

City of  
Solvang

Annual  
**BUDGET**  
FISCAL YEAR  
2015  
THROUGH  
2016



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CITY OF SOLVANG, CALIFORNIA  
ANNUAL BUDGET  
FISCAL YEAR 2015 - 2016

June 22, 2015

Prepared by:

Department of Administrative Services and Finance

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**City of Solvang  
Annual Budget  
Fiscal Year 2015 - 2016**

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**City of Solvang  
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# INTRODUCTORY SECTION

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City of Solvang  
List of Elected and Appointed Officials  
As of July 1, 2015

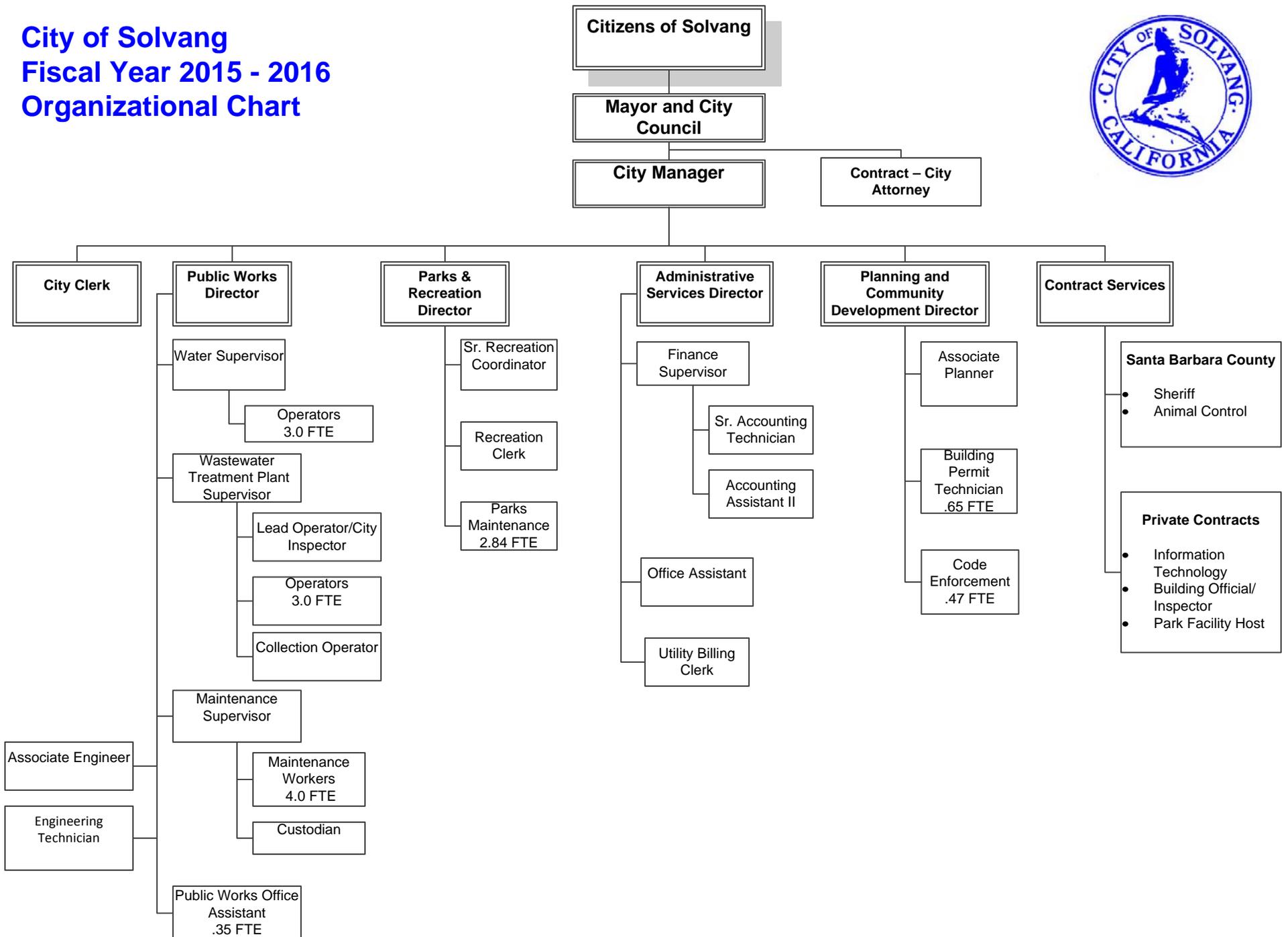
Elected Officials

Mayor	Jim Richardson
Council Member	Hans Duus
Council Member	Joan Jamieson
Council Member	Ed Skytt
Council Member	Neill Zimmerman

Appointed Officials

City Manager	Brad Vidro
City Attorneys	David Fleishman
	Roy Hanley
City Clerk	Vacant
Administrative Services Director	Sandra Featherson
Parks & Recreation Director	Fred Lageman
Planning/Community Development/Building	Arleen Pelster
Public Works Director/City Engineer	Matthew van der Linden

**City of Solvang  
Fiscal Year 2015 - 2016  
Organizational Chart**



**CITY OF SOLVANG**  
**FULL TIME POSITION ALLOCATION BY DEPARTMENT**  
**Fiscal Year 2015-16**

	<b>TOTALS</b>		<b>TOTALS</b>
<b>100-1100 Administration</b>		<b>100-1600-690 Roads</b>	
Office Assistant I	1.00	PW Office Assist/Bldg Permit Tech I	0.15
Senior Accounting Tech	1.00	Maintenance Supervisor	0.50
Finance Supervisor	1.00	Maintenance Worker II	1.20
Accounting Assistant II	1.00	Engineering Technician.	0.20
City Clerk	1.00	Associate Engineer	0.10
City Manager	1.00	Maintenance Worker I	0.70
Administrative Serv. Director	1.00	Public Works Director	0.15
	<u>7.00</u>		<u>3.00</u>
<b>100-1200-200 Planning</b>		<b>100-1600-700 Street Trees</b>	
Planning & Economic Dev Director	0.75	Maintenance Supervisor	0.15
Associate Planner	1.00	Maintenance Worker II	0.40
Code Enforcement	0.47	Engineering Technician	0.05
	<u>2.22</u>	Maintenance Worker I	0.40
		Public Works Director	0.05
			<u>1.05</u>
<b>100-1200-210 Building</b>		<b>203-2200-802 Local Transportation</b>	
PW Office Assist/Bldg Permit Tech I	0.65	Associate Engineer	0.25
Planning & Economic Dev Director	0.25		<u>0.25</u>
	<u>0.90</u>		
<b>100-1300-300 Parks</b>		<b>500-5100-501 Water</b>	
Park Maintenance II	2.00	Water Supervisor	1.00
Parks and Recreation Director	0.60	Utility Billing Clerk	0.50
Custodian	0.34	Engineering Technician.	0.20
Parks Maintenance I	0.50	Water Operator I	3.00
Recreation Clerk II	0.10	Associate Engineer	0.20
	<u>3.54</u>	Public Works Director	0.25
			<u>5.15</u>
<b>100-1300-350 Recreation</b>		<b>501-5200-502 Wastewater Collection</b>	
Parks and Recreation Director	0.40	Wastewater Op III	0.10
Sr. Recreation Coordinator	1.00	Collection Operator I	0.90
Recreation Clerk II	0.40	WWTP Lead Op.	0.30
	<u>1.80</u>	WWTP Supervisor	0.15
		WWTP Operator II	0.30
<b>100-1600-600 Public Works-Engineering</b>		Utility Billing Clerk	0.25
PW Office Assist/Bldg Permit Tech I	0.15	Engineering Technician.	0.05
Associate Engineer	0.25	Public Works Director	0.05
Engineering Tech.	0.30	Associate Engineer	0.10
Public Works Director	0.25		
	<u>0.95</u>		
			<u>2.20</u>
<b>100-1600-605 PW Facilities</b>		<b>501-5300-503 Wastewater Treatment Plant</b>	
PW Office Assist/Bldg Permit Tech I	0.05	Wastewater Op III	0.90
Maintenance Supervisor	0.35	Collection Operator I	0.10
Custodian	0.66	WWTP Lead Op.	0.70
Maintenance Worker II	0.40	WWTP Supervisor	0.85
Engineering Tech.	0.05	WWTP Operator II	1.70
Maintenance I	0.90	Utility Billing Clerk	0.25
Public Works Director	0.10	Engineering Tech.	0.15
	<u>2.51</u>	Public Works Director	0.15
		Associate Engineer	0.10
<b>100-1600-610 Veterans Bldg</b>			
Recreation Clerk II	0.50		
	<u>0.50</u>		
			<u>4.90</u>
		<b>GRAND TOTAL</b>	<u>35.97</u>

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# City of Solvang

## Department Goals and Accomplishments

### Administration

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#### ***FY 2014/2015 Accomplishments***

- As the City's Election Official, compiled the 2014 candidates guide and coordinated consolidation services with County of Santa Barbara, provided election services to prospective candidates ensuring procedures and filings followed the elections code; conducted voter outreach to encourage community participation.
- As filing official for the Fair Political Practices Commission successfully met deadline for 100% of City filers for the conflict of interest as required by state law.
- Track and continuously encourage Ethics Training requirements.
- Completed the project for the CERT trailer by overseeing the completion of the infrastructure inside, organizing, stocking supplies and delivery to its permanent home at the Buellton Fire Station.
- Maintained preservation of permanent City documents in timely and organized manner and forwarded applicable documents for codification to maintain an updated City Code.
- Handled City records requests; tracking, responding and following up for adherence to legal requirements.
- Maintained City wide records retention guidelines, coordinating with departments for proper implementation of the process.
- Facilitated Council needs and assisted staff in records research.

#### ***FY 2015/2016 Goals***

- Improve the efficiency of the Records Retention Guidelines by revising and refining to improve and develop a less cumbersome document.
- Maintain city-wide comprehensive index of public records requests pursuant to government code.
- Compile a "History of Solvang" scrapbook from archived items of interest.
- Review the City's maintenance work orders (Vil Do's) to identify and take follow-up action to avoid additional hazards within the City.
- In conjunction with the Santa Barbara Office of Emergency Management and, the Planning and Public Works Departments, begin process of updating Hazard Mitigation Plan.

## Finance, Human Resources, and Information Technology

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### ***FY 2014/2015 Accomplishments***

- Initiated Your Exceptional Service (YES) Awards Employee Recognition Program for Finance staff.
- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting, for our FY 2012-13 and FY 2013-14 Comprehensive Annual Financial Report.
- Created a new Purchasing policy replacing the Purchasing Guidelines. Updated the Purchasing Ordinance in the City Code.
- Significantly revised the Investment Policy.
- Updated the Check Signing Policy.
- Updated the Information System Usage Policy
- Replaced older workstation machines as part of equipment replacement cycle.
- Issued RFP for Website and Intranet Design and Hosting.
- Implemented Company Nurse Hotline program to provide instant triage for employee injuries and reduce workers' compensation claims.
- Setup and coordinated Department of Transportation Drug Testing Program for Class B License holders.
- Implemented ability to email utility bills.
- Implemented penalty structure in utility bills due to Stage II drought conditions.

### ***FY 2015/2016 Goals***

- Receive the GFOA Certificate of Achievement for Excellence in Financial for our Comprehensive Annual Financial Report for FY 2014-15.
- Issue RFP for audit services in 2015.
- Design and implement new City of Solvang website.
- Continue collaboration with Parks & Recreation staff on a wellness program for City staff.
- Implement online utility billing allowing customers to review their history and pay their bill online.
- Complete review of fixed assets.
- Review benefit options for employees.

## Parks and Recreation

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### ***FY 2014/2015 Accomplishments***

- Completed reconstruction of the Hans Christian Andersen Park entrance.
- Reduced water usage significantly over the previous year in an effort to meet Stage 2 drought conditions.
- Installation of the public art, "Icarus," was completed at Sunny Fields Park to great reviews.
- Replaced fence between the annex building and the newspaper building to help secure the special event supplies. Completed slurry seal in each parking lot at Hans Christian Andersen Park and Sunny Fields Park.
- Completed annual maintenance day with the Rotary groups at Sunny Fields Park.
- Park reservation revenue was 67% higher than beginning of fiscal year projections.
- There were 115 paid reservations at the Solvang Veterans' Hall and 160 paid reservations at Hans Christian Andersen Park and Sunny Fields Park combined.
- Special Events continued to expand in scope and participation numbers.
- Parks and Recreation increased their participation in the Solvang Julefest celebration in collaboration with the Solvang Conference and Visitors Bureau.
- A large tree trimming project was completed at Hans Christian Andersen Park near the tennis courts for safety reasons as well as improving the health and beauty of the trees.
- A new part-time Parks employee was successfully hired to replace an outgoing employee.
- Our social media campaign has helped increase participation as our total numbers of program participants jumped from 9945 in 2013 to 12,324 in 2014, a 23% increase. We currently have 912 Facebook friends.
- With the help of the Solvang Chamber of Commerce and Third Wednesday, we were able to grow the Halloween Street Fair.
- Developed a successful program with Solvang School to assist with after school care.
- Kick-started a health & wellness program for City staff.

