



City of Solvang



Annual Budget

Solvang, California

Fiscal Year

2013/2014

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CITY OF SOLVANG, CALIFORNIA
ANNUAL BUDGET
FISCAL YEAR 2013 - 2014

June 24, 2013

Prepared by:

Department of Administrative Services and Finance

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**City of Solvang
Annual Budget
Fiscal Year 2013 - 2014**

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INTRODUCTORY SECTION

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City of Solvang
List of Elected and Appointed Officials
As of July 1, 2013

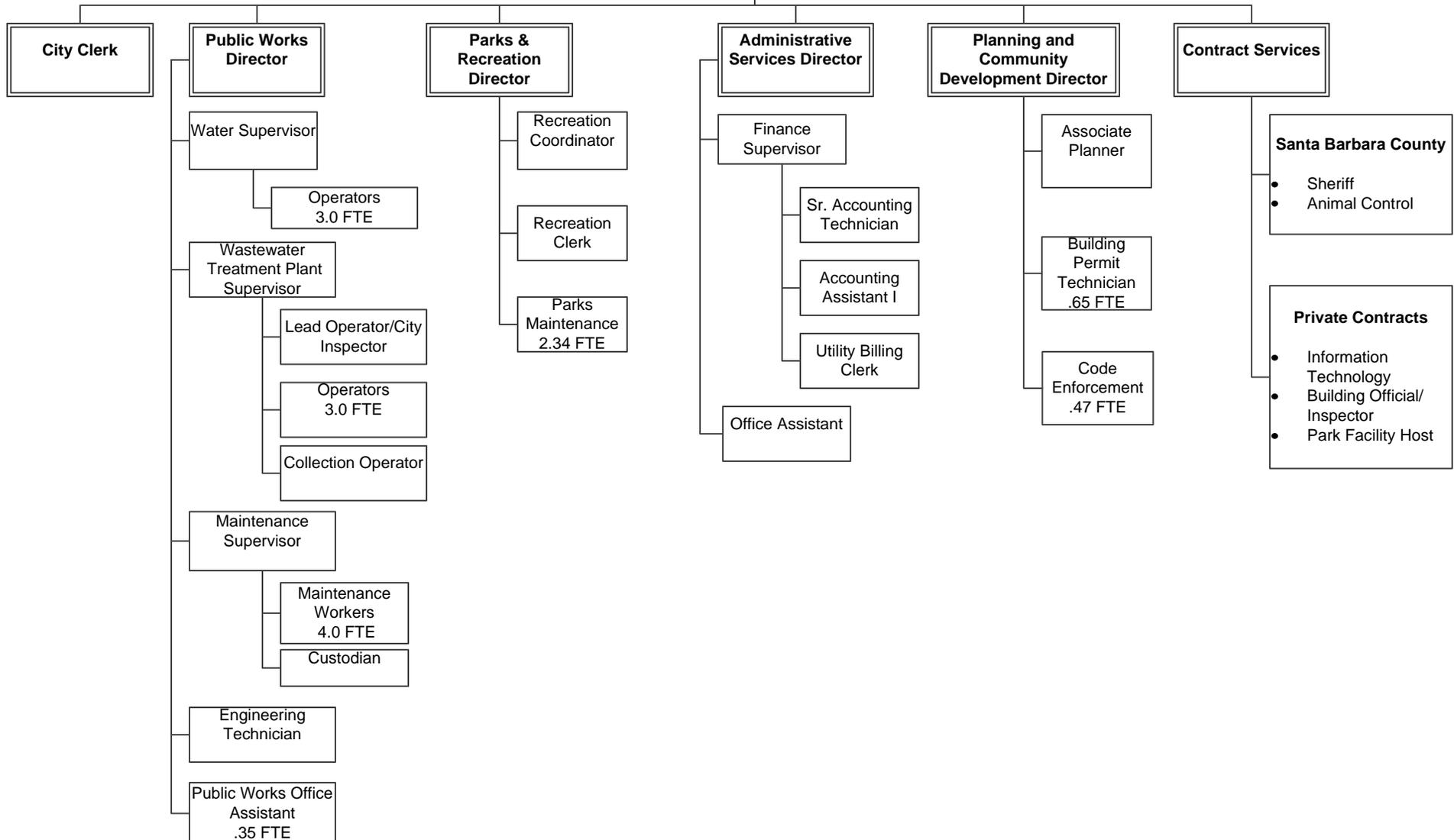
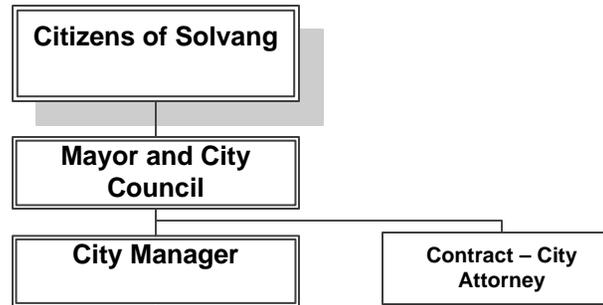
Elected Officials

Mayor	Jim Richardson
Council Member	Hans Duus
Council Member	Joan Jamieson
Council Member	Ed Skytt
Council Member	Tara Wood

Appointed Officials

City Manager	Brad Vidro
City Attorneys	David Fleishman
	Roy Hanley
City Clerk	Mary Ellen Rio
Administrative Services Director	Sandra Featherson
Parks & Recreation Director	Fred Lageman
Planning/Community Development/Building	Arleen Pelster
Public Works Director/City Engineer	Matthew van der Linden

**City of Solvang
Fiscal Year 2013 - 2014
Organizational Chart**



CITY OF SOLVANG
FULL TIME POSITION ALLOCATION BY DEPARTMENT
Fiscal Year 2013-2014

	TOTALS		TOTALS
01-1100 Administration		01-1600-230 Roads	
Office Assistant I	1.00	PW Office Assist/Bldg Permit Tech I	0.15
Senior Accounting Tech	1.00	Maintenance Supervisor	0.50
Finance Supervisor	1.00	Maintenance Worker II	1.20
Accounting Assistant I	1.00	Engineering Tech.	0.20
City Clerk	1.00	Maintenance Worker I	0.70
City Manager	1.00	Public Works Director	0.15
Administrative Serv. Director	1.00		<u>2.90</u>
	<u>7.00</u>		
01-1200-300 Planning		01-1600-230-15 Street Trees	
Planning & Economic Dev Director	0.75	Maintenance Supervisor	0.15
Associate Planner	1.00	Maintenance Worker II	0.40
Code Enforcement	0.47	Engineering Tech.	0.05
	<u>2.22</u>	Maintenance Worker I	0.40
		Public Works Director	0.05
			<u>1.05</u>
01-1200-310 Building		41-5100 Water	
PW Office Assist/Bldg Permit Tech I	0.65	Water Operator II	2.00
Planning & Economic Dev Director	0.25	Water Supervisor	1.00
	<u>0.90</u>	Utility Billing Clerk	0.50
01-1300-210 Parks		Engineering Tech.	0.25
Park Maintenance II	2.00	Water Operator I	1.00
Parks and Recreation Director	0.60	Public Works Director	0.25
Custodian	0.34		<u>5.00</u>
Parks Maintenance I	0.50		
Recreation Clerk II	0.10	42-5200 Sanitary Sewer	
	<u>3.54</u>	Wastewater Op III	0.10
01-1300-215 Recreation		Collection Operator I	0.90
Parks and Recreation Director	0.40	WWTP Lead Op.	0.35
Recreation Coordinator	1.00	WWTP Supervisor	0.15
Recreation Clerk II	0.40	WWTP Operator II	0.10
	<u>1.80</u>	Utility Billing Clerk	0.25
01-1600 Public Works-Engineering		Engineering Tech.	0.05
PW Office Assist/Bldg Permit Tech I	0.15	Public Works Director	0.05
Engineering Tech.	0.25	WWTP Op I	0.10
Public Works Director	0.25		<u>2.05</u>
	<u>0.65</u>	42-5300 Wastewater	
01-1600-200 PW Facilities		Wastewater Op III	0.90
PW Office Assist/Bldg Permit Tech I	0.05	Collection Operator I	0.10
Maintenance Supervisor	0.35	WWTP Lead Op.	0.65
Custodian	0.66	WWTP Supervisor	0.85
Maintenance Worker II	0.40	WWTP Operator II	0.90
Engineering Tech.	0.05	Utility Billing Clerk	0.25
Maintenance I	0.90	Engineering Tech.	0.15
Public Works Director	0.10	Public Works Director	0.15
	<u>2.51</u>	WWTP Op I	0.90
01-1600-01 Veterans Bldg			<u>4.85</u>
Recreation Clerk II	0.50		
	<u>0.50</u>		
		GRAND TOTAL	<u>34.97</u>

**CITY OF SOLVANG
BUDGET SUMMARY BY FUND
FISCAL YEAR 2013 - 2014**

	GENERAL FUND 01	SYV TOURISM BID 05	TRAFFIC SAFETY 10	GAS TAX 11	LOCAL TRANSP FUNDS 12	MEASURE A 15	CAPITAL PROJECTS 16	VEHICLE EQUIP REPLACEMENT 20	AB1600 IMPACT FEES 24	SOLVANG MESA LLMD 25	TRANSIT 40	WATER 41	SEWER/ WASTEWATER 42	GRAND TOTAL ALL FUNDS
ESTIMATED REVENUES														
PROPERTY TAXES	\$ 658,700													\$ 658,700
SALES TAX	\$ 1,075,000					\$ 345,950								\$ 1,420,950
TRANSIENT OCCUPANCY TAXES	\$ 3,290,000													\$ 3,290,000
FRANCHISE FEES	\$ 195,500													\$ 195,500
LICENSE & PERMITS	\$ 194,675								\$ 140,196			\$ 85,300	\$ 56,300	\$ 476,471
OTHER TAXES	\$ 398,500	\$ 580,000								\$ 74,907				\$ 1,053,407
INTEREST & RENTS	\$ 47,300			\$ 300	\$ 150	\$ 250	\$ 750	\$ 2,500	\$ 8,000	\$ 120	\$ 2,000	\$ 32,000	\$ 24,285	\$ 117,655
OTHER AGENCIES	\$ 16,100		\$ 18,000	\$ 167,215	\$ 84,603		\$ 277,000				\$ 826,065		\$ 364,000	\$ 1,752,983
CURRENT SERVICE	\$ 618,945										\$ 68,000	\$ 4,041,000	\$ 1,290,100	\$ 6,018,045
OTHER REVENUES	\$ 2,000										\$ 12,000	\$ 400	\$ 447,338	\$ 461,738
TOTAL ESTIMATED REVENUES	\$ 6,496,720	\$ 580,000	\$ 18,000	\$ 167,515	\$ 84,753	\$ 346,200	\$ 277,750	\$ 2,500	\$ 148,196	\$ 75,027	\$ 908,065	\$ 4,158,700	\$ 2,182,023	\$ 15,445,449
ESTIMATED OPERATING EXPENSES*														
SALARIES & BENEFITS	\$ 2,489,079											\$ 497,122	\$ 657,355	\$ 3,643,556
MAINTENANCE AND OPERATIONS	\$ 3,810,268	\$ 6,728			\$ 70,200					\$ 69,700	\$ 761,118	\$ 3,634,189	\$ 618,846	\$ 8,971,049
CAPITAL OUTLAY	\$ 70,550							\$ 162,750			\$ 200,000	\$ 838,200	\$ 1,013,200	\$ 2,284,700
DEBT SERVICE	\$ 180,700											\$ 287,622	\$ -	\$ 468,322
TOTAL ESTIMATED OPERATING EXPENSES	\$ 6,550,597	\$ 6,728	\$ -	\$ -	\$ 70,200	\$ -	\$ -	\$ 162,750	\$ -	\$ 69,700	\$ 961,118	\$ 5,257,133	\$ 2,289,401	\$ 15,367,627
OTHER SOURCES & USES														
CAPITAL PROJECTS						\$ (340,000)	\$ (546,000)							\$ (886,000)
TRANSFERS IN	\$ 177,689							\$ 134,983			\$ 52,502		\$ -	\$ 365,174
TRANSFERS OUT	\$ (107,737)	\$ (573,272)	\$ (18,000)	\$ (167,515)		\$ (6,200)						\$ (24,304)	\$ (60,312)	\$ (957,340)
TOTAL OTHER SOURCES & USES	\$ 69,952	\$ (573,272)	\$ (18,000)	\$ (167,515)	\$ -	\$ (346,200)	\$ (546,000)	\$ 134,983	\$ -	\$ -	\$ 52,502	\$ (24,304)	\$ (60,312)	\$ (1,478,166)
ESTIMATED NET CHANGE TO RESERVES	\$ 16,075	\$ -	\$ -	\$ -	\$ 14,553	\$ -	\$ (268,250)	\$ (25,267)	\$ 148,196	\$ 5,327	\$ 59,449	\$ (1,122,737)	\$ (167,690)	\$ (1,400,344)
ESTIMATED BEGINNING FUND BALANCE	\$ 5,129,664	\$ 1,946	\$ 1,789	\$ 14,296	\$ 28,164	\$ 77,731	\$ 222,563	\$ 997,050	\$ 2,189,057	\$ 45,433	\$ 880,862	\$ 5,176,046	\$ 10,154,158	\$ 24,918,759
ESTIMATED ENDING FUND BALANCE	\$ 5,145,739	\$ 1,946	\$ 1,789	\$ 14,296	\$ 42,717	\$ 77,731	\$ (45,687)	\$ 971,783	\$ 2,337,253	\$ 50,760	\$ 940,311	\$ 4,053,309	\$ 9,986,468	\$ 23,518,415

*Note: Operating Expenses do not include Depreciation Expense.

City of Solvang

Department Goals and Accomplishments

Administration

FY 2012/2013 Accomplishments

- Document Imaging System is in place and utilized by staff in preparing Council packets and for review and approval of Accounts Payable. The system has greatly expedited time spent doing research, therefore adding to staff efficiency.
- Minor updates to the City Website.
- Continual focus on customer service by attending seminars and training classes to enhance customer service skills.
- Completion of the Orfalea School Project Emergency Flip Charts.
- Ongoing organizing, scanning and purging of archives in accordance with the City Record Retention Policy.
- Successfully coordinated with the County of Santa Barbara to conduct the November 2012 election.
- Participated in a County-wide emergency preparedness earthquake drill.
- Participated in use of County-wide emergency preparedness software system.
- Developed internal safety plan for staff in City Hall.
- Hired Administrative Services Director.
- Selected new financial system for the City.

FY 2013/2014 Goals

- Presentation and distribution of the Orfalea School Project Emergency Flip Charts to every school classroom throughout the Santa Ynez Valley.
- Continue to bring an awareness of Emergency Preparedness to the community with an annual CERT class provided by County Fire.
- Work with Department Heads on Emergency Planning.
- Issue Request for Proposal for redesign of City website.
- Collaborate with City staff on design of new website.
- Ongoing organizing, scanning and purging of archives in accordance with the City Record Retention Policy.
- Restoration of "History of Solvang" Scrapbook using items discovered during archiving process.
- Update of City of Solvang Emergency Plan

Finance, Human Resources, and Information Technology

FY 2012/2013 Accomplishments

- Partnered with Staples and enrolled in their “Advantage” program to save approximately 25% in office supplies.
- Revised staff timesheets to eliminate errors and reduce staff time for completing payroll.
- Partnered with the Water department to select new utility hand-held meter readers.
- Completed Comprehensive Annual Financial Report and submitted to the Government Finance Officers Association (GFOA) Award Program

FY 2013/2014 Goals

- Successful implementation of new financial system, including transition from old system.
- Successful implementation of new hand held meter readers.
- Develop guide to understanding the Family Medical Leave Act (FMLA) and distribute to employees.
- Develop and refine the Mission/Vision for the Finance and Human Resources unit.
- Receive the GFOA Certificate of Achievement for Excellence in Financial for our Comprehensive Annual Financial Report.
- Issue RFP for audit services in Spring 2014.
- Update workstation machines as part of equipment replacement cycle.
- Facilitate installation of high speed radio link to the Wastewater Treatment Plant to provide improved access to server file shares.
- Upgrade data backup systems for workstations.
- Partner with Parks & Recreation to evaluate options for online program registration, including acceptance of credit cards.

Planning, Building and Economic Development

FY 2012/2013 Accomplishments

- In 2012, Planning Staff held four (4) Planning Commission meetings and 12 Board of Architectural Review (BAR) meetings. Three (3) discretionary projects have been approved by the Planning Commission and 61 projects have been reviewed and approved by the BAR.
- In 2012, Planning Staff processed 72 Exemptions and 106 Land Use Clearance applications.
- In 2012, Building staff issued 148 building permits.
- Code Enforcement completed annual massage establishment inspections.
- Planning staff formed a sub-committee for update of the City's Design Guidelines. The sub-committee met three (3) times during this period.
- The Economic Development group formed a sub-committee to pursue development of a conference center. The sub-committee met four (4) times during this period.
- The Economic Development group formed a sub-committee to develop a proposal for directional signage in the Village. The sub-committee met twice during this period.
- The Planning & Economic Development Director worked with the Chamber of Commerce staff to initiate a brown bag lunch series covering Planning and Building matters, and other City functions. The Planning & Economic Development Director and/or staff will be attending the monthly meetings.
- Building and Planning staff developed handouts regarding the newly revised Sign Ordinance and the change of occupancy/tenant improvement process.
- The Planning & Economic Development Director attended monthly TPAC meetings and worked with the cities of Buellton and Lompoc to develop the Regional Housing Needs Allocation Plan (RHNA) which was unanimously approved by TPAC and adopted by the Board of Supervisors.

Planning, Building and Economic Development

FY 2013/2014 Goals

- The Planning Department will continue to update all Application and Submittal requirement packets.
- The Planning Department will develop a new business hand out.
- Attend monthly TPAC meetings and work with SBCAG on SB-375 Sustainable Communities Strategy (SCS) and Regional Transportation Plan (RTP).
- Assist Public Works in Water System Update EIR and hearings.
- Continue to develop protocol and process for scanning Planning and Building documents and archival of files in the Document Imaging System.
- Create user-friendly public handouts regarding ADA accessibility.
- Continue implementation of the Economic Development Strategic Plan.
- Work with the Finance and Public Works Departments to improve the Special Events permit process.

Parks and Recreation

FY 2012/2013 Accomplishments

- Completed office remodel with new front counter offering ADA accessibility.
- Received large donation to Hans Christian Andersen Park to refurbish picnic area A. Design work is in progress as of March 2013. Improvements hope to be completed by summer 2013.
- Improvements, including seating and landscaping, were made to the Alisal Commons through donations and volunteers.
- Windscreen project was completed at Sunny Fields Park with donations and labor provided by the Los Olivos Rotary Club.
- Landscaping improvement project has been designed by Parks and Recreation for an April Rotary project. Improvements include new plantings, trees and landscape boulders to be installed in the parking islands at Sunny Fields Park.
- Construction of a new sign, “Hanly-Moniot Field,” was completed and installed at Sunny Fields Park.
- The Parks and Recreation Department were the recipients of approximately 600 hours of labor (at no cost) from the California Conservation Corps (CCC). The CCC performed services throughout the City parks and open spaces.
- Several large tree work projects were completed at Hans Christian Andersen Park, Sunny Fields Park, Solvang Park, Alisal Commons and the Solvang Veterans Memorial Hall.
- New drought tolerant landscaping and irrigation were introduced to the Xeriscape Garden.
- Increased participation in special event attendance with an increase of over 1500 people.
- A new special event, “Concerts in the Park,” was introduced at Solvang Park in the summer months and was very well received and attended (450 people).
- Parks and Recreation took over the annual Christmas Tree Burn at the Santa Ines Mission. The 2012 event included live music and refreshments.
- Designed and installed a new Solvang Veterans Memorial Hall sign at the Memorial Hall entrance.
- Expanded adult sports to include a new league of coed basketball.

Parks and Recreation

FY 2013/2014 Goals

- Increase utilization of social networking sites (Facebook, Twitter) and available technology tools for outreach and publicity of programs.
- Evaluate options for online program registration, including acceptance of credit cards.
- Continue to grow the partnership with the Solvang Chamber and the Third Wednesday activities to include expanding the Halloween street fair.
- Continue to seek a closer working relationship with Solvang School in order to establish a summer camp program on their campus.
- Work closely with the Parks division in efforts to perform a complete makeover of parking lot 1 and new landscaping at the entrance of parking lot 4.
- Support and encourage a “joint” relationship with the County of Santa Barbara in the City of Solvang’s continuing efforts to seek financial assistance from the County.
- Improve storage solutions for special events supplies.
- Design and refurbish picnic area “A” at Hans Christian Andersen Park.
- Improve parking lot landscaping as budget allows.
- Research possible public art installation at a City park with a local art foundation.

Public Works - Engineering

FY 2012/2013 Accomplishments

- Completed construction of Community Development Block Grant (CDBG) Accessibility Improvements for City Hall and Annex Building.
- Completed design and construction of annual pavement maintenance project (over 900,000 SF of pavement serviced).
- Completed construction of sidewalk repairs at 2 locations.
- Completed construction of Alisal Road (Curve) Safety Improvement Project.
- Completed construction of Oak Street Drainage Improvement Project.
- Began engineering work on Alisal Bridge Seismic Retrofit Project.
- Began engineering work for Bike-Ped Bridge at SR 246 & Alamo Pintado Creek, and High Meadow Left Turn Pocket.
- Completed slurry seal and striping of Parking Lot 1.
- Completed design and construction of Emergency Operations Center (EOC) storage room.
- Developed preliminary plan for proposed Underground Utility District at Mission Drive & Fifth Street.
- Issued approximately 26 Public Works permits.
- Issued approximately 23 Special Event permits.
- Issued 5 Film permits.
- Issued 22 Highway Banner permits
- Issued 8 street light banner permits.
- Implemented Santa Ynez Valley Transit (SYVT) route and schedule improvements.
- Purchased one new SYVT bus.
- Assisted in startup of Breeze 200 bus service between Santa Maria and Solvang.
- Provided engineering and project management support for water and wastewater capital projects.
- Applied for and obtained \$130,845 Federal Highway Administration (FHWA) Emergency Response grant for the culvert repair on Fredensborg Canyon Road.

Public Works - Engineering

FY 2013/2014 Goals

- Design and construct annual pavement maintenance project.
- Complete minor drainage improvements on Third Street, and Fredensborg Canyon Road.
- Complete update of the Storm Drain System Atlas Map.
- Complete Traffic Circulation Study for Mission Drive Corridor.
- Complete environmental work, permitting and engineering work on Alisal Bridge Seismic Retrofit Project.
- Complete environmental work, permitting and engineering work for Bike-Ped Bridge at SR 246 & Alamo Pintado Creek.
- Prepare RFP and award new contract for SYVT program management & marketing services.
- Purchase two new SYVT buses.
- Complete SYVT Phase 2 bus stop improvements, and security lighting improvements.

Public Works - Maintenance

FY 2012/2013 Accomplishments

- Installed 3 new crosswalks at Alamo Pintado Road and Viborg Road.
- Installed new Deer Crossing sign on Viborg Road.
- Trimmed trees and removed brush blocking northerly culvert on Fredensborg Canyon Road.
- Managed traffic control and street closures for 23 special events.
- Completed repainting of pavement markings at 30 intersections.
- Completed annual repainting of approximately 2,000 Linear Feet (LF) of curbs.
- Completed tree trimming and brush removal along south Alisal Road to improve pedestrian and bicyclist safety.
- Completed over 350 facilities maintenance service requests.
- Completed replacement of 30 damaged traffic signs.
- Completed quarterly grinding of raised sidewalk locations.
- Installed and removed 22 banners over Highway 246.
- Repaired and/or replaced lights in 15 City street trees for the Holidays.
- Repaired and refurbished 14 City benches.

FY 2013/2014 Goals

- Manage annual street sweeping, parkway landscaping, sidewalk grinding, sidewalk cleaning, custodial services, and vehicle maintenance contracts.
- Repair and replace lights in City trees for the Holidays.
- Manage traffic control and street closures for multiple special events.
- Install and remove banners over Highway 246.
- Complete annual facilities maintenance for City Hall, Annex Building, Veteran's Memorial Building, Visitor's Center, and Restrooms 1, 2 & 3.
- Complete annual roads-street maintenance, and pavement marking.
- Complete annual storm drain cleaning and maintenance.

Public Works - Water Division

FY 2012/2013 Accomplishments

- Continued to work on approval and development of New River Wells & Water Treatment Plant Project EIR.
- Conducted extensive research and completed update of Water System Atlas Map.
- Completed Arc Flash Study and electrical safety upgrades.
- Completed first year of the Stage 2 Disinfectant Bi-product (DBP) monitoring.
- Completed 3 meter downsizings based on customer requests.
- Removed 2 water meters based on customer requests.
- Completed the annual fire hydrant maintenance program, and replaced one deteriorated fire hydrant.
- Completed the annual valve exercising program, and replaced 4 deteriorated valves.
- Completed the annual waterline flushing program for dead-end mains.
- Replaced 3 broken angle stops.
- Repaired 4 service line leaks.
- Repaired 2 mainline breaks and 3 fire hydrants.
- Replaced pump #3 at State Project Water (SPW) pump station.
- Coordinated Variable Frequency Drive (VFD) replacement at SPW pump station.
- Coordinated with California and County Departments of Public Health to help solve outbreak on Alisal Ranch (epidemic tied to party at the lake, no tie to the City water system).
- Inspected waterline installation at Skytt Mesa Phase 2.

FY 2013/2014 Goals

- Complete Environmental Impact Report (EIR) for New River Wells & Water Treatment Plant Project.
- Prepare RFP and begin engineering work for New River Wells & Water Treatment Plant Project.
- Replace two deteriorated valves and one deteriorated fire hydrant within the water distribution system.
- Conduct survey of the existing backflow prevention devices throughout the water distribution system.

Public Works - Wastewater Division

FY 2012/2013 Accomplishments

- Completed update of the Sewer System Atlas Map.
- Completed Manhole Rehabilitation Project including 52 manholes.
- Hired new Operator-In-Training and Collection System Operator.
- Replaced Vac-Con truck with a larger unit.
- Cleaned 75,000 linear feet of City sewer lines.
- Coated metal parts in Sequencing Batch Reactor #2.
- Completed final programming for Dissolved Oxygen Controller System in the Sequencing Batch Reactors to control the blowers and reduce electrical costs. Received \$8,488 PG&E rebate.
- Completed Mitigated Negative Declaration, permitting and engineering work for the Santa Ynez River Bank Restoration Project at the Wastewater Treatment Plant (WWTP) Percolation Ponds.
- Inspected sewer line installation at Skytt Mesa Phase 2.

FY 2013/2014 Goals

- Complete engineering work for sewer line repair project.
- Complete construction of the Santa Ynez River Bank Restoration Project at the WWTP Percolation Ponds.
- Complete upgrade of the Alisal Lift Station pump controls, and install facility shelter.
- Complete annual sewer line cleaning.

