



MINUTES OF THE REGULAR MEETING OF THE
SOLVANG CITY COUNCIL

Council Chambers
1644 Oak Street
Solvang, CA 93463

February 11, 2019
Monday
6:30 pm

CALL TO ORDER: Mayor Toussaint called the meeting to order at 6:30 p.m.

City Attorney Fleishman announced that there was nothing to report from Closed Session.

ROLL CALL:

PRESENT: Mayor Toussaint, Council Members Clarke, Djernaes, Johnson, and Waite

STAFF: Rick Haydon, Interim City Manager; Dave Fleishman, City Attorney; Matt van der Linden, Public Works Director; Holly Owen, Planning & Economic Development Director; Lt. Eddie Hsueh; and Lisa S. Martin, City Clerk

PLEDGE OF ALLEGIANCE

PRESENTATION

Year End Report by the Solvang Chamber of Commerce, Brown Act Training by Dave Fleishman, and certificates of commendation to Public Works Department employees.

1. **PUBLIC COMMUNICATIONS – WRITTEN OR VERBAL**

Karen Palmer, Solvang Resident and Ambassador for Kindness

- Requested to be placed on an upcoming agenda for city Kindness initiatives

Ed Skytt, Solvang Resident

- Requested that the City Engineer get a traffic study done immediately so that the city will have data reflecting the closure of 154
- Noted that Item 6 on the agenda should be two separate items

Alex Bennett, Special Event representative

- Discussed the change to the Wine Country Half Marathon to begin and end in Solvang

2. **COUNCIL REQUESTS**

There was Council consensus to bring a proclamation and presentation by Karen Palmer regarding proposed World Kindness initiatives back on a future agenda.

3. **CITY MANAGER'S REPORT & ADVANCE CALENDAR**

Informational report and advance calendar review.

4. **CORRESPONDENCE RECEIVED BY COUNCIL**

No discussion.

5. **CONSENT AGENDA**

- a. Approval of Agenda as Presented
- b. Approval of Warrant Register
- c. Approval of draft Minutes of the January 14, 2019 Regular Meeting
- d. Receive and File summary of Public Records Act Requests Received
- e. Tennis Court Reconstruction Project – Bid Rejection

Reject all bids associated with the Hans Christian Andersen Park Tennis Court Reconstruction project, thereby not executing a contract with First Serve Tennis Courts; and direct staff to reopen the bidding process for all interested parties

Motion made by Mayor Toussaint to approve the Consent Agenda, seconded by Council Member Waite, and carried with a roll call vote of 5-0.

REGULAR AGENDA

6. **POSSIBLE MERGER OF THE PLANNING COMMISSION AND BOARD OF ARCHITECTURAL REVIEW AND DIRECTION TO STAFF REGARDING ADMINISTRATION OF COMMUNITY DESIGN AND SIGN STANDARDS**

Staff report by Holly Owen, Planning & Economic Development Director.

Mayor Pro Tem Clarke opened the item to public comment at 8:17 p.m.

Ed Skytt, Solvang Resident and Former Council Member

- Opposes the idea as it will lead to longer meetings and applicants for development projects waiting for multiple sign applications to be acted on before their item can be heard
- Discussed the need for more consistent application of rules and the need for a full-time enforcement person

Gay Infanti, Solvang Resident and Planning Commissioner

- There was good public participation at the meeting of the Planning Commission when this issue was discussed, and the general consensus was that the board and commission not be merged
- The Planning Commission is very specialized and review of landscape, colors, etc. is better accomplished by the BAR

Joan Jamieson, Solvang Resident and Former Council Member

- The Design Guidelines need to be updated
- These two boards attract two different mind sets, BAR members are more artistic and creative, and PC members more analytical – this benefits the city

Brian Nelson, Architect

- Agrees with the previous speakers, this is aesthetics versus planning
- The Planning Commission must work within a specific set of rules

Mayor Pro Tem Clarke closed the item to public comment at 8:26 p.m.

Council Member Waite asked how this came up as an idea. These are two very boards that, as long as the Design Guidelines are updated, work very efficiently. None of the public comment has been in favor of merging the boards.

Council Member Clarke responded that he has spoken to builders who would like to see the process more streamlined.

Mayor Toussaint agreed that the Design Guidelines need to be updated and noted that there are opportunities here for over the counter approval of signs and that business owners shouldn't have to wait for their sign to be approved.

Council Member Waite replied that staff does sometimes allow for temporary signs while applicants are awaiting the BAR meeting.

Council Member Djernaes commented that there are pros and cons to both but that he has heard that there have been problems with having a quorum.

Planning Director Owen mentioned that over the course of the last three years she has only had to deal with a lack of quorum two times, and that there are rules of order which allow for a vote to occur so that the item does not need to be continued.

Council Member Waite stated that this is an issue that the new City Manager should be involved in because that person may be able to provide direction and experience in this matter.

Motion made by Council Member Clarke to continue the possible merger of the Planning Commission and Board of Architectural Review until a new City Manager is hired, seconded by Council Member Waite, and carried with a roll call vote of 5-0.

Council Member Clarke noted that in the meantime we need to have these boards fully staffed.