## Parks and Recreation

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### *FY 2015/2016 Goals*

- Replace infield dirt at Sunny Fields Park softball diamond.
- Continue to evaluate software programs for registration options that will allow customers to register for programs or receiving information through the internet. Improve storage solutions for special events supplies.
- Seek additional funding to continue the necessary tree trimming at Hans Christian Andersen Park.
- Complete restroom accessibility improvements to one of the two restrooms at Hans Christian Andersen Park.
- Continue to request that Adobe Creek in Hans Christian Andersen Park become part of Santa Barbara County's Flood Control Plan.
- Complete recommended playground safety improvements at Hans Christian Andersen Park and Sunny Fields Park.
- Create new summer camp program within the City of Solvang or increase the summer's schedule of "specialty camps."

## Planning, Building, and Economic Development

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### ***FY 2014/2015 Accomplishments***

- Planning Staff held five Planning Commission meetings and 12 Board of Architectural Review (BAR) meetings. The draft Housing Element was approved by the Planning Commission and 47 projects were reviewed and approved by the BAR.
- Planning Staff processed 98 Exemptions and 126 Land Use Clearance applications.
- Building staff issued 238 building permits.
- The Code Enforcement officer completed annual massage establishment inspections.
- Completed a feasibility study for a conference center. , The study found that construction and operation of a conference center was not economically viable at this time.
- Seven directional signs were placed in the Village area for a one year trial period.
- The Planning staff assisted the Public Works Department with preparation of environmental review document for the Upland Wells project.
- The Planning & Economic Development Director attended monthly TPAC meetings to represent the City on a variety of county-wide matters including the SB-375 Sustainable Communities Strategy (SCS).
- The Housing Element of the General Plan was updated by in-house Planning staff which resulted in a cost savings to the General Fund.
- The Economic Development staff worked with the Chamber of Commerce to develop a new Business and Relocation Guide, which was partially funded by the City.
- Work commenced on an update to the Safety and Open Space Elements of the General Plan.
- An Urgency Ordinance was prepared and adopted by the City Council to allow vacation rentals in a specific area of the City and provide appropriate regulations.
- Work began on a Utility Box Art Program.
- Proposals were solicited and reviewed by the City Council for building plan check and inspection services. Existing firm was chosen to continue the services.
- Building permit fees were reviewed by the City Council.
- The Planning & Economic Development Director attended CDBG/HOME consortium meetings and assisted with development of the revised agreements.
- Building and Planning staff continued training and utilization of the Tyler Building Permit module.

## Planning, Building and Economic Development

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### *FY 2015/2016 Goals*

- Attend monthly TPAC meetings and work with SBCAG on a variety of county-wide matters.
- Continue to develop protocol and process for scanning Planning and Building documents and archival of files in the Document Imaging System.
- Continue implementation of the Economic Development Strategic Plan.
- Continue implementation and maximize utility of Tyler Building Permit module.
- Complete update to the Safety and Open Space Elements of the General Plan.
- Complete work on ADA Transition Plan and present Plan to City Council.
- Complete Art Utility Box project.
- Prepare a Sphere of Influence and Annexation study.
- Review Urgency Ordinance and prepare an ordinance amendment for permanent regulations for vacation rentals if so directed by City Council.

## Public Works – Engineering Division

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### *FY 2014/2015 Accomplishments*

- Completed annual pavement maintenance project including dig out repairs and crack seal of numerous streets throughout the City and Veteran’s Memorial Hall Parking Lot.
- Completed construction of sidewalk repairs at 6 locations, including new brick sidewalk along the north side of Mission Drive from First Place to Alisal Road.
- Completed construction of 1 new access ramp.
- Completed construction of drainage repairs along Third Street at Birch and Elverhoy.
- Completed construction of drainage repairs and new catch basin along Alisal Road west of Valhalla Drive.
- Completed slurry seal and restriping of City Hall Parking Lot.
- Completed restriping of all City streets.
- Completed striping of new parking space markers on Fourth Place.
- Coordinated with Caltrans for completion of drainage repairs and installation of new brick sidewalk along Mission Drive at Alisal Road.
- Completed environmental work, permitting and engineering work for Alisal Bridge Seismic Retrofit Project.
- Completed preliminary engineering work for Fifth Street Sidewalk Project.
- Prepared and submitted grant application and received **\$168,000** grant for the Fifth Street Sidewalk Project (North County Measure A Safe Routes to School, Bicycle and Pedestrian Grant Program.)
- Completed major update of Storm Drain Atlas Map.
- Provided engineering support for City-wide Street Tree Pruning Project.
- Issued 23 Public Works permits.
- Completed plan check for Skytt Mesa Phase 4 landscaping and irrigation system.
- Completed plan check for Atterdag Village Expansion.
- Coordinated right-of-way dedications for Maple Avenue extension to Pine Street.
- Completed plan check for Solvang Senior Apartments, and sewer line upsizing in Alisal Road.
- Issued 21 Special Event permits and 10 film permits.
- Issued 27 Highway Banner permits.

## Public Works – Engineering Division

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- Provided engineering support and project management for Water Division and Wastewater Division capital projects.
- Implemented cloud-based Geographic Information System (GIS) for City of Solvang.
- Completed major update of Santa Ynez Valley Transit Route & Schedule Brochure.
- Launched SYVT transit service on Google Maps.
- Completed construction of SYVT Security Lighting, Bus Stop Improvements & Transit Stop Upgrades Project.

### ***FY 2015/2016 Goals***

- Design and construct annual pavement maintenance project.
- Complete construction of Alisal Bridge Seismic Retrofit Project.
- Complete Alisal Bridge deck maintenance.
- Complete mapping of existing water, sewer, and storm drain easements in City cloud-based GIS.
- Complete Mission Drive Preliminary Design Project.
- Complete environmental work, permitting and engineering work for Bike-Pedestrian Bridge at SR 246 & Alamo Pintado Creek.
- Provide engineering support and project management for Water Division and Wastewater Division capital projects.
- Purchase 2 new SYVT buses.

## Public Works – Maintenance Division

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### ***FY 2014/2015 Accomplishments***

- Completed City-Wide Street Tree Pruning Project addressing over 400 trees (Year 1 as recommended in the Street Tree Management Plan).
- Managed traffic control and street closures for 21 special events.
- Completed annual repainting of approximately 1,500 Linear Feet of curbs.
- Completed over 200 facilities maintenance service requests.
- Completed replacement of 25 damaged traffic signs.
- Completed quarterly grinding of raised sidewalk locations.
- Installed and removed 27 banners over Highway 246.
- Repaired and/or replaced lights in 25 City street trees
- Repaired and refurbished 7 City benches.
- Refurbished the City's traffic control devices.
- Replaced all damaged and missing pavement reflective markers.
- Performed weekly trash removal along Highway 246 (Mission Drive) throughout City limits.

### ***FY 2015/2016 Goals***

- Implement year 2 of City-Wide Street Tree Pruning Project (as recommended in the Street Tree Management Plan).
- Perform exterior lead abatement and painting of Veteran's Memorial Hall.
- Manage annual street sweeping, parkway landscaping, sidewalk grinding, sidewalk cleaning, custodial services, and vehicle maintenance contracts.
- Repair and replace lights in City trees for the Holidays.
- Manage traffic control and street closures for multiple special events.
- Install and remove banners over Highway 246.
- Complete annual facilities maintenance for City Hall, Annex Building, Veteran's Memorial Building, Visitor's Center, and Restroom Numbers 1, 2 & 3.
- Complete annual street maintenance, and pavement marking.
- Complete annual storm drain cleaning and maintenance.

## Public Works - Water Division

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### ***FY 2014/2015 Accomplishments***

- Processed 19 Low Flow Toilet Rebates replacing a total of 30 toilets.
- Processed 9 Landscape Rebates.
- Completed Water Treatment Plant Alternative Sites Study.
- Completed environmental work, permitting and engineering work for Upland Wells Project – Drilling Phase.
- Completed drilling and pump testing of 5 new Upland Wells.
- Completed engineering work to equip one of the new Upland Well (wellhead improvements).
- Completed Water Supply Management Plan.
- Completed purchase of 693 AF of supplemental water.
- Reduced need for additional water from Santa Ynez River Water Conservation District, Improvement District No.1.
- Repaired/replaced 6 water services.
- Repaired 7 water main breaks including major repair at Alamo Pintado Creek.
- Removed and down sized one 1” water meter based on customer request.
- Completed the annual fire hydrant maintenance program.
- Completed the annual valve exercising program.
- Inspected water system installation at Skytt Mesa Phases 3 and 4.
- Inspected waterline installation at Atterdag Village Expansion.
- Inspected waterline installation at Solvang Senior Apartments (Maple Avenue).
- Employee Kevin Harmer passed the Grade III Water Distribution System Operator’s exam.
- Completed refurbishing/rebuild of State Water pump and motor 3.
- Installed static mixer at Well 3 to improve disinfection process and sampling.
- Performed modifications at Well 7A to improve water sampling results.

## Public Works - Water Division

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### ***FY 2015/2016 Goals***

- Secure easements for proposed Santa Ynez River Wells.
- Submit water rights permit petitions to State Water Resources Control Board.
- Prepare RFP and begin engineering work for River Wells Project.
- Conduct survey of the existing backflow prevention devices throughout the water distribution system.
- Complete construction of wellhead facilities at HCA South Well (new Upland Well).
- Purchase 500 AF of supplemental water.
- Reduce need for water from SYRWCD, ID-1.
- Initiate Water & Wastewater Rate Study in accordance with Proposition 218 procedures.
- Reconfigure radio path for Zone 1 and Zone 2 control valves to provide reliable communication between them and the SCADA system.
- Abandon/modify deteriorated section of 6" waterline on Three Springs Road.
- Perform corrosion repairs on Reservoir 2 roof exterior.
- Perform corrosion repairs on Reservoir 3 drain line.
- Refurbish/rebuild State Water pump, motor and impellor.

## Public Works - Wastewater Division

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### ***FY 2014/2015 Accomplishments***

- Completed construction of Wastewater Treatment Plant (WWTP) Waterline Replacement Project.
- Completed construction of Sewer Line Rehab Project.
- Completed year-2 monitoring and reporting on the Santa Ynez River Bank Restoration Project at the WWTP Percolation Ponds (requirement of Project permit).
- Completed Sewer System Management Plan 2015 Update.
- Cleaned over 140,000 linear feet of sewer line.
- Inspected sewer line installation at Skytt Mesa Phases 3 and 4.
- Inspected sewer line installation at Atterdag Village Expansion.
- Inspected sewer line installation at Solvang Senior Apartments (Maple Avenue), and sewer line upsizing in Alisal Road.
- Employee Trevor Holley passed the Grade III Wastewater Treatment Plant Operator's exam.
- Replaced filter media in the odor scrubber at the Fjord Lift Station.
- Rebuilt both Digester Blower Motors.
- Repaired fence around Belt Press and installed new front gate at the WWTP.
- Installed new gates on new sewer line access roads off Chalk Hill Road.

### ***FY 2015/2016 Goals***

- Complete construction of WWTP Garage Building Project.
- Complete annual sewer line cleaning.
- Complete year-3 monitoring and reporting on the Santa Ynez River Bank Restoration Project at the WWTP Percolation Ponds.
- Install culvert and cattle guard at WWTP entrance to divert off-site drainage from flowing through Plant.
- Complete Arc Flash Study at WWTP and sewer lift stations.
- Initiate Water & Sewer Rate Study.
- Install new HVAC unit at WWTP Office.

