7	604.7	Currently installed flush with the front of the wc..

Veterans Hall Kitchen



Barriers/Deficiencies Found	Picture #	2013 CBC	2010 ADAS	Notes
Operable parts of equipment to be installed in req'd reach ranges (15" – 48" AFF).	44	11B-309	309	The micro wave controls are at 68" above the floor. Maximum height allowed for a parallel (side) approach over an obstruction (counter) is 46"
A minimum 18" clear floor space is required on the latch-side, pull-side on the interior side of a door.	45	11B-404.2.4	404.2.4	Only 10" is provided and the fire extinguisher encroaches into this space.

Legion Wing Bathrooms



Barriers/Deficiencies Found	Picture #	2013 CBC	2010 ADAS	Notes
MEN'S BATHROOM				
Doors leading to toilet rooms shall have a geometric symbol mounted between 58"-60" AFF measured to the centerline of the sign.	47, 48	11B-216.8	N/A	While not required by ADA, once work on bathrooms commences, it will be required. Current signage is installed at 66" AFF to the centerline of the sign.
A minimum 18" clear floor space is required on the latch-side, pull-side on the interior side of a door.	48	11B-404.2.4	404.2.4	Only 15" is provided.
Operable parts of bathroom accessories shall be max 40" AFF.	49	11B-603.5	309	The 2010 ADA is max 48". The 1991 ADAAG allowed 53". Towel dispenser and seat cover dispenser are installed with operable part at 51" above finished floor
Water supply and drain pipes under the accessible lavs are to be insulated from contact.	49	11B-606.5	606.5	Drain pipes are not covered.

Hand-controlled metering faucets of lavs shall stay open for min. 10 Seconds.	49	11B-606.4	606.4	The water only flows for 8 seconds.
Bottom edge of reflecting surface of mirrors above the lav is to be max 40" AFF.	49	11B-603.3	603.3	The mirror above the lav is installed at 49" above finished floor (AFF)
Toilet paper dispenser is required to be installed between 7"-9" in front of the water closet measured to the center of the dispenser.	49	11B-604.7	604.7	Currently installed 10" from the front of the wc..
The rear grab bar is to extend 24" minimum from the centerline of the water closet on the "open side".	49	11B-604.5.2	604.5.2	The grab bar is the correct length, but only extends 21" from the centerline of the water closet.
The side grab bar at a water closet is to extend 54" from rear wall.	50	11B-604.5.1	604.5.1	While the grab bar is the correct length, 42" min, it only extends 46" from rear wall.
The side grab bar at a water closet is to extend 24" beyond the front of the water closet.	50	11B-604.5.1	604.5.1	While the grab bar is the correct length, 42" min, it only extends 21" from the front of the water closet.
<u>WOMEN' S BATHROOM</u>				
Doors leading to toilet rooms shall have a geometric symbol mounted between 58"-60" AFF measured to the centerline of the sign.	51, 52	11B-216.8	N/A	While not required by ADA, once work on bathrooms commences, it will be required. Current signage is installed at 66" AFF to the centerline of the sign.
A minimum 18" clear floor space is required on the latch-side, pull-side on the interior side of a door.	51, 52	11B-404.2.4	404.2.4	Only 4" is provided.
Bottom edge of reflecting surface of mirrors above the lav is to be max 40" AFF.	53 & 55	11B-603.3	603.3	The mirrors above the lavs are installed at 49" above finished floor (AFF)
Operable parts of bathroom accessories shall be max 40" AFF.	55	11B-603.5	309	The 2010 ADA is max 48". The 1991 ADAAG allowed 53". The towel dispenser and seat cover dispenser are installed with operable part at 55" above the finished floor.
The side grab bar at a water closet is to extend 54" from rear wall.	55, 56	11B-604.5.1	604.5.1	While the grab bar is the correct length, 42" min, it only extends 46" from rear wall.

The side grab bar at a water closet is to extend 24" beyond the front of the water closet.	55, 56	11B-604.5.1	604.5.1	While the grab bar is the correct length, 42" min, it only extends 13" from the front of the water closet.
The rear grab bar is to extend 24" minimum from the centerline of the water closet on the "open side".	55, 56	11B-604.5.2	604.5.2	The grab bar is the correct length, but only extends 18" from the centerline of the water closet.

Miscellaneous Items

Barriers/Deficiencies Found	Picture #	2013 CBC	2010 ADAS	Notes
Where performance areas are connected to an assembly seating area, an accessible route shall also be provided to connect them.	N/A	11B-206.2.6	206.2.6	The stage has two stairways that connect it to the seating area.
<u>ALL DOORS IN FACILITY</u>				All doors in this facility have these same comments.
a) Operable parts of door hardware shall be mounted between 34" and 44" above the floor.	22, 23	11B-404.2.7	404.2.7	Lock is at 56" and thumbscrew is at 56" above floor.
b) Operable parts of door hardware shall be operable with one-hand and not require tight grasping, pinching or twisting of the wrist.	22, 23, 24	11B-404.2.7 11B-309.4	404.2.7 309.4	Opening these and all doors requires two hands, tight grasping and twisting of the wrist.
c) Carpet or tile shall be firmly attached.	22	11B-302.2	302.2	The carpet mats outside of all the exterior doors is loose and able to bind and fold under wheelchairs or walkers.