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GENERAL FUND REVENUES

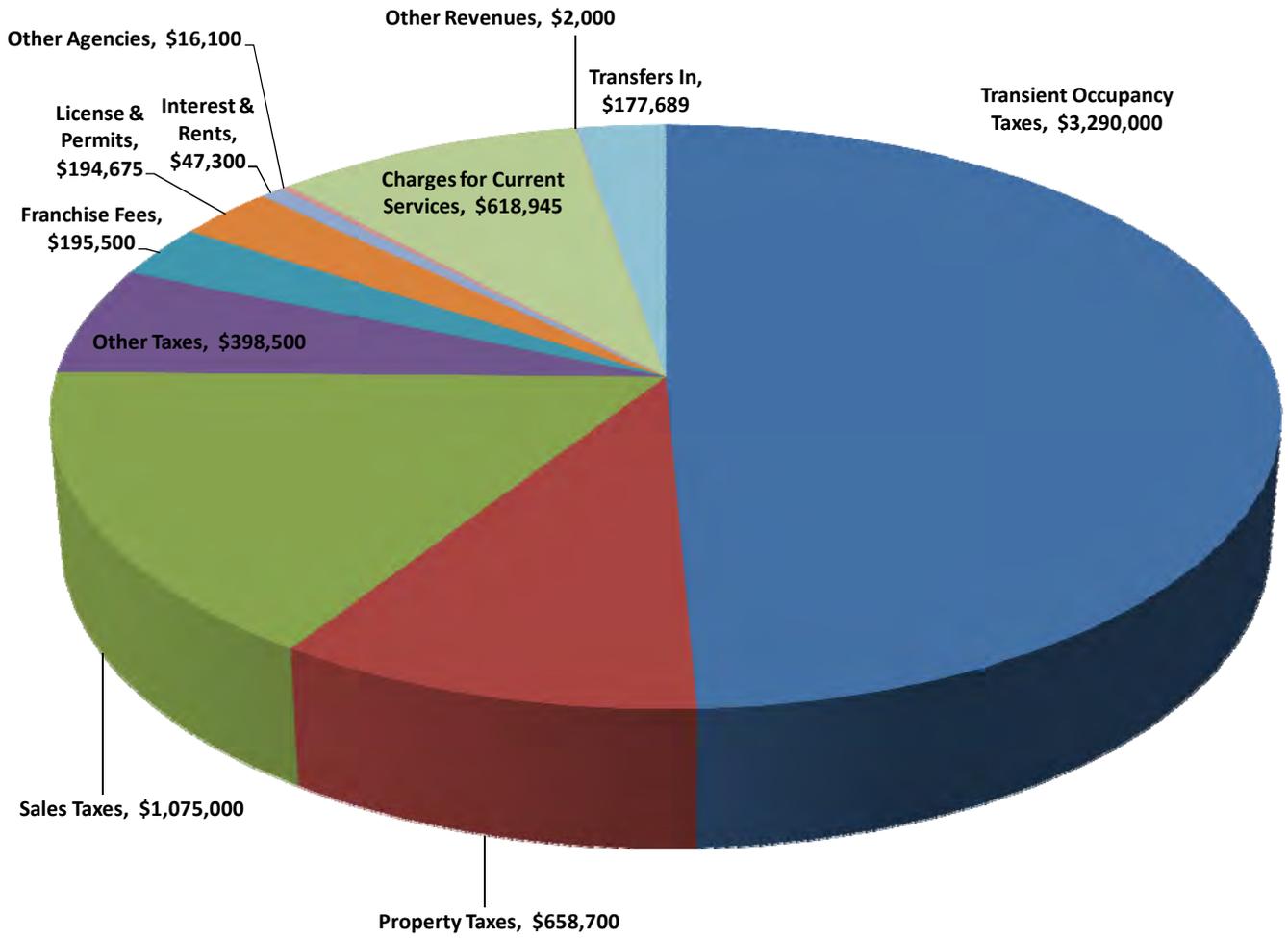
**CITY OF SOLVANG
FISCAL YEAR 2013-2014
GENERAL FUND REVENUES BY DEPARTMENT**

	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted	2013-14 Dept Request	Difference from FY 2012-13
Department 1000 - Non Departmental	\$ 6,192	\$ 893	\$ 2,200	\$ 1,600	\$ (600)
Department 1100 - Administration	\$ 5,345,537	\$ 5,524,547	\$ 5,368,216	\$ 6,109,471	\$ 741,255
Department 1200 - 300 Planning	\$ 47,955	\$ 48,812	\$ 34,375	\$ 70,375	\$ 36,000
Department 1200 - 310 Building	\$ 53,372	\$ 48,702	\$ 51,000	\$ 80,000	\$ 29,000
Department 1300 - 210 Parks	\$ 22,253	\$ 16,976	\$ 15,000	\$ 15,000	\$ -
Department 1300 - 215 Recreation	\$ 95,209	\$ 98,338	\$ 84,450	\$ 86,900	\$ 2,450
Department 1300 - 216 Buellton Partnership	\$ 56,710	\$ 39,432	\$ 60,924	\$ 60,924	\$ -
Department 1400 - Tourism	\$ 327,033	\$ 53,812	\$ 6,000	\$ 9,000	\$ 3,000
Department 1600 - PW/Engineering	\$ 20,421	\$ 17,828	\$ 20,300	\$ 44,150	\$ 23,850
Department 1600 - 200 - PW/Maintenance	\$ 28,494	\$ 28,198	\$ 28,500	\$ 28,300	\$ (200)
Department 1600 - 230 - PW/Roads	\$ 204,640	\$ 210,611	\$ 167,689	\$ 168,689	\$ 1,000
Department 1600 - 230 -15 Street Trees	\$ 1,007	\$ -	\$ -	\$ -	\$ -
TOTAL GENERAL FUND REVENUES	\$ 6,208,824	\$ 6,088,148	\$ 5,838,654	\$ 6,674,409	\$ 835,755

**CITY OF SOLVANG
FISCAL YEAR 2013-2014
GENERAL FUND REVENUES BY TYPE**

	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted	2013-14 Dept Request	Difference from FY 2012-13
Transient Occupancy Taxes	\$ 2,507,857	\$ 2,683,564	\$ 2,570,000	\$ 3,290,000	\$ 720,000
Property Taxes	\$ 661,101	\$ 655,384	\$ 645,900	\$ 658,700	\$ 12,800
Sales Taxes	\$ 972,838	\$ 1,066,087	\$ 1,075,000	\$ 1,075,000	\$ -
Other Taxes	\$ 428,205	\$ 395,816	\$ 395,816	\$ 398,500	\$ 2,684
Franchise Fees	\$ 193,501	\$ 208,007	\$ 197,000	\$ 195,500	\$ (1,500)
License & Permits	\$ 126,386	\$ 127,564	\$ 115,875	\$ 194,675	\$ 78,800
Interest & Rents	\$ 80,302	\$ 51,003	\$ 53,300	\$ 47,300	\$ (6,000)
Other Agencies	\$ 76,429	\$ 45,500	\$ 5,000	\$ 16,100	\$ 11,100
Charges for Current Services	\$ 593,897	\$ 591,465	\$ 605,174	\$ 618,945	\$ 13,771
Other Revenues	\$ 364,377	\$ 81,795	\$ 1,900	\$ 2,000	\$ 100
Transfers In	\$ 203,931	\$ 181,964	\$ 173,689	\$ 177,689	\$ 4,000
TOTAL GENERAL FUND REVENUES	\$ 6,208,824	\$ 6,088,148	\$ 5,838,654	\$ 6,674,409	\$ 835,755

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014
GENERAL FUND REVENUES BY TYPE**



**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2012-2013**

**GENERAL FUND 01
DEPARTMENT 1000 – 110 NON DEPARTMENTAL**

Non Departmental revenues shown in the General Fund are pass through revenues from the Santa Barbara County Sheriff.

3310	Certify Proof of Correction	Santa Barbara County Sheriff Dept generated revenues
3312	Finger Printing	Santa Barbara County Sheriff Dept generated revenues
3314	Report Copy Fee	Santa Barbara County Sheriff Dept generated revenues

**GENERAL FUND 01
DEPARTMENT 1100 - ADMINISTRATION**

Revenues shown in the administration division of the General Fund are not dedicated for a specific purpose other than for overall operations of the City. Included here are the major revenue sources of the City including Sales Tax, Property Taxes, Transient Occupancy Taxes and Franchise Fees.

3001	Transient Occupancy Tax	City Collection of Hotel/Motel Occupancy Tax Charged
3002	Sales Tax	City's portion of Sales Tax generated within City Limits
3003	Property Transfer Tax	1% of Solvang's Property Taxes generated and remitted through the County
3100	Motor Vehicle in Lieu	State Imposed Tax on Motor Vehicles in Lieu of Local Property Taxes
3120	SB 90-State Mandate Reimbursement	None Anticipated
3200	Franchise-Health Sanitation	City negotiated operations agreement with Franchise in exchange for these revenues
3201	Franchise-Gas Company	City negotiated operations agreement with Franchise in exchange for these revenues
3202	Franchise-Comcast Cable	City negotiated operations agreement with Franchise in exchange for these revenues
3203	Franchise-PG&E	City negotiated operations agreement with Franchise in exchange for these revenues
3304	Business Certificate	Registration fees for all businesses residing in the City Limits
3401	Rental Income	Rent from Agricultural Commissioner's Office
3404	Forfeited Deposits	Deposits forfeited from renters not abiding by rental rules
3406	Grant Revenue	No grants shown here this year
3408	Miscellaneous Income	Any revenues not previously defined in another category
3410	Insurance Refunds	Refunds from JPIA based on Insurance Activity for the Year
3413	Special Events Revenue	Fees generated for local events in the city limits
3700	Overhead-Water Fund	Contributions from other funds to the general fund for the cost of operations
3701	Overhead-Sanitary Sewer Fund	Contributions from other funds to the general fund for the cost of operations
3702	Overhead-WWTP Fund	Contributions from other funds to the general fund for the cost of operations
3703	Overhead-Transit Fund	Contributions from other funds to the general fund for the cost of operations
3810	Accts Payable Discounts	Discounts achieved by paying bills early or on time
3901	Interest Income	Interest generated from funds in Money Market and Local Agency Investment Fund

**CITY OF SOLVANG
GENERAL FUND
ANNUAL REVENUE BUDGET
FISCAL YEAR 2013-14**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Dept Request	2013-14 Council Adopted Budget
Fund 01	Department 1000 - Non Departmental Sub-Dept 110 Contract Services					
3310	Certify Proof of Correction	\$ 466	\$ 347	\$ 400	\$ 350	\$ 350
3312	Finger Printing	\$ 1,281	\$ 221	\$ 1,500	\$ 900	\$ 900
3314	Report Copy Fee	\$ 391	\$ 325	\$ 300	\$ 350	\$ 350
3329	Grant Revenue	\$ 4,054	\$ -	\$ -		
	Total Non Departmental Revenues	\$ 6,192	\$ 893	\$ 2,200	\$ 1,600	\$ 1,600
Fund 01	Department 1100 - Administration					
3001	Transient Occupancy Tax	\$ 2,507,857	\$ 2,683,564	\$ 2,570,000	\$ 3,290,000	\$ 3,290,000
3002	Sales Tax	\$ 972,838	\$ 1,066,087	\$ 1,075,000	\$ 1,075,000	\$ 1,075,000
3003	Property Transfer Tax	\$ 21,528	\$ 28,893	\$ 22,000	\$ 22,000	\$ 22,000
3004	Property Tax Current Sec	\$ 639,573	\$ 626,491	\$ 623,900	\$ 636,700	\$ 636,700
3100	Motor Vehicle in Lieu	\$ 428,205	\$ 395,816	\$ 395,816	\$ 398,500	\$ 398,500
3120	SB 90-State Mandate Reim	\$ (42,743)	\$ -	\$ -	\$ -	\$ -
3200	Franchise-Hlth Sanitation	\$ 44,270	\$ 49,305	\$ 45,000	\$ 45,000	\$ 45,000
3201	Franchise-Gas Company	\$ 27,677	\$ 27,523	\$ 28,000	\$ 27,500	\$ 27,500
3202	Franchise-Comcast Cable	\$ 63,458	\$ 61,567	\$ 61,000	\$ 64,000	\$ 64,000
3203	Franchise-PG&E	\$ 58,097	\$ 69,612	\$ 63,000	\$ 59,000	\$ 59,000
3304	Business Certificate	\$ 26,065	\$ 23,782	\$ 22,000	\$ 24,500	\$ 24,500
3401	Rental Income	\$ 3,127	\$ 2,503	\$ 2,500	\$ 2,500	\$ 2,500
3404	Forfeited Deposits	\$ 2,680	\$ 1,350	\$ 2,000	\$ 200	\$ 200
3406	Grant Revenue	\$ 110,118	\$ -	\$ -	\$ -	\$ -
3405	Sale of Surplus Property	\$ 4,525	\$ 310	\$ -	\$ -	\$ -
3408	Miscellaneous Income	\$ 204	\$ 33,908	\$ -	\$ -	\$ -
3410	Insurance Refunds	\$ 5,391	\$ -	\$ -	\$ -	\$ -
3413	Special Events Revenue	\$ 6,360	\$ 8,570	\$ 6,500	\$ 8,000	\$ 8,000
3450	Collection Acct Recovery	\$ 2	\$ 59	\$ -	\$ -	\$ -
3454	AdminFeeRv	\$ -	\$ 5,000	\$ -	\$ -	\$ -
3700	Overhead-Water Fund	\$ 228,055	\$ 228,055	\$ 234,897	\$ 240,065	\$ 240,065
3701	Overhead-Sanitary Sewer Fund	\$ 22,596	\$ 22,596	\$ 23,274	\$ 23,786	\$ 23,786
3702	Overhead-WWTP Fund	\$ 119,288	\$ 119,288	\$ 122,867	\$ 125,570	\$ 125,570
3703	Overhead-Transit Fund	\$ 48,021	\$ 48,021	\$ 49,462	\$ 50,550	\$ 50,550
3800	Tx In	\$ -	\$ 2,865	\$ -	\$ -	\$ -
3810	Accts Payable/Receivable Discounts	\$ 1,061	\$ 746	\$ 1,000	\$ 600	\$ 600
3901	Interest Income	\$ 47,284	\$ 18,638	\$ 20,000	\$ 16,000	\$ 16,000
	Total Administration Revenues	\$ 5,345,537	\$ 5,524,547	\$ 5,368,216	\$ 6,109,471	\$ 6,109,471

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2012-2013**

**GENERAL FUND 01
DEPARTMENT 1200 PLANNING & BUILDING**

Revenues of the Planning and Building Department of the General Fund include fees paid by developers for building permits, plan check fees, and code enforcement fees.

Sub Dept. 300 - City Planning		
3303	Conveyance Fee – Animal/Street	Annual Fees assessed for horse drawn or street conveyances
3307	Misc Permit Fee	Planning permit fees
3319	Code Enforcement Fee	Fees imposed for code violations
3400	Development Fees	Planning development fees
3901	Interest Income	Penalty and interest on unpaid code enforcement citations
Sub Dept. 310 - Building		
3308	Plan Check	Fees for Building Plan Checking
3414	Building Permits	Building Permit Fees

CITY OF SOLVANG
GENERAL FUND
ANNUAL REVENUE BUDGET
FISCAL YEAR 2013-14

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Dept Request	2013-14 Council Adopted Budget
Fund 01	Department 1200 - Planning & Building					
	Sub Dept. 300 - City Planning					
3303	Conveyance Fees - Animal/Street	\$ 75	\$ -	\$ 75	\$ 75	\$ 75
3307	Misc Permit Fee	\$ 23,518	\$ 33,192	\$ 23,000	\$ 55,000	\$ 55,000
3308	Plan Check	\$ -	\$ 1,849	\$ -	\$ 4,000	\$ 4,000
3319	Code Enforcement Fee	\$ 100	\$ 1,600	\$ 1,000	\$ 1,000	\$ 1,000
3400	Development Fees	\$ 16,230	\$ 11,873	\$ 10,000	\$ 10,000	\$ 10,000
3410	Insurance Refunds	\$ 8,059	\$ -	\$ -	\$ -	\$ -
3901	Interest Income	\$ (26)	\$ 299	\$ 300	\$ 300	\$ -
	Total City Planning Revenues	\$ 47,955	\$ 48,812	\$ 34,375	\$ 70,375	\$ 70,075
Fund 01	Department 1200 - Planning & Building					
	Sub Dept. 310 - Building					
3308	Plan Check	\$ 5,510	\$ 5,514	\$ 6,000	\$ 10,000	\$ 10,000
3414	Building Permits	\$ 47,862	\$ 43,188	\$ 45,000	\$ 70,000	\$ 70,000
	Total Building Revenues	\$ 53,372	\$ 48,702	\$ 51,000	\$ 80,000	\$ 80,000
	Total Planning & Building Revenues	\$ 101,327	\$ 97,514	\$ 85,375	\$ 150,375	\$ 150,075

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013 - 2014**

**GENERAL FUND 01
DEPARTMENT 1300 - PARKS AND RECREATION**

Revenues generated by the Parks sub-division of the Parks and Recreation department of the General Fund are budgeted here. Included are reservation fees for private use of City parks, donations from the public, and grant revenues.

Sub-Depart 210-11 - Hans Christian Andersen Park		
3301	Park Reservation Fee	Fee charges for usage of HCA Park
Sub-Depart 210-13 - Sunny Fields Park		
3301	Park Reservation Fee	Fee charges for usage of Sunny Fields Park

**GENERAL FUND 01
DEPARTMENT 1300 – 215 RECREATION**

Revenues generated by the Recreation sub-division of the Parks and Recreation department of the General Fund are budgeted here. Included are fees for various adult and youth sport and recreation programs.

Sub-Depart 215-50 - Recreation Programs		
Section 1 - Adult Sports		
3302	Recreation Fees	Revenues generated by various Adult Programs
Section 2 - Youth Programs		
3302	Recreation Fees	Revenues generated by various Youth Programs
Section 3 - Adult Programs		
3302	Recreation Fees	Revenues generated by various Adult Programs
Section 4 - Special Events		
3302	Recreation Fees	Revenues generated by various Special Events Programs
3407	Donations	Public donations for use by the recreation department

CITY OF SOLVANG
GENERAL FUND
ANNUAL REVENUE BUDGET
FISCAL YEAR 2013-14

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Dept Request	2013-14 Council Adopted Budget
Fund 01	Department 1300 - Parks & Recreation					
	Sub-Depart 210-11 - Hans Christian Andersen Park					
3301	Park Reservation Fee	\$ 8,240	\$ 9,070	\$ 8,500	\$ 8,500	\$ 8,500
3407	Donations	\$ 6,870	\$ -	\$ -	\$ -	\$ -
	Revenue Sub-Total	\$ 15,110	\$ 9,070	\$ 8,500	\$ 8,500	\$ 8,500
	Sub-Depart 210-13 - Sunny Fields Park					
3301	Park Reservation Fee	\$ 6,130	\$ 7,405	\$ 6,500	\$ 6,500	\$ 6,500
3407	Donations	\$ 1,013	\$ 501	\$ -	\$ -	\$ -
	Revenue Sub-Total	\$ 7,143	\$ 7,906	\$ 6,500	\$ 6,500	\$ 6,500
	Sub Dept. 210-14 - Common Area					
3410	Insurance Refunds	\$ -	\$ -	\$ -	\$ -	\$ -
	Revenue Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Parks Revenue	\$ 22,253	\$ 16,976	\$ 15,000	\$ 15,000	\$ 15,000
Fund 01	Department 1300 - 215 Recreation Dept					
3407	Donations	\$ -	\$ 50	\$ -	\$ -	\$ -
	Revenue Sub-Total	\$ -	\$ 50	\$ -	\$ -	\$ -
Fund 01	Department 1300 - 215 Recreation Dept					
	Sub-Depart 215-50 - Programs					
	Section 1 - Adult Sports					
3302	Recreation Fees	\$ 15,823	\$ 15,069	\$ 16,750	\$ 15,500	\$ 15,500
	Revenue Sub-Total	\$ 15,823	\$ 15,069	\$ 16,750	\$ 15,500	\$ 15,500
	Section 2 - Youth Programs					
3302	Recreation Fees	\$ 61,771	\$ 63,741	\$ 48,000	\$ 52,000	\$ 52,000
3407	Donations	\$ -	\$ -	\$ -	\$ 500	\$ 500
	Revenue Sub-Total	\$ 61,771	\$ 63,741	\$ 48,000	\$ 52,500	\$ 52,500
	Section 3 - Adult Programs					
3302	Recreation Fees	\$ 3,079	\$ 4,346	\$ 4,600	\$ 4,000	\$ 4,000
	Revenue Sub-Total	\$ 3,079	\$ 4,346	\$ 4,600	\$ 4,000	\$ 4,000
	Section 4 - Special Events					
3302	Recreation Fees	\$ 14,537	\$ 13,810	\$ 14,200	\$ 14,000	\$ 14,000
3407	Donations	\$ -	\$ 553	\$ 900	\$ 900	\$ 900
3408	Misc. Income	\$ -	\$ 770	\$ -	\$ -	\$ -
	Revenue Sub-Total	\$ 14,537	\$ 15,132	\$ 15,100	\$ 14,900	\$ 14,900
	Total Program Revenue	\$ 95,209	\$ 98,338	\$ 84,450	\$ 86,900	\$ 86,900

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013 - 2014**

**GENERAL FUND 01
DEPARTMENT 1300 - PARKS & RECREATION**

Revenues in this division relate to the partnership we have with the City of Buellton recreation

Sub-Dept 216 - Buellton Recreation Partnership		
3302	Recreation Fees	Buellton share of recreation program revenue collected in Solvang
3318	Buellton Recreation Reimbursement	Solvang's share of recreation fees collected in Buellton & reimbursement of expenses including counselors
3709	Overhead Contribution – Buellton Recreation	Buellton contribution in 2010-11 to Solvang for administration of the recreation program.

**GENERAL FUND 01
DEPARTMENT 1400 - TOURISM**

Revenues included in the Tourism department of the General Fund are donations and fees from the general public & businesses to pay for tourism activities such as the Amgen tour and Centennial celebrations.

3407	Donations	No donations expected at this time
3415	Centennial	Centennial Donations
3805	Transfer from SYV TBID	Solvang Administrative Fee for the SYV TBID

CITY OF SOLVANG
GENERAL FUND
ANNUAL REVENUE BUDGET
FISCAL YEAR 2013-14

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Dept Request	2013-14 Council Adopted Budget
Fund 01	Department 1300 - Parks & Recreation					
	Sub Dept. 216 - Buellton Recreation					
3302	Recreation Fees	\$ 24,121	\$ 20,037	\$ 22,600	\$ 22,600	\$ 22,600
3318	Buellton Recreation Reim	\$ 17,589	\$ 19,395	\$ 38,324	\$ 38,324	\$ 38,324
3709	OH Contrib-Buellton Rec	\$ 15,000	\$ -	\$ -		
	Revenue Sub-Total	\$ 56,710	\$ 39,432	\$ 60,924	\$ 60,924	\$ 60,924
	Total Recreation Revenue	\$ 151,919	\$ 137,770	\$ 145,374	\$ 147,824	\$ 147,824
	Total Parks & Recreation Revenue	\$ 174,172	\$ 154,746	\$ 160,374	\$ 162,824	\$ 162,824
Fund 01	Department 1400 - Tourism					
3407	Donations	\$ 80,605	\$ 21,752	\$ -	\$ -	\$ -
3415	Centennial	\$ 240,086	\$ 23,072	\$ -	\$ -	\$ -
3805	Transfer from SYV TBID/Spec Rv	\$ 6,342	\$ 8,988	\$ 6,000	\$ 9,000	\$ 9,000
	Total Tourism Revenues	\$ 327,033	\$ 53,812	\$ 6,000	\$ 9,000	\$ 9,000

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1600 - PUBLIC WORKS - ENGINEERING**

Revenues generated by the Engineering Division of the Public Works Department of the General Fund are budgeted here. Included are fees paid by developers and building permits, plan check fees, CDBG grants, and the annual Recycling Grant

3122	Grant Revenue -Recycling	Annual \$5,000 Recycling grant
3123	CDBG Accessibility Improvement Grant	Grant to cover work at various city buildings to improve access
3307	Misc Permit Fee	Fees generated from public works/engineering permits
3308	Plan Check	Fees for Engineering Plan Checking
3309	Plans & Specs	Sale of plans and specifications
3400	Development Fees	Development related fees from public works and engineering
3413	Special Events	Hourly fees relating to special events
3504	Administration Reimbursement-LLMD	Reimbursement from LLMD for administrative costs of general fund

**GENERAL FUND 01
DEPARTMENT 1600 - PUBLIC WORKS - MAINTENANCE**

Revenues generated by the Maintenance Division of the Public Works and department of the General Fund are budgeted here. Included are rental fees paid for the Veterans Building and transfers in from Special Revenue Funds to cover the costs of road maintenance. Grants for roads projects paid out of the general fund are shown here also.

Sub-Depart 200-01 - Veteran's Bldg		
3409	Veteran's Bldg Rental	Fees collected for rental of Vets Building
3453	Electric Charging Station Fees	Revenue from our 3 new electric charging stations
Sub Dept. 230 - Roads		
3805	Transfer from Spec Revenue-Local Trans	All funds went to transit this fiscal year
3805	Transfer from Traffic Safety	Transfer in from Traffic Safety Fund 10 to cover road expenditure costs
3805	Transfer from Gas Tax	Transfer in from Gas Tax Fund 11 to cover general road expenditure costs
Sub-Depart 230-15 - Street Trees		
3805	Transfer In-Measure A	To cover cost of street tree inventory cost-Project postponed

**CITY OF SOLVANG
GENERAL FUND
ANNUAL REVENUE BUDGET
FISCAL YEAR 2013-14**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Dept Request	2013-14 Council Adopted Budget
Fund 01	Department 1600 - Public Works/Engineering					
3122	Grant Revenue Recycling	\$ 5,000	\$ 5,000	\$ 5,000	\$ 16,100	\$ 16,100
3307	Misc Permit Fee	\$ 5,335	\$ 2,078	\$ 5,000	\$ 7,000	\$ 7,000
3308	Plan Check		\$ 2,784	\$ 2,000	\$ 2,000	\$ 2,000
3309	Plans & Specs	\$ 43	\$ 122	\$ 100	\$ 100	\$ 100
3400	Development Fees	\$ 1,649	\$ 1,582	\$ 1,700	\$ 11,000	\$ 11,000
3408	Misc Income	\$ 5,230	\$ -	\$ -	\$ -	\$ -
3410	Insurance Refunds	\$ 2,015	\$ 75	\$ -	\$ -	\$ -
3413	Special Events	\$ 1,150	\$ 1,170	\$ 1,500	\$ 1,800	\$ 1,800
3504	Administrative Reimbursement-LLMD	\$ -	\$ 5,000	\$ 5,000	\$ 6,150	\$ 6,150
3901	Int. Income		\$ 16	\$ -	\$ -	\$ -
	Total Engineering Revenue	\$ 20,421	\$ 17,828	\$ 20,300	\$ 44,150	\$ 44,150
Fund 01	Department 1600 - Public Works/Maintenance					
	Sub-Depart 200-01 - Veteran's Bldg					
3409	Veteran's Bldg Rental	\$ 27,237	\$ 28,040	\$ 28,000	\$ 28,000	\$ 28,000
3453	Electric Charging Station Revenue	\$ -	\$ 157	\$ 500	\$ 300	\$ 300
3410	Insurance Refunds	\$ 1,257	\$ -	\$ -	\$ -	\$ -
	Total Veterans Building Revenue	\$ 28,494	\$ 28,198	\$ 28,500	\$ 28,300	\$ 28,300
Fund 01	Department 1600 - Public Works/Maintenance					
	Sub Dept. 230 - Roads					
3410	Insurance Refunds	\$ 7,051	\$ -	\$ -	\$ -	\$ -
3125	HSIP Grant		\$ 40,500	\$ -	\$ -	\$ -
3805	Transf from Spec Revenue - Local Trans	\$ 197,589	\$ 170,111	\$ -	\$ -	\$ -
3805	Transfer in from Traffic Safety	\$ -		\$ 17,000	\$ 18,000	\$ 18,000
3805	Transfer in from Gas Tax-Roads	\$ -		\$ 150,689	\$ 150,689	\$ 150,689
	Total Roads Revenues	\$ 204,640	\$ 210,611	\$ 167,689	\$ 168,689	\$ 168,689
	Sub-Depart 230-15 - Street Trees					
3410	Insurance Refunds	\$ 1,007	\$ -	\$ -	\$ -	\$ -
	Total Street Tree Revenues	\$ 1,007	\$ -	\$ -	\$ -	\$ -
	Grand Total Public Works/Engineering	\$ 254,563	\$ 256,636	\$ 216,489	\$ 241,139	\$ 241,139

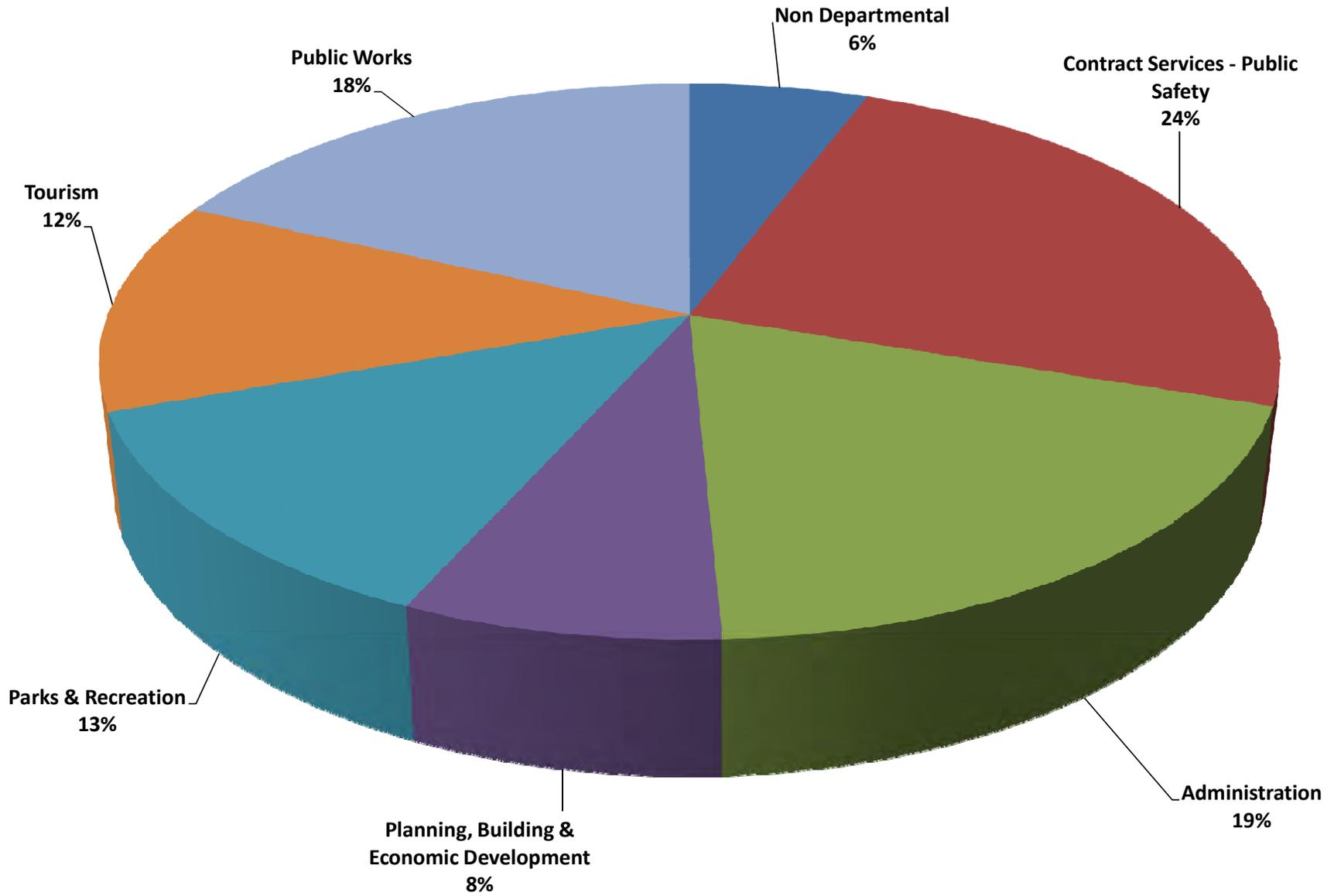
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GENERAL FUND
EXPENDITURES