GENERAL FUND  
REVENUES  
AND  
EXPENSES

**CITY OF SOLVANG**  
**FISCAL YEAR 2015-2016**  
**GENERAL FUND REVENUES BY DEPARTMENT**

	2012-2013 Actual	2013-2014 Actual	2014-2015 Council Adopted	2015-2016 Annual Budget	Difference from FY 2014-2015
<b>Department: 1000 - Council</b>					
130 - Contract Services	\$ 881	\$ 52,039	\$ 1,600	\$ 1,600	\$ -
<b>Total Department: 1000 - Council:</b>	<b>\$ 881</b>	<b>\$ 52,039</b>	<b>\$ 1,600</b>	<b>\$ 1,600</b>	<b>\$ -</b>
<b>Department: 1100 - Administration</b>					
120 - Administration	\$ 6,144,343	\$ 6,399,814	\$ 6,252,671	\$ 6,512,506	\$ 259,835
<b>Total Department: 1100 - Administration:</b>	<b>\$ 6,144,343</b>	<b>\$ 6,399,814</b>	<b>\$ 6,252,671</b>	<b>\$ 6,512,506</b>	<b>\$ 259,835</b>
<b>Department: 1200 - Planning &amp; Building</b>					
200 - City Planning	\$ 75,837	\$ 92,764	\$ 75,425	\$ 75,350	\$ (75)
210 - Building	\$ 119,239	\$ 200,122	\$ 105,000	\$ 105,000	\$ -
220 - Economic Development	\$ -	\$ 11,000	\$ -	\$ -	\$ -
<b>Total Department: 1200 - Planning &amp; Building:</b>	<b>\$ 195,075</b>	<b>\$ 303,885</b>	<b>\$ 180,425</b>	<b>\$ 180,350</b>	<b>\$ (75)</b>
<b>Department: 1300 - Parks and Recreation</b>					
310 - HCA Park	\$ 77,470	\$ 13,480	\$ 10,000	\$ 10,000	\$ -
320 - Solvang Park	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
330 - Sunny Fields	\$ 7,505	\$ 8,667	\$ 7,500	\$ 7,500	\$ -
340 - Common Areas	\$ 9	\$ -	\$ -	\$ -	\$ -
360 - Adult Sports	\$ 12,881	\$ 15,077	\$ 15,230	\$ 20,550	\$ 5,320
365 - Youth Programs	\$ 49,572	\$ 54,853	\$ 30,500	\$ 34,280	\$ 3,780
370 - Adult Programs	\$ 8,275	\$ 9,913	\$ 8,500	\$ 16,260	\$ 7,760
375 - Special Events	\$ 15,881	\$ 18,493	\$ 23,000	\$ 24,600	\$ 1,600
390 - Buellton Partnership	\$ 20,042	\$ 24,520	\$ 25,000	\$ 25,000	\$ -
<b>Total Department: 1300 - Parks and Recreation:</b>	<b>\$ 191,636</b>	<b>\$ 145,002</b>	<b>\$ 119,730</b>	<b>\$ 139,190</b>	<b>\$ 19,460</b>
<b>Department: 1400 - Tourism</b>					
400 - Tourism Activities	\$ 7,208	\$ 7,206	\$ 13,000	\$ 13,000	\$ -
<b>Total Department: 1400 - Tourism:</b>	<b>\$ 7,208</b>	<b>\$ 7,206</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>	<b>\$ -</b>
<b>Department: 1600 - Public Works/Engineering</b>					
600 - PW - Engineering	\$ 56,196	\$ 84,202	\$ 40,400	\$ 33,900	\$ (6,500)
605 - PW - Maintenance	\$ 446	\$ 200	\$ 300	\$ -	\$ (300)
610 - Veteran's Building	\$ 29,855	\$ 28,347	\$ 29,500	\$ 31,400	\$ 1,900
620 - City Hall	\$ 200	\$ -	\$ -	\$ -	\$ -
690 - Roads	\$ 131,662	\$ 168,689	\$ 161,422	\$ 176,076	\$ 14,654
<b>Total Department: 1600 - Public Works/Engineering:</b>	<b>\$ 218,360</b>	<b>\$ 281,438</b>	<b>\$ 231,622</b>	<b>\$ 241,376</b>	<b>\$ 9,754</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 6,757,503</b>	<b>\$ 7,189,385</b>	<b>\$ 6,799,048</b>	<b>\$ 7,088,022</b>	<b>\$ 288,974</b>

**CITY OF SOLVANG**  
**FISCAL YEAR 2015-2016**  
**GENERAL FUND EXPENDITURES BY DEPARTMENT**

	2012-2013	2013-2014	2014-2015 Adopted	2015-2016 Annual Budget	Difference from FY 2014-2015
	Actual	Actual	Budget		
<b>Fund: 100 - GENERAL FUND</b>					
<b>Department: 1000 - Council</b>					
100 - Council Activities	\$ 132,796	\$ 122,654	\$ 225,289	\$ 222,267	\$ (3,022)
110 - Special Agency	\$ 109,750	\$ 177,250	\$ 196,350	\$ 214,650	\$ 18,300
130 - Contract Services	\$ 1,612,796	\$ 1,629,811	\$ 1,651,113	\$ 1,731,213	\$ 80,100
<b>Total Department: 1000 - Council:</b>	<b>\$ 1,855,343</b>	<b>\$ 1,929,715</b>	<b>\$ 2,072,752</b>	<b>\$ 2,168,130</b>	<b>\$ 95,378</b>
<b>Department: 1100 - Administration</b>					
120 - Administration	\$ 1,258,998	\$ 1,253,943	\$ 1,298,840	\$ 1,161,873	\$ (136,967)
<b>Total Department: 1100 - Administration:</b>	<b>\$ 1,258,998</b>	<b>\$ 1,253,943</b>	<b>\$ 1,298,840</b>	<b>\$ 1,161,873</b>	<b>\$ (136,967)</b>
<b>Department: 1200 - Planning &amp; Building</b>					
200 - City Planning	\$ 282,863	\$ 267,657	\$ 327,547	\$ 319,782	\$ (7,765)
210 - Building	\$ 143,712	\$ 145,204	\$ 154,861	\$ 172,328	\$ 17,467
220 - Economic Development	\$ -	\$ 42,224	\$ 24,000	\$ 23,026	\$ (974)
<b>Total Department: 1200 - Planning &amp; Building:</b>	<b>\$ 426,574</b>	<b>\$ 455,085</b>	<b>\$ 506,408</b>	<b>\$ 515,136</b>	<b>\$ 8,728</b>
<b>Department: 1300 - Parks and Recreation</b>					
300 - Administration	\$ 359,128	\$ 355,513	\$ 361,874	\$ 393,281	\$ 31,407
310 - HCA Park	\$ 48,279	\$ 62,746	\$ 139,179	\$ 221,994	\$ 82,815
320 - Solvang Park	\$ 46,233	\$ 46,347	\$ 71,990	\$ 73,009	\$ 1,019
330 - Sunny Fields	\$ 21,989	\$ 28,760	\$ 24,930	\$ 45,449	\$ 20,519
340 - Common Areas	\$ 13,101	\$ 13,614	\$ 12,150	\$ 4,150	\$ (8,000)
350 - Recreation	\$ 237,337	\$ 233,511	\$ 227,618	\$ 276,074	\$ 48,456
360 - Adult Sports	\$ 11,788	\$ 8,988	\$ 7,600	\$ 14,050	\$ 6,450
365 - Youth Programs	\$ 29,343	\$ 25,880	\$ 16,387	\$ 19,175	\$ 2,788
370 - Adult Programs	\$ 3,323	\$ 6,257	\$ 6,000	\$ 8,760	\$ 2,760
375 - Special Events	\$ 9,340	\$ 8,832	\$ 13,200	\$ 10,400	\$ (2,800)
390 - Buellton Partnership	\$ 21,281	\$ 21,933	\$ 24,827	\$ 17,340	\$ (7,487)
<b>Total Department: 1300 - Parks and Recreation:</b>	<b>\$ 801,142</b>	<b>\$ 812,382</b>	<b>\$ 905,755</b>	<b>\$ 1,083,682</b>	<b>\$ 177,927</b>
<b>Department: 1400 - Tourism</b>					
400 - Tourism Activities	\$ 733,443	\$ 778,575	\$ 759,174	\$ 813,850	\$ 54,676
410 - Tourism Events	\$ 1,101	\$ 1,000	\$ 6,900	\$ 6,900	\$ -
<b>Total Department: 1400 - Tourism:</b>	<b>\$ 734,544</b>	<b>\$ 779,575</b>	<b>\$ 766,074</b>	<b>\$ 820,750</b>	<b>\$ 54,676</b>
<b>Department: 1600 - Public Works/Engineering</b>					
600 - PW - Engineering	\$ 113,671	\$ 99,505	\$ 154,496	\$ 158,711	\$ 4,215
605 - PW - Maintenance	\$ 251,185	\$ 244,331	\$ 253,670	\$ 266,827	\$ 13,157
610 - Veteran's Building	\$ 81,391	\$ 79,719	\$ 94,777	\$ 174,677	\$ 79,900
620 - City Hall	\$ 18,227	\$ 19,057	\$ 18,600	\$ 19,007	\$ 407
630 - Municipal Annex	\$ 15,986	\$ 18,374	\$ 15,388	\$ 16,108	\$ 720
640 - Elverhoj	\$ 20,000	\$ 15,000	\$ 10,000	\$ 5,000	\$ (5,000)
650 - Visitors' Center	\$ 3,500	\$ 2,305	\$ 2,661	\$ 5,218	\$ 2,557
670 - Restroom #1	\$ 36,267	\$ 32,428	\$ 38,573	\$ 38,592	\$ 19
680 - Restroom #3	\$ 14,152	\$ 11,701	\$ 12,616	\$ 14,018	\$ 1,402
690 - Roads	\$ 462,446	\$ 375,418	\$ 440,129	\$ 512,826	\$ 72,697
700 - Street Trees	\$ 115,493	\$ 132,705	\$ 149,184	\$ 153,393	\$ 4,209
710 - PW - Parking Lots	\$ 16,597	\$ 6,564	\$ 22,800	\$ 6,800	\$ (16,000)
<b>Total Department: 1600 - Public Works/Engineering:</b>	<b>\$ 1,148,915</b>	<b>\$ 1,037,107</b>	<b>\$ 1,212,894</b>	<b>\$ 1,371,177</b>	<b>\$ 158,283</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 6,225,515</b>	<b>\$ 6,267,807</b>	<b>\$ 6,762,723</b>	<b>\$ 7,120,748</b>	<b>\$ 358,025</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1000 – COUNCIL  
PROGRAM 100 COUNCIL ACTIVITIES**

The Council department of the General Fund accounts for activities of the City Council, retiree health benefits, election costs and Council Chamber costs. Costs not specifically allocated to any one department are also shown here.

**Expenses**

51002-51008	Salaries & Benefits	Salary & benefits of Mayor and four Council Members
51004	OPEB	Annual Contribution for Post Employment Benefits
51005	Cafeteria Plan	Health, dental and life benefits for retired City of Solvang employees.
51012	Education	Education and training for Council Members.
51017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Authority for activity on outstanding claims.
52002	Membership Dues	League of California Cities, Channel Counties & City Clerk Membership
52003	Supplies	Supplies for Council Members meetings and functions, DVD's, binder for minutes & resolutions
54001	Office Equipment Replacement	Annual contribution to the replacement of copier in the Municipal Center
56009	LAFCO	Annual fee to Local Agency Formation Commission
57009	Insurance	Share of general liability insurance
57014	Muni Code Codification	Annual fee for updates of Muni Code through Municipal Codifiers and cost of records destruction
57015	Printing and Publishing	Business cards, forms, advertising related to Council Members and Meetings, Ordinances, etc.
57016	Professional Services	Video services of Council Meetings
58001	City Hospitality	Purchase of supplies/amenities for various City hosted functions.
59019	Elections	Estimated costs associated with annual elections
63002	Audio System	Repairs to audio system in Council Chambers

**PROGRAM 110 - SPECIAL AGENCY**

Outside agencies request subsidy donations from the City.