Part 3 – PHOTOS



Picture 1



Picture 2



Picture 3



Picture 4



Picture 5



Picture 6



Picture 8



Picture 10



Picture 7



Picture 9



Picture 11



Picture 12



Picture 13



Picture 14



Picture 16



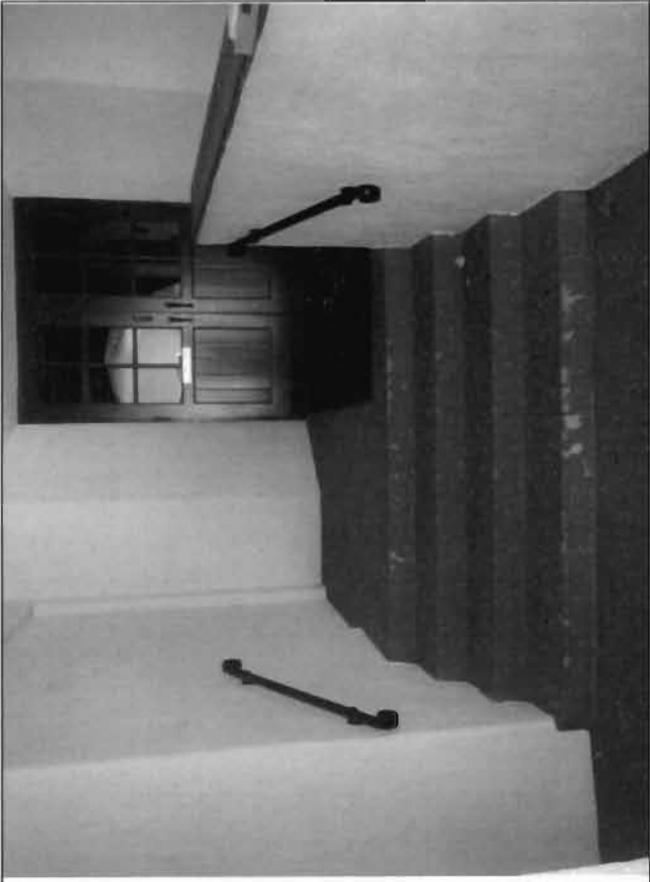
Picture 18



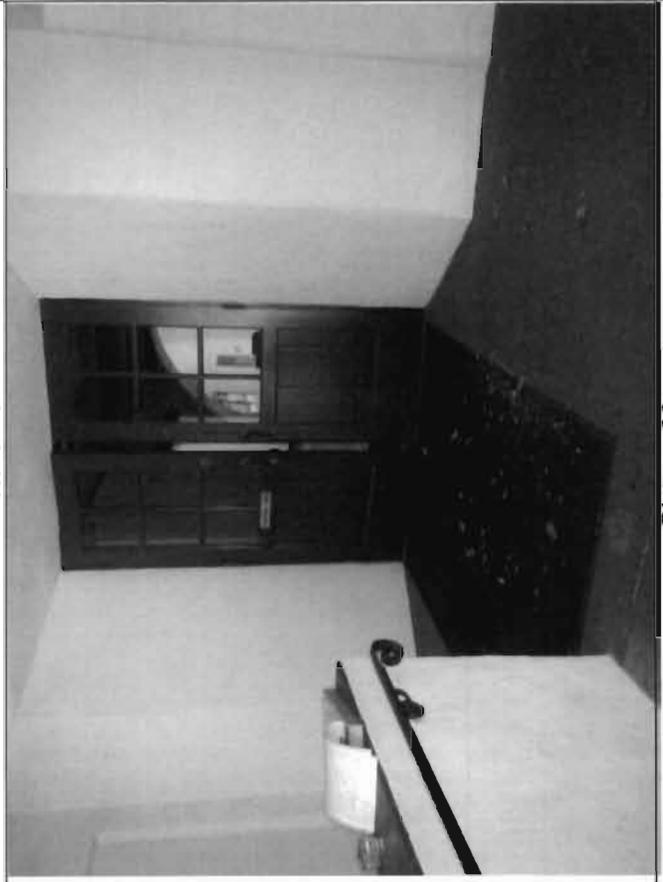
Picture 15



Picture 17



Picture 20



Picture 22



Picture 19



Picture 21



Picture 24



Picture 26



Picture 23



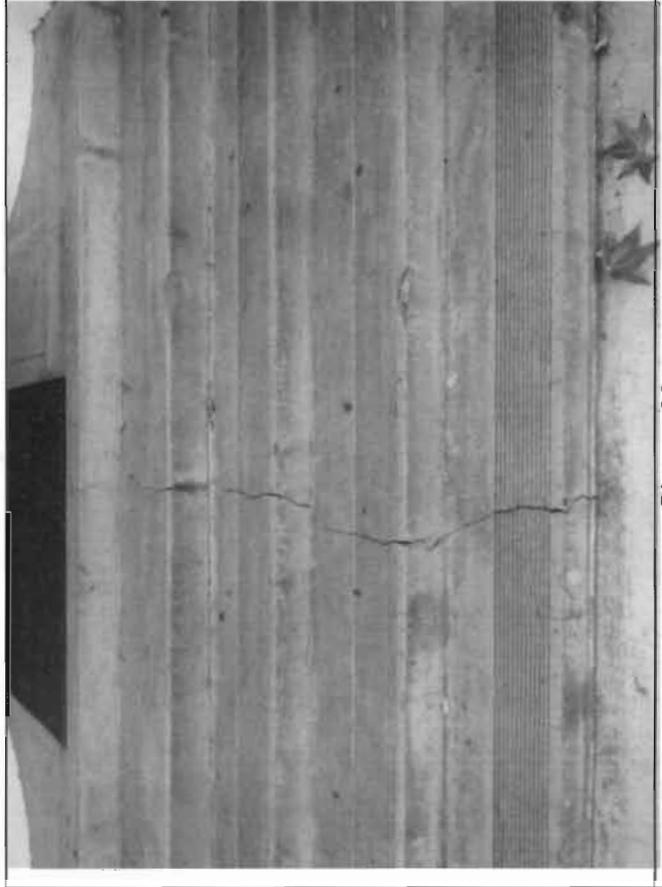
Picture 25



Picture 27



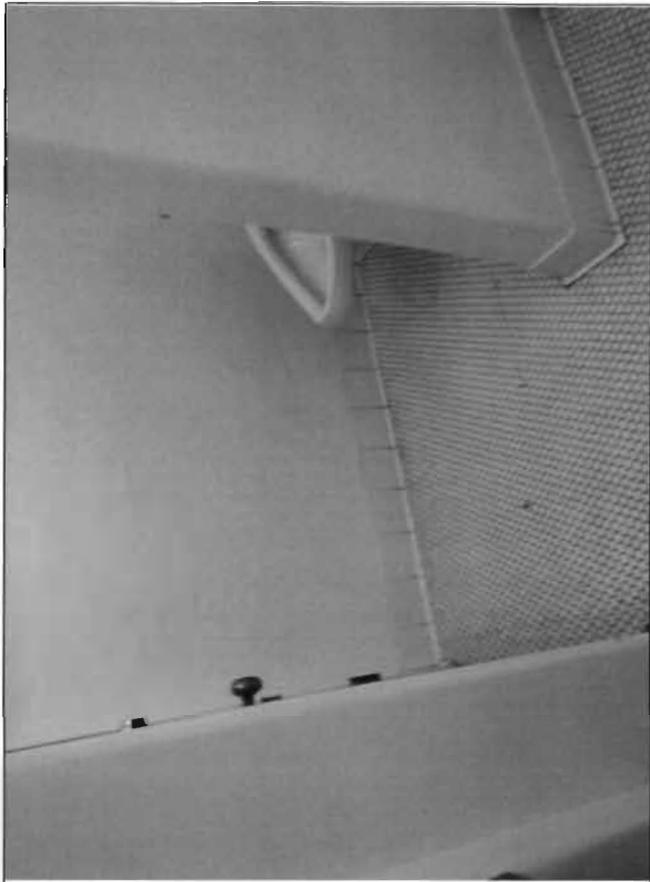
Picture 28



Picture 29



Picture 30



Picture 32



Picture 34



Picture 31



Picture 33



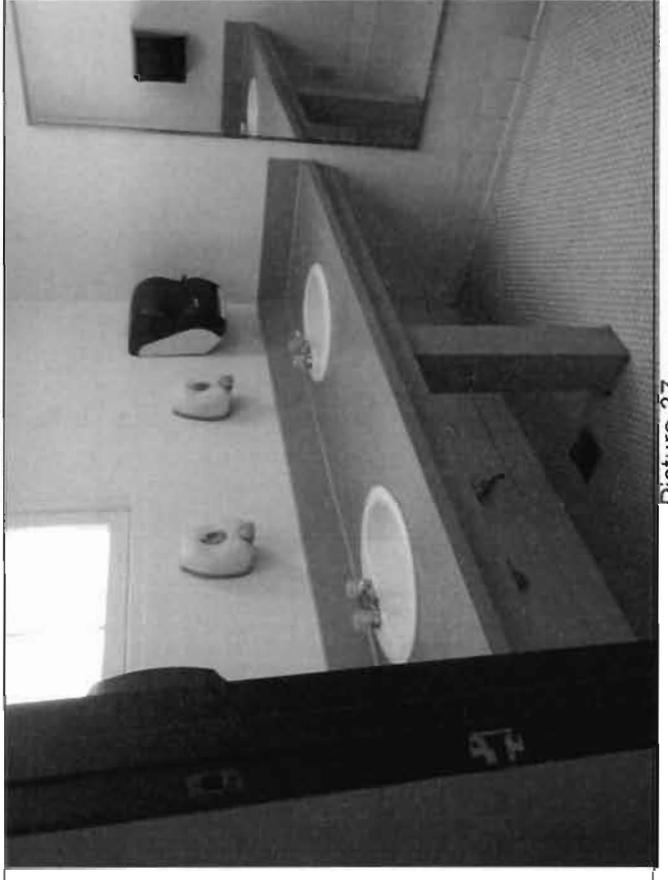
Picture 36