**CITY OF SOLVANG
GENERAL FUND EXPENSES BY DIVISION**

		2010-11 Actual	2011-12 Actual	2012-13 Council Adopted	2013-14 Dept Requests	2013-14 Council Adopted	Difference from 2012 -2013	% Difference
1000	Non Departmental	\$ 152,684	\$ 133,027	\$ 150,923	\$ 208,204	\$ 208,204	\$ 57,281	38.0%
1000-100	Special Agency	\$ 83,000	\$ 91,000	\$ 109,750	\$ 228,750	\$ 177,250	\$ 67,500	61.5%
1000-110	Contract Services	\$ 1,350,173	\$ 1,529,247	\$ 1,648,628	\$ 1,624,209	\$ 1,624,209	\$ (24,419)	-1.5%
1100	Administration	\$ 1,097,914	\$ 1,123,262	\$ 1,246,553	\$ 1,269,595	\$ 1,269,595	\$ 23,042	1.8%
1200-300	Planning	\$ 223,442	\$ 258,322	\$ 284,517	\$ 317,531	\$ 317,531	\$ 33,014	11.6%
1200-310	Building	\$ 139,820	\$ 139,765	\$ 139,170	\$ 151,192	\$ 151,192	\$ 12,022	8.6%
1200-320?	Economic Development	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	0.0%
1300-210	Parks	\$ 307,770	\$ 310,302	\$ 333,195	\$ 360,265	\$ 360,265	\$ 27,070	8.1%
1300-210-11	HCA Park	\$ 84,333	\$ 49,977	\$ 61,056	\$ 56,778	\$ 56,778	\$ (4,278)	-7.0%
1300-210-12	Solvang Park	\$ 53,689	\$ 48,074	\$ 44,170	\$ 55,689	\$ 55,689	\$ 11,519	26.1%
1300-210-13	Sunny Fields Park	\$ 29,871	\$ 23,816	\$ 21,936	\$ 20,629	\$ 20,629	\$ (1,307)	-6.0%
1300-210-14	Common Area	\$ 4,291	\$ 17,703	\$ 11,305	\$ 12,150	\$ 12,150	\$ 845	7.5%
1300-215	Recreation	\$ 231,246	\$ 208,614	\$ 213,625	\$ 221,570	\$ 221,570	\$ 7,945	3.7%
1300-215-50	Recreation Programs	\$ 48,863	\$ 50,572	\$ 67,060	\$ 61,045	\$ 61,045	\$ (6,015)	-9.0%
1300-216	Buellton Rec Partnership	\$ 55,137	\$ 39,619	\$ 60,924	\$ 61,145	\$ 61,145	\$ 221	0.4%
1400	Tourism	\$ 839,398	\$ 593,299	\$ 762,400	\$ 833,250	\$ 808,250	\$ 45,850	6.0%
1400-999	Tourism Events	\$ 328,804	\$ 40,372	\$ 8,000	\$ 7,900	\$ 7,900	\$ (100)	-1.3%
1600	PW - Engineering	\$ 109,058	\$ 106,082	\$ 115,651	\$ 116,762	\$ 116,762	\$ 1,111	1.0%
1600-200	PW - Facility Maintenance	\$ 224,855	\$ 241,940	\$ 238,168	\$ 250,156	\$ 250,156	\$ 11,988	5.0%
1600-200-1	Veterans Building	\$ 94,599	\$ 80,702	\$ 79,438	\$ 96,158	\$ 96,158	\$ 16,720	21.0%
1600-200-2	City Hall	\$ 15,955	\$ 17,657	\$ 16,585	\$ 18,700	\$ 18,700	\$ 2,115	12.8%
1600-200-3	Municipal Annex	\$ 16,078	\$ 13,885	\$ 15,192	\$ 18,887	\$ 18,887	\$ 3,695	24.3%
1600-200-4	Elverhoj Museum	\$ 25,000	\$ 25,000	\$ 20,000	\$ 15,000	\$ 15,000	\$ (5,000)	-25.0%
1600-200-05	Information Center	\$ 6,148	\$ 3,895	\$ 3,386	\$ 2,361	\$ 2,361	\$ (1,025)	-30.3%
1600-200-7	Restroom #1	\$ 40,945	\$ 33,601	\$ 34,485	\$ 29,872	\$ 29,872	\$ (4,613)	-13.4%
1600-200-8	Restroom #3	\$ 28,865	\$ 25,589	\$ 16,853	\$ 12,316	\$ 12,316	\$ (4,537)	-26.9%
1600-230	Road Maintenance	\$ 287,470	\$ 422,659	\$ 461,066	\$ 498,816	\$ 498,816	\$ 37,750	8.2%
1600-230-15	Street Tree Maintenance	\$ 106,603	\$ 100,608	\$ 104,665	\$ 150,272	\$ 150,272	\$ 45,607	43.6%
1600-240	Parking Lot Maintenance	\$ 29,585	\$ 7,599	\$ 15,630	\$ 5,630	\$ 5,630	\$ (10,000)	-64.0%
Total General Fund Expenditures		\$ 6,015,596	\$ 5,736,190	\$ 6,284,331	\$ 6,734,834	\$ 6,658,334	\$ 374,003	6.0%

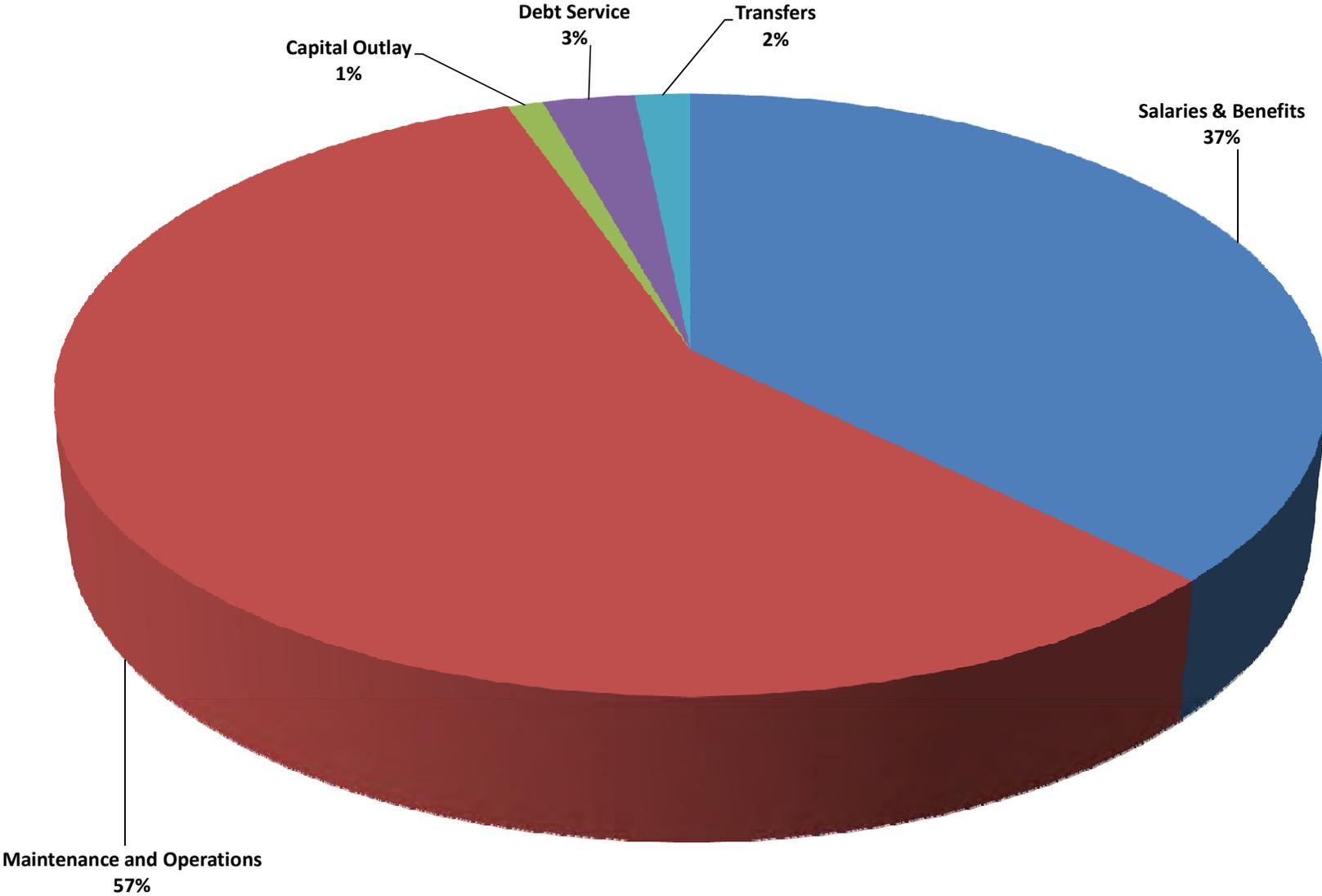
**GENERAL FUND EXPENDITURES BY DEPARTMENT
FISCAL YEAR 2013 - 2014**



**CITY OF SOLVANG
FISCAL YEAR 2013 - 2014
GENERAL FUND EXPENSES BY ACCOUNT TYPE**

		SALARIES & BENEFITS	MAINTENANCE & OPERATIONS	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS	TOTAL
1000	Non-Departmental	\$ 110,583	\$ 96,871	\$ -	\$ -	\$ 750	\$ 208,204
1000-100	Special Agency	\$ -	\$ 177,250	\$ -	\$ -	\$ -	\$ 177,250
1000-110	Contract Services	\$ -	\$ 1,624,209	\$ -	\$ -	\$ -	\$ 1,624,209
1100	Administration	\$ 856,970	\$ 244,240	\$ -	\$ 165,700	\$ 2,685	\$ 1,269,595
1200-300	Planning	\$ 252,769	\$ 62,315	\$ -	\$ -	\$ 2,448	\$ 317,531
1200-310	Building	\$ 85,865	\$ 64,577	\$ -	\$ -	\$ 750	\$ 151,192
1200-320	Economic Development	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
1300-210	Parks	\$ 304,953	\$ 40,683	\$ -	\$ -	\$ 14,630	\$ 360,265
1300-210-11	HCA Park	\$ -	\$ 53,778	\$ 3,000	\$ -	\$ -	\$ 56,778
1300-210-12	Solvang Park	\$ -	\$ 45,689	\$ 10,000	\$ -	\$ -	\$ 55,689
1300-210-13	Sunny Fields Park	\$ -	\$ 20,629	\$ -	\$ -	\$ -	\$ 20,629
1300-210-14	Common Area	\$ -	\$ 12,150	\$ -	\$ -	\$ -	\$ 12,150
1300-215	Recreation	\$ 182,513	\$ 28,574	\$ -	\$ -	\$ 10,484	\$ 221,570
1300-215-50	Recreation Programs	\$ 7,176	\$ 53,869	\$ -	\$ -	\$ -	\$ 61,045
1300-216	Buellton Recreation Partnership	\$ 7,176	\$ 53,969	\$ -	\$ -	\$ -	\$ 61,145
1400	Tourism	\$ -	\$ 793,100	\$ 15,150	\$ -	\$ -	\$ 808,250
1400-999	Tourism Events	\$ -	\$ 7,900	\$ -	\$ -	\$ -	\$ 7,900
1600	Engineering	\$ 77,704	\$ 37,115	\$ -	\$ -	\$ 1,943	\$ 116,762
1600-200	Facility Maintenance	\$ 211,896	\$ 34,307	\$ -	\$ -	\$ 3,953	\$ 250,156
1600-200-1	Veterans Building	\$ 38,467	\$ 42,691	\$ 15,000	\$ -	\$ -	\$ 96,158
1600-200-2	City Hall	\$ -	\$ 18,700	\$ -	\$ -	\$ -	\$ 18,700
1600-200-3	Municipal Annex	\$ -	\$ 18,887	\$ -	\$ -	\$ -	\$ 18,887
1600-200-4	Elverhoj Museum	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000
1600-200-05	Information Center	\$ -	\$ 2,361	\$ -	\$ -	\$ -	\$ 2,361
1600-200-7	Restroom #1	\$ -	\$ 29,872	\$ -	\$ -	\$ -	\$ 29,872
1600-200-8	Restroom #3	\$ -	\$ 12,316	\$ -	\$ -	\$ -	\$ 12,316
1600-230	Road Maintenance	\$ 261,156	\$ 154,566	\$ 13,000	\$ -	\$ 70,094	\$ 498,816
1600-230-15	Street Tree Maintenane	\$ 91,851	\$ 44,021	\$ 14,400	\$ -	\$ -	\$ 150,272
1600-240	Parking Lot Maintenance	\$ -	\$ 5,630	\$ -	\$ -	\$ -	\$ 5,630
Total General Fund Expenditures		\$ 2,489,079	\$ 3,810,268	\$ 70,550	\$ 180,700	\$ 107,737	\$ 6,658,334

**GENERAL FUND EXPENDITURES BY ACCOUNT TYPE
FISCAL YEAR 2013 - 2014**



**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1000 – NON DEPARTMENTAL**

The non-departmental division of the General Fund accounts for activities of the City Council, retiree health benefits, election costs and Council Chamber costs. Costs not specifically allocated to any one department are also shown here.

0000-0002	Salaries & Benefits	Salary & benefits of Mayor and four Council Members
0004	Cafeteria Plan	Health, dental and life benefits for 16 retired City of Solvang employees.
0009	Education	Education and training for Council Members.
0013	Membership Dues	League of California Cities, Channel Counties & City Clerk Membership
0023	OPEB	Annual Contribution for Post Employment Benefits
0050	Supplies	Supplies for Council Members meetings and functions, DVD's, binder for minutes & resolutions
0073	Printing and Publishing	Business cards, forms, advertising related to Council Members and Meetings, Ordinances, etc.
0084	Muni Code Codification	Annual fee updates of Muni Code through Municipal Codifiers and cost of records destruction
0085	Insurance	Share of general liability insurance
0150	Audio System	Repairs to audio system in Council Chambers
0236	Centennial	Items to promote Centennial event in 2011
0250	Council Member Fees	Now included in salaries shown above
0252	Elections	Estimated costs associated with annual elections
0253	City Hospitality	Purchase of supplies/amenities for various City hosted functions.
0268	LAFCO	Annual fee to Local Agency Formation Commission
0298	Professional Services	Video services of Council Meetings & State Mandate claim contract
0264	Property Tax SB County	Final payment County of Santa Barbara for reimbursement of prop tax debt was in 2010-11
0214	Office Equipment Replacement	Annual contribution to the replacement of copier in the Municipal Center

SUB-DEPARTMENT 100 - SPECIAL AGENCY

Outside Agencies request subsidy donations from the City. Those requests and recommendations are shown here.

Sub-Dept. 100

0246	Animal Rescue Team	City of Solvang contribution to the Animal Rescue Team
0237	Atterdag Village/Lutheran Home	City of Solvang contribution to Atterdag Village
0242	Elverhoj Museum	City of Solvang contribution
0248	People Helping People	City of Solvang contribution to the People Helping People program.
0256	Solvang Library	Funding for Library located in City of Solvang.
0258	Solvang Senior Center	City of Solvang contribution to the Senior Center.
0243	Solvang School	City of Solvang contribution to Solvang School
0244	Solvang Theaterfest	City of Solvang contribution to the Solvang Theaterfest
0234	Valley Wind Ensemble	Funding for music organization that regularly plays at City functions
0233	SYV Fruit and Vegetable Rescue	City of Solvang contribution to SYV Fruit and Vegetable Rescue

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1000 - Non-Departmental					
0000	Salaries	\$ 17,000	\$ 17,999	\$ 18,000	\$ 18,000	\$ 18,000
0002	FICA	\$ 1,300	\$ 1,377	\$ 1,377	\$ 1,377	\$ 1,377
0004	Cafeteria Plan	\$ 72,733	\$ 81,746	\$ 101,681	\$ 90,711	\$ 90,711
0018	Workers Compensation	\$ -	\$ 287	\$ 315	\$ 495	\$ 495
	TOTAL SALARIES AND BENEFITS	\$ 91,033	\$ 101,408	\$ 121,373	\$ 110,583	\$ 110,583
0009	Education	\$ 3,641	\$ 2,408	\$ 1,500	\$ 4,000	\$ 4,000
0013	Membership Dues	\$ 4,827	\$ 4,762	\$ 5,000	\$ 5,000	\$ 5,000
0023	OPEB	\$ -	\$ 2,900	\$ -	\$ 59,209	\$ 59,209
0050	Supplies	\$ 1,164	\$ 1,305	\$ 1,000	\$ 1,000	\$ 1,000
0073	Printing and Publishing	\$ 1,089	\$ 1,303	\$ 1,200	\$ 1,000	\$ 1,000
0084	Muni Code Codification	\$ 2,897	\$ 5,670	\$ 3,500	\$ 2,500	\$ 2,500
0085	Insurance	\$ -	\$ -	\$ -	\$ 1,022	\$ 1,022
0150	Audio System	\$ -	\$ 513	\$ 600	\$ 9,800	\$ 9,800
0236	Centennial	\$ 4,264	\$ 66	\$ -	\$ -	\$ -
0250	Council Member Fees	\$ 3,000	\$ -	\$ -	\$ -	\$ -
0252	Elections	\$ 3,746	\$ 220	\$ 5,000	\$ -	\$ -
0253	City Hospitality	\$ 5,319	\$ 6,268	\$ 5,000	\$ 7,000	\$ 7,000
0268	LAFCO	\$ 2,628	\$ 2,455	\$ 2,500	\$ 2,500	\$ 2,500
0278	Studies	\$ -	\$ -	\$ -	\$ -	\$ -
0298	Professional Services	\$ 2,875	\$ 3,000	\$ 3,500	\$ 3,840	\$ 3,840
	TOTAL MAINTENANCE AND OPERATIONS	\$ 35,450	\$ 30,869	\$ 28,800	\$ 96,871	\$ 96,871
0264	Property Tax SB County	\$ 25,451	\$ -	\$ -	\$ -	\$ -
	TOTAL DEBT SERVICE	\$ 25,451	\$ -	\$ -	\$ -	\$ -
0214	Office Equipment Replacement	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
	TOTAL TRANSFERS	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
	TOTAL NON DEPARTMENTAL EXPENSES	\$ 152,684	\$ 133,027	\$ 150,923	\$ 208,204	\$ 208,204

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted
Fund 01	Department 1000 - Non-Departmental					
	Sub Dept. 100 - Special Agency					
0246	Animal Rescue Team	\$ -	\$ -	\$ -	\$ 35,000	\$ 10,000
0237	Atterdag Village	\$ -	\$ -	\$ -	\$ 6,500	\$ 2,500
0242	Elverhoj Museum	\$ -	\$ -	\$ -	\$ 12,500	\$ 10,000
0248	People Helping People	\$ 14,000	\$ 15,000	\$ 15,000	\$ 16,000	\$ 16,000
0256	Solvang Library	\$ 54,000	\$ 60,000	\$ 74,000	\$ 88,000	\$ 88,000
0243	Solvang School Education Foundation	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
0258	Solvang Senior Center	\$ 15,000	\$ 16,000	\$ 20,000	\$ 35,000	\$ 32,000
0244	Solvang Theaterfest	\$ -	\$ -	\$ -	\$ 25,000	\$ 12,000
0233	SYV Fruit and Vegetable Rescue	\$ -	\$ -	\$ -	\$ 5,000	\$ 1,000
0234	Valley Wind Ensemble	\$ -	\$ -	\$ 750	\$ 750	\$ 750
	TOTAL MAINTENANCE AND OPERATIONS	\$ 83,000	\$ 91,000	\$ 109,750	\$ 228,750	\$ 177,250
	TOTAL SPECIAL AGENCY EXPENSES	\$ 83,000	\$ 91,000	\$ 109,750	\$ 228,750	\$ 177,250

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1000 NON DEPARTMENTAL
SUB-DEPARTMENT 110 CONTRACT SERVICES**

The County of Santa Barbara contracts with the City to provide Law Enforcement, mental health assistance and animal control. Costs associated with these functions are shown here.

Sub-Dept. 110

0240	Mental Health Assessment Team	Contract with County of Santa Barbara to provide Mental Health Assessments
0241	Community Resource Deputy	Cost to provide a Community Service Deputy to City of Solvang over and above grant funding
0265	Law Enforcement Contract	Covers personnel, vehicle fleet, communication system, administration, dispatch services & insurance
0266	Law Enforcement Overtime	Cost associated with non-reimbursable overtime hours provided by law enforcement staff.
0270	Animal Control	Contract with County Health for animal control services.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1000 - Non-Departmental					
	Sub Dept. 110 - Contract Service					
0240	Mental Health Assmt Team	\$ 1,744	\$ 1,879	\$ 1,950	\$ 2,000	\$ 2,000
0241	Community Resource Deputy	\$ -	\$ 55,079	\$ 82,500	\$ 60,000	\$ 60,000
0265	Law Enforcement Contract	\$ 1,306,116	\$ 1,432,404	\$ 1,522,530	\$ 1,522,090	\$ 1,522,090
0266	Law Enforcement Overtime	\$ 4,373	\$ 4,982	\$ 5,000	\$ 5,000	\$ 5,000
0270	Animal Control	\$ 33,886	\$ 34,903	\$ 36,648	\$ 35,119	\$ 35,119
0288	GrnExpShrf					
	TOTAL MAINTENANCE AND OPERATIONS	\$ 1,350,173	\$ 1,529,247	\$ 1,648,628	\$ 1,624,209	\$ 1,624,209
	TOTAL CONTRACT SERVICE EXPENSES	\$ 1,350,173	\$ 1,529,247	\$ 1,648,628	\$ 1,624,209	\$ 1,624,209

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1100 - ADMINISTRATION**

The administration division of the General Fund accounts for activities of the City Manager, Finance Department, City Clerk and City Attorney.

0000-0004	Salaries & Benefits	See position allocation list for positions included in this line item
0001	Contract Employees	Interim Finance Director position
0006	Employee Medical Exams	Exams needed for new hires
0007	Employee Screening	Background checks for new hires
0008	Auto Allowance	City Manager auto allowance per contract
0009	Education	Training expenses
0011	Emergency Training	Remaining Aware and Prepare grant plus \$3,000 for CERT classes
0013	Membership Dues	City Clerk Institute, CSMFO, ICMA, GFOA & American Society of Composers, MMASC, CALED, CCMF, & ASCE
0018	Workers' Comp Ins.	2.75% of wages to cover the cost of workers' comp insurance paid to the JPIA
0025	Property Tax Admin Fees	Administrative Fees deducted by the County for Processing of Property Taxes
0042	Interest Expense	Interest expense
0049	Sewer Loan Principal & Interest	Annual loan payment to Sewer Fund for proceeds borrowed \$162,585 Principal & \$3,115 Interest
0050	Supplies	Misc office supplies for Administrative office
0052	Small Equipment	Miscellaneous small equipment
0056	Laserfiche Maintenance	Maintenance costs for Laserfiche system; Moved to Computer Support in 2013-14.
0070	Bank Charges	Charges assessed from Montecito Bank and Trust based on monthly transactions
0072	Postage	Postage
0073	Printing and Publishing	Business cards, forms, advertising and color copies
0074	Lease Payments	Postage machine
0075	Computer Support	IT Support, Hardware and Software
0078	Communications	Telephone, cell phone service.
0085	Insurance	Allocated portion of insurance for General Liability, Property, and Equipment through the CJPIA.
0093	EOC Phone	Emergency Operations Center Satellite Phone
0200	Repairs and Maintenance	Repair and maintenance of office equipment.
0215	Vehicle Fuel	Projected fuel expense for administration pooled vehicle.
0216	Vehicle Repairs & Maint.	Projected repair and maintenance for vehicle.
0263	Legal Fees	\$6,000 per month flat fee + billable time @ \$150/Hr for City Attorney
0272	Audit	Contract with City Auditor to perform annual audit of City and SCVB records
0274	Studies/Sales Tax	MBIA sales tax review and commissions paid on sales tax corrections
0298	Professional Services	State Mandate Consultant
0425	Bad Debt Write Offs	Uncollectable Debt
0705	EOC Storage	Utility storage building to house emergency center supplies
0801	Capital Equipment	Document imaging system
0805	Voicemail System	1/3 cost of city wide voicemail system
0206	Vehicle Replacement	Departmental contribution for the replacement of fleet vehicles
0214	Office Equipment Replacement	Departmental contribution for the replacement of office equipment

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Council Request	2013-14 Council Adopted Budget
Fund 01	Department 1100 - Administration					
0000	Salaries	\$ 497,353	\$ 477,150	\$ 570,353	\$ 581,694	\$ 581,694
0002	FICA	\$ 35,287	\$ 33,379	\$ 43,907	\$ 44,775	\$ 44,775
0003	Retirement	\$ 103,862	\$ 114,142	\$ 139,944	\$ 144,991	\$ 144,991
0004	Cafeteria Plan	\$ 68,965	\$ 68,429	\$ 68,503	\$ 65,069	\$ 65,069
0005	Unemployment Ins	\$ 38	\$ -	\$ -	\$ -	\$ -
0008	Auto Allowance/Bilingual Pay	\$ 3,709	\$ 3,630	\$ 3,600	\$ 4,445	\$ 4,445
0018	Workers' Comp Ins.	\$ 10,950	\$ 33,891	\$ 9,981	\$ 15,997	\$ 15,997
	TOTAL SALARIES AND BENEFITS	\$ 720,164	\$ 730,621	\$ 836,288	\$ 856,970	\$ 856,970
0001	Contract Employees	\$ 28,920	\$ 39,871	\$ -	\$ -	\$ -
0006	Employee Medical Exams	\$ -	\$ -	\$ 150	\$ -	\$ -
0007	Employee Screening	\$ 20	\$ -	\$ 150	\$ -	\$ -
0009	Education	\$ 3,313	\$ 3,336	\$ 5,450	\$ 8,000	\$ 8,000
0011	Emergency Training	\$ 100,333	\$ 85,269	\$ 24,000	\$ 13,000	\$ 13,000
0013	Membership Dues	\$ 3,338	\$ 2,955	\$ 3,000	\$ 3,000	\$ 3,000
0025	Property Tax Admin Fees	\$ 25,760	\$ 20,148	\$ 22,200	\$ 10,200	\$ 10,200
0036	Emergency Plan	\$ 34	\$ 1,552	\$ -	\$ 1,000	\$ 1,000
0042	Interest Expense	\$ 1,201	\$ -	\$ -	\$ -	\$ -
0050	Supplies	\$ 8,379	\$ 6,593	\$ 6,000	\$ 8,000	\$ 8,000
0052	Small Equipment	\$ 1,439	\$ 716	\$ 500	\$ 500	\$ 500
0056	Laserfiche Maintenance	\$ -	\$ -	\$ 5,750	\$ -	\$ -
0070	Bank Charges	\$ 3,940	\$ 2,327	\$ 4,000	\$ 3,000	\$ 3,000
0072	Postage	\$ 2,017	\$ 1,967	\$ 2,500	\$ 2,500	\$ 2,500
0073	Printing and Publishing	\$ 3,356	\$ 1,968	\$ 1,500	\$ 1,500	\$ 1,500
0074	Lease Payments	\$ 1,588	\$ 659	\$ 740	\$ 740	\$ 740
0075	Computer Support	\$ 9,411	\$ 8,796	\$ 9,100	\$ 38,924	\$ 38,924
0078	Communications	\$ 4,225	\$ 5,414	\$ 4,500	\$ 4,000	\$ 4,000
0085	Insurance	\$ 11,995	\$ 5,074	\$ 4,120	\$ 34,426	\$ 34,426
0093	EOC Phone	\$ 340	\$ 394	\$ 410	\$ 450	\$ 450
0200	Repairs and Maintenance	\$ -	\$ -	\$ 500	\$ 500	\$ 500
0215	Vehicle Fuel	\$ -	\$ -	\$ 200	\$ 200	\$ 200
0216	Vehicle Repairs & Maint.	\$ 15	\$ 64	\$ 100	\$ 100	\$ 100
0263	Legal Fees	\$ 113,795	\$ 72,595	\$ 75,000	\$ 75,000	\$ 75,000
0272	Audit	\$ 31,600	\$ 31,046	\$ 35,000	\$ 35,000	\$ 35,000
0274	Studies/Sales Tax	\$ 856	\$ 878	\$ 1,500	\$ 1,500	\$ 1,500
0298	Professional Services	\$ 2,650	\$ 12,650	\$ 2,700	\$ 2,700	\$ 2,700
0425	Bad Debt Write Offs	\$ 360	\$ 393	\$ 250	\$ -	\$ -
0426	Debt Recovery	\$ (25)	\$ -	\$ -	\$ -	\$ -
0450	Miscellaneous	\$ 162	\$ -	\$ -	\$ -	\$ -
	TOTAL MAINTENANCE AND OPERATIONS	\$ 359,022	\$ 304,663	\$ 209,320	\$ 244,240	\$ 244,240
0705	EOC Storage	\$ -	\$ -	\$ 10,000	\$ -	\$ -
0801	Capital Equipment	\$ 7,000	\$ 77,262	\$ 20,000	\$ -	\$ -
0805	Voicemail System	\$ -	\$ -	\$ 2,560	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ 7,000	\$ 77,262	\$ 32,560	\$ -	\$ -
0049	Sewer Loan Principal & Interest	\$ 6,043	\$ 4,878	\$ 165,700	\$ 165,700	\$ 165,700
	TOTAL DEBT SERVICE	\$ 6,043	\$ 4,878	\$ 165,700	\$ 165,700	\$ 165,700
0206	Vehicle Replacement	\$ 685	\$ 685	\$ 685	\$ 685	\$ 685
0214	Office Equipment Replacement	\$ 5,000	\$ 5,000	\$ 2,000	\$ 2,000	\$ 2,000
0900	Transfer to Reserves	\$ -	\$ -	\$ -	\$ -	\$ -
0999	Transfers Out	\$ -	\$ 155	\$ -	\$ -	\$ -
	TOTAL TRANSFERS	\$ 5,685	\$ 5,840	\$ 2,685	\$ 2,685	\$ 2,685
	TOTAL ADMINISTRATION EXPENSES	\$ 1,097,914	\$ 1,123,262	\$ 1,246,553	\$ 1,269,595	\$ 1,269,595

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1200 – PLANNING, BUILDING AND ECONOMIC DEVELOPMENT
SUB DEPARTMENT 300 - PLANNING**

The Planning division is responsible for project analysis for property development and use review. This division is also responsible for the implementation of the general plan, zoning codes, Municipal ordinances, annexation laws and special studies as appropriate. The Code Enforcement Officer is also shown here and maintains an active presence in the community responding to nuisance complaints.