Discussion ensued regarding the appointment process and whether the Council Members who know who they would like to appoint should go ahead and do that, and then advertise and accept applications for the remaining seats.

Interim City Manager Haydon suggested that Council direct staff to advertise and accept applications for both the Planning Commission and BAR and that the Council Member's appointees also submit an application so that the process is more transparent.

Mayor Toussaint agreed with that direction and asked Council Member Clarke to read his statement regarding what the City Council is looking for in potential commission and board members, and asked that all applicants submit a Letter of Interest with their application to answer the questions 1) why they would like to be considered for appointment, 2) why they are uniquely qualified to be appointed, and 3) their vision for Solvang.

There is discussion about the length of the application acceptance period in order to appoint Planning Commissioners early enough so that they are able to attend the Planning Commissioners Academy on March 6th. A special meeting of the City Council is suggested for Thursday, February 28th with the application period ending the Tuesday before.

Motion made by Mayor Toussaint to advertise and open applications for the Planning Commission and Board of Architectural Review through February 26, 2019 at 1:00 p.m. and to hold a special City Council meeting on Thursday, February 28 to make appointments to both boards, seconded by Council Member Clarke, and carried with a roll call vote of 5-0.

Motion made by Mayor Toussaint to begin the Request for Proposals (RFP) process for the update to the Community Design Element and Design Guidelines, seconded by Council Member Djernaes, and carried with a roll call vote of 5-0.

7. MEASURE A FIVE-YEAR LOCAL PROGRAM OF PROJECTS

Staff report by Matt van der Linden, Public Works Director.

Council Member Waite questioned the South Alisal project and that the money might be better spent to add bike lanes in another area.

Discussion took place regarding various bike lanes in the city.

Public Works Director van der Linden indicated another option was to move forward with the South Alisal Road reconstruction without the bike lanes. Council Member Waite responded that she would support removing the bike lanes from the project to save money if we instead installed shares.

There is Council consensus to replace the originally proposed bike lanes with shares and signage on South Alisal Rd and to put the approximately \$500,000 saved towards other general road maintenance projects.

Mayor Pro Tem Clarke opened the item to public comment at 9:22 p.m. and, seeing none, closed the item.

Motion made by Council Member Clarke to accept the Measure A Five-Year Program of Projects with the change to the South Alisal Road project and to adopt Resolution No. 19-1072, seconded by Council Member Waite, and carried with a roll call vote of 5-0.

Mayor Pro Tem asked for a motion to continue the meeting as 3 hours had elapsed since the meeting start time. Motion made by Council Member Johnson, seconded by Council Member Waite, and carried with a verbal response of 5 ayes.

8. INTEGRATED WATER SUPPLY MANAGEMENT PLAN

Staff report by Matt van der Linden, Public Works Director.

Mayor Toussaint commented that the city worked with ID#1 to execute a successful exchange agreement so that when State water is shut down we can have them provide us water, they in turn can better anticipate their supply, and when we return the water to them it is State water, which is better quality. He would like to see us pursue that option more. Additionally, what is the best time of year to make decisions about banking water.

Public Works Director van der Linden explained the process of planning the water supply two years out. Every October/November he looks at the demand and tries to project how much water is needed for the next year's supply. The State Water allocation typically comes out in the spring. Solvang currently has a 15% allocation but that may go up.

Mayor Toussaint asked about our water production sheets and whether that data can be updated in this Management Plan.

Matt van der Linden responded that those numbers will be updated when we get new data from our river wells.

Mayor Toussaint also questioned how this report compares to the MNS report we saw a short time ago. Matt responded that the MNS report looked at the hydraulic model of our water distribution system. This report addresses water supply.

Mayor Pro Tem Clarke opened the item to public comment at 10:28 p.m. and, seeing none, closed the item.

Motion made by Council Member Waite to approve and adopt the Integrated Water Supply Management Plan, seconded by Mayor Toussaint, and carried with a roll call vote of 5-0.

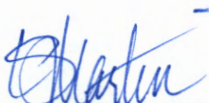
9. COUNCIL MEMBER REPORTS (Oral reports: Each Council Member will give oral reports on their activities in relation to the following committee or agencies. In addition, each member may report on items that will be included on the agenda for such committee or agency and seek guidance from the Council as a whole on such items, including on what position to take on behalf of the City)

- Santa Barbara County Association of Governments
- Air Pollution Control Board
- Finance Committee
- Joint Wastewater Committee
- Chumash Tribe
- Water Committee
- Joint Wastewater Committee
- Library Advisory Committee
- Indian Gaming Benefit Committee
- League of California Cities
- California Joint Powers Insurance Authority
- EMA Groundwater Sustainability Agency

Mayor Toussaint stated that he would like to address Ed Skytt's comment about doing a traffic study while Highway 154 was closed, and wondered if that would be beneficial.

Matt van der Linden responded that he had spoken to Ed Skytt and actually what he meant was to conduct traffic counts. The city could certainly have that done both now, before 154 opens, and after. The cost would be approximately \$5,000 and staff would bring forth a budget adjustment for approval.

10. ADJOURNMENT: Mayor Pro Tem Clarke adjourned the City Council meeting at 10:30 p.m.



Lisa S. Martin, City Clerk