Picture 35



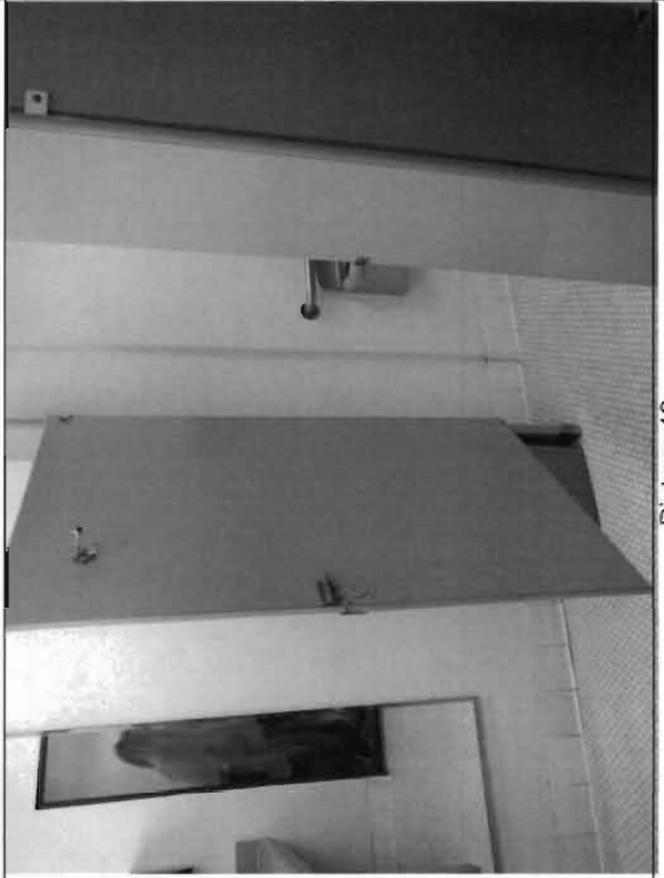
Picture 38



Picture 37



Picture 40



Picture 42



Picture 39



Picture 41



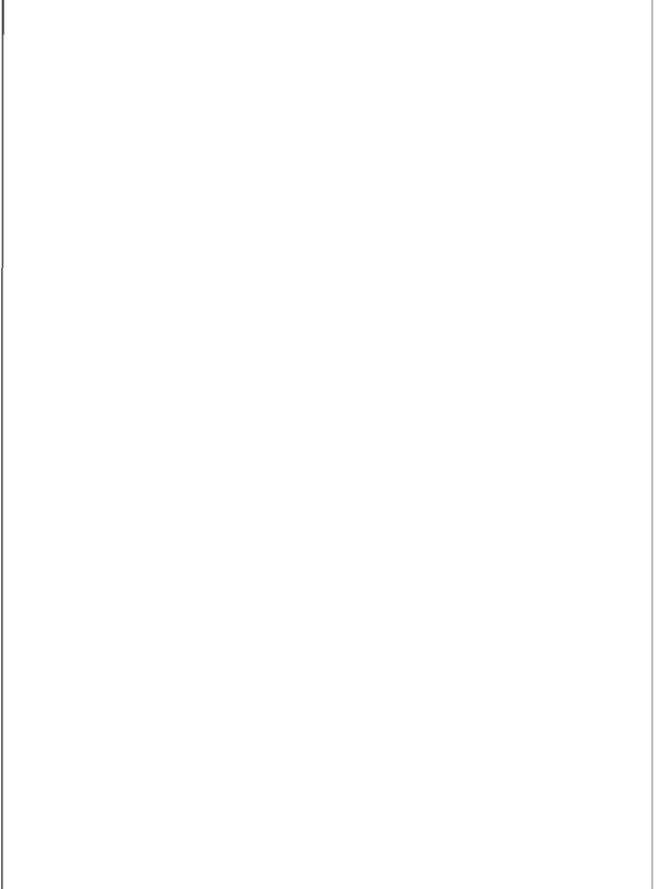
Picture 44



Picture 43



Picture 45



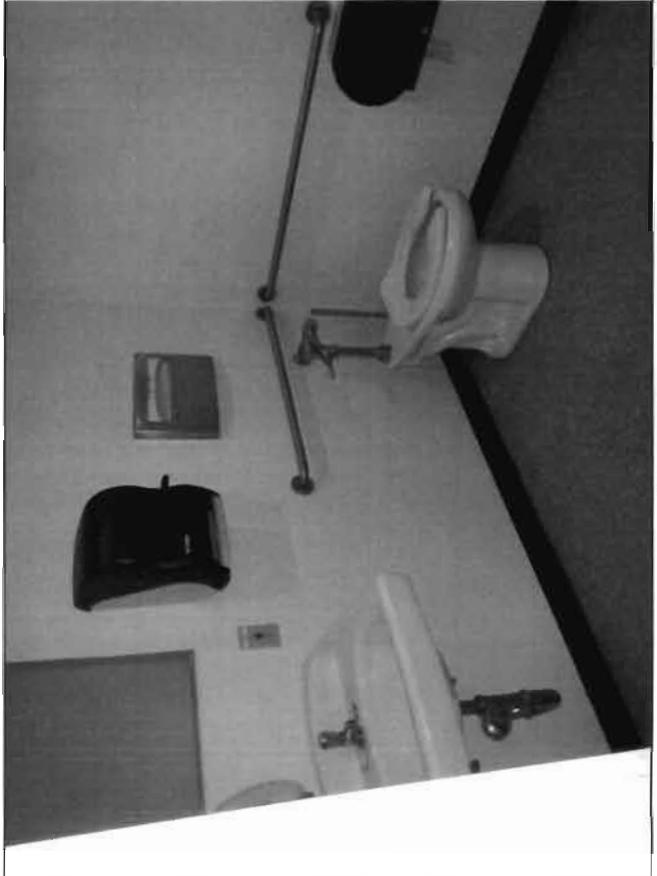
Picture 46



Picture 47



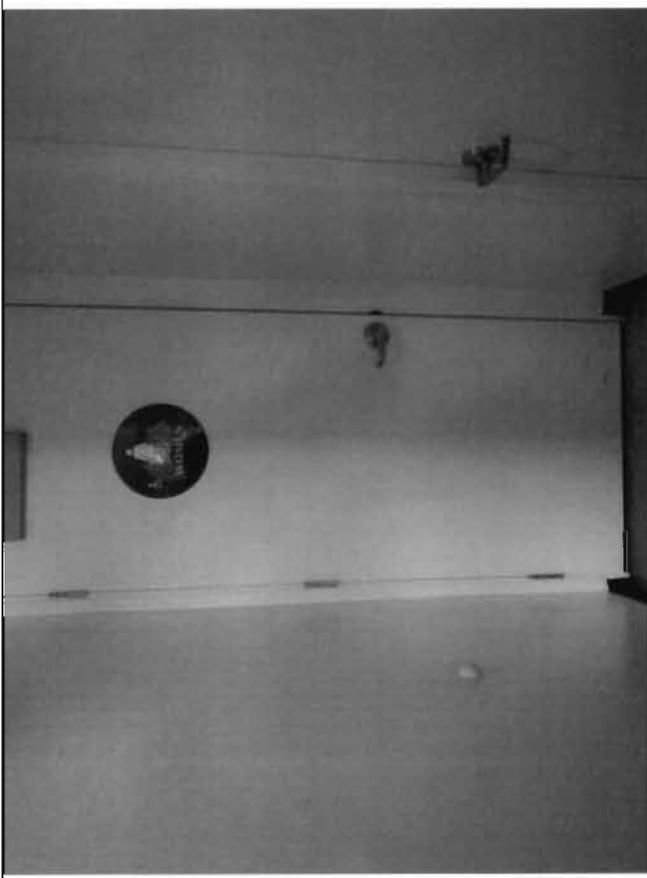
Picture 48



Picture 49



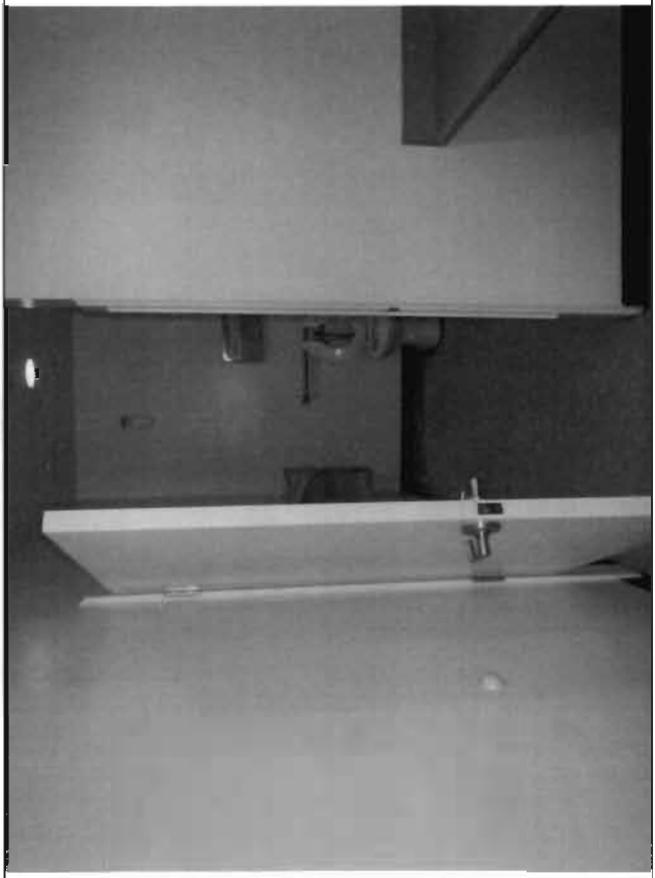
Picture 50



Picture 52



Picture 51



Picture 54



Picture 53



Picture 56



Picture 55

APPENDIX B

PUBLIC RIGHT-OF-WAY INTERSECTION RAMP INSTALLATION
AND CORRECTION SCHEDULE

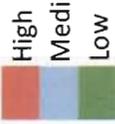
Priority for Inspection & Repair

Commercial Zoned Districts as defined by the Planning Department