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted Budget	Dept Request	Council Adopted
<b>Fund: 100 - GENERAL FUND</b>						
<b>Department: 1000 - Council</b>						
<b>Program: 100 - Council Activities</b>						
<b>Expense</b>						
100-1000-100-51000	Salaries	\$ 18,300	\$ 18,000	\$ 37,200	\$ 37,200	\$ 37,200
100-1000-100-51002	FICA	\$ 1,400	\$ 1,377	\$ 2,846	\$ 2,846	\$ 2,846
100-1000-100-51003	Retirement	\$ -	\$ 2,775	\$ -	\$ -	\$ -
100-1000-100-51004	Other Post Emp Benefits	\$ -	\$ -	\$ 59,209	\$ 59,209	\$ 59,209
100-1000-100-51005	Cafeteria Plan	\$ 87,527	\$ 70,917	\$ 90,711	\$ 90,711	\$ 90,711
100-1000-100-51008	Workers' Comp Ins.	\$ 1,963	\$ 343	\$ 1,555	\$ 2,288	\$ 2,288
100-1000-100-51012	Education	\$ 997	\$ 1,885	\$ 3,000	\$ 4,000	\$ 4,000
100-1000-100-51017	Workers' Comp Ins-Retrospective Bal Pmt	\$ -	\$ -	\$ -	\$ 1,588	\$ 1,588
100-1000-100-52002	Membership Dues	\$ 4,380	\$ 4,383	\$ 4,500	\$ 4,500	\$ 4,500
100-1000-100-52003	Supplies	\$ 1,235	\$ 1,086	\$ 500	\$ 500	\$ 500
100-1000-100-54001	Office Equip/Computer Rep	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
100-1000-100-56009	LAFCO	\$ 2,131	\$ 2,621	\$ 3,462	\$ 2,800	\$ 2,800
100-1000-100-57004	Computer Support	\$ -	\$ 55	\$ -	\$ -	\$ -
100-1000-100-57009	Insurance	\$ 58	\$ 757	\$ 1,246	\$ 1,265	\$ 1,265
100-1000-100-57014	Muni Code Codification	\$ 588	\$ 759	\$ 4,000	\$ 4,000	\$ 4,000
100-1000-100-57015	Printing and Publishing	\$ 877	\$ -	\$ 400	\$ 400	\$ 400
100-1000-100-57016	Professional Services	\$ 2,375	\$ 3,730	\$ 3,960	\$ 3,960	\$ 3,960
100-1000-100-58001	City Hospitality	\$ 3,764	\$ 4,014	\$ 6,250	\$ 6,250	\$ 6,250
100-1000-100-59019	Elections	\$ 5,889	\$ 158	\$ 5,700	\$ -	\$ -
100-1000-100-63002	Audio System	\$ 562	\$ 9,044	\$ -	\$ -	\$ -
<b>Total Expense:</b>		<b>\$ 132,796</b>	<b>\$ 122,654</b>	<b>\$ 225,289</b>	<b>\$ 222,267</b>	<b>\$ 222,267</b>
<b>Total Program: 100 - Council Activities:</b>		<b>\$ 132,796</b>	<b>\$ 122,654</b>	<b>\$ 225,289</b>	<b>\$ 222,267</b>	<b>\$ 222,267</b>
<b>Program: 110 - Special Agency</b>						
<b>Expense</b>						
100-1000-110-59001	SYV Fruit&VegetableRescue	\$ -	\$ 1,000	\$ 2,500	\$ 7,500	\$ 5,000
100-1000-110-59002	Valley Wind Ensemble	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
100-1000-110-59003	Atterdag Villg/Luth Home	\$ -	\$ 2,500	\$ -	\$ -	\$ -
100-1000-110-59004	Elverhoj Museum	\$ -	\$ 10,000	\$ 20,000	\$ 25,000	\$ 25,000
100-1000-110-59005	Solvang School	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
100-1000-110-59006	Solvang Theaterfest	\$ -	\$ 12,000	\$ 15,000	\$ 15,000	\$ 15,000
100-1000-110-59008	Animal Rescue Team	\$ -	\$ 10,000	\$ 5,000	\$ 10,000	\$ 5,000
100-1000-110-59009	People Helping People	\$ 15,000	\$ 16,000	\$ 17,000	\$ 17,000	\$ 17,000
100-1000-110-59011	Library	\$ 74,000	\$ 88,000	\$ 88,000	\$ 88,000	\$ 88,000
100-1000-110-59013	Senior Center	\$ 20,000	\$ 32,000	\$ 36,000	\$ 38,000	\$ 38,000
100-1000-110-59021	SB County Sheriff's Benevolent Posse	\$ -	\$ -	\$ 3,000	\$ 1,000	\$ 3,000
100-1000-110-59022	Santa Ynez Valley Botanic Garden	\$ -	\$ -	\$ 750	\$ 500	\$ 500
100-1000-110-59023	Solvang 3rd Wednesday/Chamber	\$ -	\$ -	\$ 2,750	\$ 3,600	\$ 3,600
100-1000-110-59024	Wilding Museum	\$ -	\$ -	\$ 600	\$ -	\$ -
100-1000-110-59025	SYV Community Aquatics Foundation	\$ -	\$ -	\$ -	\$ 2,500	\$ 3,800
100-1000-110-59026	Solvang Chamber of Commerce	\$ -	\$ -	\$ -	\$ 5,000	\$ -
100-1000-110-59027	Rotary Club of the Santa Ynez Valley	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
<b>Total Expense:</b>		<b>\$ 109,750</b>	<b>\$ 177,250</b>	<b>\$ 196,350</b>	<b>\$ 223,850</b>	<b>\$ 214,650</b>
<b>Total Program: 110 - Special Agency:</b>		<b>\$ 109,750</b>	<b>\$ 177,250</b>	<b>\$ 196,350</b>	<b>\$ 223,850</b>	<b>\$ 214,650</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1000 - COUNCIL  
PROGRAM 130 CONTRACT SERVICES**

The County of Santa Barbara contracts with the City to provide Law Enforcement, mental health assistance and animal control. Costs associated with these functions are shown here.

**Revenues**

31016	Certify Proof of Correction	Santa Barbara County Sheriff Dept generated revenues
31018	Finger Printing	Santa Barbara County Sheriff Dept generated revenues
31020	Report Copy Fee	Santa Barbara County Sheriff Dept generated revenues

**Expenses**

56004	Mental Health Assessment Team	Contract with County of Santa Barbara to provide Mental Health Assessments
56005	Community Resource Deputy	Cost to provide a Community Service Deputy to City of Solvang over and above grant funding
56006	Law Enforcement Contract	Covers personnel, vehicle fleet, communication system, administration, dispatch services & insurance
56007	Law Enforcement Overtime	Cost associated with non-reimbursable overtime hours provided by law enforcement staff.
56011	Animal Control	Contract with County Health for animal control services.
56016	Santa Barbara County 211	211 Program in Santa Barbara County

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
				Budget		Adopted
<b>Program: 130 - Contract Services</b>						
<b>Revenue</b>						
100-1000-130-31016	Proof of Correction	\$ 290	\$ 220	\$ 350	\$ 350	\$ 350
100-1000-130-31018	Finger Printing	\$ 420	\$ 714	\$ 900	\$ 900	\$ 900
100-1000-130-31020	Report Copy Fee	\$ 171	\$ 105	\$ 350	\$ 350	\$ 350
100-1000-130-35007	Indian Gaming Grant - Community Res. Deputy	\$ -	\$ 51,000	\$ -	\$ -	\$ -
<b>Total Revenue:</b>		<b>\$ 881</b>	<b>\$ 52,039</b>	<b>\$ 1,600</b>	<b>\$ 1,600</b>	<b>\$ 1,600</b>
<b>Expense</b>						
100-1000-130-56004	Mental Health Assmt Team	\$ 1,952	\$ 2,029	\$ 2,100	\$ 2,100	\$ 2,100
100-1000-130-56005	Community Resource Deputy	\$ 50,737	\$ 51,714	\$ 55,000	\$ 55,000	\$ 55,000
100-1000-130-56006	Law Enforcement Contract	\$ 1,522,089	\$ 1,538,714	\$ 1,551,944	\$ 1,630,000	\$ 1,630,000
100-1000-130-56007	Law Enforcement Overtime	\$ 1,370	\$ 2,235	\$ 5,000	\$ 5,000	\$ 5,000
100-1000-130-56011	Animal Control	\$ 36,648	\$ 35,119	\$ 36,419	\$ 38,463	\$ 38,463
100-1000-130-56016	Santa Barbara County 211 Program	\$ -	\$ -	\$ 650	\$ 650	\$ 650
<b>Total Expense:</b>		<b>\$ 1,612,796</b>	<b>\$ 1,629,811</b>	<b>\$ 1,651,113</b>	<b>\$ 1,731,213</b>	<b>\$ 1,731,213</b>
<b>Total Program: 130 - Contract Services:</b>		<b>\$ (1,611,915)</b>	<b>\$ (1,577,772)</b>	<b>\$ (1,649,513)</b>	<b>\$ (1,729,613)</b>	<b>\$ (1,729,613)</b>
<b>Total Department: 1000 - Council:</b>		<b>\$ (1,854,462)</b>	<b>\$ (1,877,676)</b>	<b>\$ (2,071,152)</b>	<b>\$ (2,175,730)</b>	<b>\$ (2,166,530)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1100 - ADMINISTRATION**

The administration division of the General Fund accounts for activities of the City Manager, Finance Department, City Clerk and City Attorney.

**Revenues**

30001	Transient Occupancy Tax	City Collection of Hotel/Motel Occupancy Tax Charged
30002	Sales Tax	City's portion of Sales Tax generated within City Limits
30002	Property Transfer Tax	1% of Solvang's Property Taxes generated and remitted through the County
31001	Franchise-Health Sanitation	City negotiated operations agreement with Franchise in exchange for these revenues
31002	Franchise-Gas Company	City negotiated operations agreement with Franchise in exchange for these revenues
31003	Franchise-Comcast Cable	City negotiated operations agreement with Franchise in exchange for these revenues
31004	Franchise-PG&E	City negotiated operations agreement with Franchise in exchange for these revenues
31010	Business Certificate	Registration fees for all businesses doing business in the City limits
32001	Rental Income	Rent from Agricultural Commissioner's Office
40001	Overhead-Water Fund	Contributions from other funds to the general fund for the cost of operations
40002	Overhead-Sanitary Sewer Fund	Contributions from other funds to the general fund for the cost of operations
40003	Overhead-WWTP Fund	Contributions from other funds to the general fund for the cost of operations
40004	Overhead-Transit Fund	Contributions from other funds to the general fund for the cost of operations
41000	Special Events Revenue	Fees generated for local events in the city limits
42001	Interest Income	Interest generated from funds in Money Market and Local Agency Investment Fund
43002	Motor Vehicle in Lieu	State Imposed Tax on Motor Vehicles in Lieu of Local Property Taxes

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted Budget	Dept Request	Council Adopted
<b>Department: 1100 - Administration</b>						
<b>Program: 120 - Administration</b>						
<b>Revenue</b>						
100-1100-120-30001	Transient Occupancy Tax	\$ 2,985,512	\$ 3,435,309	\$ 3,390,000	\$ 3,440,000	\$ 3,440,000
100-1100-120-30002	Sales Tax	\$ 1,122,814	\$ 1,153,845	\$ 1,085,000	\$ 1,185,000	\$ 1,185,000
100-1100-120-30003	Property Transfer Tax	\$ 28,837	\$ 41,683	\$ 28,000	\$ 28,000	\$ 28,000
100-1100-120-30004	Property Tax Current Sec.	\$ 791,971	\$ 650,271	\$ 647,600	\$ 647,600	\$ 693,200
100-1100-120-31001	Franchise-Hlth Sanitation	\$ 51,012	\$ 53,695	\$ 45,000	\$ 50,000	\$ 50,000
100-1100-120-31002	Franchise-Gas Company	\$ 23,021	\$ 26,446	\$ 27,500	\$ 27,500	\$ 27,500
100-1100-120-31003	Franchise-Comcast Cable	\$ 67,119	\$ 69,405	\$ 68,000	\$ 68,000	\$ 68,000
100-1100-120-31004	Franchise-PG&E	\$ 59,354	\$ 62,459	\$ 63,000	\$ 63,000	\$ 63,000
100-1100-120-31010	Business Certificate	\$ 26,285	\$ 25,260	\$ 24,500	\$ 24,500	\$ 24,500
100-1100-120-31032	Disability Access Fee	\$ 547	\$ 589	\$ -	\$ 600	\$ 600
100-1100-120-31033	Firearms License	\$ 15	\$ 46	\$ -	\$ 40	\$ 40
100-1100-120-31038	Admin Fee Revenue	\$ 67,892	\$ -	\$ -	\$ -	\$ -
100-1100-120-32001	Rental Income	\$ 2,800	\$ 2,793	\$ 2,800	\$ 2,800	\$ 2,800
100-1100-120-35027	SB 90-State Mandate Reimb	\$ -	\$ 140	\$ -	\$ -	\$ -
100-1100-120-35029	Grant Revenue	\$ 55,000	\$ -	\$ -	\$ -	\$ -
100-1100-120-38001	Miscellaneous Income	\$ 461	\$ 596	\$ -	\$ 700	\$ 700
100-1100-120-38002	Fines & Penalties	\$ -	\$ 3,981	\$ -	\$ 3,000	\$ 3,000
100-1100-120-40001	Water Overhead Contribution	\$ 234,897	\$ 240,065	\$ 244,866	\$ 254,685	\$ 254,685
100-1100-120-40002	Wastewater Overhead Contribution	\$ 23,274	\$ 23,786	\$ 24,262	\$ 25,235	\$ 25,235
100-1100-120-40003	WWTP Overhead Contribution	\$ 122,867	\$ 125,570	\$ 128,082	\$ 133,217	\$ 133,217
100-1100-120-40004	Transit Overhead Contribution	\$ 49,462	\$ 50,550	\$ 51,561	\$ 53,629	\$ 53,629
100-1100-120-41000	Special Events Revenue	\$ 11,400	\$ 10,693	\$ 8,000	\$ 10,000	\$ 10,000
100-1100-120-42001	Interest Income	\$ 6,223	\$ 16,504	\$ 10,000	\$ 12,000	\$ 12,000
100-1100-120-43001	Bus Imp Dist Assmt	\$ 12,818	\$ -	\$ -	\$ -	\$ -
100-1100-120-43002	Motor Vehicle in Lieu	\$ 399,382	\$ 404,074	\$ 403,700	\$ 403,700	\$ 436,000
100-1100-120-43003	Forfeited Deposits	\$ 625	\$ 1,585	\$ 200	\$ 800	\$ 800
100-1100-120-43008	Collection Acct Recovery	\$ 10	\$ 194	\$ -	\$ -	\$ -
100-1100-120-43021	Accts Payable Discounts	\$ 743	\$ 274	\$ 600	\$ 600	\$ 600
<b>Total Revenue:</b>		<b>\$ 6,144,343</b>	<b>\$ 6,399,814</b>	<b>\$ 6,252,671</b>	<b>\$ 6,434,606</b>	<b>\$ 6,512,506</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1100 - ADMINISTRATION**