0000-0004	Salaries & Benefits	See position allocation list at front of budget for positions included. Commissioners are paid separately.
0018	Workers' Comp Ins.	2.75% of wages to cover the cost of workers' comp insurance paid to the JPIA
0001	Contract Employees	Code Enforcement Officer now included in salaries above
0006	Medical Exams	Exams needed for new hires-no new hires expected this year
0007	Employee Screening	Background checks for new hires-no new hires expected this year
0009	Education	Training for Planning employees
0013	Membership Dues	American Planning Assoc
0035	General Plan	Noise element update
0050	Supplies	Misc Office Supplies
0052	Small Equipment	Misc small equipment
0072	Postage	Proportionate share of City Postage
0073	Printing and Publishing	Business cards, forms, advertising, legal notices and Chargeable copies
0074	Lease Payments	Proportionate share of Postage Machine Lease
0075	Computer Support	IT Support, Hardware and Software
0078	Communications	Telephone, cell phone service
0085	Insurance	Allocated portion of insurance for General Liability, Property, and Equipment through CJPIA
0216	Vehicle Repairs & Maint.	Anticipated vehicle repair and maintenance costs for fiscal year.
0251	Commissioner Fees	Now shown in salaries above
0263	Legal Fees	Attorney fees for attendance at planning meetings, legal opinions and reports.
0298	Professional Services	Video services for broadcasting planning commission meetings
0425	Bad Debt Write Offs	Uncollectable debt for Developer Accounts & Code Enforcement
0206	Vehicle Replacement	Departmental contribution for the replacement of fleet vehicles
0214	Office Equipment Replacement	Contribution for the funding of current Ricoh copier, future replacement of copier & financial system

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1200 - Planning & Bldg					
	Sub Dept. 300 - City Planning					
0000	Salaries	\$ 87,815	\$ 152,851	\$ 171,706	\$ 178,361	\$ 178,361
0002	FICA	\$ 6,609	\$ 11,175	\$ 13,136	\$ 13,645	\$ 13,645
0003	Retirement	\$ 16,270	\$ 32,296	\$ 33,462	\$ 36,818	\$ 36,818
0004	Cafeteria Plan	\$ 10,786	\$ 17,287	\$ 16,743	\$ 19,041	\$ 19,041
0018	Workers' Comp Ins.	\$ 2,628	\$ 2,853	\$ 3,005	\$ 4,905	\$ 4,905
	TOTAL SALARIES AND BENEFITS	\$ 124,108	\$ 216,462	\$ 238,052	\$ 252,769	\$ 252,769
0001	Contract Employees	\$ 56,181	\$ -	\$ -		
0006	Medical Exams (code enf)	\$ 218	\$ 123	\$ -		
0007	Emp Screening	\$ 86	\$ 48	\$ -		
0009	Education	\$ 1,667	\$ 94	\$ 1,800	\$ 1,800	\$ 1,800
0013	Membership Dues	\$ -	\$ 545	\$ 600	\$ 600	\$ 600
0035	General Plan	\$ -	\$ -	\$ 20,000	\$ 30,000	\$ 30,000
0050	Supplies	\$ 1,860	\$ 961	\$ 1,000	\$ 1,000	\$ 1,000
0052	Small Equipment	\$ 971	\$ 1,829	\$ 500	\$ 500	\$ 500
0072	Postage	\$ 252	\$ 233	\$ 350	\$ 400	\$ 400
0073	Printing and Publishing	\$ 3,940	\$ 1,305	\$ 1,000	\$ 1,000	\$ 1,000
0074	Lease Payments	\$ 91	\$ 82	\$ 100	\$ 100	\$ 100
0075	Computer Support	\$ 6,914	\$ 6,869	\$ 7,430	\$ 10,702	\$ 10,702
0078	Communications	\$ 1,234	\$ 1,275	\$ 2,050	\$ 1,200	\$ 1,200
0085	Insurance	\$ 11,063	\$ 3,759	\$ 3,137	\$ 10,163	\$ 10,163
0216	Vehicle Repairs & Maint.	\$ 15	\$ 64	\$ 50	\$ 50	\$ 50
0251	Commissioner Fees	\$ 600	\$ -	\$ -	\$ -	\$ -
0263	Legal Fees	\$ 4,260	\$ 5,550	\$ 4,000	\$ 4,000	\$ 4,000
0298	Professional Services	\$ 394	\$ 13,381	\$ 2,000	\$ 800	\$ 800
0425	Bad Debt Write Offs	\$ 4,640	\$ 795	\$ -	\$ -	\$ -
	TOTAL MAINTENANCE AND OPERATIONS	\$ 94,386	\$ 36,912	\$ 44,017	\$ 62,315	\$ 62,315
0206	Vehicle Replacement	\$ 685	\$ 685	\$ 685	\$ 685	\$ 685
0213	Equipment Replacement	\$ -	\$ -	\$ -		
0214	Office Equipment Replacement	\$ 4,263	\$ 4,263	\$ 1,763	\$ 1,763	\$ 1,763
	TOTAL TRANSFERS	\$ 4,948	\$ 4,948	\$ 2,448	\$ 2,448	\$ 2,448
	TOTAL CITY PLANNING EXPENSES	\$ 223,442	\$ 258,322	\$ 284,517	\$ 317,531	\$ 317,531

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1200 - PLANNING, BUILDING AND ECONOMIC DEVELOPMENT
SUB DEPARTMENT 310 - BUILDING**

The Building division is responsible for enforcement of codes, laws, ordinances and regulations pertaining to building construction and remodeling within the City. Enforcement is accomplished by application review, plan check services, processing building permits, performing inspections and responding to complaints.

0000-0004	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
0018	Workers' Comp Ins.	2.75% of wages to cover the cost of Workers' Compensation insurance paid to the JPIA
0006	Employee Medical Exams	Exams needed for new hires-no new hires expected this year
0007	Employee Screening	Background checks for new hires-no new hires expected this year
0009	Education	Training for staff
0050	Supplies	Misc office supplies
0052	Small Equipment	Misc small equipment
0072	Postage	Proportionate share of City Postage
0073	Printing and Publishing	Business cards, forms, advertising, legal notices and Chargeable copies
0074	Lease Payments	Lease payment for city wide postage machine.
0075	Computer Support	IT Support, Hardware and Software
0078	Communications	Telephone, cell phone service
0085	Insurance	Allocated portion of insurance for General Liability, Property, and Equipment through CJPIA
0298	Professional Services	Professional Services Agreement to Provide Building Department Services
0213	Equipment Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Building division equipment

**GENERAL FUND 01
DEPARTMENT 1200 - PLANNING, BUILDING AND ECONOMIC DEVELOPMENT
SUB DEPARTMENT 320 – ECONOMIC DEVELOPMENT**

The Economic Development division is responsible for publishing and distributing the City of Solvang Economic Development Strategic Plan, working on initiatives identified in the plan, and providing quarterly status updates.

0750	Feasibility Study	Review options for a conference center.
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**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1200 - Planning & Bldg					
	Sub Dept. 310 - Building					
0000	Salaries	\$ 30,425	\$ 45,300	\$ 46,477	\$ 55,279	\$ 55,279
0002	FICA	\$ 1,937	\$ 2,810	\$ 3,555	\$ 4,229	\$ 4,229
0003	Retirement	\$ 5,990	\$ 10,744	\$ 11,283	\$ 13,983	\$ 13,983
0004	Cafeteria Plan	\$ 5,515	\$ 7,442	\$ 7,247	\$ 10,854	\$ 10,854
0018	Workers' Comp Ins.	\$ 876	\$ 880	\$ 813	\$ 1,520	\$ 1,520
	TOTAL SALARIES AND BENEFITS	\$ 44,743	\$ 67,176	\$ 69,375	\$ 85,865	\$ 85,865
0006	Employee Medical Exams	\$ 218	\$ 63	\$ -		
0007	Employee Screening	\$ 48	\$ -	\$ -		
0009	Education	\$ -	\$ -	\$ 300	\$ 300	\$ 300
0050	Supplies	\$ 477	\$ 570	\$ 500	\$ 500	\$ 500
0052	Small Equipment	\$ 971	\$ 112	\$ 240	\$ 240	\$ 240
0072	Postage	\$ 253	\$ 222	\$ 350	\$ 250	\$ 250
0073	Printing and Publishing	\$ 379	\$ 349	\$ 200	\$ 300	\$ 300
0074	Lease Payments	\$ 91	\$ 82	\$ 100	\$ 100	\$ 100
0075	Computer Support	\$ 6,844	\$ 6,869	\$ 7,200	\$ 3,447	\$ 3,447
0078	Communications	\$ 1,181	\$ 1,275	\$ 2,050	\$ 1,300	\$ 1,300
0085	Insurance	\$ 11,032	\$ 3,727	\$ 3,105	\$ 3,140	\$ 3,140
0298	Professional Services	\$ 70,333	\$ 56,070	\$ 55,000	\$ 55,000	\$ 55,000
	TOTAL MAINTENANCE AND OPERATIONS	\$ 91,827	\$ 69,340	\$ 69,045	\$ 64,577	\$ 64,577
0214	Office Equipment Replacement	\$ 3,250	\$ 3,250	\$ 750	\$ 750	\$ 750
	TOTAL TRANSFERS	\$ 3,250	\$ 3,250	\$ 750	\$ 750	\$ 750
	TOTAL BUILDING EXPENSES	\$ 139,820	\$ 139,765	\$ 139,170	\$ 151,192	\$ 151,192
Fund 01	Department 1200 - Planning & Bldg					
	Sub Dept. 320 - Economic Development					
0000	Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
0002	FICA	\$ -	\$ -	\$ -	\$ -	\$ -
0003	Retirement	\$ -	\$ -	\$ -	\$ -	\$ -
0004	Cafeteria Plan	\$ -	\$ -	\$ -	\$ -	\$ -
0018	Workers' Comp Ins.	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL SALARIES AND BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -
0009	Education	\$ -	\$ -	\$ -	\$ -	\$ -
0750	Feasibility Study	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
	TOTAL MAINTENANCE AND OPERATIONS	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
	TOTAL ECONOMIC DEVELOPMENT EXPENSES	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2012-2013**

**GENERAL FUND 01
DEPARTMENT 1300 - PARKS & RECREATION
SUB DEPARTMENT - 210 PARKS**

The Parks division is a sub department of the Parks & Recreation department and is responsible for the maintenance of all City parks, and open spaces including Hans Christian Andersen Park, Sunny Fields Park and Solvang Park.

0000-0004	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
0018	Workers' Comp Ins.	2.75% of wages to cover the cost of workers' comp insurance paid to the JPIA
0006	Employee Medical Exams	Exams needed for new hires and Class B licensing-no new hires planned this year
0007	Employee Screening	Background checks for new hires-no new hires planned this year
0009	Education	Parks related courses for 2 Parks Maintenance II Positions
0015	Safety Gear	Boots, gloves, vests and other safety gear as required.
0016	Uniforms	Uniform allowance for 3 Parks Maintenance Workers
0030	Property Taxes	Property Taxes assessed on Park Properties
0050	Supplies	Miscellaneous Office Supplies for parks office
0052	Small Equipment	Various small tools
0072	Postage	Department allocated share of City Postage
0073	Printing and Publishing	Business cards, forms, advertising and chargeable copies
0074	Lease Payments	Postage machine
0075	Computer Support	IT Support, Hardware and Software
0078	Communications	Telephone, cell phone service
0085	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
0215	Vehicle Fuel	Anticipated departmental fiscal year fuel expense, including fuel for mowers and vehicles.
0216	Vehicle Repairs & Maint.	Anticipated vehicle repair and maintenance costs for fiscal year.
0206	Vehicle Replacement	Departmental contribution for the replacement of fleet vehicles
0213	Equipment Replacement	Departmental contribution for the replacement of the Gator and 3 Mowers
0214	Office Equipment Replacement	Contribution for the funding of current Ricoh copier, future replacement of copier & financial system

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1300 - Parks and Recreation					
	Sub-Department 210 Parks Department					
0000	Salaries	\$ 178,068	\$ 185,194	\$ 201,590	\$ 205,731	\$ 205,731
0002	FICA	\$ 14,767	\$ 13,910	\$ 15,422	\$ 15,738	\$ 15,738
0003	Retirement	\$ 36,771	\$ 39,948	\$ 44,733	\$ 47,528	\$ 47,528
0004	Cafeteria Plan	\$ 29,078	\$ 26,797	\$ 28,806	\$ 30,298	\$ 30,298
0005	Unemployment	\$ 399	\$ 159	\$ 100	\$ -	\$ -
0018	Workers' Comp Ins.	\$ 3,503	\$ 3,476	\$ 3,528	\$ 5,658	\$ 5,658
	TOTAL SALARIES AND BENEFITS	\$ 262,586	\$ 269,485	\$ 294,179	\$ 304,953	\$ 304,953
0006	Employee Medical Exams	\$ 83	\$ 185	\$ -		
0007	Employee Screening	\$ -	\$ 48	\$ -		
0009	Education	\$ 90	\$ -	\$ 500	\$ 500	\$ 500
0015	Safety Gear	\$ 419	\$ 291	\$ 460	\$ 460	\$ 460
0016	Uniforms	\$ 949	\$ 867	\$ 1,100	\$ 1,100	\$ 1,100
0030	Property Taxes	\$ 71	\$ -	\$ 150		
0035	General Plan	\$ -	\$ -	\$ -		
0050	Supplies	\$ 166	\$ 61	\$ 300	\$ 200	\$ 200
0052	Small Equipment	\$ 1,050	\$ 207	\$ 100	\$ 100	\$ 100
0072	Postage	\$ 228	\$ 247	\$ 350	\$ 300	\$ 300
0073	Printing and Publishing	\$ 172	\$ 170	\$ 250	\$ 250	\$ 250
0074	Lease Payments	\$ 91	\$ 82	\$ 100	\$ 100	\$ 100
0075	Computer Support	\$ 6,881	\$ 6,934	\$ 7,460	\$ 15,604	\$ 15,604
0078	Communications	\$ 856	\$ 832	\$ 1,000	\$ 800	\$ 800
0085	Insurance	\$ 11,604	\$ 4,314	\$ 3,677	\$ 12,269	\$ 12,269
0215	Vehicle Fuel	\$ 6,261	\$ 8,356	\$ 6,500	\$ 6,500	\$ 6,500
0216	Vehicle Repairs & Maint.	\$ 958	\$ 2,130	\$ 2,500	\$ 2,500	\$ 2,500
	TOTAL MAINTENANCE AND OPERATIONS	\$ 29,879	\$ 24,725	\$ 24,447	\$ 40,683	\$ 40,683
0206	Vehicle Replacement	\$ 6,353	\$ 7,140	\$ 7,140	\$ 7,140	\$ 7,140
0213	Equipment Replacement	\$ 5,702	\$ 5,702	\$ 6,679	\$ 6,740	\$ 6,740
0214	Office Equipment Replacement	\$ 3,250	\$ 3,250	\$ 750	\$ 750	\$ 750
	TOTAL TRANSFERS	\$ 15,305	\$ 16,092	\$ 14,569	\$ 14,630	\$ 14,630
	TOTAL PARKS EXPENSES	\$ 307,770	\$ 310,302	\$ 333,195	\$ 360,265	\$ 360,265

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1300 PARKS & RECREATION
SUB DEPARTMENT 210 PARKS**

Hans Christian Andersen Park is a 55 acre riparian park home to many facilities including 4 tennis courts, an equestrian trail, 2 playgrounds, a skate park, a passive play area, limited hiking opportunities, horseshoe pits, restroom facilities, and several picnic areas.

Sub-Depart 210-11 - Hans Christian Andersen Park

0050	Supplies	Restroom supplies
0052	Small Equipment	Various small tools and equipment
0076	Utilities	PGE and Southern California Gas Charges
0077	Water and Sewer Charges	Water and Sewer Usage
0085	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
0094	Weed Abatement	Clearing of weeds and debris during fire season.
0200	Repairs and Maintenance	Squirrel abatement, tree trimming, landscape supplies and irrigation and general repairs
0215	Vehicle Fuel	Fuel for City vehicle
0105	Projects	Tennis court improvement done in 2010-11
0505	Restroom Upgrades	Restroom upgrades
0501	Area A Upgrade	Area A Improvements

Solvang Park is a popular, centrally located downtown park. This 1+ acre park features a band stand, picnic benches, flowering annuals a large area of turf and the community Christmas tree. It is heavily used by tourists and locals alike.

Sub-Depart 210-12 - Solvang Park

0050	Supplies	Restroom supplies for Solvang Park
0076	Utilities	PGE and Southern California Gas Charges
0077	Water and Sewer Charges	Water and Sewer Usage
0085	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
0200	Repairs and Maintenance	Includes Mop Sink Installation, tree trimming, landscape supplies and irrigation and general repairs
0504	Projects	ADA Upgrades to Gazebo

The Sunny Fields Park features a dynamic play ground, several picnic areas with large barbeques and a large turf area with softball diamond. The 6.2 acre park is very busy throughout the year with visitors and scheduled recreation and community programs.

Sub-Depart 210-13 - Sunny Fields

0050	Supplies	Restroom supplies for Sunny Fields Park
0052	Small Equipment	Hand Drill and Weed eater
0076	Utilities	PGE and Southern California Gas Charges
0077	Water and Sewer Charges	Water and Sewer Usage
0085	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
0200	Repairs and Maintenance	General repairs, landscape supplies, irrigation repairs and replacement of fiber/chips

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1300 - Parks and Recreation					
	Sub-Depart 210-11 - Hans Christian Andersen Park					
0050	Supplies	\$ 1,841	\$ 1,636	\$ 3,500	\$ 3,000	\$ 3,000
0052	Small Equipment	\$ 2,210	\$ 23	\$ 500	\$ 500	\$ 500
0076	Utilities	\$ 763	\$ 691	\$ 700	\$ 600	\$ 600
0077	Water and Sewer Charges	\$ 12,327	\$ 20,693	\$ 30,150	\$ 30,000	\$ 30,000
0085	Insurance	\$ 14,778	\$ 5,043	\$ 4,206	\$ 78	\$ 78
0094	Weed Abatement	\$ 10,847	\$ 5,000	\$ 5,000	\$ 6,600	\$ 6,600
0200	Repairs and Maintenance	\$ 10,093	\$ 15,893	\$ 11,000	\$ 13,000	\$ 13,000
0215	Vehicle Fuel	\$ 672	\$ -	\$ -		
	TOTAL MAINTENANCE AND OPERATIONS	\$ 53,531	\$ 48,979	\$ 55,056	\$ 53,778	\$ 53,778
0105	Projects-Tennis Courts	\$ 30,802	\$ -	\$ -	\$ -	\$ -
0505	Project - Restroom Upgrades			\$ -	\$ 3,000	\$ 3,000
0501	Area A Upgrade	\$ -	\$ 998	\$ 6,000	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ 30,802	\$ 998	\$ 6,000	\$ 3,000	\$ 3,000
	TOTAL HCA EXPENSES	\$ 84,333	\$ 49,977	\$ 61,056	\$ 56,778	\$ 56,778
Fund 01	Department 1300 - Parks and Recreation					
	Sub-Depart 210-12 - Solvang Park					
0050	Supplies	\$ 11,441	\$ 12,082	\$ 11,000	\$ 12,000	\$ 12,000
0076	Utilities	\$ 1,366	\$ 1,493	\$ 1,200	\$ 1,600	\$ 1,600
0077	Water and Sewer Charges	\$ 20,265	\$ 23,432	\$ 19,825	\$ 24,000	\$ 24,000
0085	Insurance	\$ 7,434	\$ 2,569	\$ 2,145	\$ 89	\$ 89
0200	Repairs and Maintenance	\$ 4,767	\$ 5,269	\$ 5,000	\$ 8,000	\$ 8,000
	TOTAL MAINTENANCE AND OPERATIONS	\$ 45,273	\$ 44,844	\$ 39,170	\$ 45,689	\$ 45,689
0502	Projects- Gazebo Lights	\$ 8,416	\$ 3,230	\$ 5,000	\$ -	\$ -
0504	Projects - Gazebo ADA Upgrades				\$ 10,000	\$ 10,000
	TOTAL CAPITAL OUTLAY	\$ 8,416	\$ 3,230	\$ 5,000	\$ 10,000	\$ 10,000
	TOTAL SOLVANG PARK EXPENSES	\$ 53,689	\$ 48,074	\$ 44,170	\$ 55,689	\$ 55,689
Fund 01	Department 1300 - Parks and Recreation					
	Sub-Depart 210-13 - Sunny Fields					
0050	Supplies	\$ 3,424	\$ 3,982	\$ 3,500	\$ 3,500	\$ 3,500
0052	Small Equipment	\$ -	\$ 641	\$ 600	\$ 600	\$ 600
0076	Utilities	\$ 557	\$ 410	\$ 750	\$ 450	\$ 450
0077	Water and Sewer Charges	\$ 8,828	\$ 8,811	\$ 8,900	\$ 8,900	\$ 8,900
0085	Insurance	\$ 3,835	\$ 1,410	\$ 1,186	\$ 179	\$ 179
0200	Repairs and Maintenance	\$ 5,314	\$ 7,439	\$ 7,000	\$ 7,000	\$ 7,000
	TOTAL MAINTENANCE AND OPERATIONS	\$ 21,958	\$ 22,694	\$ 21,936	\$ 20,629	\$ 20,629
0087	Sunny Fields Development	\$ 2,947	\$ -	\$ -	\$ -	\$ -
0105	Projects	\$ 4,966	\$ 1,122	\$ -	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ 7,913	\$ 1,122	\$ -	\$ -	\$ -
	TOTAL SUNNY FIELDS EXPENSES	\$ 29,871	\$ 23,816	\$ 21,936	\$ 20,629	\$ 20,629

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1300 PARKS & RECREATION
SUB DEPARTMENT 210 PARKS**

The Common Area division includes costs relating to the landscape maintenance of the Solvang Municipal Center and it's annex, the Solvang Veterans Memorial Hall, Alisal Commons, the Xeriscape garden, Creekside Open Space and Kronborg Open Space.

Sub-Depart 210-14 - Common Areas

0076	Utilities	PGE and Southern California Gas Charges
0077	Water and Sewer Charges	Water and Sewer Usage
0200	Repairs and Maintenance	Irrigation repair, landscape supplies and other general repairs

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1300 - Parks and Recreation					
	Sub-Depart 210-14 - Common Areas					
0076	Utilities	\$ 135	\$ 140	\$ 150	\$ 150	\$ 150
0077	Water and Sewer Charges	\$ 1,921	\$ 5,905	\$ 10,155	\$ 10,000	\$ 10,000
0200	Repairs and Maintenance	\$ 2,235	\$ 1,746	\$ 1,000	\$ 2,000	\$ 2,000
	TOTAL MAINTENANCE AND OPERATIONS	\$ 4,291	\$ 7,792	\$ 11,305	\$ 12,150	\$ 12,150
0503	Improvements	\$ -	\$ 9,912	\$ -	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ -	\$ 9,912	\$ 0	\$ 0	\$ 0
	TOTAL COMMON AREA EXPENSES	\$ 4,291	\$ 17,703	\$ 11,305	\$ 12,150	\$ 12,150

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1300 - PARKS & RECREATION
SUB DEPARTMENT 215 - RECREATION**

The Recreation division of the Parks and Recreation department is responsible for creating and implementing activities, programs and events. The division also handles all reservations for the City parks and Solvang Veterans Memorial Hall.

Sub Dept. 215 - Recreation

0000-0004	Salaries & Benefits	See position allocation list at front of budget for positions included plus part time counselors and commissioners
0018	Workers' Comp Ins.	2.75% of wages to cover the cost of workers' comp insurance paid to the JPIA
0006	Employee Medical Exams	Costs associated with medical exams and drug testing for hiring
0007	Employee Screening	Background testing on new hires
0009	Education	Training for three recreation employees
0050	Supplies	General office and computer supplies.
0052	Small Equipment	Miscellaneous small equipment.
0072	Postage	Postage costs for distributing fliers and program information and city wide postage
0073	Printing and Publishing	Funds for the printing and publishing of recreation program info, including chargeable copies
0074	Lease Payments	Postage machine
0075	Computer Support	IT Support, Hardware and Software
0078	Communications	Telephone, cell phone service
0085	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
0200	Repairs and Maintenance	Repair and maintenance of department small equipment
0215	Vehicle Fuel	Anticipated departmental fuel expense.
0216	Vehicle Repairs & Maint.	Anticipated vehicle repair and maintenance costs
0251	Commissioner Fees	Now included in salaries above
0206	Vehicle Replacement	Departmental contribution for the replacement of fleet vehicles
0214	Office Equipment Replacement	Departmental contribution for copier purchase + proportionate share of financial system
0254	Advertising	Advertising/marketing of programs

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1300 - Parks and Recreation					
	Sub Dept. 215 - Recreation					
0000	Salaries	\$ 115,367	\$ 115,221	\$ 118,647	\$ 122,045	\$ 122,045
0002	FICA	\$ 8,877	\$ 8,873	\$ 9,076	\$ 9,336	\$ 9,336
0003	Retirement	\$ 21,898	\$ 24,363	\$ 27,732	\$ 30,318	\$ 30,318
0004	Cafeteria Plan	\$ 16,926	\$ 16,841	\$ 16,938	\$ 17,457	\$ 17,457
0018	Workers' Comp Ins.	\$ 2,190	\$ 2,114	\$ 2,076	\$ 3,356	\$ 3,356
	TOTAL SALARIES AND BENEFITS	\$ 165,258	\$ 167,412	\$ 174,469	\$ 182,513	\$ 182,513
0001	Contract Employee	\$ -	\$ -	\$ -		
0006	Employee Medical Exams	\$ 30	\$ 865	\$ 550	\$ 550	\$ 550
0007	Employee Screening	\$ 32	\$ -	\$ 200		
0009	Education	\$ -	\$ 390	\$ 600	\$ 500	\$ 500
0039	Recreation Programs	\$ -	\$ 3	\$ -		
0050	Supplies	\$ 1,086	\$ 459	\$ 800	\$ 800	\$ 800
0052	Small Equipment	\$ 1,939	\$ 1,652	\$ 1,700	\$ 1,500	\$ 1,500
0254	Advertising				\$ 2,000	\$ 2,000
0072	Postage	\$ 508	\$ 494	\$ 500	\$ 500	\$ 500
0073	Printing and Publishing	\$ 1,622	\$ 680	\$ 1,200	\$ 1,200	\$ 1,200
0074	Lease Payments	\$ 182	\$ 165	\$ 200	\$ 180	\$ 180
0075	Computer Support	\$ 6,951	\$ 6,756	\$ 7,430	\$ 9,007	\$ 9,007
0078	Communications	\$ 1,615	\$ 1,572	\$ 1,600	\$ 2,056	\$ 2,056
0085	Insurance	\$ 37,115	\$ 12,774	\$ 10,692	\$ 7,281	\$ 7,281
0122	Credit Card Processing	\$ -	\$ 359	\$ 400	\$ 500	\$ 500
0200	Repairs and Maintenance	\$ 179	\$ -	\$ 200	\$ 200	\$ 200
0215	Vehicle Fuel	\$ 1,348	\$ 1,850	\$ 1,600	\$ 1,600	\$ 1,600
0216	Vehicle Repairs & Maint.	\$ 97	\$ 200	\$ 1,000	\$ 700	\$ 700
0251	Commissioner Fees	\$ 300	\$ -	\$ -	\$ -	\$ -
	TOTAL MAINTENANCE AND OPERATIONS	\$ 53,004	\$ 28,218	\$ 28,672	\$ 28,574	\$ 28,574
		\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
0206	Vehicle Replacement	\$ 7,484	\$ 7,484	\$ 7,484	\$ 7,484	\$ 7,484
0213	Equipment Replacement	\$ 5,500	\$ -	\$ -		
0214	Office Equipment Replacement	\$ -	\$ 5,500	\$ 3,000	\$ 3,000	\$ 3,000
	TOTAL TRANSFERS	\$ 12,984	\$ 12,984	\$ 10,484	\$ 10,484	\$ 10,484
	TOTAL RECREATION EXPENSES	\$ 231,246	\$ 208,614	\$ 213,625	\$ 221,570	\$ 221,570

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1300 - PARKS & RECREATION
SUB DEPARTMENT 215 - RECREATION**

This division of the Parks & Recreation Department includes programming for adult men's and coed softball, basketball, volleyball, and flag football; youth enrichment classes and day trips, summer camps, sports clinics, and more. Adult programs include day trips, enrichment classes, overnight excursions, and other activities. Special Events include the popular annual Haunted House, the Easter Eggstravaganza, Rec n' Roll roller skating, movies in the park, the Santa Ynez Valley Sprint Triathlon, the Mother-Son Luau and much more.