Sidewalks within 500 feet of a School, Public Facility, Hospital or Senior Center

Multi Family Residential Area

Curb Ramp Install Priority



High Area with sidewalks but no existing curb ramps.

Medium Areas with curb ramps that have poor scores of 3 and above or no curb ramps.

Low Areas where ramps will be installed when sidewalks are installed.

Not Listed The last & lowest priority for replacement are those ramps built to code at the time they were installed, & that remain safe & With CIP Proj These ramps are to be installed over the next 10 years in conjunction with planned CIP Project.

During the Inspection a total of 26 ramps were identified as needing grinding to minimize the risk of tripping.

Installation Year	Priority Ranking	GIS Curb Ramp ID No.	Intersection & Corner Location	Existing Ramp	Existing Sidewalk Connectivity	Estimated Cost (\$K)
Year 1 \$116K	High	144	Northwest corner of Roskilde Rd. & Eucalyptus Dr.	No		\$ 5
	High	145	Northeast corner of Roskilde Rd. & Eucalyptus Dr.	No		\$ 5
	High	146	Southeast corner of Roskilde Rd & Floral Dr.	No		\$ 5
	High	147	Northeast corner of Roskilde Rd & Floral Dr.	No		\$ 7
	High	148	Northwest corner of Floral Dr. & Eucalyptus Dr.	No		\$ 5
	High	149	Northeast corner of Floral Dr. & Eucalyptus Dr.	No		\$ 5
	High	184	Northeast corner of Kolding Ave. & Viborg Rd.	No		\$ 7
	High	185	Southeast corner of Kolding Ave. & Rebild Dr.	No		\$ 5
	High	186	Northeast corner of Kolding Ave. & Rebild Dr.	No		\$ 5
	High	187	Southeast corner of Kolding Ave. & Holly Ln.	No		\$ 5
	High	188	Northeast corner of Kolding Ave. & Holly Ln.	No		\$ 5
	High	87	Northwest corner of Alisal Rd. & Elverhoy Way	No		\$ 10
	High	12	Northeast corner of Second Pl. & Fir Ave.	No	Required	\$ 15
Medium	236	Southwest corner of 1783 Mission Dr.	Yes		\$ 7	
Medium	64	Northeast corner of Second St. & Molle Way	Yes		\$ 5	
Medium	229	Northwest corner of Sierra St. & Fjord Dr.	Yes		\$ 5	
Medium	108	Southeast corner of Fourth Pl. & Elm Ave.	Yes		\$ 15	
Medium	90	Northeast corner of First St. & Elverhoy Way	No	Required	\$ 10	