**Expenses**

51000-51005	Salaries & Benefits	See position allocation list for positions included in this line item
51007	Auto Allowance	City Manager auto allowance per contract
51008	Workers' Comp Ins.	6.15% of wages to cover the cost of workers' comp insurance paid to the JPIA
51009	Employee Medical Exams	Exams needed for new hires
51010	Employee Screening	Background checks for new hires
51017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Authority for activity on outstanding claims.
52002	Membership Dues	City Clerk Institute, CSMFO, ICMA, GFOA & American Society of Composers, MMASC, CALED, CCMF, & ASCE
53003	Repairs and Maintenance	Repair and maintenance of office equipment.
53004	Laserfiche Maintenance	Maintenance costs for Laserfiche system; Moved to Computer Support in 2013-14.
53010	Computer/Desktop Equipment	Computer and Equipment Purchases as part of replacement cycle
54001	Office Equipment Replacement	Departmental contribution for the replacement of office equipment
56013	Audit	Contract with City Auditor to perform annual audit of City and SCVB records
57004	Computer Support	IT, Software and Hardware Maintenance Support
57009	Insurance	Allocated portion of insurance for General Liability, Property, and Equipment through the CJPIA.
57011	Lease Payments	Postage, letter opener machines
57012	Legal Fees	City Attorney
57016	Professional Services	State Mandate Consultant; CalPERS Valuation for GASB
57025	Studies/Sales Tax	MBIA sales tax review and commissions paid on sales tax corrections
57053	Software/Website	Website Redesign
60006	EOC Phone	Emergency Operations Center Satellite Phone
61008	Property Tax Admin Fees	Administrative Fees deducted by the County for Processing of Property Taxes
63010	Vehicle Replacement	Departmental contribution for the replacement of fleet vehicles

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted Budget	Dept Request	Council Adopted
<b>Department: 1100 - Administration</b>						
<b>Program: 120 - Administration</b>						
<b>Expense</b>						
100-1100-120-51000	Salaries	\$ 554,238	\$ 585,060	\$ 609,612	\$ 625,619	\$ 625,619
100-1100-120-51002	FICA	\$ 39,796	\$ 40,946	\$ 46,911	\$ 47,795	\$ 47,795
100-1100-120-51003	Retirement	\$ 133,042	\$ 144,792	\$ 146,516	\$ 105,611	\$ 105,611
100-1100-120-51005	Cafeteria Plan	\$ 73,155	\$ 77,237	\$ 68,582	\$ 68,630	\$ 68,630
100-1100-120-51007	Auto Allowance	\$ 3,600	\$ 3,610	\$ 3,800	\$ 3,600	\$ 3,600
100-1100-120-51008	Workers' Comp Ins.	\$ 81,156	\$ 14,771	\$ 25,447	\$ 38,424	\$ 38,424
100-1100-120-51009	Employee Medical Exams	\$ 125	\$ -	\$ -	\$ -	\$ -
100-1100-120-51010	Employee Screening	\$ 40	\$ -	\$ -	\$ -	\$ -
100-1100-120-51011	Recruitment	\$ 784	\$ -	\$ -	\$ -	\$ -
100-1100-120-51012	Education	\$ 8,058	\$ 4,330	\$ 8,000	\$ 12,790	\$ 12,790
100-1100-120-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ -	\$ 26,678	\$ 26,678
100-1100-120-52002	Membership Dues	\$ 2,947	\$ 3,162	\$ 3,000	\$ 3,435	\$ 3,435
100-1100-120-52003	Supplies	\$ 7,018	\$ 6,912	\$ 8,000	\$ 8,000	\$ 8,000
100-1100-120-52008	Postage	\$ 2,007	\$ 2,106	\$ 2,500	\$ 2,500	\$ 2,500
100-1100-120-52009	Small Equipment	\$ 1,555	\$ -	\$ 500	\$ 500	\$ 500
100-1100-120-52015	Vehicle Fuel	\$ 84	\$ 151	\$ 200	\$ 200	\$ 200
100-1100-120-53003	Repairs and Maintenance	\$ 330	\$ 505	\$ 500	\$ 500	\$ 500
100-1100-120-53008	Vehicle Repairs & Maint.	\$ 71	\$ 49	\$ 100	\$ 100	\$ 100
100-1100-120-53010	Computer/Desktop Equipment	\$ -	\$ -	\$ 1,081	\$ 1,556	\$ 1,556
100-1100-120-54001	Office Equip/Computer Rep	\$ 2,000	\$ 2,000	\$ 2,000	\$ 8,975	\$ 8,975
100-1100-120-54002	Equipment	\$ 17,893	\$ 262	\$ -	\$ -	\$ -
100-1100-120-55003	Communications	\$ 3,958	\$ 4,097	\$ 4,000	\$ 4,100	\$ 4,100
100-1100-120-56013	Audit	\$ 31,135	\$ 37,705	\$ 35,000	\$ 35,000	\$ 35,000
100-1100-120-57004	Computer Support	\$ 8,825	\$ 32,677	\$ 19,801	\$ 19,531	\$ 19,531
100-1100-120-57009	Insurance	\$ 6,990	\$ 33,970	\$ 21,783	\$ 21,780	\$ 21,780
100-1100-120-57011	Lease Payments	\$ 719	\$ 720	\$ 1,322	\$ 664	\$ 664
100-1100-120-57012	Legal Fees	\$ 68,892	\$ 68,632	\$ 95,500	\$ 95,500	\$ 95,500
100-1100-120-57015	Printing and Publishing	\$ 2,384	\$ 2,852	\$ 1,500	\$ 1,500	\$ 1,500
100-1100-120-57016	Professional Services	\$ 2,650	\$ -	\$ 3,000	\$ 3,000	\$ 3,000
100-1100-120-57025	Studies/Sales Tax	\$ 3,877	\$ 2,001	\$ 5,000	\$ 6,000	\$ 6,000
100-1100-120-57053	Software/Website	\$ -	\$ -	\$ 4,420	\$ 5,074	\$ 5,074
100-1100-120-58004	City Wellness Program	\$ -	\$ -	\$ 750	\$ 750	\$ 750
100-1100-120-60002	Emergency Training	\$ 10,514	\$ 10,160	\$ 1,000	\$ 1,000	\$ 1,000
100-1100-120-60005	Emergency Plan	\$ 740	\$ 43	\$ -	\$ -	\$ -
100-1100-120-60006	EOC Phone	\$ 440	\$ 478	\$ 530	\$ 530	\$ 530
100-1100-120-61008	Property Tax Admin Fees	\$ 9,237	\$ 8,304	\$ 9,100	\$ 8,700	\$ 8,700
100-1100-120-62001	Bank Charges	\$ 2,320	\$ 1,223	\$ 3,000	\$ 3,000	\$ 3,000
100-1100-120-62005	Interest Expense	\$ -	\$ 1,736	\$ -	\$ -	\$ -
100-1100-120-62010	Sewer Loan Repayment - Principal	\$ 165,699	\$ 162,585	\$ 165,700	\$ -	\$ -
100-1100-120-63003	Voice Mail System	\$ 2,574	\$ -	\$ -	\$ -	\$ -
100-1100-120-63010	Vehicle Replacement	\$ 685	\$ 685	\$ 685	\$ 831	\$ 831
100-1100-120-70705	EOC Storage Bldg	\$ 9,458	\$ -	\$ -	\$ -	\$ -
100-1100-120-71006	Bad Debt Recovery Fees	\$ -	\$ 180	\$ -	\$ -	\$ -
100-1100-120-71009	Miscellaneous	\$ -	\$ 0	\$ -	\$ -	\$ -
<b>Total Expense:</b>		<b>\$ 1,258,998</b>	<b>\$ 1,253,943</b>	<b>\$ 1,298,840</b>	<b>\$ 1,161,873</b>	<b>\$ 1,161,873</b>
<b>Total Program: 120 - Administration:</b>		<b>\$ 4,885,345</b>	<b>\$ 5,145,871</b>	<b>\$ 4,953,831</b>	<b>\$ 5,272,733</b>	<b>\$ 5,350,633</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1200 – PLANNING, BUILDING AND ECONOMIC DEVELOPMENT  
PROGRAM 200 - PLANNING**

The Planning division is responsible for project analysis for property development and use review. This division is also responsible for the implementation of the general plan, zoning codes, Municipal ordinances, annexation laws and special studies as appropriate. The Code Enforcement Officer is also shown here and maintains an active presence in the community responding to nuisance complaints.

**Revenues**

31009	Conveyance Fee – Animal/Street	Annual Fees assessed for horse drawn or street conveyances
31013	Misc Permit Fee	Planning permit fees
31025	Code Enforcement Fee	Fees imposed for code violations
31035	Development Fees	Planning development fees
42001	Interest Income	Penalty and interest on unpaid code enforcement citations

**Expenses**

51000-51005	Salaries & Benefits	See position allocation list at front of budget for staff positions included. Total includes commissioner salaries.
51008	Workers' Comp Ins.	6.15% of wages to cover the cost of workers' comp insurance paid to the JPIA
51009	Medical Exams	Exams needed for new hires-no new hires expected this year
51010	Employee Screening	Background checks for new hires-no new hires expected this year
51012	Education	Training for Planning employees
51017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Authority for activity on outstanding claims.
52002	Membership Dues	American Planning Association
52003	Supplies	Misc Office Supplies
52008	Postage	Proportionate share of City postage
52009	Small Equipment	Misc small equipment
53008	Vehicle Repairs & Maint.	Anticipated vehicle repair and maintenance costs for fiscal year.
54001	Office Equipment Replacement	Departmental contribution for the replacement of office equipment
55003	Communications	Telephone, cell phone service
57004	Computer Support	IT Support; Hardware and Software Maintenance Support
57007	General Plan	Safety, open space, and housing elements
57009	Insurance	Allocated portion of insurance for General Liability, Property, and Equipment through CJPIA
57011	Lease Payments	Proportionate share of lease for postage and letter opener machines
57012	Legal Fees	Attorney fees for attendance at planning meetings, legal opinions and reports.
57015	Printing and Publishing	Business cards, forms, advertising, legal notices and chargeable copies
57016	Professional Services	Video services for broadcasting planning commission meetings
57053	Software/Website	Website redesign
63010	Vehicle Replacement	Departmental contribution for the replacement of fleet vehicles