Sub Dept. 215-50 - Programs

Section 1 - Adult Sports		
0039	Recreation Programs	All costs associated with the adult sports programs
Section 2 - Youth Programs		
0000	Salaries	1/2 Part time salary and related costs for youth counselors. Other half charged to and reimbursed by Buellton
0039	Recreation Programs	All costs associated with youth programs
Section 3 - Adult Programs		
0039	Recreation Programs	All costs associated with adult programs
Section 4 - Special Events		
0039	Recreation Programs	All costs associated with special events

The Solvang Parks and Recreation Department and Buellton Recreation work together to provide the public with various recreational opportunities including special events, kids summer camps and more. Costs shown in this division are reimbursed by the City of Buellton.

Sub Dept. 216 - Buellton Recreation Partnership

0000	Salaries	Buellton share of part time salary and related costs for youth counselors.
0021	Reimbursement of Revenue	Payment to City of Buellton for their share of recreation program revenues and expense reimbursement
0039	Recreation Programs	Buellton share of recreation program expenses

CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1300 - Parks and Recreation					
	Sub-Depart 215-50 - programs					
	Section 1 - Adult Sports					
0039	Recreation Programs	\$ 14,768	\$ 12,132	\$ 11,900	\$ 11,500	\$ 11,500
	Section 2 - Youth Programs					
0000	Salaries	\$ -	\$ -	\$ 6,695	\$ 6,500	\$ 6,500
0002	FICA	\$ -	\$ -	\$ 512	\$ 497	\$ 497
0018	Workers' Comp Ins.	\$ -	\$ -	\$ 117	\$ 179	\$ 179
	TOTAL SALARIES AND BENEFITS	\$ -	\$ -	\$ 7,324	\$ 7,176	\$ 7,176
0007	Employee Screening	\$ -	\$ -	\$ 736		
0039	Recreation Programs	\$ 25,894	\$ 25,150	\$ 35,500	\$ 30,000	\$ 30,000
0085	Insurance				\$ 369	\$ 369
	TOTAL MAINTENANCE AND OPERATIONS	\$ 25,894	\$ 25,150	\$ 36,236	\$ 30,369	\$ 30,369
	Section 3 - Adult Programs					
0039	Recreation Programs	\$ 2,008	\$ 5,812	\$ 3,600	\$ 2,500	\$ 2,500
	Section 4 - Special Events					
0039	Recreation Programs	\$ 6,193	\$ 7,479	\$ 8,000	\$ 9,500	\$ 9,500
	Section 5 - COPS/Rec Center					
0039	Recreation Programs	\$ -	\$ -	\$ -		
	PROGRAMS TOTAL MAINTENANCE AND OPERATIONS	\$ 48,863	\$ 50,572	\$ 59,736	\$ 53,869	\$ 53,869
	TOTAL PROGRAM EXPENSES	\$ 48,863	\$ 50,572	\$ 67,060	\$ 61,045	\$ 61,045
Fund 01	Department 1300 - Parks and Recreation					
	Sub Dept. 216 - Buellton Recreation Partnership					
0000	Salaries	\$ 8,539	\$ 11,217	\$ 6,695	\$ 6,500	\$ 6,500
0002	FICA	\$ 653	\$ 858	\$ 512	\$ 497	\$ 497
0003	Retirement					
0004	Caft. Plan					
0018	Workers Compensation	\$ -	\$ 187	\$ 117	\$ 179	\$ 179
	TOTAL SALARIES AND BENEFITS	\$ 9,192	\$ 12,262	\$ 7,324	\$ 7,176	\$ 7,176
0021	Reimbursement of Revenue	\$ 24,121	\$ 20,037	\$ 25,000	\$ 25,000	\$ 25,000
0039	Recreation Programs	\$ 8,397	\$ 7,320	\$ 28,600	\$ 28,600	\$ 28,600
0085	Insurance				\$ 369	\$ 369
0215	Vehicle Fuel	\$ 27	\$ -	\$ -	\$ -	\$ -
	TOTAL MAINTENANCE AND OPERATIONS	\$ 32,545	\$ 27,357	\$ 53,600	\$ 53,969	\$ 53,969
0086	Capital Equipment	\$ 13,400	\$ -	\$ -	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ 13,400	\$ -	\$ -	\$ -	\$ -
	TOTAL EXPENSES	\$ 55,137	\$ 39,619	\$ 60,924	\$ 61,145	\$ 61,145

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1400 - TOURISM**

Included in the Tourism division are funds transferred to the Conference and Visitors Bureau to promote tourism in Solvang. We also subsidize the Special Event "Danish Days" and pay for tourist related costs incurred by the City in this division.

0077	Water and Sewer Charges	Water usage for the watering of planter beds
0203	Village Planter Maint.	Care of Village Planters
0207	Custodial	Custodial Contract for cleaning public restrooms on city custodians days off
0208	Sidewalk Cleaning	Contract for Steam Cleaning of downtown sidewalks
0260	Danish Days	Funding provided for Danish Days Event
0255	SCVB	Funding provided for promotion of tourism
0704	Centennial Plaza	Completion of the Centennial Plaza
0707	Street Light Banners	Street Light Banner replacement

Costs included in the Events Division relate to certain Special Events that are funded by donations given to the City. We are not projecting any donations or carry forward revenues this fiscal year so no costs are projected at this time.

Sub Dept. 999 - Events

0235	Amgen	Remaining funds raised by the Local Organizing Committee for the Tour of California in Solvang
0236	Centennial Celebration	Expenditures related to Centennial Celebration-none this fiscal year

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1400 - Tourism					
0044	Series A		\$ -		\$ -	\$ -
0077	Water and Sewer Charges	\$ 303	\$ 1,112	\$ 1,400	\$ 2,100	\$ 2,100
0203	Village Planter Maint.	\$ 20,600	\$ 21,600	\$ 22,000	\$ 22,000	\$ 22,000
0207	Custodial	\$ 25,310	\$ 11,700	\$ 24,000	\$ 14,000	\$ 14,000
0208	Sidewalk Cleaning	\$ 23,255	\$ 23,255	\$ 25,000	\$ 25,000	\$ 25,000
0255	Solvang Conference & Vistors Bureau	\$ 460,000	\$ 490,000	\$ 525,000	\$ 600,000	\$ 575,000
0255	SCVB Additional Funding-Match	\$ -	\$ -	\$ 125,000	\$ 130,000	\$ 130,000
0260	Danish Days	\$ 25,000	\$ 32,500	\$ 25,000	\$ 25,000	\$ 25,000
	TOTAL MAINTENANCE AND OPERATIONS	\$ 554,468	\$ 580,167	\$ 747,400	\$ 818,100	\$ 793,100
0707	Projects - Street Light Banners	\$ 284,930	\$ -	\$ -	\$ 1,650	\$ 1,650
0704	Centennial Plaza	\$ -	\$ 13,131	\$ 15,000	\$ 13,500	\$ 13,500
	TOTAL CAPITAL OUTLAY	\$ 284,930	\$ 13,131	\$ 15,000	\$ 15,150	\$ 15,150
	TOTAL TOURISM EXPENSES	\$ 839,398	\$ 593,299	\$ 762,400	\$ 833,250	\$ 808,250

Fund 01	Department 1400 - Tourism					
	Sub-Department 999-Events					
0235	Amgen	\$ 124,169	\$ 1,155	\$ 8,000	\$ 7,900	\$ 7,900
0236	Centennial Celebration	\$ 204,635	\$ 39,217	\$ -	\$ -	\$ -
	TOTAL MAINTENANCE AND OPERATIONS	\$ 328,804	\$ 40,372	\$ 8,000	\$ 7,900	\$ 7,900
	TOTAL EVENT EXPENSES	\$ 328,804	\$ 40,372	\$ 8,000	\$ 7,900	\$ 7,900

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1600 - PUBLIC WORKS & ENGINEERING**

The Engineering division of Public Works department performs a wide variety of engineering functions such as managing the City's Capital Improvement Program, issuing public works permits, processing and coordinating special event applications, providing project management and technical support to the other divisions within the department, assisting the public and responding to citizen inquiries and complaints.

0000-0004	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
0018	Workers' Comp Ins.	2.75% of wages to cover the cost of workers' comp insurance paid to the JPIA
0006	Employee Medical Exams	New employee medical exam
0007	Employee Screening	New employee background check
0009	Education	Continuing education for Engineering staff
0013	Membership Dues	APWA, ASCE, PE, Green Business Program.
0015	Safety Gear	Safety Gear for Engineering Division staff
0050	Supplies	Misc Office Supplies
0052	Small Equipment	Misc Small Equipment
0072	Postage	Proportionate share of City postage expenditures
0073	Printing and Publishing	Printing and Publishing of various public works announcements and color copies
0074	Lease Payments	Lease payments for postage machine
0075	Computer Support	IT Support, Hardware and Software
0078	Communications	Telephone, cell phone service.
0085	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
0200	Repairs and Maintenance	Repairs and Maintenance of Small Equipment
0215	Vehicle Fuel	Projected fiscal years fuel expense.
0216	Vehicle Repairs & Maint.	Projected repair & maintenance of vehicles.
0298	Professional Services	On call engineering services for various projects.
0600	Recycling Grant	Costs associated with grant funds restricted for Bottle & Can Recycling
0206	Vehicle Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Public Works vehicles
0214	Office Equipment Replacement	Transfer to Equip Replacement Fund to cover replacement costs for Public Works copiers & servers

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1600 - Public Works/Engineering					
0000	Salaries	\$ 48,655	\$ 50,266	\$ 48,596	\$ 52,620	\$ 52,620
0002	FICA	\$ 3,441	\$ 3,667	\$ 3,718	\$ 4,025	\$ 4,025
0003	Retirement	\$ 9,797	\$ 12,062	\$ 11,945	\$ 13,473	\$ 13,473
0004	Cafeteria Plan	\$ 6,015	\$ 6,167	\$ 5,706	\$ 6,138	\$ 6,138
0018	Workers' Comp Insurance	\$ 875	\$ 936	\$ 850	\$ 1,447	\$ 1,447
	TOTAL SALARIES AND BENEFITS	\$ 68,783	\$ 73,097	\$ 70,815	\$ 77,704	\$ 77,704
0001	Contract Professional Services	\$ 4,011	\$ -	\$ -		
0006	Employee Medical Exams	\$ 51	\$ -	\$ 100	\$ 100	\$ 100
0007	Employee Screening	\$ 17	\$ -	\$ 20	\$ 20	\$ 20
0009	Education	\$ 722	\$ 2,894	\$ 2,200	\$ 1,950	\$ 1,950
0013	Membership Dues	\$ 641	\$ 1,062	\$ 1,200	\$ 1,300	\$ 1,300
0015	Safety Gear	\$ 25	\$ -	\$ 100	\$ 130	\$ 130
0050	Supplies	\$ 2,974	\$ 2,126	\$ 2,000	\$ 1,000	\$ 1,000
0052	Small Equipment	\$ 1,124	\$ 1,145	\$ 850	\$ 850	\$ 850
0072	Postage	\$ 279	\$ 257	\$ 350	\$ 300	\$ 300
0073	Printing and Publishing	\$ 572	\$ 692	\$ 750	\$ 750	\$ 750
0074	Lease Payments	\$ 91	\$ 82	\$ 100	\$ 100	\$ 100
0075	Computer Support	\$ 7,432	\$ 7,299	\$ 7,785	\$ 3,293	\$ 3,293
0078	Communications	\$ 1,207	\$ 1,311	\$ 1,300	\$ 1,300	\$ 1,300
0085	Insurance	\$ 11,064	\$ 3,760	\$ 3,138	\$ 3,022	\$ 3,022
0200	Repairs and Maintenance	\$ 256	\$ -	\$ 200	\$ 200	\$ 200
0215	Vehicle Fuel	\$ 187	\$ 249	\$ 300	\$ 300	\$ 300
0216	Vehicle Repairs & Maintenance	\$ 21	\$ 179	\$ 500	\$ 500	\$ 500
0298	Professional Services	\$ -	\$ 5,406	\$ 17,000	\$ 17,000	\$ 17,000
0600	Recycling Grant	\$ 5,032	\$ 1,953	\$ 5,000	\$ 5,000	\$ 5,000
	TOTAL MAINTENANCE AND OPERATIONS	\$ 35,706	\$ 28,416	\$ 42,893	\$ 37,115	\$ 37,115
0090	Transfer Out GF	\$ -	\$ -	\$ -	\$ -	\$ -
0206	Vehicle Replacement	\$ 706	\$ 706	\$ 706	\$ 706	\$ 706
0213	Equipment Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
0214	Office Equipment Replacement	\$ 3,863	\$ 3,863	\$ 1,237	\$ 1,237	\$ 1,237
	TOTAL TRANSFERS	\$ 4,569	\$ 4,569	\$ 1,943	\$ 1,943	\$ 1,943
	TOTAL ENGINEERING EXPENSES	\$ 109,058	\$ 106,082	\$ 115,651	\$ 116,762	\$ 116,762

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1600 - PUBLIC WORKS MAINTENANCE
SUB DEPARTMENT 200 - FACILITIES**

The Facilities division of Public Works department services, repairs and maintains the buildings owned and operated by the City. Also included in this division are general facility improvement projects.

Sub Dept. 200 - Facilities

0000-0004	Salaries & Benefits	See position allocation list at front of budget for positions included
0018	Workers' Comp Ins.	2.75% of wages to cover the cost of workers' comp insurance paid to the JPIA
0006	Employee Medical Exams	New employee medical exam
0007	Employee Screening	New employee background check
0009	Education	Training for Maintenance Division staff
0015	Safety Gear	Rain Gear, Boots, vests and gloves.
0016	Uniforms	Uniform allowance for maintenance employees
0050	Supplies	General supplies.
0052	Small Equipment	Miscellaneous small tools
0072	Postage	Proportionate share of City Postage
0073	Printing and Publishing	General office printing and publishing needs and cost of color copies.
0074	Lease Payments	Proportionate share of postage machine lease
0075	Computer Support	IT Support, Hardware and Software
0078	Communications	Telephone, cell phone service
0085	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
0200	Repairs and Maintenance	Repairs and Maintenance
0215	Vehicle Fuel	Projected fiscal year vehicle fuel expense for department.
0216	Vehicle Repairs & Maint.	Projected repair & maintenance of vehicles.
0206	Vehicle Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Public Works vehicles
0214	Office Equipment Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Public Works Office Equipment

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1600 - Public Works/Maintenance					
	Sub Dept. 200 - Facilities					
0000	Salaries	\$ 124,174	\$ 138,967	\$ 140,847	\$ 137,575	\$ 137,575
0002	FICA	\$ 9,746	\$ 9,730	\$ 10,775	\$ 10,512	\$ 10,512
0003	Retirement	\$ 27,493	\$ 32,143	\$ 33,071	\$ 34,081	\$ 34,081
0004	Cafeteria Plan	\$ 24,812	\$ 26,157	\$ 25,000	\$ 25,950	\$ 25,950
0018	Workers' Comp Insurance	\$ 3,066	\$ 2,660	\$ 2,465	\$ 3,779	\$ 3,779
	TOTAL SALARIES AND BENEFITS	\$ 189,291	\$ 209,656	\$ 212,158	\$ 211,896	\$ 211,896
0001	Contract Emp	\$ 1,604	\$ -	\$ -		
0006	Employee Medical Exams	\$ 19	\$ -	\$ 20	\$ -	\$ -
0007	Employee Screening	\$ 15	\$ -	\$ 15	\$ -	\$ -
0009	Education	\$ -	\$ 152	\$ 750	\$ 750	\$ 750
0015	Safety Gear	\$ 761	\$ 686	\$ 700	\$ 800	\$ 800
0016	Uniforms	\$ 739	\$ 898	\$ 1,200	\$ 1,200	\$ 1,200
0050	Supplies	\$ 853	\$ 585	\$ 900	\$ 900	\$ 900
0052	Small Equipment	\$ 838	\$ 102	\$ 100	\$ 200	\$ 200
0072	Postage	\$ 254	\$ 293	\$ 300	\$ 300	\$ 300
0073	Printing and Publishing	\$ 96	\$ -	\$ 100	\$ 100	\$ 100
0074	Lease Payments	\$ 91	\$ 82	\$ 100	\$ 100	\$ 100
0075	Computer Support	\$ 1,937	\$ 1,846	\$ 2,145	\$ 13,120	\$ 13,120
0078	Communications	\$ 1,560	\$ 1,638	\$ 1,500	\$ 1,500	\$ 1,500
0085	Insurance	\$ 18,743	\$ 6,581	\$ 5,527	\$ 8,237	\$ 8,237
0200	Repairs and Maintenance	\$ 64	\$ 1,122	\$ 3,200	\$ 1,000	\$ 1,000
0215	Vehicle Fuel	\$ 3,298	\$ 3,751	\$ 3,000	\$ 3,600	\$ 3,600
0216	Vehicle Repairs & Maintenance	\$ 2,333	\$ 2,199	\$ 2,500	\$ 2,500	\$ 2,500
	TOTAL MAINTENANCE AND OPERATIONS	\$ 33,205	\$ 19,935	\$ 22,057	\$ 34,307	\$ 34,307
	TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -
0206	Vehicle Replacement	\$ 1,734	\$ 1,724	\$ 3,953	\$ 3,953	\$ 3,953
0214	Office Equipment Replacement	\$ 625	\$ 625	\$ -	\$ -	\$ -
0701	Access Improvements	\$ -	\$ 10,000			
	TOTAL TRANSFERS	\$ 2,359	\$ 12,349	\$ 3,953	\$ 3,953	\$ 3,953
	TOTAL FACILITY EXPENSES	\$ 224,855	\$ 241,940	\$ 238,168	\$ 250,156	\$ 250,156

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1600 - PUBLIC WORKS MAINTENANCE
SUB DEPARTMENT 200-01 - VETERANS BUILDING**

The Veterans Building division of Public Works department services, repairs and maintains the 3 room conference center and auditorium owned and operated by the City. The hall is rented out to the general public for wedding receptions, dinner auctions, parties and other events.

Sub-Dept. 200-01 - Veterans Bldg

0000-0004	Salaries & Benefits	50% Recreation clerk - (Reservations)
0018	Workers' Comp Ins.	2.75% of wages to cover the cost of workers' comp insurance paid to the JPIA
0050	Supplies	Vets Building Maintenance Supplies
0052	Small Equipment	Miscellaneous tools and small equipment
0076	Utilities	PG&E and Southern California Gas charges
0077	Water and Sewer Charges	Monthly water and sewer expense.
0085	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
0200	Repairs and Maintenance	General repairs and maintenance
0708	Projects –Painting	Painting of the Veterans Building

CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1600 - Public Works/Maintenance					
	Sub-Depart 200-01 - Veterans Building					
0000	Salaries	\$ 22,082	\$ 23,466	\$ 24,813	\$ 24,802	\$ 24,802
0002	FICA	\$ 1,772	\$ 1,853	\$ 1,898	\$ 1,897	\$ 1,897
0003	Retirement	\$ 4,532	\$ 5,451	\$ 5,729	\$ 6,088	\$ 6,088
0004	Cafeteria Plan	\$ 5,000	\$ 5,039	\$ 4,998	\$ 4,998	\$ 4,998
0018	Workers' Comp Insurance	\$ 438	\$ 454	\$ 434	\$ 682	\$ 682
	TOTAL SALARIES AND BENEFITS	\$ 33,824	\$ 36,262	\$ 37,872	\$ 38,467	\$ 38,467
0050	Supplies	\$ 6,628	\$ 8,123	\$ 6,500	\$ 6,500	\$ 6,500
0052	Small Equipment	\$ 1,230	\$ 1,769	\$ 1,500	\$ 1,500	\$ 1,500
0076	Utilities	\$ 8,118	\$ 7,030	\$ 7,000	\$ 7,000	\$ 7,000
0077	Water and Sewer Charges	\$ 11,172	\$ 14,426	\$ 15,900	\$ 16,700	\$ 16,700
0085	Insurance	\$ 18,900	\$ 6,759	\$ 5,666	\$ 1,991	\$ 1,991
0089	Vets Sign	\$ -	\$ -	\$ -	\$ -	\$ -
0200	Repairs and Maintenance	\$ 12,917	\$ 6,332	\$ 5,000	\$ 9,000	\$ 9,000
	TOTAL MAINTENANCE AND OPERATIONS	\$ 58,965	\$ 44,439	\$ 41,566	\$ 42,691	\$ 42,691
0708	Projects - Painting	\$ 1,810	\$ -	\$ -	\$ 15,000	\$ 15,000
	TOTAL CAPITAL OUTLAY	\$ 1,810	\$ -	\$ -	\$ 15,000	\$ 15,000
	TOTAL VETERANS BLDG EXPENSES	\$ 94,599	\$ 80,702	\$ 79,438	\$ 96,158	\$ 96,158

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1600 - PUBLIC WORKS MAINTENANCE
SUB DEPARTMENT 200-02 - CITY HALL**

City Hall is located at 1644 Oak St and contains the Council Chamber, and offices of the City Clerk, City Manager and Administrative Services and Finance Departments. The costs to service, repair and maintain the building are included in this division.

Sub Dept. 200-02 - City Hall

0032	Permit Fees	APCD permit for generator
0050	Supplies	Restroom and general cleaning supplies.
0076	Utilities	PG&E, Southern Calif Gas charges
0077	Water and Sewer Charges	Monthly water and sewer expense.
0085	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
0200	Repairs and Maintenance	Annual water filter service and general repairs

The Municipal Annex building is located at 411 Second St and houses the Parks and Recreation Department, Planning and Community Development Department and the Engineering Division of the Public Works Department. The cost to service, repair and maintain the building are included in this division.

Sub Dept. 200-03 - Municipal Annex

0050	Supplies	Restroom and general cleaning supplies.
0076	Utilities	PG&E, Southern California Gas charges
0077	Water and Sewer Charges	Monthly water and sewer expense.
0085	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
0200	Repairs and Maintenance	General Repairs

The City of Solvang agreed to help pay some of the operating costs of the Elverhoj Museum for several years after it was sold. The amounts shown in this division is the amount of the operating subsidy. The agreement ends in fiscal year 2015-16.

Sub Dept. 200-04 - Elverhoj Museum

0041	Debt Principal Payment	Debt Payment per separation agreement
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**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1600 - Public Works/Maintenance					
	Sub-Depart 200-02 - City Hall					
0032	Permit Fees	\$ 373	\$ 383	\$ 400	\$ 400	\$ 400
0050	Supplies	\$ 1,341	\$ 2,668	\$ 2,000	\$ 1,300	\$ 1,300
0076	Utilities	\$ 6,363	\$ 6,044	\$ 7,000	\$ 7,000	\$ 7,000
0077	Water and Sewer Charges	\$ 2,357	\$ 4,415	\$ 3,950	\$ 4,600	\$ 4,600
0085	Insurance	\$ 3,678	\$ 1,242	\$ 1,035	\$ -	\$ -
0200	Repairs and Maintenance	\$ 1,843	\$ 2,905	\$ 2,200	\$ 5,400	\$ 5,400
	TOTAL MAINTENANCE AND OPERATIONS	\$ 15,955	\$ 17,657	\$ 16,585	\$ 18,700	\$ 18,700
	TOTAL CITY HALL EXPENSES	\$ 15,955	\$ 17,657	\$ 16,585	\$ 18,700	\$ 18,700
Fund 01	Department 1600 - Public Works/Maintenance					
	Sub-Depart 200-03 - Municipal Annex					
0050	Supplies	\$ 1,597	\$ 1,512	\$ 2,000	\$ 1,400	\$ 1,400
0076	Utilities	\$ 7,528	\$ 7,320	\$ 8,000	\$ 8,000	\$ 8,000
0077	Water and Sewer Charges	\$ 1,412	\$ 1,376	\$ 1,500	\$ 1,600	\$ 1,600
0085	Insurance	\$ 3,842	\$ 1,418	\$ 1,192	\$ 187	\$ 187
0706	Projects - Retrofit/Replace AC Unit	\$ -	\$ -	\$ -	\$ 4,000	\$ 4,000
0161	Projects - Inspection	\$ -	\$ -	\$ -	\$ 900	\$ 900
0200	Repairs and Maintenance	\$ 1,699	\$ 2,259	\$ 2,500	\$ 2,800	\$ 2,800
	TOTAL MAINTENANCE AND OPERATIONS	\$ 16,078	\$ 13,885	\$ 15,192	\$ 18,887	\$ 18,887
	TOTAL MUNICIPAL ANNEX EXPENSES	\$ 16,078	\$ 13,885	\$ 15,192	\$ 18,887	\$ 18,887
Fund 01	Department 1600 - Public Works/Maintenance					
	Sub-Depart 200-04 - Elverhoj					
0041	Debt Principal Payment	\$ 25,000	\$ 25,000	\$ 20,000	\$ 15,000	\$ 15,000
	TOTAL DEBT SERVICE	\$ 25,000	\$ 25,000	\$ 20,000	\$ 15,000	\$ 15,000
	TOTAL ELVERHOJ EXPENSES	\$ 25,000	\$ 25,000	\$ 20,000	\$ 15,000	\$ 15,000

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1600 - PUBLIC WORKS MAINTENANCE
SUB DEPARTMENT 200-05 - INFORMATION CENTER**

The Information Center is located on Copenhagen Drive at Second Street and is a small tourist information office owned by the City of Solvang and staffed by the Solvang Conference and Visitors Bureau. Costs to service, repair and maintain the building are included here.

Sub Dept. 200-05 - Information Center

0050	Supplies	General supplies.
0076	Utilities	PG&E charges
0085	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
0200	Repairs and Maintenance	Install 2 Ceiling Fans and general repairs

The Alisal Restroom (#1) is located at Alisal Road just south of Mission Drive. It is a public restroom owned and operated by the City of Solvang. Costs to service, repair and maintain the restroom are included in this division.

Sub Dept. 200-07 - Restroom #1

0050	Supplies	Restroom supplies.
0076	Utilities	PG&E charges
0077	Water and Sewer Charges	Monthly water and sewer expense.
0085	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
0200	Repairs and Maintenance	Funding for necessary repairs and replacement .

The Mission Restroom (#3) is located on Mission Drive just east of Fourth Place. It is a public restroom owned and operated by the City of Solvang. Costs to service, repair and maintain the restroom are included in this division.