19		Medium	102	* Northeast corner of Fifth St. & Alnor Alley	No	Required	\$	10	
20	Year 2-5 \$75K	Medium	103	* Southeast corner of Fifth St. & Elm Ave.	No	Required	\$	10	
21		Low	139	* Southwest corner of Eucalyptus Dr. & Laurel Ave.	No	Required	\$	10	
22		Low	10	Northwest corner of First Pl. & Mission Dr.	Yes		\$	10	
23		Low	88	Southwest corner of Alisal Rd. & Elverhoy Way	Yes		\$	15	
24		Low	90	Northeast corner of First St. & Elverhoy Way	No	Required	\$	10	
25	Year 6-10 \$65K	Low	153	Southwest corner of Alisal Rd. & Eucalyptus Dr.	No	Required	\$	10	
26		Low	154	Northwest corner of Alisal Rd. & Laurel Ave.	No	Required	\$	10	
27		Low	156	Southeast corner of Alisal Rd. & Laurel Ave.	No	Required	\$	15	
28		Low	157	Southwest corner of Alisal Rd. & Laurel Ave.	No	Required	\$	10	
29		Low	161	Southwest corner of Pine St. & Laurel Ave.	No	Required	\$	15	
30		Low	234	Southeast corner of Roskilde Rd. & Nordenloft Way	No		\$	5	
31		With CIP	Medium	26	Southwest corner of Park Way & Mission Dr.	Yes		\$	15
32		Projects \$65K	Medium	27	Southeast corner of Park Way & Mission Dr.	Yes		\$	5
33	Medium		22	Northeast corner of Atterdag Rd. & Mission Dr.	Yes		\$	15	
34	Medium		25	Southeast corner of Atterdag Rd. & Mission Dr.	Yes		\$	15	
35	Medium		82	Northeast corner of Fifth St. & Copenhagen Dr.	No	Required	\$	15	

* The asterisk indicates that the department is seeking grant funding sources

APPENDIX C

PUBLIC WORKS

COMPLETED ADA CAPITAL PROJECTS

**City of Solvang, Public Works Department
Completed ADA Capital Projects**

Fiscal Year	Project Name	ADA Item Description	Location(s)	Expenditure (\$)
2004-05	N/A			
2005-06	SV 418 Hans Christian Andersen Park Parking Plan	Striping to install ADA parking stall near bathroom	(1) ADA stall in NE corner of Area A Lot.	\$ 200
2006-07	SV 346 Copenhagen Street Enhancement	Install new curb access ramps.	14 Total curb ramps: (1) NE, (1) SE Copenhagen/Atterdag, (1) SW, (1) SE, (1) NE Copenhagen/Second, (1) NW, (1) SW, (1) SE, (2) NE Copenhagen/First, (1) N, (1) S mid block Copenhagen, (1) SW, (1) NW Copenhagen/Alisal	\$ 42,000
2007-08	N/A			
2008-09	SV 417 School Sidewalk Improvements	Install new curb access ramps and sidewalks.	7 Total curb ramps: (1) NE Elm/Fifth, (1) NW Elm/Fourth Pl, (1) SE Fourth Pl/Laurel, (1) NW, (1) SW Maple/Second Pl, (1) NE Alamo Pintado/Viborg, (1) SE Coyote Cr/Alamo Pintado	\$ 25,000
2009-10	SV 454 First Street Rehabilitation Project	Install new curb access ramps and building access ramps.	3 Total curb ramps: (1) NE First/Oak, (1) NE Molle/First, (1) SE Park/First	\$ 20,000
			2 Total building ramps: (1) to 442-444 First, (1) to 476 First,	\$ 25,000
2010-11	SV 479 Sidewalk and Access Ramp Project	Install new curb access ramps and driveway ramps.	10 Total curb ramps: (1) NE Vester Sted/Midten Hof, (1) SW Fourth/Elm, (1) SW, (1) SE Eucalyptus/Elks Field, (1) SE, (1) NE Maple/Second, (1) NW, (1) SW Maple/Alisal, (1) NW Mission/First	\$ 35,000
			6 Total driveway ramps: (1) 1621 Maple, (1) 102 Third, (1) 108 Third, (1) 160 Third, (1) 171 Third, (1) 201 Third	\$ 24,000
	PW 002 FY2010-11 Sidewalk and Access Ramp Project	Install new curb access ramps and driveway ramps.	18 Total curb ramps: (1) NE Oak/Fifth, (1) SW Oak/Second, (1) NW, (1) SW Second/Sycamore, (1) NW, (1) NE Second/Elverjoy, (1) SE, (1) NE Juniper/Manzanita, (4) Juniper/First, (1) SW Juniper/Glen Way, (2) First/First Ct., (2) First/Fjord, (1) SW Fjord/Glen Way	\$ 70,000
			3 Total driveway ramps: (1) 398 Fifth, (1) 1544 Oak, (1) 1560 Oak	\$ 12,000
PW 006 CDBG Accessibility Improvement Project	Remove and replace entrance doors, counters, and an access ramp at City Hall and the Municipal Annex	Replace (1) entryway with new concrete access ramp. Remove and install (2) automatic opening doors. Replace reception counter with (1) accessible counter.	\$ 93,000	
2011-12	PW 017 2011-12 Sidewalk & Access Ramps and Drainage Project	Install curb access ramps.	5 Total curb ramps: (1) NW Second/Fir, (1) SW, (1) NW Second/Maple, (1) SW Second/Laurel, (1) double ramp NW Atterdag/Maple	\$ 8,000
			4 Total custom access ramps: (1) SW Mission/Fourth PL, (1) NW double ramp Mission/First St., (1) NE Alisal/Oak, (1) double ramp at Restroom 3	\$ 51,000
	PW 010 FY 2011-12 Transit Stop Upgrades	Install new access ramp at bus stop.	1 Total accessible bus stop with ramp and pad.	\$ 15,000
2012-13	Remodel at 435 Alisal	Replace curb access ramp and install building ramp.	1 Total building ramp: (1) NW Alisal/Molle	\$ 2,000
2013-14	PW 036 FY2013-14 Pavement & Drainage Improvements	Install curb access ramps.	3 Total curb ramps: (1) SW, (1) NW Alnor/Fourth Pl., (1) SE Copenhagen/Fifth	\$ 12,000
2014-15	PW 050 FY2014-15 Pavement & Drainage Improvements	Install curb access ramp.	1 Total curb ramp: (1) NE Mission/First Pl.	\$ 6,000
2015-16	N/A			
Running Total Expenditure Beginning FY 2004-05:				\$ 440,200