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted Budget	Dept Request	Council Adopted
<b>Department: 1200 - Planning &amp; Building</b>						
<b>Program: 200 - City Planning</b>						
<b>Revenue</b>						
100-1200-200-31009	Conveyance Fee - Animal/Street	\$ -	\$ 450	\$ 150	\$ 75	\$ 75
100-1200-200-31013	Misc Permit Fee	\$ 64,690	\$ 58,961	\$ 57,000	\$ 57,000	\$ 57,000
100-1200-200-31014	Plan Check	\$ 3,698	\$ -	\$ -	\$ -	\$ -
100-1200-200-31025	Muni Code Violation	\$ 1,000	\$ 1,600	\$ 1,000	\$ 1,000	\$ 1,000
100-1200-200-31029	EIR Rezone	\$ -	\$ 5,328	\$ -	\$ -	\$ -
100-1200-200-31035	Development Fees	\$ 6,357	\$ 25,223	\$ 17,000	\$ 17,000	\$ 17,000
100-1200-200-38001	Miscellaneous Income	\$ 31	\$ 925	\$ -	\$ -	\$ -
100-1200-200-42001	Interest Income	\$ 61	\$ 276	\$ 275	\$ 275	\$ 275
<b>Total Revenue:</b>		<b>\$ 75,837</b>	<b>\$ 92,764</b>	<b>\$ 75,425</b>	<b>\$ 75,350</b>	<b>\$ 75,350</b>
<b>Expense</b>						
100-1200-200-51000	Salaries	\$ 157,556	\$ 164,790	\$ 182,730	\$ 192,024	\$ 192,024
100-1200-200-51002	FICA	\$ 11,338	\$ 12,231	\$ 13,979	\$ 14,690	\$ 14,690
100-1200-200-51003	Retirement	\$ 34,217	\$ 36,923	\$ 36,619	\$ 29,271	\$ 29,271
100-1200-200-51005	Cafeteria Plan	\$ 16,754	\$ 19,093	\$ 19,041	\$ 19,041	\$ 19,041
100-1200-200-51008	Workers' Comp Ins.	\$ 23,808	\$ 4,375	\$ 7,638	\$ 11,809	\$ 11,809
100-1200-200-51009	Employee Medical Exams	\$ 185	\$ -	\$ -	\$ -	\$ -
100-1200-200-51010	Employee Screening	\$ 32	\$ -	\$ -	\$ -	\$ -
100-1200-200-51012	Education	\$ 1,456	\$ 892	\$ 5,300	\$ 3,000	\$ 3,000
100-1200-200-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ -	\$ 8,199	\$ 8,199
100-1200-200-52002	Membership Dues	\$ 560	\$ 580	\$ 600	\$ 725	\$ 725
100-1200-200-52003	Supplies	\$ 941	\$ 786	\$ 1,000	\$ 1,294	\$ 1,294
100-1200-200-52008	Postage	\$ 421	\$ 188	\$ 400	\$ 300	\$ 300
100-1200-200-52009	Small Equipment	\$ 338	\$ -	\$ 500	\$ 300	\$ 300
100-1200-200-52015	Vehicle Fuel	\$ -	\$ 151	\$ 100	\$ 100	\$ 100
100-1200-200-53008	Vehicle Repairs & Maint.	\$ 67	\$ 49	\$ 50	\$ 50	\$ 50
100-1200-200-53010	Computer/Desktop Equipment	\$ -	\$ -	\$ 343	\$ 494	\$ 494
100-1200-200-54001	Office Equip/Computer Rep	\$ 1,763	\$ 1,763	\$ 1,763	\$ 3,975	\$ 3,975
100-1200-200-55003	Communications	\$ 1,209	\$ 1,192	\$ 1,200	\$ 1,200	\$ 1,200
100-1200-200-57004	Computer Support	\$ 6,885	\$ 7,734	\$ 6,280	\$ 10,694	\$ 10,694
100-1200-200-57007	General Plan	\$ 13,570	\$ -	\$ 30,000	\$ 4,940	\$ 4,940
100-1200-200-57009	Insurance	\$ 3,880	\$ 9,644	\$ 6,153	\$ 6,346	\$ 6,346
100-1200-200-57011	Lease Payments	\$ 90	\$ 90	\$ 165	\$ 213	\$ 213
100-1200-200-57012	Legal Fees	\$ 5,280	\$ 4,088	\$ 5,000	\$ 5,000	\$ 5,000
100-1200-200-57015	Printing and Publishing	\$ 1,330	\$ 1,348	\$ 1,300	\$ 1,500	\$ 1,500
100-1200-200-57016	Professional Services	\$ 500	\$ 1,055	\$ 800	\$ 2,800	\$ 2,800
100-1200-200-57053	Software/Website	\$ -	\$ -	\$ 5,901	\$ 1,609	\$ 1,609
100-1200-200-63010	Vehicle Replacement	\$ 685	\$ 685	\$ 685	\$ 208	\$ 208
<b>Total Expense:</b>		<b>\$ 282,863</b>	<b>\$ 267,657</b>	<b>\$ 327,547</b>	<b>\$ 319,782</b>	<b>\$ 319,782</b>
<b>Total Program: 200 - City Planning:</b>		<b>\$ (207,026)</b>	<b>\$ (174,893)</b>	<b>\$ (252,122)</b>	<b>\$ (244,432)</b>	<b>\$ (244,432)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1200 - PLANNING, BUILDING AND ECONOMIC DEVELOPMENT  
PROGRAM 210 - BUILDING**

The Building division is responsible for enforcement of codes, laws, ordinances and regulations pertaining to building construction and remodeling within the City. Enforcement is accomplished by application review, plan check services, processing building permits, performing inspections and responding to complaints.

**Revenues**

31014	Plan Check	Fees for Building Plan Checking
31036	Building Permits	Building Permit Fees

**Expenses**

51000-51005	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
51008	Workers' Comp Ins.	6.15% of wages to cover the cost of Workers' Compensation insurance paid to the JPIA
51009	Employee Medical Exams	Exams needed for new hires-no new hires expected this year
51010	Employee Screening	Background checks for new hires-no new hires expected this year
51012	Education	Training for staff
51017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Authority for activity on outstanding claims.
52003	Supplies	Misc office supplies
52008	Postage	Proportionate share of City Postage
52009	Small Equipment	Misc small equipment
55003	Communications	Telephone, cell phone service
57004	Computer Support	IT Support; Hardware and Software Maintenance Support
57009	Insurance	Allocated portion of insurance for General Liability, Property, and Equipment through CJPIA
57011	Lease Payments	Proportionate share of lease for postage and letter opener machines
57015	Printing and Publishing	Business cards, forms, advertising, legal notices and Chargeable copies
57024	Fee Study	Study of Building Fees
57016	Professional Services	Professional Services Agreement to Provide Building Department Services
57053	Software/Website	Website Redesign

**GENERAL FUND 100  
DEPARTMENT 1200 - PLANNING, BUILDING AND ECONOMIC DEVELOPMENT  
PROGRAM 220 – ECONOMIC DEVELOPMENT**

The Economic Development division is responsible for publishing and distributing the City of Solvang Economic Development Strategic Plan, working on initiatives identified in the plan, and providing quarterly status updates.

53009	Village Signage	Creation of new signs for City Village area.
55003	Wi-Fi Vet's Hall	Installation of Wi Fi Network at the Veteran's Hall
57006	Feasibility Study	Review options for a conference center.
70302	Business Resource Guide	Collaboration with Solvang Chamber of Commerce to put together a guide for local residents and businesses.

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted Budget	Dept Request	Council Adopted
<b>Program: 210 - Building</b>						
<b>Revenue</b>						
100-1200-210-31014	Plan Check	\$ 11,500	\$ 15,268	\$ 15,000	\$ 15,000	\$ 15,000
100-1200-210-31036	Building Permits	\$ 107,739	\$ 184,854	\$ 90,000	\$ 90,000	\$ 90,000
<b>Total Revenue:</b>		<b>\$ 119,239</b>	<b>\$ 200,122</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>
<b>Expense</b>						
100-1200-210-51000	Salaries	\$ 46,466	\$ 48,135	\$ 56,939	\$ 59,634	\$ 59,634
100-1200-210-51002	FICA	\$ 2,797	\$ 3,147	\$ 4,356	\$ 4,562	\$ 4,562
100-1200-210-51003	Retirement	\$ 11,295	\$ 12,196	\$ 13,906	\$ 11,110	\$ 11,110
100-1200-210-51005	Cafeteria Plan	\$ 7,251	\$ 9,075	\$ 10,854	\$ 10,854	\$ 10,854
100-1200-210-51008	Workers' Comp Ins.	\$ 8,002	\$ 1,482	\$ 2,380	\$ 3,667	\$ 3,667
100-1200-210-51012	Education	\$ -	\$ -	\$ 300	\$ 300	\$ 300
100-1200-210-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ -	\$ 2,546	\$ 2,546
100-1200-210-52003	Supplies	\$ 927	\$ 421	\$ 500	\$ 722	\$ 722
100-1200-210-52008	Postage	\$ 225	\$ 250	\$ 250	\$ 200	\$ 200
100-1200-210-52009	Small Equipment	\$ 185	\$ 41	\$ 100	\$ 100	\$ 100
100-1200-210-53010	Computer/Desktop Equipment	\$ -	\$ -	\$ 2,739	\$ 200	\$ 200
100-1200-210-54001	Office Equip/Computer Rep	\$ 750	\$ 750	\$ 750	\$ 1,647	\$ 1,647
100-1200-210-55003	Communications	\$ 1,209	\$ 1,192	\$ 1,300	\$ 1,300	\$ 1,300
100-1200-210-57004	Computer Support	\$ 6,921	\$ 4,813	\$ 2,546	\$ 2,511	\$ 2,511
100-1200-210-57009	Insurance	\$ 3,357	\$ 3,272	\$ 1,907	\$ 1,936	\$ 1,936
100-1200-210-57011	Lease Payments	\$ 90	\$ 90	\$ 165	\$ 86	\$ 86
100-1200-210-57015	Printing and Publishing	\$ 268	\$ 433	\$ 300	\$ 300	\$ 300
100-1200-210-57016	Professional Services	\$ 53,970	\$ 59,908	\$ 55,000	\$ 55,000	\$ 55,000
100-1200-210-57024	Fee Study	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
100-1200-210-57053	Software/Website	\$ -	\$ -	\$ 569	\$ 652	\$ 652
<b>Total Expense:</b>		<b>\$ 143,712</b>	<b>\$ 145,204</b>	<b>\$ 154,861</b>	<b>\$ 172,327</b>	<b>\$ 172,327</b>
<b>Total Program: 210 - Building:</b>		<b>\$ (24,473)</b>	<b>\$ 54,918</b>	<b>\$ (49,861)</b>	<b>\$ (67,327)</b>	<b>\$ (67,327)</b>
		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted Budget	Dept Request	Dept Request
<b>Program: 220 - Economic Development</b>						
<b>Revenue</b>						
100-1200-220-40014	Contributions	\$ -	\$ 11,000	\$ -	\$ -	\$ -
<b>Total Revenue:</b>		<b>\$ -</b>	<b>\$ 11,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expense</b>						
100-1200-220-53009	Village Signage	\$ -	\$ 1,742	\$ 7,500	\$ 4,000	\$ 4,000
100-1200-220-55003	Wi-Fi Vet's Hall	\$ -	\$ -	\$ -	\$ 2,526	\$ 2,526
100-1200-220-57006	Feasibility Study-ConfCnt	\$ -	\$ 40,483	\$ -	\$ -	\$ -
100-1200-220-70302	Business Resource Guide	\$ -	\$ -	\$ 16,500	\$ -	\$ 16,500
<b>Total Expense:</b>		<b>\$ -</b>	<b>\$ 42,224</b>	<b>\$ 24,000</b>	<b>\$ 6,526</b>	<b>\$ 23,026</b>
<b>Total Program: 220 - Economic Development:</b>		<b>\$ -</b>	<b>\$ (31,224)</b>	<b>\$ (24,000)</b>	<b>\$ (6,526)</b>	<b>\$ (23,026)</b>
<b>Total Department: 1200 - Planning &amp; Building:</b>		<b>\$ (231,499)</b>	<b>\$ (151,199)</b>	<b>\$ (325,983)</b>	<b>\$ (318,285)</b>	<b>\$ (334,785)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1300 - PARKS & RECREATION  
PROGRAM - 300 PARKS**

The Parks division is a sub department of the Parks & Recreation department and is responsible for the maintenance of all City parks, and open spaces including Hans Christian Andersen Park, Sunny Fields Park and Solvang Park.