Sub Dept. 200-08 - Restroom #3

0050	Supplies	Restroom supplies.
0076	Utilities	PG&E charges
0077	Water and Sewer Charges	Monthly water and sewer expense.
0085	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
0200	Repairs and Maintenance	General repairs
0702	Restroom #3 Improvements	Includes replacing fixtures, minor repairs and painting

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1600 - Public Works/Maintenance					
	Sub-Depart 200-05 - Information Center					
0050	Supplies	\$ 147	\$ 161	\$ 200	\$ 200	\$ 200
0076	Utilities	\$ 1,608	\$ 1,927	\$ 1,500	\$ 1,500	\$ 1,500
0085	Insurance	\$ 3,731	\$ 1,300	\$ 1,086	\$ 61	\$ 61
0200	Repairs and Maintenance	\$ 662	\$ 508	\$ 600	\$ 600	\$ 600
	TOTAL MAINTENANCE AND OPERATIONS	\$ 6,148	\$ 3,895	\$ 3,386	\$ 2,361	\$ 2,361
	TOTAL INFORMATION CENTER EXPENSES	\$ 6,148	\$ 3,895	\$ 3,386	\$ 2,361	\$ 2,361
Fund 01	Department 1600 - Public Works/Maintenance					
	Sub-Depart 200-07 - Restroom #1					
0050	Supplies	\$ 9,996	\$ 11,290	\$ 10,200	\$ 10,200	\$ 10,200
0076	Utilities	\$ 954	\$ 1,232	\$ 1,000	\$ 1,000	\$ 1,000
0077	Water and Sewer Charges	\$ 13,437	\$ 14,533	\$ 15,000	\$ 16,000	\$ 16,000
0085	Insurance	\$ 14,861	\$ 5,131	\$ 4,285	\$ 172	\$ 172
0105	Projects				\$ -	\$ -
0200	Repairs and Maintenance	\$ 1,697	\$ 1,414	\$ 4,000	\$ 2,500	\$ 2,500
	TOTAL MAINTENANCE AND OPERATIONS	\$ 40,945	\$ 33,601	\$ 34,485	\$ 29,872	\$ 29,872
	TOTAL RESTROOM 1 EXPENSES	\$ 40,945	\$ 33,601	\$ 34,485	\$ 29,872	\$ 29,872
Fund 01	Department 1600 - Public Works/Maintenance					
	Sub-Depart 200-08 - Restroom #3					
0050	Supplies	\$ 4,178	\$ 5,074	\$ 5,000	\$ 5,200	\$ 5,200
0076	Utilities	\$ 422	\$ 475	\$ 400	\$ 400	\$ 400
0077	Water and Sewer Charges	\$ 4,565	\$ 4,952	\$ 6,100	\$ 6,100	\$ 6,100
0085	Insurance	\$ 14,723	\$ 4,984	\$ 4,153	\$ 16	\$ 16
0200	Repairs and Maintenance	\$ 4,977	\$ 293	\$ 1,200	\$ 600	\$ 600
	TOTAL MAINTENANCE AND OPERATIONS	\$ 28,865	\$ 15,778	\$ 16,853	\$ 12,316	\$ 12,316
0702	Projects-Restroom #3 Improvemtent	\$ -	\$ 9,811	\$ -	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ -	\$ 9,811	\$ -	\$ -	\$ -
	TOTAL RESTROOM 3 EXPENSES	\$ 28,865	\$ 25,589	\$ 16,853	\$ 12,316	\$ 12,316

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1600 PUBLIC WORKS MAINTENANCE
SUB DEPARTMENT 230 - ROADS**

The Roads division of the Public Works department in the General Fund is used to account for maintaining the City of Solvang roads. The Division performs pothole repair, crack sealing, applies striping and other pavement markings, maintains street signs and public benches, and cleans and services the City catch basins and storm drain system.

Sub Dept. 230 - Roads

0000-0004	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
0018	Workers' Comp Ins.	2.75% of wages to cover the cost of workers' comp insurance paid to the JPIA
0009	Education	Training for road maintenance staff
0015	Safety Gear	Protective Gear for Road Maintenance Workers (Rain gear, boots, vests and gloves)
0016	Uniforms	Uniform Allowance for road maintenance staff
0050	Supplies	Trash Can Liners and general & repair supplies. Includes traffic control devices previously shown in Traffic Fund
0052	Small Equipment	Weed eaters, sprayers, chain saws, motorized pole saws and other road maintenance equipment
0073	Printing and Publishing	General office printing and publishing needs and cost of color copies.
0075	Computer Support	IT Support, Hardware and Software
0078	Communications	Telephone, cell phone service
0081	Street Light Power	PG&E billing for street lights previously shown in gas tax
0085	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
0110	Trash Receptacles	Trash Receptacle Replacement
0200	Repairs and Maintenance	Repairs for City streets and sidewalks. Includes amounts previously shown in Gas Tax and Traffic Safety Funds
0204	Highway Entrance Signs	Annual lease for highway entrance signs (Jim's Service Center).
0209	Street Sweeping	Annual street sweeping contract for commercial & residential areas. Previously shown in Gas Tax Fund
0215	Vehicle Fuel	Projected fiscal year fuel expense
0216	Vehicle Repairs & Maint.	Projected expense for vehicle repair and maintenance.
0090	Transfer Out to Cap Project	General fund match for Alisal Bridge (\$11,470) & Alisal Curve (\$45,900)
0206	Vehicle Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Public Works vehicles
0213	Equipment Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Public Works equipment
0214	Office Equipment Replacement	Transfer to Equip Replacement Fund to cover replacement costs for Public Works copiers & servers

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1600 - Public Works/Maintenance					
	Sub Dept. 230 - Roads					
0000	Salaries	\$ 143,010	\$ 147,468	\$ 162,247	\$ 172,022	\$ 172,022
0002	FICA	\$ 10,646	\$ 10,760	\$ 12,412	\$ 13,121	\$ 13,121
0003	Retirement	\$ 29,357	\$ 34,236	\$ 38,310	\$ 42,792	\$ 42,792
0004	Cafeteria Plan	\$ 22,904	\$ 24,241	\$ 25,404	\$ 28,504	\$ 28,504
0018	Workers' Comp Ins.	\$ 3,066	\$ 2,766	\$ 2,839	\$ 4,717	\$ 4,717
	TOTAL SALARIES AND BENEFITS	\$ 208,983	\$ 219,471	\$ 241,212	\$ 261,156	\$ 261,156
0001	Contract Emp	\$ 2,005	\$ -	\$ -	\$ -	\$ -
0006	Employee Medical Exams	\$ 23	\$ -	\$ -	\$ -	\$ -
0009	Education	\$ -	\$ 11	\$ 500	\$ 500	\$ 500
0013	Dues	\$ -	\$ (305)	\$ -	\$ -	\$ -
0015	Safety Gear	\$ 657	\$ 521	\$ 500	\$ 600	\$ 600
0016	Uniforms	\$ 1,259	\$ 1,162	\$ 800	\$ 800	\$ 800
0050	Supplies	\$ 5,839	\$ 14,722	\$ 12,000	\$ 10,000	\$ 10,000
0052	Small Equipment	\$ 7,774	\$ 494	\$ 3,000	\$ 1,500	\$ 1,500
0073	Printing and Publishing	\$ 120	\$ -	\$ 120	\$ 120	\$ 120
0075	Computer Support	\$ 1,982	\$ 1,870	\$ 2,015	\$ 11,196	\$ 11,196
0078	Communications	\$ 482	\$ 457	\$ 400	\$ 400	\$ 400
0081	Street Light Power	\$ -	\$ 44,243	\$ 45,000	\$ 45,000	\$ 45,000
0085	Insurance	\$ 19,213	\$ 7,060	\$ 6,000	\$ 10,600	\$ 10,600
0110	Trash Receptacles	\$ 3,255	\$ 5,219	\$ 5,000	\$ 5,000	\$ 5,000
0200	Repairs and Maintenance	\$ 2,589	\$ 13,569	\$ 24,000	\$ 15,000	\$ 15,000
0204	Highway Entrance Signs	\$ 5,573	\$ 2,012	\$ 1,850	\$ 1,850	\$ 1,850
0209	Street Sweeping	\$ -	\$ 36,000	\$ 39,000	\$ 39,000	\$ 39,000
0215	Vehicle Fuel	\$ 5,718	\$ 5,355	\$ 5,000	\$ 6,000	\$ 6,000
0216	Vehicle Repairs & Maint.	\$ 2,786	\$ 2,405	\$ 3,500	\$ 7,000	\$ 7,000
	TOTAL MAINTENANCE AND OPERATIONS	\$ 59,275	\$ 134,796	\$ 148,685	\$ 154,566	\$ 154,566
0090	Transfer Out to Capital Projects	\$ -	\$ -	\$ 57,370	\$ 57,370	\$ 57,370
0206	Vehicle Replacement	\$ 12,516	\$ 12,516	\$ 6,432	\$ 5,756	\$ 5,756
0213	Equipment Replacement	\$ 6,071	\$ 6,071	\$ 7,367	\$ 6,968	\$ 6,968
0214	Office Equipment Replacement	\$ 625	\$ 625	\$ -	\$ -	\$ -
	TOTAL TRANSFERS	\$ 19,212	\$ 19,212	\$ 71,169	\$ 70,094	\$ 70,094
0602	Alisal Curve	\$ -	\$ 49,180	\$ -	\$ -	\$ -
0615	Projects - East Entrance Lighting Upgrade	\$ -	\$ -	\$ -	\$ 3,300	\$ 3,300
0616	Projects - Boom Lift Major Maintenance	\$ -	\$ -	\$ -	\$ 9,700	\$ 9,700
	TOTAL CAPITAL OUTLAY	\$ -	\$ 49,180	\$ -	\$ 13,000	\$ 13,000
	TOTAL ROAD EXPENSES	\$ 287,470	\$ 422,659	\$ 461,066	\$ 498,816	\$ 498,816

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**GENERAL FUND 01
DEPARTMENT 1600 PUBLIC WORKS MAINTENANCE
STREET TREE SUB DEPARTMENT 230-15**

The Street Tree division maintains the City's urban forest by pruning and replanting street trees. The cost to maintain public street tree lights is also shown in this division.

Sub Dept. 230-15 - Street Trees

0000-0004	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
0018	Workers' Comp Ins.	2.75% of wages to cover the cost of workers' comp insurance paid to the JPIA
0009	Education	Backhoe and Boom lift Training for maintenance division staff
0015	Safety Gear	Tree maintenance related Safety Equipment
0016	Uniforms	Uniform Allowance for maintenance division staff
0050	Supplies	General supplies
0052	Small Equipment	Small Hand Tools
0055	Tree lights	Decorative tree lights
0073	Printing and Publishing	General office printing and publishing needs and cost of color copies.
0075	Computer Support	IT Support, Hardware and Software
0078	Communications	Telephone, cell phone service
0085	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
0200	Repairs and Maintenance	Repairs and Maintenance for small equipment
0205	Street Tree Management	General tree trimming and tree replacement-shown in gas tax in prior year
0214	Office Equipment Replacement	Transfer to Equip Replacement Fund to cover replacement costs for Public Works copiers & servers
0215	Vehicle Fuel	Projected fuel expense for the fiscal year.
0216	Vehicle Repairs & Maint.	Projected repair and maintenance of vehicles

Costs to maintain and repair the City owned public parking lots are shown in this division.

Sub Dept. 240 - Parking Lots

0076	Utilities	PG&E charges
0200	Repairs and Maintenance	Repairs and Maintenance of facilities in parking lots
0612	Slurry Seal	Parking Lot #1 Slurry Seal
0703	Entrance Signage	Parking Lot Entrance Signage

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Request	2013-14 Council Adopted Budget
Fund 01	Department 1600 - Public Works/Maintenance					
	Sub-Depart 230-15 - Street Trees					
0000	Salaries	\$ 59,164	\$ 52,939	\$ 55,401	\$ 60,243	\$ 60,243
0002	FICA	\$ 4,335	\$ 3,839	\$ 4,238	\$ 4,596	\$ 4,596
0003	Retirement	\$ 12,051	\$ 12,249	\$ 12,990	\$ 14,969	\$ 14,969
0004	Cafeteria Plan	\$ 10,655	\$ 9,325	\$ 9,266	\$ 10,391	\$ 10,391
0018	Workers' Comp Insurance	\$ 438	\$ 997	\$ 970	\$ 1,652	\$ 1,652
	TOTAL SALARIES AND BENEFITS	\$ 86,643	\$ 79,348	\$ 82,865	\$ 91,851	\$ 91,851
0001	Contract Emp	\$ 401	\$ -	\$ -	\$ -	\$ -
0009	Education	\$ 600	\$ 5	\$ 500	\$ 500	\$ 500
0015	Safety Gear	\$ 70	\$ 111	\$ 500	\$ 500	\$ 500
0016	Uniforms	\$ -	\$ 181	\$ 400	\$ 400	\$ 400
0050	Supplies	\$ 502	\$ 1,004	\$ 1,000	\$ 1,000	\$ 1,000
0052	Small Equipment	\$ 1,070	\$ 232	\$ 1,000	\$ 1,000	\$ 1,000
0055	Tree Lights	\$ -	\$ 4,715	\$ 7,000	\$ 7,000	\$ 7,000
0073	Printing and Publishing	\$ 41	\$ -	\$ 100	\$ 100	\$ 100
0075	Computer Support	\$ 1,653	\$ 1,655	\$ 1,830	\$ 4,059	\$ 4,059
0078	Communications	\$ 180	\$ 169	\$ 150	\$ 150	\$ 150
0085	Insurance	\$ 7,354	\$ 2,484	\$ 2,070	\$ 3,412	\$ 3,412
0200	Repairs and Maintenance	\$ 117	\$ 675	\$ 300	\$ 4,000	\$ 4,000
0205	Street Tree Planting & Management	\$ -	\$ 7,466	\$ 6,000	\$ 20,000	\$ 20,000
0215	Vehicle Fuel	\$ 356	\$ 1,844	\$ 550	\$ 1,500	\$ 1,500
0216	Vehicle Repairs & Maintenance	\$ 266	\$ 93	\$ 400	\$ 400	\$ 400
0217	Storm Damage	\$ 6,725	\$ -	\$ -	\$ -	\$ -
	TOTAL MAINTENANCE AND OPERATIONS	\$ 19,335	\$ 20,635	\$ 21,800	\$ 44,021	\$ 44,021
0220	Electrical Retrofit at Tree Wells	\$ -	\$ -	\$ -	\$ 14,400	\$ 14,400
	TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 14,400	\$ 14,400
0214	Office Equipment Replacement	\$ 625	\$ 625	\$ -	\$ -	\$ -
	TOTAL TRANSFERS	\$ 625	\$ 625	\$ -	\$ -	\$ -
	TOTAL STREET TREE EXPENSES	\$ 106,603	\$ 100,608	\$ 104,665	\$ 150,272	\$ 150,272

Fund 01	Department 1600 - Public Works/Maintenance					
	Sub Dept. 240 - Parking Lots					
0076	Utilities	\$ 4,010	\$ 5,295	\$ 5,030	\$ 5,030	\$ 5,030
0200	Repairs and Maintenance	\$ -	\$ 80	\$ 600	\$ 600	\$ 600
	TOTAL MAINTENANCE AND OPERATIONS	\$ 4,010	\$ 5,375	\$ 5,630	\$ 5,630	\$ 5,630
0086	Capital Outlay	\$ 25,575	\$ -	\$ -	\$ -	\$ -
0612	Projects-Slurry Seal Parking Lot	\$ -	\$ -	\$ 10,000	\$ -	\$ -
0703	Projects-Entrance Signage	\$ -	\$ 2,224	\$ -	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ 25,575	\$ 2,224	\$ 10,000	\$ -	\$ -
	TOTAL PARKING LOT EXPENSES	\$ 29,585	\$ 7,599	\$ 15,630	\$ 5,630	\$ 5,630

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SPECIAL REVENUE FUNDS

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

**SANTA YNEZ VALLEY BUSINESS IMPROVEMENT DISTRICT
FUND 05
DEPARTMENT 1400 - TOURISM**

These revenues are collected through the Transient Occupancy Taxes at the rate of \$2 per room night for the Cities of Solvang and Buellton, and the County of Santa Barbara. Each entity is entitled to keep 2% of the amount collected and pass the rest to the City of Solvang who in turn passes the money to the Santa Ynez Valley Hotel Association per the BID Management Agreement.

05-1400

Revenues		
3011	BID Assessment	\$2 per room night assessment at City of Solvang and Buellton and County of Santa Barbara motels and hotels
Expenses		
0299	Distribution to SYV Hotel Association	Distribution to SYV Hotel Association, City of Solvang and Buellton and County of Santa Barbara's share of pass thru to Hotel Assoc. (98% of total)
0219	City Administrative Fee	City of Solvang's 2% share collected from hotels and motels in Solvang

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted	2013-14 Request	2013-14 Council Adopted
Fund 05	Deptment 1400 SYV Tourism Business Improvement District					
	REVENUES					
3011	BID Assessment	\$ 558,262	\$ 609,669	\$ 575,000	\$ 580,000	\$ 580,000
	TOTAL REVENUES	\$ 558,262	\$ 609,669	\$ 575,000	\$ 580,000	\$ 580,000
	EXPENSES					
0299	Distribution to SYV Hotel Assoc	\$ 552,187	\$ 602,361	\$ 569,000	\$ 573,272	\$ 573,272
0219	City Administrative Fee for Management	\$ 6,342	\$ 8,988	\$ 6,000	\$ 6,728	\$ 6,728
	TOTAL MAINTENANCE AND OPERATIONS	\$ 558,529	\$ 611,349	\$ 575,000	\$ 580,000	\$ 580,000
	TOTAL TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL EXPENSES	\$558,529	\$611,349	\$575,000	\$580,000	\$580,000
	NET INCREASE (DECREASE) TO RESERVES	\$ (267)	\$ (1,680)	\$ -	\$ -	\$ -

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

**TRAFFIC SAFETY
FUND 10
DEPARTMENT 2000 - TRAFFIC SAFETY**

The California Vehicle Code requires a special fund exclusively used for official traffic control devices, the maintenance thereof and supplies for traffic law enforcement and traffic accident prevention, and for the maintenance, improvement, or construction of public streets, bridges and culverts within the City. The revenue source for these purposes is from motor vehicle fines and forfeitures.

10-2000

Revenues		
3315	Fines and Forfeitures	Fines and forfeitures received from traffic violations
Expenses		
0050	Supplies	Miscellaneous traffic control devices and safety equipment- Now paid out of Roads division in General Fund
0200	Repairs and Maintenance	Paid out of the Roads division in the General Fund
0090	Transfer Out to General Fund	Transfer to General Fund to cover traffic safety costs

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted	2013-14 Request	2013-14 Council Adopted
Fund 10	Department 2000 - Traffic Safety					
REVENUES						
3315	Fines & Forfeitures	\$ 27,005	\$ 14,534	\$ 17,000	\$ 18,000	\$ 18,000
3901	Interest Income	\$ 8	\$ 26	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 27,014	\$ 14,560	\$ 17,000	\$ 18,000	\$ 18,000
EXPENSES						
0050	Supplies	\$ 9,296	\$ (26)	\$ -	\$ -	\$ -
0200	Repairs and Maintenance	\$ 9,502	\$ -	\$ -	\$ -	\$ -
	TOTAL MAINTENANCE AND OPERATIONS	\$ 18,798	\$ (26)	\$ -	\$ -	\$ -
0090	Transfer Out to General Fund	\$ 6,831	\$ 14,183	\$ 17,000	\$ 18,000	\$ 18,000
	TOTAL TRANSFERS	\$ 6,831	\$ 14,183	\$ 17,000	\$ 18,000	\$ 18,000
	TOTAL EXPENSES	\$ 25,628	\$ 14,157	\$ 17,000	\$ 18,000	\$ 18,000
	NET INCREASE (DECREASE) TO RESERVES	\$ 1,385	\$ 404	\$ -	\$ -	\$ -

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

**GAS TAX
FUND 11
DEPARTMENT 2100 - GAS TAX**

The State of California imposes a \$0.09 per gallon excise tax on transportation fuels plus another \$0.09 imposed by Prop 111 in 1994. The allocation is complex and differs for each \$0.09 portion with some allocations based on population, a flat amount and number of registered vehicles and value of those vehicles. These monies must be used for street and road construction and maintenance, and overhead costs for street purposes. Examples include asphalt pavement repair and construction; pavement marking and striping; sign installation and maintenance; curb and gutter maintenance; crack sealing; and hazardous tree removal. The City receives these monies in a special fund and then transfers the money to the General Fund to reimburse it for road related costs mentioned above.

11-2100

Revenues		
3101	Section 2105 - Streets & Highway	Based on population. Funding can be used for any street and road purpose.
3102	Section 2106 – Collier Unruh	Funding based on population, vehicle registration and vehicle assessed value.
3103	Section 2107 – Gas Tax	Funding based on population, can be used for any street or road purpose.
3104	Section 2107.5	Funding based on population, can be used for any street or road purpose.
3119	Section 2103	Fuel tax swap funds that replaced Prop 42 sales tax on gas in 2010. Must be used for street or road purpose.
3901	Interest Income	Interest earned on cash balance in fund.
Expenses		
0081	Street Light Power	PG&E Billings for street lights. Paid out of the Roads Division in the General Fund.
0090	Transfer Out to General Fund	Transfer to General Fund to cover street improvement costs.
0200	Repairs and Maintenance	Various street repairs. Now being paid out of the Roads division of the General Fund.
0205	Street Tree Planting and Management	General tree trimming and replacement. Now being paid out of the Trees division of the General Fund.
0209	Street Sweeping	Annual street sweeping contract for commercial and residential areas. Now being paid out of the Roads division.

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted	2013-14 Request	2013-14 Council Adopted
Fund 11	Department 2100 - Gas Tax					
REVENUES						
3101	Section 2105 Strts & Hwy	\$ 30,641	\$ 25,275	\$ 26,850	\$ 25,950	\$ 25,950
3102	Sect 2106-Collier Unruh	\$ 21,351	\$ 19,206	\$ 22,758	\$ 22,003	\$ 22,003
3103	Sect 2107-Gas Tax	\$ 40,783	\$ 36,279	\$ 38,533	\$ 38,636	\$ 38,636
3104	Sect 2107.5	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
3119	Sect 2103	\$ 47,127	\$ 74,699	\$ 60,298	\$ 78,626	\$ 78,626
3800	Transfer In		\$ -	\$ -		
3901	Interest Income	\$ 61	\$ 280	\$ 250	\$ 300	\$ 300
	TOTAL REVENUES	\$ 141,963	\$ 157,739	\$ 150,689	\$ 167,515	\$ 167,515
EXPENSES						
0081	Street Light Power	\$ 45,229	\$ -	\$ -	\$ -	\$ -
0200	Repairs and Maintenance	\$ 1,012	\$ -	\$ -	\$ -	\$ -
0205	Street Tree Planting/Mgm	\$ 4,475	\$ -	\$ -	\$ -	\$ -
0209	Street Sweeping	\$ 36,000	\$ -	\$ -	\$ -	\$ -
	TOTAL MAINTENANCE AND OPERATIONS	\$ 86,716	\$ -	\$ -	\$ -	\$ -
0090	Transfer Out to General Fund	\$ 50,039	\$ 157,739	\$ 150,689	\$ 167,515	\$ 167,515
	TOTAL TRANSFERS	\$ 50,039	\$ 157,739	\$ 150,689	\$ 167,515	\$ 167,515
	TOTAL EXPENSES	\$ 136,755	\$ 157,739	\$ 150,689	\$ 167,515	\$ 167,515
	NET INCREASE (DECREASE) TO RESERVES	\$ 5,208	\$ 0	\$ -	\$ -	\$ -

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

**LOCAL TRANSPORTATION FUND
FUND 12
DEPARTMENT 2200 – LOCAL TRANSPORTATION**

The State of California imposes a \$0.09 per gallon excise tax on transportation fuels plus another \$0.09 imposed by Prop 111 in 1994. The allocation is complex and differs for each \$0.09 portion with some allocations based on population, a flat amount and number of registered vehicles and value of those vehicles. These monies must be used for street and road construction and maintenance, and overhead costs for street purposes. Examples include asphalt pavement repair and construction; pavement marking and striping; sign installation and maintenance; curb and gutter maintenance; crack sealing; and hazardous tree removal. The City receives these monies in a special fund and then transfers the money to the General Fund to reimburse it for road related costs mentioned above.

12-2200

Revenues		
3106	PUC 99234 TDA – LTF Pedestrian and Bikeways	Funding can be used for pedestrian or bicycle pathways.
3111	LSTP Funding	Local Surface Transportation Program funds received from SBCAG
3117	RSTP Funding	Regional Surface Transportation Program funds
3901	Interest Income	Interest generated from funds in Money Market and LAIF
Expenses		
0200	Repairs and Maintenance	Miscellaneous Street Repairs
0211	Sidewalk Grinding	Contract services to grind sidewalks smooth and eliminate tripping hazards
0289	Storm Water – NPDES Permit	National Pollution Discharge Elimination System Permit with Regional Water Quality Board
0298	Professional Services – SWMP	Contract services with MNS Engineers to implement the Storm Water Mgmt Program
0603	Projects – Access Ramps	Construct new and upgrade existing access ramps along existing sidewalks
0604	Projects – Oak Street Drainage	Enlarge catch basin & overland escape route, & repair drainage channel damaged in storm

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted	2013-14 Request	2013-14 Council Adopted
Fund 12	Department 2200 - Local Transportation					
REVENUES						
3106	PUC 99234 TDA-LTF Pedestrian & Bkwys	\$ 2,978	\$ 3,003	\$ 3,621	\$ 3,621	\$ 3,621
3111	LSTP Funding	\$ 81,832	\$ 82,528	\$ 77,433	\$ 77,433	\$ 77,433
3117	RSTP Funding	\$ 8,981	\$ -	\$ 3,549	\$ 3,549	\$ 3,549
3406	Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
3408	Misc Income	\$ 304	\$ -	\$ -	\$ -	\$ -
3901	Interest Income	\$ 1,089	\$ 501	\$ 150	\$ 150	\$ 150
	TOTAL REVENUES	\$ 95,184	\$ 86,032	\$ 84,753	\$ 84,753	\$ 84,753
EXPENSES						
0200	Repairs and Maintenance	\$ 4,428	\$ -	\$ -		
0211	Sidewalk Grinding	\$ 29,173	\$ 25,080	\$ 25,000	\$ 25,000	\$ 25,000
0220	Rds Overly	\$ -	\$ -	\$ -	\$ -	\$ -
0289	Storm Water-NPDES Permit	\$ -	\$ 4,852	\$ 5,000	\$ 5,200	\$ 5,200
0298	Professional Services-SWMP	\$ 11,668	\$ 22,692	\$ 40,000	\$ 40,000	\$ 40,000
	TOTAL MAINTENANCE AND OPERATIONS	\$ 45,269	\$ 52,624	\$ 70,000	\$ 70,200	\$ 70,200
0603	Projects-Access Ramps	\$ -	\$ 57,930	\$ -	\$ -	\$ -
0604	Projects-Oak St Drainage	\$ -	\$ 29,058	\$ 60,535	\$ -	\$ -
0609	Curb-Gutter Sidewalk	\$ -	\$ 37,792	\$ -	\$ -	\$ -
250-86	Capital Equipment	\$ 101,472	\$ -	\$ -	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ 101,472	\$ 124,780	\$ 60,535	\$ -	\$ -
0090	Transfer Out	\$ 30,275	\$ -	\$ -	\$ -	\$ -
	TOTAL TRANSFERS	\$ 30,275	\$ -	\$ -	\$ -	\$ -
	TOTAL EXPENSES	\$ 177,016	\$ 177,404	\$ 130,535	\$ 70,200	\$ 70,200
	NET INCREASE (DECREASE) TO RESERVES	\$ (81,832)	\$ (91,373)	\$ (45,782)	\$ 14,553	\$ 14,553

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

**MEASURE A
FUND 15
DEPARTMENT 2500 – MEASURE A**

Revenues accounted for in this fund are from the County of Santa Barbara voter approved 1/2 cent sales tax. The use of these funds are restricted for local streets, road construction, maintenance, overhead, transit and other transportation related activities. Unspent funds will be held in reserve for future projects.

15-2500

Revenues		
3002	Sales Tax	Measure A generated Sales Tax
3805	Transfer In – Measure D	Transfer in from Measure D to cover cost of overlay and crack sealing
3901	Interest Income	Interest generated from funds in Money Market and LAIF
Expenses		
0090	Transfer Out – Transit Fund	To subsidize senior and disabled persons fares
0090	Transfer Out - Trees	To fund the street tree inventory
0105	Projects	Various road and street projects
0604	Oak Street Drainage	Enlarge catch basin & overland escape route, repair drainage channel damaged in March 2011 storm
0605	Projects – Pavement Overlay/Crack Seal	Road improvements to select streets based on pavement maintenance plan. Partial Measure D funding
0606	Projects – Pine Street Drainage	Replace 500 ft of curb & gutter to improve drainage and prevent flooding
0607	Projects – Alisal Bridge	Alisal Bridge Structural Inspection
0608	Projects – Sidewalk Infill Repair	Repair damaged sidewalks and construct new sidewalks to schools and parks
0609	Projects – Street Improvement	Various road, curb & gutter, and sidewalk repairs as well as tree work
0612	Projects – Pavement Maintenance – Slurry Seal	Slurry seal of streets within City in most need
0614	Drain Improvements	

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted	2013-14 Request	2013-14 Council Adopted
Fund 15	Department 2500 - Measure A					
REVENUES						
3002	Sales Tax	\$ 313,689	\$ 388,565	\$ 317,446	\$ 345,950	\$ 345,950
3805	Transfer In-Measure D	\$ -	\$ 112,770	\$ -	\$ -	\$ -
3901	Interest Income	\$ 122	\$ 379	\$ 650	\$ 250	\$ 250
TOTAL REVENUES		\$ 313,811	\$ 501,714	\$ 318,096	\$ 346,200	\$ 346,200
EXPENSES						
0105	Projects	\$ 239,786	\$ -	\$ -	\$ -	\$ -
0604	Oak St Drainage	\$ -	\$ -	\$ 115,000	\$ -	\$ -
0605	Projects-Pavement Overlay/Crack Seal	\$ -	\$ 137,980	\$ -	\$ 280,000	\$ 280,000
0606	Projects-Pine St Drainage	\$ -	\$ 47,200	\$ -	\$ -	\$ -
0607	Projects-Alisal Bridge	\$ -	\$ 16,000	\$ -	\$ -	\$ -
0608	Sidewalk Infill Repair	\$ -	\$ 70,000	\$ -	\$ 5,000	\$ 5,000
0609	Projects-Street Improve	\$ -	\$ 44,880	\$ -	\$ 20,000	\$ 20,000
0612	Projects-Pavement Maint-Slurry Seal	\$ -	\$ -	\$ 322,000	\$ -	\$ -
0614	Drain Imprv	\$ -	\$ -	\$ -	\$ 35,000	\$ 35,000
TOTAL CAPITAL OUTLAY		\$ 239,786	\$ 316,060	\$ 437,000	\$ 340,000	\$ 340,000
0090	Transfer Out-Transit	\$ -	\$ 2,000	\$ 1,200	\$ 1,200	\$ 1,200
0090	Transfer Out-PW Trees	\$ 59,844	\$ -	\$ -	\$ 5,000	\$ 5,000
TOTAL TRANSFERS		\$ 59,844	\$ 2,000	\$ 1,200	\$ 6,200	\$ 6,200
TOTAL EXPENSES		\$ 299,630	\$ 318,060	\$ 438,200	\$ 346,200	\$ 346,200
NET INCREASE (DECREASE) TO RESERVES		\$ 14,181	\$ 183,654	\$ (120,104)	\$ -	\$ -

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

**AB 1600
FUND 24
DEPARTMENT 2600 – IMPACT FEES**

The Solvang AB 1600 Impact Fee fund accounts for fees assessed to developers of new construction for the impact that construction has on future services and infrastructure. Fees to mitigate future parking and traffic issues caused by additional development are shown here.