April 4, 2016

ADVANCE CALENDAR

Below is an Advance Calendar of anticipated agenda items. The dates are tentative but reflect an overview of items to come. Items on this advance calendar are subject to change. Final agendas will be available on-line and at City Hall at least 72 hours prior to the meeting date.

MEETING DATE	AGENDA ITEM	ACTION
APRIL 25, 2016	City of Solvang Goals Update	Adopt
	CCWA Revenue Bond Refunding Resolution	Adopt
	Resolution Authorizing Signers to Perform Investment Activities with Multi-Bank Securities	Adopt
	Capital Improvement Plan?	Approve
MAY 9, 2016	Resolution- Request for Consolidation of Election	Adopt
	Resolution Calling & Giving Notice of a General Municipal Election	Adopt
	Resolution adopting Regulations for Candidates to Elective Offices	Adopt
	Amend Appropriation Limit for FY 2016-17	Approve
MAY 23, 2016		
JUNE 13, 2016	Ratify Appointment to Library Advisory Committee	Approve
	Public Budget Hearing	Review
JUNE 27, 2016	Final Adoption of Budget	Approve
	City of Solvang / Teamsters 986 MOU	Approve
	Solvang/Buellton MOU for Recreation Programs	Approve
JULY 2016	Conveyance Ordinance Update / Conveyance Renewals	Approve
	Appoint Voting Delegate for LOCC Conference	Appoint
	Review and Adopt the Investment Policy	
AUGUST 2016	Direction to Voting Delegate on LOCC Resolutions	Review
SEPTEMBER 2016		
OCTOBER 2016	Fiscal Year 2015-16 Financial Review	Review
NOVEMBER 2016	Annual Water and Sewer Rate Increases	Consider
	Halloween Haunted House Donation Acceptance	Accept
DECEMBER 2016	Results of Election and Installation of New Mayor/Councilmembers	Adopt
JANUARY 2017		

FEBRUARY 2017	2015-16 Comprehensive Annual Financial Report (CAFR)	
<u>Unscheduled</u>	Award Construction Contract- Alisal Bridge Seismic Retrofit	
	Resolution of Intent re: Installment Sale Water Revenue Bonds	
	Citywide Sidewalk Master Plan	
	Ordinance Amendment-Water Softeners & Snowbird Meter Fees	
	Model Water Efficient Landscape Ordinance	
	Storm Water Resource Plan	
	Report on River and Upland Wells	
	Alamo Pintado Creek Bike-Ped Bridge Update & Funding Agrmt	
	Accounting of Library Funds	
	Sphere of Influence/Annexation Study	
	Marijuana Cultivation & Delivery Ordinance First Reading	
	Building Fee revisions/California Code Check Agreement	
	Wireless Facilities Regulations	
	Findings of SYCSD Recycled Water Planning Study	
	Resolution of Support for SBCAG Regional Bike & Ped Plan	
	NPDES Permit Trash Amendment Summary	
<i>*Public Notice Required</i>	Measure A 5-Year Local Program of Projects (2 nd Mtg in March 2017)	
	Solvang Mesa LLMD Resolution of Intent (1 st Mtg in March 2017)	
<i>*Public Notice Required</i>	Solvang Mesa LLMD Resolution of Assessment (1 st Mtg in Apr 2017)	
	<i>Warrant Register (1st meeting of each month)</i>	<i>Approve</i>
	<i>Sheriff's Department Report (2nd meeting of each month)</i>	<i>Receive</i>
	<i>SCVB Report (2nd meeting of each month & biennial report)</i>	<i>Receive</i>
	<i>Fire Department Report (Quarterly)</i>	<i>Receive</i>
	<i>VisitSYV Report (Quarterly)</i>	<i>Receive</i>