51000-51005	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
51008	Workers' Comp Ins.	6.15% of wages to cover the cost of workers' comp insurance paid to the JPIA
51009	Employee Medical Exams	Exams needed for new hires and Class B licensing-no new hires planned this year
51010	Employee Screening	Background checks for new hires-no new hires planned this year
51012	Education	Parks related courses for 2 Parks Maintenance II Positions
51014	Safety Gear	Boots, gloves, vests and other safety gear as required.
51015	Uniforms	Uniform allowance for 3 Parks Maintenance Workers
51017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Authority for activity on outstanding claims.
52003	Supplies	Miscellaneous Office Supplies for Parks office
52008	Postage	Department allocated share of City postage
52009	Small Equipment	Various small tools
52015	Vehicle Fuel	Anticipated departmental fiscal year fuel expense, including fuel for mowers and vehicles.
53008	Vehicle Repairs & Maint.	Anticipated vehicle repair and maintenance costs for fiscal year.
54001	Office Equipment Replacement	Contribution for the funding of current Ricoh copier, future replacement of copier & financial system
55003	Communications	Telephone, cell phone service
57004	Computer Support	IT Support; Hardware and Software Maintenance Support
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
57011	Lease Payments	Postage, letter opener machines
57015	Printing and Publishing	Business cards, forms, advertising and chargeable copies
57053	Software/Website	Website Redesign
63006	Equipment Replacement	Departmental contribution for the replacement of the Gator and 3 Mowers
63010	Vehicle Replacement	Departmental contribution for the replacement of fleet vehicles

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted Budget	Dept Request	Council Adopted
<b>Department: 1300 - Parks and Recreation</b>						
<b>Program: 300 - Administration</b>						
<b>Expense</b>						
100-1300-300-51000	Salaries	\$ 204,553	\$ 202,189	\$ 210,929	\$ 222,045	\$ 222,045
100-1300-300-51002	FICA	\$ 15,285	\$ 15,397	\$ 16,136	\$ 16,986	\$ 16,986
100-1300-300-51003	Retirement	\$ 44,736	\$ 45,945	\$ 47,274	\$ 37,767	\$ 37,767
100-1300-300-51005	Cafeteria Plan	\$ 28,021	\$ 30,515	\$ 30,298	\$ 30,791	\$ 30,791
100-1300-300-51008	Workers' Comp Ins.	\$ 29,012	\$ 5,254	\$ 8,817	\$ 13,656	\$ 13,656
100-1300-300-51009	Employee Medical Exams	\$ 68	\$ 185	\$ -	\$ -	\$ -
100-1300-300-51010	Employee Screening	\$ -	\$ 358	\$ -	\$ -	\$ -
100-1300-300-51012	Education	\$ -	\$ -	\$ 500	\$ 500	\$ 500
100-1300-300-51014	Safety Gear	\$ 295	\$ 283	\$ 460	\$ 460	\$ 460
100-1300-300-51015	Uniforms	\$ 892	\$ 750	\$ 1,000	\$ 1,000	\$ 1,000
100-1300-300-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ -	\$ 9,481	\$ 9,481
100-1300-300-52003	Supplies	\$ 62	\$ 102	\$ 200	\$ 200	\$ 200
100-1300-300-52008	Postage	\$ 226	\$ 250	\$ 300	\$ 300	\$ 300
100-1300-300-52009	Small Equipment	\$ 149	\$ -	\$ 100	\$ 100	\$ 100
100-1300-300-52015	Vehicle Fuel	\$ 7,720	\$ 8,648	\$ 7,000	\$ 7,000	\$ 7,000
100-1300-300-53003	Repairs and Maintenance	\$ 103	\$ 283	\$ -	\$ -	\$ -
100-1300-300-53008	Vehicle Repairs & Maint.	\$ 891	\$ 3,588	\$ 2,500	\$ 2,500	\$ 2,500
100-1300-300-53010	Computer/Desktop Equipment	\$ -	\$ -	\$ 547	\$ 787	\$ 787
100-1300-300-54001	Office Equip/Computer Rep	\$ 750	\$ 976	\$ 750	\$ 6,527	\$ 6,527
100-1300-300-55003	Communications	\$ 700	\$ 731	\$ 800	\$ 800	\$ 800
100-1300-300-57004	Computer Support	\$ 6,915	\$ 13,648	\$ 10,014	\$ 9,877	\$ 9,877
100-1300-300-57009	Insurance	\$ 4,608	\$ 12,177	\$ 7,644	\$ 7,855	\$ 7,855
100-1300-300-57011	Lease Payments	\$ 90	\$ 90	\$ 165	\$ 336	\$ 336
100-1300-300-57015	Printing and Publishing	\$ 234	\$ 265	\$ 250	\$ 250	\$ 250
100-1300-300-57053	Software/Website	\$ -	\$ -	\$ 2,310	\$ 2,566	\$ 2,566
100-1300-300-63006	Equipment Replacement	\$ 6,679	\$ 6,740	\$ 6,740	\$ 14,357	\$ 14,357
100-1300-300-63010	Vehicle Replacement	\$ 7,140	\$ 7,140	\$ 7,140	\$ 7,140	\$ 7,140
<b>Total Expense:</b>		<b>\$ 359,128</b>	<b>\$ 355,513</b>	<b>\$ 361,874</b>	<b>\$ 393,281</b>	<b>\$ 393,281</b>
<b>Total Program: 300 - Administration:</b>		<b>\$ 359,128</b>	<b>\$ 355,513</b>	<b>\$ 361,874</b>	<b>\$ 393,281</b>	<b>\$ 393,281</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1300 PARKS & RECREATION**

Hans Christian Andersen Park is a 55 acre riparian park home to many facilities including 4 tennis courts, an equestrian trail, 2 playgrounds, a skate park, a passive play area, limited hiking opportunities, horseshoe pits, restroom facilities, and several picnic areas.

**Program 310 - Hans Christian Andersen Park**

52003	Supplies	Restroom supplies
52009	Small Equipment	Various small tools and equipment
52015	Vehicle Fuel	Fuel for City vehicle
53003	Repairs and Maintenance	Squirrel abatement, tree trimming, landscape supplies and irrigation and general repairs
55001	Utilities	PGE and Southern California Gas Charges
55002	Water and Sewer Charges	Water and Sewer Usage
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
57031	Weed Abatement	Clearing of weeds and debris during fire season.
70105	Projects	Slurry Seal Parking Lot; Playground Improvements
70505	HCA –Restroom Upgrade	Remodel of Restroom at HCA Park

Solvang Park is a popular, centrally located downtown park. This 1+ acre park features a band stand, picnic benches, flowering annuals a large area of turf and the community Christmas tree. It is heavily used by tourists and locals alike.

**Program 320 - Solvang Park**

52003	Supplies	Restroom supplies for Solvang Park
53003	Repairs and Maintenance	General repairs and maintenance
55001	Utilities	PGE and Southern California Gas Charges
55002	Water and Sewer Charges	Water and Sewer Usage
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
70504	Gazebo-ADA Upgrades	Upgrades to the Gazebo at Solvang Park

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted Budget	Dept Request	Council Adopted
<b>Program: 310 - HCA Park</b>						
<b>Revenue</b>						
100-1300-310-31007	Park Reservation Fee	\$ 7,470	\$ 13,480	\$ 10,000	\$ 10,000	\$ 10,000
100-1300-310-39001	Donations	\$ 70,000	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue:</b>		<b>\$ 77,470</b>	<b>\$ 13,480</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Expense</b>						
100-1300-310-52003	Supplies	\$ 1,909	\$ 2,806	\$ 2,500	\$ 3,000	\$ 3,000
100-1300-310-52009	Small Equipment	\$ 323	\$ 313	\$ 500	\$ 500	\$ 500
100-1300-310-53003	Repairs and Maintenance	\$ 10,494	\$ 14,999	\$ 15,700	\$ 26,700	\$ 26,700
100-1300-310-55001	Utilities	\$ 594	\$ 538	\$ 600	\$ 600	\$ 600
100-1300-310-55002	Water and Sewer Charges	\$ 30,744	\$ 32,483	\$ 33,000	\$ 33,000	\$ 33,000
100-1300-310-57009	Insurance	\$ 4,216	\$ 76	\$ 79	\$ 94	\$ 94
100-1300-310-57016	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -
100-1300-310-57023	Tree Maintenance	\$ -	\$ -	\$ 5,000	\$ 10,000	\$ 10,000
100-1300-310-57031	Weed Abatement	\$ -	\$ 11,531	\$ 6,600	\$ 6,600	\$ 6,600
100-1300-310-70105	Projects	\$ -	\$ -	\$ 5,200	\$ 41,500	\$ 41,500
100-1300-310-70505	HCA - Restroom Upgrades	\$ -	\$ -	\$ 70,000	\$ 100,000	\$ 100,000
<b>Total Expense:</b>		<b>\$ 48,279</b>	<b>\$ 62,746</b>	<b>\$ 139,179</b>	<b>\$ 221,994</b>	<b>\$ 221,994</b>
<b>Total Program: 310 - HCA Park:</b>		<b>\$ 29,191</b>	<b>\$ (49,266)</b>	<b>\$ (129,179)</b>	<b>\$ (211,994)</b>	<b>\$ (211,994)</b>

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted Budget	Dept Request	Council Adopted
<b>Program: 320 - Solvang Park</b>						
<b>Revenue</b>						
100-1300-320-31007	Park Fees	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
<b>Total Revenue:</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>Expense</b>						
100-1300-320-52003	Supplies	\$ 12,366	\$ 13,747	\$ 12,500	\$ 13,500	\$ 13,500
100-1300-320-53003	Repairs and Maintenance	\$ 6,108	\$ 6,647	\$ 7,000	\$ 7,000	\$ 7,000
100-1300-320-55001	Utilities	\$ 1,612	\$ 1,889	\$ 1,600	\$ 1,600	\$ 1,600
100-1300-320-55002	Water and Sewer Charges	\$ 23,990	\$ 23,979	\$ 24,000	\$ 24,000	\$ 24,000
100-1300-320-57009	Insurance	\$ 2,157	\$ 86	\$ 90	\$ 109	\$ 109
100-1300-320-57023	Tree Maintenance	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
100-1300-320-70502	Xmas Tree/Gazebo Lights	\$ -	\$ -	\$ 800	\$ 800	\$ 800
100-1300-320-70504	Gazebo-ADA Upgrades	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
<b>Total Expense:</b>		<b>\$ 46,233</b>	<b>\$ 46,347</b>	<b>\$ 71,990</b>	<b>\$ 73,009</b>	<b>\$ 73,009</b>
<b>Total Program: 320 - Solvang Park:</b>		<b>\$ (46,233)</b>	<b>\$ (46,347)</b>	<b>\$ (71,990)</b>	<b>\$ (72,009)</b>	<b>\$ (72,009)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1300 PARKS & RECREATION**

The Sunny Fields Park features a dynamic play ground, several picnic areas with large barbeques and a large turf area with softball diamond. The 6.2 acre park is very busy throughout the year with visitors and scheduled recreation and community programs.

**Program 330 - Sunny Fields**

52003	Supplies	Restroom supplies for Sunny Fields Park
53003	Repairs and Maintenance	General repairs
55001	Utilities	PGE and Southern California Gas Charges
55002	Water and Sewer Charges	Water and Sewer Usage
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
70105	Projects	Replace Infield Dirt; Slurry Seal Parking Lot; Playground Improvements

The Common Area division includes costs relating to the landscape maintenance of the Solvang Municipal Center and its annex, the Solvang Veterans Memorial Hall, Alisal Commons, the Xeriscape garden, Creekside Open Space and Kronborg Open Space.

**Program 340 - Common Areas**

53003	Repairs and Maintenance	Irrigation repair, landscape supplies and other general repairs
55001	Utilities	PGE and Southern California Gas Charges
55002	Water and Sewer Charges	Water and Sewer Usage

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		Adopted				
<b>Program: 330 - Sunny Fields</b>						
<b>Revenue</b>						
100-1300-330-31007	Park Reservation Fee	\$ 7,405	\$ 8,300	\$ 7,500	\$ 7,500	\$ 7,500
100-1300-330-39001	Donations	\$ 100	\$ 367	\$ -	\$ -	\$ -
<b>Total Revenue:</b>		<b>\$ 7,505</b>	<b>\$ 8,667</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>
<b>Expense</b>						
100-1300-330-52003	Supplies	\$ 3,766	\$ 3,863	\$ 3,500	\$ 3,500	\$ 3,500
100-1300-330-52009	Small Equipment	\$ -	\$ -	\$ 600	\$ 600	\$ 600
100-1300-330-53003	Repairs and Maintenance	\$ 7,441	\$ 8,623	\$ 7,500	\$ 8,500	\$ 8,500
100-1300-330-55001	Utilities	\$ 351	\$ 432	\$ 450	\$ 450	\$ 450
100-1300-330-55002	Water and Sewer Charges	\$ 9,222	\$ 15,668	\$ 8,900	\$ 11,000	\$ 11,000
100-1300-330-57009	Insurance	\$ 1,209	\$ 173	\$ 180	\$ 199	\$ 199
100-1300-330-57016	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -
100-1300-330-70105	Projects	\$ -	\$ -	\$ 3,800	\$ 21,200	\$ 21,200
<b>Total Expense:</b>		<b>\$ 21,989</b>	<b>\$ 28,760</b>	<b>\$ 24,930</b>	<b>\$ 45,449</b>	<b>\$ 45,449</b>
<b>Total Program: 330 - Sunny Fields:</b>		<b>\$ (14,484)</b>	<b>\$ (20,092)</b>	<b>\$ (17,430)</b>	<b>\$ (37,949)</b>	<b>\$ (37,949)</b>

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		Adopted				
<b>Program: 340 - Common Areas</b>						
<b>Revenue</b>						
100-1300-340-38001	Miscellaneous Income	\$ 9	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue:</b>		<b>\$ 9</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expense</b>						
100-1300-340-53003	Repairs and Maintenance	\$ 2,382	\$ 2,539	\$ 2,000	\$ 2,000	\$ 2,000
100-1300-340-55001	Utilities	\$ 148	\$ 149	\$ 150	\$ 150	\$ 150
100-1300-340-55002	Water and Sewer Charges	\$ 10,572	\$ 10,926	\$ 10,000	\$ 2,000	\$ 2,000
<b>Total Expense:</b>		<b>\$ 13,101</b>	<b>\$ 13,614</b>	<b>\$ 12,150</b>	<b>\$ 4,150</b>	<b>\$ 4,150</b>
<b>Total Program: 340 - Common Areas:</b>		<b>\$ (13,092)</b>	<b>\$ (13,614)</b>	<b>\$ (12,150)</b>	<b>\$ (4,150)</b>	<b>\$ (4,150)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1300 - PARKS & RECREATION  
PROGRAM 350 - RECREATION**

The Recreation division of the Parks and Recreation department is responsible for creating and implementing activities, programs and events. The division also handles all reservations for the City parks and Solvang Veterans Memorial Hall.