24-1600

Revenues		
3300	Parking in Lieu	Started in 1989, this fee is to mitigate adverse parking impacts caused by new retail & commercial development
3305	Traffic Mitigation	\$3,067 fee to increase street traffic capacity due to new development
3321	Skytt Mesa	Assessment of \$878 per new home to pay for various Han Christian Andersen Park improvements
3322	Affordable Housing	Assessment of \$4,668 per new home to pay for low cost housing in the City
3901	Interest Income	Interest generated from funds in Money Market and LAIF
Expenses		
0613	Traffic Circulation Study	Evaluation of various traffic issues along Mission Dr corridor through Solvang

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted	2013-14 Request	2013-14 Council Adopted
Fund 24	Department 2600 - AB 1600 Impact Fees					
REVENUES						
3300	Parking in Lieu	\$ 14,317	\$ 51,168	\$ 4,964	\$ 4,846	\$ 4,846
3305	Traffic Mitigation	\$ 12,268	\$ 4,896	\$ 18,402	\$ 91,450	\$ 91,450
3321	Skytt Mesa	\$ 878	\$ -	\$ 5,268	\$ 43,900	\$ 43,900
3322	Affordable Housing	\$ 4,668	\$ -	\$ 28,008	\$ -	\$ -
3901	Interest Income	\$ (6,656)	\$ 6,728	\$ 8,000	\$ 8,000	\$ 8,000
	TOTAL REVENUES	\$ 25,475	\$ 62,792	\$ 64,642	\$ 148,196	\$ 148,196
EXPENSES						
0613	Traffic Circulation Study	\$ -	\$ -	\$ 50,000	\$ -	\$ -
	TOTAL MAINTENANCE AND OPERATIONS	\$ -	\$ -	\$ 50,000	\$ -	\$ -
	TOTAL EXPENSES	\$0	\$0	\$50,000	\$0	\$0
	NET INCREASE (DECREASE) TO RESERVES	\$ 25,475	\$ 62,792	\$ 14,642	\$ 148,196	\$ 148,196

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

**SOLVANG MESA LLMD
FUND 25
DEPARTMENT 3500 – SOLVANG MESA LLMD**

The Solvang Mesa LLD fund accounts for assessments collected on parcels in the Skytt Mesa project area. These funds must be used to construct, operate, maintain and service the landscape and lighting improvements in the district. Funds raised by the assessment may only be used for the purposes as stated in the engineers report.

25-3500

Revenues		
3008	Property Tax – Misc.	Property Taxes generated within the boundaries of the Landscape and Lighting Maintenance District.
3901	Interest Income	Interest generated from funds in Money Market and LAIF
Expenses		
0048	Open Space/Landscape Mt	Projected landscape costs utilizing contractor
0076	Utilities	PG&E for irrigation system
0077	Water and Sewer Charges	Monthly water expense for landscaping
0081	Street Light Power	PGE for Skytt Mesa street lights
0200	Repairs and Maintenance	Miscellaneous repairs and maintenance
0219	City Administrative Fee	Staff Time for administrative work associated with the Solvang Mesa, LLMD
0218	County Processing Fee	County Assessor Fees
0298	Professional Services	Contract with assessment engineer

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted	2013-14 Request	2013-14 Council Adopted
Fund 25	Department 3500 - Solvang Mesa LLMD					
REVENUES						
3008	Property Tax-Misc.	\$ 35,793	\$ 58,708	\$ 82,462	\$ 74,907	\$ 74,907
3901	Interest Income	\$ 328	\$ 155	\$ 190	\$ 120	\$ 120
	TOTAL REVENUES	\$ 36,121	\$ 58,863	\$ 82,652	\$ 75,027	\$ 75,027
EXPENSES						
0048	Landscape Mt/Open Space	\$ 26,969	\$ 30,520	\$ 24,200	\$ 24,200	\$ 24,200
0076	Utilities (Irrigation Power - PG&E)	\$ -	\$ 167	\$ 200	\$ 250	\$ 250
0077	Water and Sewer Charges	\$ 18,877	\$ 35,903	\$ 39,600	\$ 30,500	\$ 30,500
0081	Street Light Power & Maintenance (PG&E)	\$ 1,473	\$ 1,456	\$ 2,000	\$ 1,650	\$ 1,650
0200	Repairs, Maintenance, Backflow Testing	\$ 160	\$ 4,360	\$ 500	\$ 700	\$ 700
0224	Detention Basin Veg. Maintenance				\$ 1,200	\$ 1,200
0219	City Administrative Fee	\$ 5,000	\$ 5,072	\$ 50	\$ 6,150	\$ 6,150
0218	County Processing Fee	\$ -	\$ -	\$ 5,000	\$ 50	\$ 50
0298	Professional Services	\$ 5,000	\$ 5,000	\$ 5,500	\$ 5,000	\$ 5,000
	TOTAL MAINTENANCE AND OPERATIONS	\$ 57,479	\$ 82,478	\$ 77,050	\$ 69,700	\$ 69,700
	TOTAL EXPENSES	\$ 57,479	\$ 82,478	\$ 77,050	\$ 69,700	\$ 69,700
	NET INCREASE (DECREASE) TO RESERVES	\$ (21,358)	\$ (23,616)	\$ 5,602	\$ 5,327	\$ 5,327

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INTERNAL SERVICE FUND

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

**EQUIPMENT AND VEHICLE POOL
FUND 20
DEPARTMENT 3000 – VEHICLE POOL**

This fund accounts for monies transferred from the General, Water and Sewer funds for the replacement of vehicles, copiers, servers, software and large equipment. The useful life and replacement cost of the item is estimated and a pro rata amount is transferred annually to this fund for its replacement after its useful life. The idea is to spread out the cost of large purchases over many years rather than come up with large amounts all in the year of replacement.

20-3000

Revenues		
3000-3405	Sale of Surplus Property	
3000-3700	Contrib-Water Vehicle	Fund Contribution for future Water Vehicle Replacement
3000-3701	Contrib-Sanitary Sewer Vehicle	Fund Contribution for future Sanitary Sewer Vehicle Replacement
3000-3702	Contrib-WWTP Vehicle	Fund Contribution for future Treatment Plant Vehicle Replacement
3000-3704	Contrib-Genl Fund Vehicle	Fund Contribution for future General Fund Vehicle Replacement
3000-3705	Contrib-Genl Fund Equipment	Fund Contribution for future General Fund Equipment Replacement
3000-3706	Contrib-Water Equip Replacement	Fund Contribution for future Water Equipment Replacement
3000-3707	Contrib-Sewer Equip Replacement	Fund Contribution for Sewer Equipment Replacement
3000-3708	Contrib-WWTP Equip Replacement	Fund Contribution for future Treatment Plant Equipment Replacement
3000-3710	Contrib-Genl Fund Copiers/Servers/Software	Fund Contribution for future General Fund Copiers/Servers/Software
3000-3711	Contrib-Water Copiers/Servers/Software	Fund Contribution for future Water Copiers/Servers/Software
3000-3712	Contrib-WWTP Copiers/Servers/.Software	Fund Contribution for future WWTP Copiers/Servers/Software
3000-3901	Interest Income	Interest generated from funds in Money Market and LAIF
Expenses		
1600-0802	Vehicle Replacement	Road Dept 5% share of new Vactor purchase
5100-0802	Vehicle Replacement	Water Dept 5% share of new Vactor purchase
5200-0802	Vehicle Replacement	Sewer Dept 90% share of new Vactor purchase
1300-0213	Equipment Replacement	Parks Dept – Replace Mower
1600-0801	Equipment Replacement	Road Dept cost of pressure washer
1600-230-0206	Vehicle Replacement	Replace Pick-up Truck #621
1100-0803	Computer Replacement	78% General Fund share of new financial software & server
5100-0803	Computer Replacement	11% Water Fund share of new financial software & server
5300-0803	Computer Replacement	11% Sewer Fund share of new financial software & server

**CITY OF SOLVANG
ANNUAL BUDGET
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Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted	2013-14 Request	2013-14 Council Adopted
Fund 20	Department 3000 - Vehicle Pool					
REVENUES						
3000-3405	Sale of Surplus Property	\$ -	\$ 880	\$ -	\$ -	\$ -
3000-3700	Contrib-Water Vehicle	\$ 10,009	\$ 10,009	\$ 28,985	\$ 10,009	\$ 10,009
3000-3701	Contrib-Sewer Vehicle	\$ 15,501	\$ 15,501	\$ 296,229	\$ 40,287	\$ 40,287
3000-3702	Contrib-WWTP Vehicle	\$ 4,911	\$ 4,911	\$ 9,121	\$ 9,121	\$ 9,121
3000-3704	Contrib-Gen Fund Vehicle	\$ 30,163	\$ 30,940	\$ 27,085	\$ 26,409	\$ 26,409
3000-3705	Contrib-Gen Fund Equip Replacement	\$ 11,773	\$ 15,023	\$ 14,046	\$ 13,708	\$ 13,708
3000-3706	Contrib-Water Equip Replacement	\$ 1,194	\$ 1,194	\$ 14,807	\$ 13,045	\$ 13,045
3000-3707	Contrib-Sewer Equip Replacement	\$ -	\$ -	\$ -	\$ 4,061	\$ 4,061
3000-3708	Contrib-WWTP Equip Replacement	\$ 6,440	\$ 6,440	\$ 6,440	\$ 5,843	\$ 5,843
3000-3710	Contrib-Gen Fund Copiers/Servers/Software	\$ 27,751	\$ 24,501	\$ 10,250	\$ 10,250	\$ 10,250
3000-3711	Contrib-Water Copiers/Servers/Software	\$ 5,000	\$ 5,000	\$ 15,914	\$ 1,250	\$ 1,250
3000-3712	Contrib-WWTP Copiers/Servers/Software	\$ 4,750	\$ 6,610	\$ 16,164	\$ 1,000	\$ 1,000
3000-3901	Interest Income	\$ 4,088	\$ 3,025	\$ 3,400	\$ 2,500	\$ 2,500
TOTAL REVENUES		\$ 121,580	\$ 124,034	\$ 442,441	\$ 137,483	\$ 137,483
EXPENSES						
1600-0802	Vehicle Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
5200-0802	Vehicle Replacement-Vactor	\$ -	\$ -	\$ 329,400	\$ -	\$ -
1100-0213	Equip Replacement	\$ 4,998	\$ -	\$ -	\$ -	\$ -
1500-0206	Veh Replacement	\$ -	\$ 105,000	\$ -	\$ -	\$ -
5200-0206	Veh Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
5300-0206	Veh Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
5100-0802	Vehicle Replacement-Vactor	\$ -	\$ -	\$ 18,300	\$ -	\$ -
1300-0213	Equip Replacement - Mower	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
1600-230-0206	Vehicle Replacement - Pick-up Truck #621	\$ -	\$ -	\$ -	\$ 18,000	\$ 18,000
1600-230-0802	Vehicle Replacement-Vactor	\$ -	\$ -	\$ 18,300	\$ -	\$ -
1600-801	Equip Replacement-Pressure Washer	\$ -	\$ -	\$ 10,000	\$ -	\$ -
1100-803	Computer Replace-Software & Server	\$ -	\$ -	\$ 133,044	\$ 105,105	\$ 105,105
5100-803	Computer Replace-Software & Server	\$ -	\$ -	\$ 18,353	\$ 14,823	\$ 14,823
5300-803	Computer Replace-Software & Server	\$ -	\$ -	\$ 18,353	\$ 14,823	\$ 14,823
3000-0046	Deprec Exp	\$ 64,676	\$ 58,143	\$ -	\$ -	\$ -
TOTAL EXPENSES - CAPITAL OUTLAY		\$ 69,674	\$ 163,143	\$ 545,750	\$ 162,750	\$ 162,750
NET INCREASE (DECREASE) TO RESERVES		\$ 51,906	\$ (39,109)	\$ (103,309)	\$ (25,267)	\$ (25,267)

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CAPITAL PROJECT FUND

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-14**

**CAPITAL PROJECT FUND 16
DEPARTMENT 1600 - CAPITAL PROJECTS**

This fund accounts for major grant funded facility and roadway improvement projects. In some cases a small percentage General Fund match is required and the revenue is shown transferred in here.

Revenues		
3124	Indian Gaming	Grant
3123	CDBG Access Improvements	Grant to cover work at various city buildings to improve access
3125	HSIP Grant-Alisal Curve	Highway Safety Improvement Program grant to fund the Alisal Curve road widening project
3127	Bridge Seismic Grant (BRLSZ)	Federal Grant for Alisal Bridge seismic retrofit
3800	Transfer In	
3901	Interest Income	Interest generated from funds in Money Market and LAIF
Expenses		
0601	Alamo Pintado/Mission Intersection	Project abandoned-Bicycle Bridge at Alamo Pintado Creek to replace this project
0602	Alisal Curve Improvements	Shoulder widening of Alisal Road to improve safety south of Santa Ynez bridge
0610	Alisal Bridge Seismic Retrofit	Seismic retrofit to prevent collapse during seismic event
0611	Bicycle Bridge-AP Creek	Bicycle bridge over Alamo Pintado Creek (SR 246) & left turn lane at High Meadow Road
0701	CDBG Access Improvements	Improve ADA access to City Hall, Annex building and Veterans building
0501	HCA Park – Area A Improvements	Area A Improvements to HCA Park

**CITY OF SOLVANG
ANNUAL BUDGET
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Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted	2013-14 Request	2013-14 Council Adopted
Fund 16	Department 1600 - Capital Project Fund					
REVENUES						
3124	Indian Gaming	\$ 105,883	\$ -		\$ 120,000	\$ 120,000
3123	CDBG Access Improvements-Grant	\$ -	\$ -	\$ 80,000		
3125	HSIP Grant-Alisal Curve	\$ -	\$ -	\$ 244,100		
3127	Bridge Seismic Grant (BRLSZ)	\$ -	\$ -	\$ 88,530	\$ 157,000	\$ 157,000
3800	Transfer In from General Fund	\$ -	\$ -	\$ (82,630)		
3901	Interest Income	\$ -	\$ 1,404	\$ 1,300	\$ 750	\$ 750
	TOTAL REVENUES	<u>\$ 105,883</u>	<u>\$ 1,404</u>	<u>\$ 331,300</u>	<u>\$ 277,750</u>	<u>\$ 277,750</u>
EXPENSES						
0601	Alamo Pintado/Mission Intersection	\$ 147,232	\$ 205,775	\$ -	\$ -	\$ -
0602	Alisal Curve Improvements	\$ -		\$ 290,000	\$ -	\$ -
0610	Alisal Bridge Seismic Retrofit	\$ -		\$ 100,000	\$ 195,000	\$ 195,000
0611	Bicycle Bridge-AP Creek	\$ -		\$ 150,000	\$ 275,000	\$ 275,000
0501	HCA Park - Area A Improvements	\$ -	\$ -	\$ -	\$ 76,000	\$ 76,000
0701	CDBG Access Improvements	\$ -		\$ 80,000		
	TOTAL EXPENSES - CAPITAL OUTLAY	<u>\$ 147,232</u>	<u>\$ 205,775</u>	<u>\$ 620,000</u>	<u>\$ 546,000</u>	<u>\$ 546,000</u>
	NET INCREASE (DECREASE) TO RESERVES	<u>\$ (41,349)</u>	<u>\$ (204,371)</u>	<u>\$ (288,700)</u>	<u>\$ (268,250)</u>	<u>\$ (268,250)</u>

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ENTERPRISE FUNDS

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**TRANSIT FUND 40
DEPARTMENT 5000 - TRANSIT**

This is an Enterprise Fund for the City's public transportation operations. Revenues in this fund are from Federal and State transit sources and fare box receipts. Expenses in this fund are solely for transit purposes. Routes link Buellton, Santa Ynez, Solvang, Los Olivos, and Santa Maria. The system is known as Santa Ynez Valley Transit or SYVT.

REVENUES		
3105	FTA Section 5311 thru Cal Trans	Federal operating assistance as a subrecipient of Caltrans for rural public transit operators
3108	99260 State TDA-LTF Article 4 and 8	Local Transportation funding from the state of Calif bond sales for unmet transit needs
3113	Measure A Para-transit Section 4A	Para-transit (Dial a ride) revenues remitted with local sales tax Measure A funds allocated by SBCAG
3114	Fare Box Revenue	Revenues collected from fare boxes located on Transit Buses & dial a ride customers
3121	PTMISEA	Public Transportation Modernization Improvement & Service Enhancement-Prop 1B transit funds
3126	Buellton-SB County DAR Subsidy	Subsidy for senior and disabled transit users
3405	Sale of Surplus Property	Sale of used bus
3805	Transfer In-Measure A DAR Subsidy	Measure A funds to be used for senior and disabled transit users
3901	Interest Income	Interest generated from funds in Money Market and LAIF
	Transfer In – Reserves	Transfer in from Reserves
EXPENSES		
0046	Depreciation Expense	Depreciation expense for transit vehicles and equipment
0047	Overhead Contribution	Percentage of maintenance, operations and administrative overhead
0050	Supplies	Miscellaneous supplies
0052	Small Equipment	Miscellaneous small equipment
0072	Postage	Postage costs to advertise Transit
0073	Printing and Publishing	Printing costs for public outreach.
0074	Lease Payments	Rental of Office Space
0075	Computer Support	Proportionate share of IT services and computer hardware and software support contracts
0076	Utilities	Gas and Electricity
0078	Communications	Costs for telephone, cell phones and radios
0200	Repairs and Maintenance	Miscellaneous repair items at Transit Office
0215	Vehicle Fuel	Fuel for transit fleet vehicles
0216	Vehicle Repairs & Maint.	Estimated expense for vehicle repair and maintenance.
0238	Breeze Extension	Contract payments to transit provider for regional service to Santa Maria
0239	Wine Country Express	Contract payments to provider for regional service to Lompoc
0254	Advertising & Promotion	SYVT advertising and promotion
0269	Transit Operations Contract	Annual contract payments to transit provider
0298	Professional Services	Professional service contract to oversee operations of SYVT
0285	Bus Stops/Signage	General repairs/maintenance
0804	Bus Stops Improvement/Signage	Expenses related to new bus stops and transit signage.
0802	Capital Equipment	Purchase of one new bus

CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Dept Request	2013-14 Council Adopted Budget
Fund 40 Department 5000 - Transit						
REVENUES						
3105	FTA Section 5311 thru Caltrans	\$ 130,631	\$ 128,555	\$ 128,303	\$ 283,046	\$ 283,046
3108	99260 State TDA-LTF Article 4 & 8	\$ 580,274	\$ 670,326	\$ 415,585	\$ 472,619	\$ 472,619
3112	State TDA-STA Funding (when avail)	\$ 3,891	\$ -	\$ -	\$ -	\$ -
3113	Measure A Para-transit Section 4A	\$ 9,653	\$ 12,487	\$ 8,000	\$ 8,000	\$ 8,000
3114	Fare Box Revenue	\$ 70,247	\$ 70,475	\$ 70,000	\$ 68,000	\$ 68,000
3121	PTMISEA	\$ 245,848	\$ -	\$ 66,250	\$ 60,000	\$ 60,000
3126	Buellton-SB County DAR Subsidy	\$ -	\$ 2,200	\$ 2,400	\$ 2,400	\$ 2,400
3405	Sale of Surplus Property	\$ -	\$ -	\$ 6,300	\$ 12,000	\$ 12,000
3805	Transfer In from Measure A DAR Subsidy	\$ -	\$ 1,000	\$ 1,200	\$ 1,200	\$ 1,200
3901	Interest Income	\$ 2,623	\$ 1,870	\$ 1,000	\$ 2,000	\$ 2,000
3750	Transfer In - Reserves				\$ 51,302	\$ 51,302
TOTAL REVENUES		\$ 1,043,167	\$ 886,914	\$ 699,038	\$ 960,567	\$ 960,567
EXPENSES						
0046	Depreciation Expense	\$ 40,606	\$ 48,734	\$ 59,500	\$ 60,000	\$ 60,000
0047	Overhead Contribution	\$ 48,021	\$ 48,021	\$ 49,462	\$ 50,550	\$ 50,550
0050	Supplies	\$ 67	\$ 114	\$ 200	\$ 200	\$ 200
0052	Small Equipment	\$ 12	\$ -	\$ 100	\$ 500	\$ 500
0072	Postage	\$ 2,427	\$ 3,298	\$ 1,000	\$ 3,000	\$ 3,000
0073	Printing and Publishing	\$ 6,186	\$ 5,098	\$ 5,000	\$ 10,000	\$ 10,000
0074	Lease Payments	\$ 4,405	\$ 4,860	\$ 5,000	\$ 5,000	\$ 5,000
0075	Computer Support	\$ 791	\$ 300	\$ 400	\$ 500	\$ 500
0076	Utilities	\$ 1,111	\$ 995	\$ 900	\$ 1,000	\$ 1,000
0078	Communications	\$ 1,008	\$ 2,970	\$ 3,000	\$ 3,000	\$ 3,000
0085	Insurance	\$ 7	\$ 7	\$ 7	\$ 8	\$ 8
0200	Repairs and Maintenance	\$ 4	\$ 1,233	\$ 200	\$ 200	\$ 200
0215	Vehicle Fuel	\$ 86,212	\$ 95,839	\$ 90,000	\$ 90,000	\$ 90,000
0216	Vehicle Repairs & Maint.	\$ 15,063	\$ 12,643	\$ 15,000	\$ 18,000	\$ 18,000
0238	Breeze Extension	\$ -	\$ -	\$ 25,000	\$ 37,000	\$ 37,000
0239	Wine Country Express	\$ -	\$ 20,000	\$ 22,000	\$ 22,500	\$ 22,500
0254	Advertising & Promotion	\$ 17,127	\$ 20,219	\$ 31,500	\$ 34,000	\$ 34,000
0269	Transit Operations Contract	\$ 440,857	\$ 344,111	\$ 340,000	\$ 390,660	\$ 390,660
0285	Bus Stops/Signage	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
Fund 40 Department 5000 - Transit						
0298	Professional Services	\$ 24,766	\$ 28,392	\$ 31,500	\$ 34,000	\$ 34,000
0400	Asset Disposal	\$ 24,059	\$ 54,097	\$ -	\$ -	\$ -
TOTAL MAINTENANCE AND OPERATIONS		\$ 712,729	\$ 690,931	\$ 679,769	\$ 761,118	\$ 761,118
0279	Transit Study		\$ 38,992	\$ -		
0802	Capital Equipment - Bus Replacement		\$ -	\$ 69,000	\$ 140,000	\$ 140,000
0804	Capital Equipment - Bus Stop Upgrades	\$ 966	\$ -	\$ -	\$ 60,000	\$ 60,000
TOTAL CAPITAL OUTLAY		\$ 966	\$ 38,992	\$ 69,000	\$ 200,000	\$ 200,000
TOTAL EXPENSES		\$ 713,695	\$ 729,923	\$ 748,769	\$ 961,118	\$ 961,118
Plus non cash expenditures above-Depreciation		\$ 40,606	\$ 48,734	\$ 59,500	\$ 60,000	\$ 60,000
NET INCREASE (DECREASE) TO RESERVES		\$ 370,078	\$ 205,725	\$ 9,769	\$ 59,449	\$ 59,449

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**WATER FUND 41
DEPARTMENT 5100 - WATER**

The City's water department is responsible for maintaining an adequate and safe supply of drinking water, performing water leak repairs, fire hydrant maintenance, weekly testing for bacteria, and quarterly testing of all well sites. All water services in Solvang are metered and meter reading is done monthly. There are 32 miles of water mains, 4 pump stations, 3 water wells and 3 storage tanks to operate and maintain.

REVENUES		
3316	Connection Fees	Revenues anticipated from water connection fees.
3317	Inspection Fees	Inspection fees for new connections.
3403	Lease Income	Income generated from the lease of GTE cell sites
3405	Surplus Property	Income generated from sale of surplus property
3408	Miscellaneous Income	
3410	Insurance Refunds	JPIA insurance refunds
3500	Water Revenue	Sales of Water
3552	Meter Change	Charge for meter downsizing
3901	Interest Income	Interest generated from funds in Money Market and LAIF
EXPENSES		
0000-0004	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
0006	Employee Medical Exams	New employee medical exams
0007	Employee Screening	Background checks on new employees
0018	Workers' Comp Ins.	2.75% of wages to cover the cost of workers' comp insurance paid to the JPIA
0009	Education	Cross connection training course (AWE program) through CRWA, staff training
0013	Membership Dues	AWWA Membership. California Rural Water and USC Foundation
0015	Safety Gear	Safety apparel water employees; rain gear, boots, gloves
0016	Uniforms	\$400 per employee
0030	Property Taxes	Property taxes payable to the County for property owned by Water Dept
0032	Permit Fees	Health Department, Environmental Health, APCD, Hazardous Materials Plan Fee, & Air Quality Mgmt
0033	Lab Fees	Fees related to testing of water quality.
0047	Overhead Contribution	Calculated on percentage of maintenance and operations based on Maximus Study 2005
0050	Supplies	Testing chemicals, chemicals for cl2 analyzers and miscellaneous office supplies
0051	Billing Forms	Cost of procuring utility billing forms.
0052	Small Equipment	Miscellaneous small equipment
0072	Postage	Bulk postage for mailing water bills.
0073	Printing and Publishing	Business cards, forms, advertising, color copies & printing
0074	Lease Payments	Lease payments for copier/printers and postage machine
0075	Computer Support	IT Services, Hardware, and Software
0078	Communications	Telephone, long distance charges and cell phones
0079	Line Leases	Monthly telephone lines leases to run telemetry system for wells.

0080	Power for Pumping	Electricity for running well pumps.
0085	Insurance	Percentage of property, equipment, and bonds from the CJPIA.
0122	Credit Card Processing Fees	Excess charges by credit card company not passed on to the customer
0200	Repairs and Maintenance	General repair and maintenance of the water system.
0210	Water Meters & Repairs	Water Meter replacement program
0215	Vehicle Fuel	Projected fuel expense for the department
0216	Vehicle Repairs & Maint.	Projected vehicle repairs and maintenance for the department
0262	Special Legal	Legal expense for special outside counsel related to Water Master Plan EIR
0263	Legal Fees	Legal costs for City Attorney services.
0281	EIR Study	Carry Forward Funding for Water Master Plan EIR
0291	Purchased Water & ID# Meters	SLO Dry Year Program in the absence of State Water & Purchases from ID# 1
0292	State Water Payment	Estimated annual State Water payment to SYRWCD ID#1.
0294	Ground Water Charges	Fees for pumping water from the ground water basins.
0295	Underground Alert	Notification services prior to digging
0297	Chlorination	Cost of disinfecting water.
0298	Professional Services	Reservoir inspection services, IRWMP participation, Cloud Seeding, Regional Water Efficiency Program
0301	Cloud Seeding Program and RWUEP	Cloud seeding and Regional Water Use Efficiency Program (County Administrators)
0425	Bad Debt Write Offs	Uncollectable Water Debt
0046	Depreciation Expense	Depreciation expense capital equipment/projects
0805	Voice Mail System 1/3	1/3 City wide voice mail system also used for emergency call outs
0806	Impellor Repair/Replacement	Repair or replace impellers
0851	SCADA Project	Computer interface with wells
0852	Well Development	Drill wells in the Santa Ynez River
0853	Water Atlas Map Update	Mapping of all city water facilities
0854	Arch Flash Study	Cal OSHA required study to assess electrical safety hazard of arch flash
0855	Valve & FH Replacement Prog	Annual program to replace old deteriorated and substandard valve and fire hydrant
0856	Hand Held Devices	Purchase of new hand held water meter reading devices
0042	Interest Expense	Interest payment on refinanced 2001 Water Bond Debt-original amount \$3 million
0045	Inter fund Sewer Loan	Principal payment on refinanced 2001 Water Bond Debt-original amount \$3 million
0206	Vehicle Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Water vehicles
0213	Equipment Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Water equipment
0214	Office Equipment Replacement	Transfer to Equip Replacement Fund to cover replacement costs for office equipment

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**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Dept. Request	2013-14 Council Adopted Budget
Fund 41 Department 5100 - Water						
REVENUES						
3316	Connection Fees	\$ 22,275	\$ 23,504	\$ 79,000	\$ 85,000	\$ 85,000
3317	Inspection Fees	\$ 167	\$ 300	\$ 300	\$ 300	\$ 300
3403	Lease Income	\$ 15,730	\$ 15,893	\$ 16,000	\$ 16,000	\$ 16,000
3405	Surplus Property		\$ 1,500			
3408	Miscellaneous Income	\$ -	\$ (39)	\$ 100	\$ 100	\$ 100
3410	Insurance Refunds	\$ 11,301	\$ -	\$ -	\$ -	\$ -
3450	Collection Acct Recovery	\$ 638	\$ 638	\$ 300	\$ 300	\$ 300
3500	Water Revenue	\$ 3,927,817	\$ 4,167,680	\$ 4,040,000	\$ 4,040,000	\$ 4,040,000
3552	Meter Change	\$ -	\$ 8,153	\$ 1,000	\$ 1,000	\$ 1,000
3901	Interest Income	\$ 17,696	\$ 12,671	\$ 16,000	\$ 16,000	\$ 16,000
TOTAL REVENUES		\$ 3,995,624	\$ 4,230,299	\$ 4,152,700	\$ 4,158,700	\$ 4,158,700
EXPENSES						
0000	Salaries	\$ 330,030	\$ 326,665	\$ 327,365	\$ 332,659	\$ 332,659
0002	FICA	\$ 25,733	\$ 24,669	\$ 25,044	\$ 25,448	\$ 25,448
0003	Retirement	\$ 64,175	\$ 73,897	\$ 76,209	\$ 80,054	\$ 80,054
0004	Cafeteria Plan	\$ 47,711	\$ 48,345	\$ 47,972	\$ 49,814	\$ 49,814
0018	Workers' Comp Ins.	\$ 6,570	\$ 6,018	\$ 5,729	\$ 9,148	\$ 9,148
TOTAL SALARIES AND BENEFITS		\$ 474,219	\$ 479,595	\$ 482,319	\$ 497,122	\$ 497,122
0001	Contract Emp	\$ 4,011	\$ -	\$ -	\$ -	\$ -
0006	Employee Medical Exams	\$ 212	\$ 93	\$ 50	\$ 50	\$ 50
0007	Employee Screening	\$ -	\$ 49	\$ -	\$ -	\$ -
0009	Education	\$ 108	\$ 1,147	\$ 3,000	\$ 3,000	\$ 3,000
0013	Membership Dues	\$ 533	\$ 623	\$ 1,000	\$ 1,000	\$ 1,000
0015	Safety Gear	\$ 824	\$ 488	\$ 700	\$ 700	\$ 700
0016	Uniforms	\$ 916	\$ 904	\$ 1,600	\$ 1,600	\$ 1,600
0030	Property Taxes	\$ 62	\$ 62	\$ 70	\$ 70	\$ 70
0032	Permit Fees	\$ 9,571	\$ 11,485	\$ 14,500	\$ 14,500	\$ 14,500
0033	Lab Fees	\$ 4,480	\$ 4,171	\$ 6,000	\$ 6,000	\$ 6,000
0047	Overhead Contribution	\$ 228,055	\$ 228,055	\$ 234,897	\$ 240,065	\$ 240,065
0050	Supplies	\$ 4,350	\$ 3,616	\$ 4,000	\$ 4,000	\$ 4,000
0051	Billing Forms	\$ 557	\$ 687	\$ 800	\$ 800	\$ 800
0052	Small Equipment	\$ 5,392	\$ 7,432	\$ 1,500	\$ 1,500	\$ 1,500
0072	Postage	\$ 4,805	\$ 4,905	\$ 5,000	\$ 5,400	\$ 5,400
0073	Printing and Publishing	\$ 2,431	\$ 2,941	\$ 1,684	\$ 1,684	\$ 1,684
0074	Lease Payments	\$ 412	\$ 187	\$ 156	\$ 156	\$ 156
0075	Computer Support	\$ 11,231	\$ 11,157	\$ 12,600	\$ 19,615	\$ 19,615
0078	Communications	\$ 4,109	\$ 4,356	\$ 5,000	\$ 5,000	\$ 5,000
0079	Line Leases	\$ 1,507	\$ 819	\$ 2,000	\$ 1,000	\$ 1,000
0080	Power for Pumping	\$ 87,631	\$ 84,434	\$ 95,000	\$ 105,000	\$ 105,000
0085	Insurance	\$ 56,502	\$ 19,867	\$ 16,818	\$ 20,294	\$ 20,294
0122	Credit Card Processing Fees	\$ 818	\$ 717	\$ 800	\$ 800	\$ 800
0200	Repairs and Maintenance	\$ 12,527	\$ 20,311	\$ 20,500	\$ 20,000	\$ 20,000
0210	Water Meters & Repairs	\$ 513	\$ 5,426	\$ 2,500	\$ 41,147	\$ 41,147
0215	Vehicle Fuel	\$ 5,701	\$ 6,889	\$ 6,000	\$ 6,500	\$ 6,500
0216	Vehicle Repairs & Maint.	\$ 1,544	\$ 2,623	\$ 3,500	\$ 5,000	\$ 5,000
0262	Special Legal	\$ 35,094	\$ 43,436	\$ 35,000	\$ 35,000	\$ 35,000
0263	Legal Fees	\$ 3,975	\$ 5,949	\$ 6,000	\$ 7,000	\$ 7,000
0281	EIR Study	\$ 81,086	\$ 142,069	\$ 25,000	\$ 25,000	\$ 25,000
0291	Purchased Water & ID#1 Meters	\$ 69,777	\$ 82,443	\$ 100,000	\$ 328,698	\$ 328,698
0292	State Water Payment	\$ 2,643,920	\$ 2,368,499	\$ 2,530,000	\$ 2,713,000	\$ 2,713,000
0294	Ground Water Charges	\$ 952	\$ 893	\$ 2,600	\$ 2,600	\$ 2,600
0295	Underground Alert	\$ 89	\$ 83	\$ 200	\$ 200	\$ 200
0297	Chlorination	\$ 3,450	\$ 5,108	\$ 5,000	\$ 6,500	\$ 6,500
0298	Professional Services	\$ 16,719	\$ 9,414	\$ 10,000	\$ 1,610	\$ 1,610
0301	Cloud Seeding Program & RWUEP	\$ -	\$ -	\$ 5,000	\$ 4,700	\$ 4,700
0425	Bad Debt Write Offs	\$ 3,445	\$ 3,457	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 3,307,309	\$ 3,084,794	\$ 3,163,475	\$ 3,634,189	\$ 3,634,189
0046	Depreciation Expense	\$ 206,521	\$ 208,333	\$ 207,000	\$ 207,000	\$ 207,000
0805	Voicemail System 1/3	\$ -	\$ -	\$ 2,560	\$ -	\$ -
226/806	Impellor Repair/Replacement	\$ -	\$ 8,921	\$ 20,000	\$ 5,000	\$ 5,000
0851	SCADA Project	\$ -	\$ 29,344	\$ -	\$ 10,000	\$ 10,000
0852	Well Development	\$ 4,413	\$ 1,424	\$ 650,000	\$ 800,000	\$ 800,000
0853	Water Atlas Map Update	\$ -	\$ -	\$ 45,000	\$ 3,200	\$ 3,200
0854	Arch Flash Study	\$ -	\$ -	\$ 30,000	\$ -	\$ -
0855	Valve & FH Replacement Program	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
0856	Hand Held Devices	\$ -	\$ -	\$ 7,500	\$ -	\$ -
250-86	Capital Equipment	\$ 127	\$ (29,344)	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 211,061	\$ 218,678	\$ 982,060	\$ 1,045,200	\$ 1,045,200
0042	Inter-Fund Sewer Loan Int	\$ -	\$ 1,217	\$ 7,982	\$ 3,069	\$ 3,069
0045	Inter-Fund Sewer Loan Prin	\$ -	\$ -	\$ 258,249	\$ 284,553	\$ 284,553
TOTAL DEBT SERVICE		\$ -	\$ 1,217	\$ 266,231	\$ 287,622	\$ 287,622
0999	Transfer Out	\$ 286,345	\$ 1,432,571	\$ -	\$ -	\$ -
0206	Vehicle Replacement	\$ 10,009	\$ 10,009	\$ 28,985	\$ 10,009	\$ 10,009
0213	Equipment Replacement	\$ 1,194	\$ 1,194	\$ 14,807	\$ 13,045	\$ 13,045
0214	Office Equipment Replacement	\$ 5,000	\$ 5,000	\$ 15,914	\$ 1,250	\$ 1,250
TOTAL TRANSFERS		\$ 302,548	\$ 1,448,774	\$ 59,706	\$ 24,304	\$ 24,304
TOTAL EXPENSES		\$ 4,295,137	\$ 5,233,058	\$ 4,953,791	\$ 5,488,437	\$ 5,488,437
Plus non cash expenditures above-Depreciation		\$ 206,521	\$ 208,333	\$ 207,000	\$ 207,000	\$ 207,000
NET INCREASE (DECREASE) TO RESERVES		\$ (92,992)	\$ (794,426)	\$ (594,091)	\$ (1,122,737)	\$ (1,122,737)

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**SEWER FUND 42
DEPARTMENT 5200 - SANITARY SEWER**

The City's Sanitary Sewer department is responsible for the collection sewer system that transports sewage to the wastewater sewer plant. Included in this department is the Alisal lift station and 42 miles of sewer piping.

REVENUES		
3551	Saddle Taps	Permit for lateral connection
EXPENSES		
0000-0004	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
0018	Workers' Comp Ins.	2.75% of wages to cover the cost of workers' comp insurance paid to the JPIA
0006	Employee Medical Exams	New employee medical exam
0009	Education	Training funds for Sanitary Sewer employees.
0015	Safety Gear	Expense for safety boots.
0016	Uniforms	employee uniforms
0032	Permit Fees	Permits for WDR, APCD Generator, OSHA pressure vessel, hazardous material, & EPA
0047	Overhead Contribution	Calculated on percentage of maintenance and operations.
0050	Supplies	Cleaning products, rubber gloves, small hardware items, marking paint and batteries
0051	Billing Forms	Water and Sewer billing forms
0052	Small Equipment	Miscellaneous small equipment
0053	Chemicals	Used in the collection system.
0054	Fuel for Generator	Alisal lift station emergency generator
0075	Computer Support	IT support, hardware, and software
0076	Utilities	Alisal Pump Station.
0078	Communications	Telephone and cell phones
0085	Insurance	Percentage of property and equipment coverage through CJPIA.
0200	Repairs and Maintenance	Maintenance & repair of sewer collection system, & lift station/pump repair & replacement
0215	Vehicle Fuel	Projected fuel expense for the department
0214	Office Equipment Replacement	Contribution for replacement of office equipment
0216	Vehicle Repairs & Maint.	Projected repairs and maintenance for the department
0046	Depreciation Expense	Annual projection calculated on fixed assets.
0278	Studies	System Evaluation and mapping-completed in fiscal year 2011-12
0298	Professional Services-Salts Mgmt Plan	Salts management plan-completed in fiscal year 2011-12
0853	Atlas Map Update	Mapping of all city water facilities
0930	Manhole Rehabilitation Program	Repair or replace deteriorated manholes. Locations of high infiltration will be repaired.
0206	Transfer Out Vehicle Replacement	Transfer to Equip Replacement Fund to cover replacement costs of vehicles & fund 90% Vactor

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Dept. Request	2013-14 Council Adopted Budget
Fund 42 Department 5200 - Sanitary Sewer						
REVENUES						
3551	Saddle Taps	\$ 96	\$ -	\$ 100	\$ 100	\$ 100
TOTAL REVENUES		\$ 96	\$ -	\$ 100	\$ 100	\$ 100
EXPENSES						
0000	Salaries	\$ 140,497	\$ 141,617	\$ 141,234	\$ 116,530	\$ 116,530
0002	FICA	\$ 10,785	\$ 10,472	\$ 10,804	\$ 8,823	\$ 8,823
0003	Retirement	\$ 29,259	\$ 32,010	\$ 33,263	\$ 26,791	\$ 26,791
0004	Cafeteria Plan	\$ 22,126	\$ 20,844	\$ 24,208	\$ 20,622	\$ 20,622
0018	Workers' Comp Ins.	\$ 3,065	\$ 2,514	\$ 2,472	\$ 3,172	\$ 3,172
TOTAL SALARIES AND BENEFITS		\$ 205,732	\$ 207,457	\$ 211,981	\$ 175,936	\$ 175,937
0001	Contract Emp	\$ 2,005	\$ -	\$ -		
0006	Emp Medical Exams	\$ 352	\$ 46	\$ 200	\$ 400	\$ 400
0007	Employee Screening		\$ 45	\$ -		
0009	Education	\$ 237	\$ 107	\$ 900	\$ 1,455	\$ 1,455
0015	Safety Gear	\$ 353	\$ 107	\$ 500	\$ 500	\$ 500
0016	Uniforms	\$ 502	\$ 536	\$ 700	\$ 700	\$ 700
0019	Recruitment		\$ 9		\$ -	\$ -
0032	Permit Fees	\$ 746	\$ 1,014	\$ 1,500	\$ 1,600	\$ 1,600
0047	Overhead Contribution	\$ 22,596	\$ 22,596	\$ 23,274	\$ 23,786	\$ 23,786
0050	Supplies	\$ 533	\$ 1,043	\$ 800	\$ 800	\$ 800
0051	Billing Forms	\$ 738	\$ 687	\$ 1,000	\$ 1,000	\$ 1,000
0052	Small Equipment	\$ 4,383	\$ 2,360	\$ 6,800	\$ 6,000	\$ 6,000
0053	Chemicals	\$ -	\$ -	\$ 300	\$ 300	\$ 300
0054	Fuel for Generator	\$ -	\$ -	\$ 100	\$ 100	\$ 100
0073	Print/Publications	\$ 154	\$ 179	\$ -	\$ 70	\$ 70
0075	Computer Support	\$ 257	\$ 300	\$ 275	\$ 9,683	\$ 9,683
0076	Utilities	\$ 1,874	\$ 1,388	\$ 1,400	\$ 1,550	\$ 1,550
0078	Communications	\$ 1,720	\$ 1,921	\$ 1,700	\$ 1,700	\$ 1,700
0085	Insurance	\$ 38,614	\$ 14,311	\$ 13,108	\$ 11,269	\$ 11,269
0200	Repairs and Maintenance	\$ 20,112	\$ 4,268	\$ 15,000	\$ 15,000	\$ 15,000
0215	Vehicle Fuel	\$ 4,403	\$ 5,958	\$ 6,000	\$ 7,200	\$ 7,200
0216	Vehicle Repairs & Maint.	\$ 3,148	\$ 1,427	\$ 4,000	\$ 4,000	\$ 4,000
0263	Legal		\$ 30			
TOTAL MAINTENANCE AND OPERATIONS		\$ 102,727	\$ 58,332	\$ 77,557	\$ 87,113	\$ 87,113
0046	Depreciation Expense	\$ 41,499	\$ 38,726	\$ 50,000	\$ 50,000	\$ 50,000
0278	SS Study & Map	\$ 15,667	\$ 74,969	\$ -	\$ -	\$ -
0298	Prof Services-Salts Mgmt Plan	\$ -	\$ 9,913	\$ -	\$ -	\$ -
0853	Atlas Map Update	\$ -	\$ -	\$ 35,000	\$ 3,200	\$ 3,200
0930	Manhole Rehabilitation Program	\$ -	\$ -	\$ 100,000	\$ -	\$ -
0931	Sewer Line Replacement Program				\$ 40,000	\$ 40,000
0932	Alisal Liftstation Upgrades				\$ 60,000	\$ 60,000
0933	Fredensborg Canyon Extension				\$ 50,000	\$ 50,000
TOTAL CAPITAL OUTLAY		\$ 57,166	\$ 123,608	\$ 185,000	\$ 203,200	\$ 203,200
0206	Vehicle Replacement	\$ 15,501	\$ 15,501	\$ 296,229	\$ 40,287	\$ 40,287
0214	Office Equipment Replacement				\$ 4,061	\$ 4,061
0999	Transfer out		\$ -	\$ -	\$ -	\$ -
TOTAL TRANSFERS		\$ 15,501	\$ 15,501	\$ 296,229	\$ 44,348	\$ 44,348
TOTAL EXPENSES		\$ 381,126	\$ 404,899	\$ 770,767	\$ 510,598	\$ 510,598

**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

**SEWER FUND 42
DEPARTMENT 5300 - WASTEWATER**

The City's Wastewater department is responsible for operating the Solvang sewer plant. The plant is a Sequential Batch Reactor plant and has a capacity of 1.5 million gallons per day. Currently the plant processes approximately 680,000 gallons per day of which, about 100,000 of those gallons is from Santa Ynez. The City is reimbursed by the Santa Ynez Community Services district for that use.

REVENUES		
3316	Connection Fees	Revenues anticipated from sewer connection fees.
3317	Inspection Fees	Inspection fees for new connections.
3450	Collection Acct Recovery	Collection agency recoveries from past due customer billings
3502	Sewer Revenue	Charges for Sewer Treatment
3502	CSD Contribution	Revenues Reimbursed to Solvang for Usage of WWTP by S.Y. Community Services District
3603	Inter-Fund Loan Principal-General Fund	Principal portion of loan repayment from General Fund-reduces receivable
3604	Inter-Fund Loan Principal-Water Fund	Principal portion of loan repayment from Water Fund-reduces receivable
3901	Interest Income	Interest generated from funds in Money Market and LAIF & Sewer loan to General & Water Funds Repayments
EXPENSES		
0000-0004	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
0018	Workers' Comp Ins.	2.75% of wages to cover the cost of workers' comp insurance paid to the JPIA
0009	Education	Grade IV math and certification review, Tri-State seminar for two
0013	Membership Dues	Cost for staff memberships to WWTP organizations.
0015	Safety Gear	Safety boots, rain gear, eye protection, gloves, etc
0016	Uniforms	\$400 per employee
0030	Property Taxes	Property taxes payable to the County for property owned by Sewer Dept
0032	Permit Fees	Annual WDR, APCD Permit Fees, OSHA Pressure Vessels, SB County Fire and Hazmat Plan
0033	Lab Fees	Weekly, quarterly and annual BOD, TDS, TSS, Na, Cl, Ph and ground water analysis
0040	Sludge Disposal	Cost of disposing WWTP sludge and is sensitive to oil prices
0047	Overhead Contribution	Calculated on percentage of maintenance and operations.
0050	Supplies	Cleaning supplies, paint, gloves, batteries, & office supplies
0052	Small Equipment	Miscellaneous small equipment
0053	Chemicals	Cost of chemicals to treat wastewater
0054	Fuel for Generator	Fuel necessary to operate plant emergency generator.
0072	Postage	Bulk postage for mailing water and sewer bills.
0073	Printing and Publishing	Cost of printing and advertising
0074	Lease Payments	Lease payment for postage machine
0075	Computer Support	IT support, hardware, and software
0076	Utilities	Electricity to run plant
0077	Water and Sewer Charges	Water and Sewer Charges to run Plant

0078	Communications	Telephone and cell phones
0085	Insurance	Percentage of property and equipment coverage through CJPIA.
0122	Credit Card Processing Fees	Excess charges by credit card company not passed on to the customer
0200	Repairs and Maintenance	Repairs and Maintenance of the Wastewater Treatment facility & lift station
0215	Vehicle Fuel	Projected fuel expense for the department
0216	Vehicle Repairs & Maint.	Projected repairs and maintenance for the department's fleet vehicles
0263	Legal Fees	Legal costs for City Attorney services.
0298	Professional Services	Programming dissolved oxygen (DO) sensors
0425	Bad Debt Write Offs	Bad debts related to sewer customer accounts
0046	Depreciation Expense	Annual projection calculated on fixed assets.
0805	Voice Mail System 1/3	1/3 City wide voice mail system also used for emergency call outs
0856	Hand Held Devices	Purchase of new hand held water meter reading devices
0926	Cap Improv-Mech Barscreen Rehab	Mechanical Barscreen Rehabilitation
0927	Cap Improv-Recoat SBR 3	Recoat sequencing batch reactor 3
0928	Cap Improv-Perc Pond Slope Protect	Percolator pond slope protection
0929	Cap Improv-DO Sensors	Completion of project started in 2010-11
0206	Vehicle Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Wastewater vehicles
0213	Equipment Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Wastewater equipment
0214	Computer Replacement	Transfer to Equip Replacement Fund to cover replacement costs for office equipment

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**CITY OF SOLVANG
ANNUAL BUDGET
FISCAL YEAR 2013-2014**

Acct	Description	2010-11 Actual	2011-12 Actual	2012-13 Council Adopted Budget	2013-14 Dept. Request	2013-14 Council Adopted Budget
Fund 42	Department 5300 - Wastewater Treatment Plant					
REVENUES						
3316	Connection Fees	\$ 86,657	\$ 25,220	\$ 42,000	\$ 56,000	\$ 56,000
3317	Inspection Fees	\$ 300	\$ 75	\$ 300	\$ 300	\$ 300
3405	Sale of Surplus Property	\$ 1,828	\$ 750	\$ -	\$ -	\$ -
3410	Insurance Refunds	\$ 2,157	\$ -	\$ -	\$ -	\$ -
3450	Collection Acct Recovery	\$ 1,732	\$ 218	\$ 200	\$ 200	\$ 200
3502	Sewer Revenue	\$ 1,269,969	\$ 1,264,257	\$ 1,290,000	\$ 1,290,000	\$ 1,290,000
3503	SYCSD Reimbursement	\$ 175,317	\$ 199,318	\$ 200,000	\$ 364,000	\$ 364,000
3603	Inter-Fund Loan Principal-General Fund	\$ -	\$ -	\$ 162,585	\$ 162,585	\$ 162,585
3604	Inter-Fund Loan Principal-Water Fund	\$ -	\$ -	\$ 258,249	\$ 284,553	\$ 284,553
3901	Interest Income	\$ 23,325	\$ 17,207	\$ 24,285	\$ 24,285	\$ 24,285
	TOTAL REVENUES	\$ 1,561,285	\$ 1,507,045	\$ 1,977,619	\$ 2,181,923	\$ 2,181,923
EXPENSES						
0000	Salaries	\$ 288,618	\$ 276,108	\$ 303,666	\$ 319,461	\$ 319,461
0002	FICA	\$ 21,984	\$ 20,234	\$ 23,230	\$ 24,347	\$ 24,347
0003	Retirement	\$ 56,433	\$ 63,263	\$ 70,771	\$ 77,311	\$ 77,311
0004	Cafeteria Plan	\$ 41,871	\$ 43,742	\$ 46,398	\$ 51,548	\$ 51,548
0018	Workers' Comp Ins.	\$ 6,132	\$ 5,189	\$ 5,314	\$ 8,752	\$ 8,752
	TOTAL SALARIES AND BENEFITS	\$ 415,038	\$ 408,536	\$ 449,379	\$ 481,419	\$ 481,419
0001	Contract Emp	\$ 2,005	\$ -	\$ -	\$ -	\$ -
0006	Employee Medical Exams	\$ 188	\$ 46	\$ 300	\$ 150	\$ 150
0007	Employee Scrng	\$ -	\$ 4	\$ -	\$ -	\$ -
0009	Education	\$ 3,412	\$ 2,505	\$ 4,900	\$ 3,295	\$ 3,295
0013	Membership Dues	\$ 643	\$ 877	\$ 1,000	\$ 1,000	\$ 1,000
0015	Safety Gear	\$ 490	\$ 262	\$ 1,000	\$ 1,000	\$ 1,000
0016	Uniforms	\$ 900	\$ 1,132	\$ 1,700	\$ 1,700	\$ 1,700
0019	Recruit	\$ -	\$ 9	\$ -	\$ -	\$ -
0030	Property Taxes	\$ 1,170	\$ 1,180	\$ 1,200	\$ 1,200	\$ 1,200
0032	Permit Fees	\$ 9,878	\$ 13,060	\$ 19,000	\$ 19,000	\$ 19,000
0033	Lab Fees	\$ 14,365	\$ 13,977	\$ 17,000	\$ 17,000	\$ 17,000
0040	Sludge Disposal	\$ 55,098	\$ 68,465	\$ 58,000	\$ 65,000	\$ 65,000
0047	Overhead Contribution	\$ 119,288	\$ 119,288	\$ 122,867	\$ 125,570	\$ 125,570
0050	Supplies	\$ 6,430	\$ 6,902	\$ 6,000	\$ 6,500	\$ 6,500
0052	Small Equipment	\$ 5,692	\$ 4,039	\$ 2,800	\$ 2,800	\$ 2,800
0053	Chemicals	\$ 13,457	\$ 12,487	\$ 30,000	\$ 30,000	\$ 30,000
0054	Fuel for Generator	\$ 860	\$ 1,965	\$ 1,500	\$ 1,500	\$ 1,500
0072	Postage	\$ 3,796	\$ 3,832	\$ 3,600	\$ 5,400	\$ 5,400
0073	Printing and Publishing	\$ 1,214	\$ 1,598	\$ 934	\$ 934	\$ 934
0074	Lease Payments	\$ 412	\$ 206	\$ 216	\$ 216	\$ 216
0075	Computer Support	\$ 10,991	\$ 10,908	\$ 12,270	\$ 27,761	\$ 27,761
0076	Utilities	\$ 114,444	\$ 104,028	\$ 105,000	\$ 120,000	\$ 120,000
0077	Water and Sewer Charges	\$ 17,065	\$ 16,119	\$ 19,825	\$ 19,825	\$ 19,825
0078	Communications	\$ 4,105	\$ 4,302	\$ 4,000	\$ 4,000	\$ 4,000
0085	Insurance	\$ 58,619	\$ 22,107	\$ 19,908	\$ 22,582	\$ 22,582
0122	Credit Card Processing Fees	\$ 818	\$ 717	\$ 600	\$ 600	\$ 600
0200	Repairs and Maintenance	\$ 42,323	\$ 31,005	\$ 40,000	\$ 40,000	\$ 40,000
0215	Vehicle Fuel	\$ 6,541	\$ 6,752	\$ 6,000	\$ 7,200	\$ 7,200
0216	Vehicle Repairs & Maint.	\$ 1,353	\$ 1,747	\$ 4,000	\$ 4,500	\$ 4,500
0263	Legal Fees	\$ 150	\$ -	\$ 500	\$ 500	\$ 500
0298	Professional Services	\$ 3,637	\$ 2,229	\$ 1,000	\$ 1,000	\$ 1,000
0425	Bad Debt Write Offs	\$ 1,381	\$ 1,482	\$ 1,500	\$ 1,500	\$ 1,500
	TOTAL MAINTENANCE AND OPERATIONS	\$ 500,725	\$ 453,230	\$ 486,620	\$ 531,733	\$ 531,733
0046	Depreciation Expense	\$ 396,945	\$ 426,166	\$ 410,000	\$ 410,000	\$ 410,000
0805	Voicemail System 1/3	\$ -	\$ -	\$ 2,560	\$ -	\$ -
0856	Hand Held Devices	\$ -	\$ -	\$ 7,500	\$ -	\$ -
0927	Cap Improv-Recoat SBR 2	\$ -	\$ -	\$ 13,000	\$ -	\$ -
0928	Cap Improv-River Bank Restoration	\$ -	\$ -	\$ 70,000	\$ 820,000	\$ 820,000
0929	Cap Improv-DO Sensors	\$ -	\$ 20,626	\$ 10,000	\$ -	\$ -
0934	Cap Improv-Covered Solids & Parking	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
250-0086	Capital Equipment	\$ -	\$ (20,626)	\$ -	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ 396,945	\$ 426,166	\$ 513,060	\$ 1,270,000	\$ 1,270,000
0206	Vehicle Replacement	\$ 4,911	\$ 4,911	\$ 9,121	\$ 9,121	\$ 9,121
0213	Equipment Replacement	\$ 6,440	\$ 6,440	\$ 6,440	\$ 5,843	\$ 5,843
0214	Office Equipment Replacement	\$ 4,750	\$ 6,610	\$ 16,164	\$ 1,000	\$ 1,000
	TOTAL TRANSFERS	\$ 16,101	\$ 17,961	\$ 31,725	\$ 15,964	\$ 15,964
	TOTAL EXPENSES	\$ 1,328,809	\$ 1,305,893	\$ 1,480,784	\$ 2,299,116	\$ 2,299,116
	Plus non cash expenditures above-Depreciation	\$ 396,945	\$ 426,166	\$ 410,000	\$ 410,000	\$ 410,000
	NET INCREASE (DECREASE) TO RESERVES	\$ 629,421	\$ 627,318	\$ 906,835	\$ 292,807	\$ 292,807

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