51000-51005	Salaries & Benefits	See position allocation list at front of budget for staff positions included. Total includes part time counselors and commissioners.
51008	Workers' Comp Ins.	6.15% of wages to cover the cost of workers' comp insurance paid to the JPIA
51009	Employee Medical Exams	Costs associated with medical exams and drug testing for hiring
51010	Employee Screening	Background testing on new hires
51017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Authority for activity on outstanding claims.
52015	Vehicle Fuel	Anticipated departmental fuel expense.
53003	Repairs and Maintenance	Repair and maintenance of department small equipment
53008	Vehicle Repairs & Maint.	Anticipated vehicle repair and maintenance costs
54001	Office Equipment Replacement	Departmental contribution for copier purchase + proportionate share of financial system
55003	Communications	Telephone, cell phone service
57001	Advertising and Promotion	Advertising/marketing of programs
57004	Computer Support	IT Support; Hardware and Software Maintenance Support
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
57011	Lease Payments	Postage, letter opener machines
57015	Printing and Publishing	Funds for the printing and publishing of recreation program info, including chargeable copies
63010	Vehicle Replacement	Departmental contribution for the replacement of fleet vehicles

This division of the Parks & Recreation Department includes programming for adult men's and coed softball, basketball, volleyball, and flag football; youth enrichment classes and day trips, summer camps, sports clinics, and more. Adult programs include day trips, enrichment classes, overnight excursions, and other activities. Special Events include the popular annual Haunted House, the Easter Eggstravaganza, Rec n' Roll roller skating, movies in the park, the Santa Ynez Valley Sprint Triathlon, the Mother-Son Luau and much more.

<b>Program 360 - Adult Sports</b>		
31008	Recreation Programs	All costs associated with the adult sports programs

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<hr/>				
<b>Program: 350 - Recreation</b>						
<b>Expense</b>						
100-1300-350-51000	Salaries	\$ 126,104	\$ 134,881	\$ 129,578	\$ 140,549	\$ 140,549
100-1300-350-51002	FICA	\$ 9,576	\$ 9,952	\$ 9,913	\$ 10,752	\$ 10,752
100-1300-350-51003	Retirement	\$ 27,703	\$ 30,863	\$ 31,017	\$ 25,477	\$ 25,477
100-1300-350-51005	Cafeteria Plan	\$ 17,355	\$ 18,414	\$ 17,457	\$ 19,642	\$ 19,642
100-1300-350-51008	Workers' Comp Ins.	\$ 17,470	\$ 3,148	\$ 5,416	\$ 8,644	\$ 8,644
100-1300-350-51009	Employee Medical Exams	\$ (93)	\$ 995	\$ 550	\$ 175	\$ 175
100-1300-350-51010	Employee Screening	\$ -	\$ 72	\$ 100	\$ 100	\$ 100
100-1300-350-51012	Education	\$ 60	\$ 100	\$ 500	\$ 500	\$ 500
100-1300-350-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ -	\$ 6,001	\$ 6,001
100-1300-350-52003	Supplies	\$ 1,319	\$ 615	\$ 800	\$ 800	\$ 800
100-1300-350-52008	Postage	\$ 450	\$ 500	\$ 500	\$ 500	\$ 500
100-1300-350-52009	Small Equipment	\$ 2,301	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
100-1300-350-52015	Vehicle Fuel	\$ 2,342	\$ 2,302	\$ 1,900	\$ 1,900	\$ 1,900
100-1300-350-53003	Repairs and Maintenance	\$ -	\$ -	\$ 200	\$ 200	\$ 200
100-1300-350-53008	Vehicle Repairs & Maint.	\$ 417	\$ 1,375	\$ 700	\$ 700	\$ 700
100-1300-350-53010	Computer/Desktop Equipment	\$ -	\$ -	\$ 278	\$ 511	\$ 511
100-1300-350-54001	Office Equip/Computer Rep	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,042	\$ 3,042
100-1300-350-55003	Communications	\$ 1,306	\$ 1,680	\$ 2,056	\$ 2,056	\$ 2,056
100-1300-350-57001	Advertising & Promotion	\$ -	\$ 1,364	\$ 2,000	\$ 2,000	\$ 2,000
100-1300-350-57004	Computer Support	\$ 6,907	\$ 7,557	\$ 5,092	\$ 6,417	\$ 6,417
100-1300-350-57009	Insurance	\$ 11,249	\$ 7,294	\$ 4,686	\$ 4,888	\$ 4,888
100-1300-350-57011	Lease Payments	\$ 180	\$ 180	\$ 330	\$ 219	\$ 219
100-1300-350-57015	Printing and Publishing	\$ 1,555	\$ 1,061	\$ 1,200	\$ 1,200	\$ 1,200
100-1300-350-57016	Professional Services	\$ -	\$ -	\$ -	\$ 4,000	\$ 4,000
100-1300-350-57053	Software/Website	\$ -	\$ -	\$ 1,211	\$ 1,667	\$ 1,667
100-1300-350-62003	Credit Card Proces. Fee	\$ 651	\$ 674	\$ 650	\$ 650	\$ 650
100-1300-350-63010	Vehicle Replacement	\$ 7,484	\$ 7,484	\$ 7,484	\$ 7,484	\$ 7,484
100-1300-350-70105	Projects	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
<b>Total Expense:</b>		<b>\$ 237,337</b>	<b>\$ 233,511</b>	<b>\$ 227,618</b>	<b>\$ 276,074</b>	<b>\$ 276,074</b>
<b>Total Program: 350 - Recreation:</b>		<b>\$ 237,337</b>	<b>\$ 233,511</b>	<b>\$ 227,618</b>	<b>\$ 276,074</b>	<b>\$ 276,074</b>

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<hr/>				
<b>Program: 360 - Adult Sports</b>						
<b>Revenue</b>						
100-1300-360-31008	Recreation Fees	\$ 12,881	\$ 15,077	\$ 15,230	\$ 20,550	\$ 20,550
<b>Total Revenue:</b>		<b>\$ 12,881</b>	<b>\$ 15,077</b>	<b>\$ 15,230</b>	<b>\$ 20,550</b>	<b>\$ 20,550</b>
<b>Expense</b>						
100-1300-360-52005	Recreation Programs	\$ 11,788	\$ 8,988	\$ 7,600	\$ 14,050	\$ 14,050
<b>Total Expense:</b>		<b>\$ 11,788</b>	<b>\$ 8,988</b>	<b>\$ 7,600</b>	<b>\$ 14,050</b>	<b>\$ 14,050</b>
<b>Total Program: 360 - Adult Sports:</b>		<b>\$ 1,094</b>	<b>\$ 6,089</b>	<b>\$ 7,630</b>	<b>\$ 6,500</b>	<b>\$ 6,500</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1300 - PARKS & RECREATION**

This division of the Parks & Recreation Department includes programming for adult men's and coed softball, basketball, volleyball, and flag football; youth enrichment classes and day trips, summer camps, sports clinics, and more. Adult programs include day trips, enrichment classes, overnight excursions, and other activities. Special Events include the popular annual Haunted House, the Easter Eggstravaganza, Rec n' Roll roller skating, movies in the park, the Santa Ynez Valley Sprint Triathlon, the Mother-Son Luau and much more.

<b>Program 365 - Youth Programs</b>		
31008	Recreation Programs	All costs associated with youth programs
<b>Program 370 - Adult Programs</b>		
31008	Recreation Programs	All costs associated with adult programs
<b>Program 375 - Special Events</b>		
31008	Recreation Programs	All costs associated with special events

The Solvang Parks and Recreation Department and Buellton Recreation work together to provide the public with various recreational opportunities including special events, kids summer camps and more. Costs shown in this division are reimbursed by the City of Buellton.

**Program 390 - Buellton Recreation Partnership**

**Revenues**

31008	Recreation Fees	Buellton share of recreation program revenue collected in Solvang
31024	Buellton Recreation Reimbursement	Solvang's share of recreation fees collected in Buellton & reimbursement of expenses including counselors

**Expenses**

51000	Salaries	Buellton share of part time salary and related costs for youth counselors.
52005	Recreation Programs	Buellton share of recreation program expenses
71010	Reimbursement of Revenue	Payment to City of Buellton for their share of recreation program revenues and expense reimbursement

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<u>Adopted</u>				
<b>Program: 365 - Youth Programs</b>						
<b>Revenue</b>						
100-1300-365-31008	Recreation Fees	\$ 49,572	\$ 54,603	\$ 30,000	\$ 33,780	\$ 33,780
100-1300-365-39001	Donations	\$ -	\$ 250	\$ 500	\$ 500	\$ 500
	<b>Total Revenue:</b>	<b>\$ 49,572</b>	<b>\$ 54,853</b>	<b>\$ 30,500</b>	<b>\$ 34,280</b>	<b>\$ 34,280</b>
<b>Expense</b>						
100-1300-365-51000	Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
100-1300-365-51002	FICA	\$ -	\$ -	\$ 497	\$ -	\$ -
100-1300-365-51008	Workers' Comp Ins.	\$ 587	\$ 122	\$ 272	\$ -	\$ -
100-1300-365-51010	Employee Screening	\$ 367	\$ -	\$ -	\$ -	\$ -
100-1300-365-52005	Recreation Programs	\$ 28,368	\$ 25,488	\$ 15,400	\$ 19,175	\$ 19,175
100-1300-365-57009	Insurance	\$ 21	\$ 270	\$ 218	\$ -	\$ -
	<b>Total Expense:</b>	<b>\$ 29,343</b>	<b>\$ 25,880</b>	<b>\$ 16,387</b>	<b>\$ 19,175</b>	<b>\$ 19,175</b>
	<b>Total Program: 365 - Youth Programs:</b>	<b>\$ 20,229</b>	<b>\$ 28,972</b>	<b>\$ 14,113</b>	<b>\$ 15,105</b>	<b>\$ 15,105</b>

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<u>Adopted</u>				
<b>Program: 370 - Adult Programs</b>						
<b>Revenue</b>						
100-1300-370-31008	Recreation Fees	\$ 8,275	\$ 9,913	\$ 8,500	\$ 16,260	\$ 16,260
	<b>Total Revenue:</b>	<b>\$ 8,275</b>	<b>\$ 9,913</b>	<b>\$ 8,500</b>	<b>\$ 16,260</b>	<b>\$ 16,260</b>
<b>Expense</b>						
100-1300-370-52005	Recreation Programs	\$ 3,323	\$ 6,257	\$ 6,000	\$ 8,760	\$ 8,760
	<b>Total Expense:</b>	<b>\$ 3,323</b>	<b>\$ 6,257</b>	<b>\$ 6,000</b>	<b>\$ 8,760</b>	<b>\$ 8,760</b>
	<b>Total Program: 370 - Adult Programs:</b>	<b>\$ 4,953</b>	<b>\$ 3,656</b>	<b>\$ 2,500</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<u>Adopted</u>				
<b>Program: 375 - Special Events</b>						
<b>Revenue</b>						
100-1300-375-31008	Recreation Fees	\$ 13,531	\$ 17,693	\$ 21,500	\$ 22,400	\$ 22,400
100-1300-375-39001	Donations	\$ 2,350	\$ 800	\$ 1,500	\$ 2,200	\$ 2,200
	<b>Total Revenue:</b>	<b>\$ 15,881</b>	<b>\$ 18,493</b>	<b>\$ 23,000</b>	<b>\$ 24,600</b>	<b>\$ 24,600</b>
<b>Expense</b>						
100-1300-375-52005	Recreation Programs	\$ 9,340	\$ 8,832	\$ 13,200	\$ 10,400	\$ 10,400
	<b>Total Expense:</b>	<b>\$ 9,340</b>	<b>\$ 8,832</b>	<b>\$ 13,200</b>	<b>\$ 10,400</b>	<b>\$ 10,400</b>
	<b>Total Program: 375 - Special Events:</b>	<b>\$ 6,542</b>	<b>\$ 9,660</b>	<b>\$ 9,800</b>	<b>\$ 14,200</b>	<b>\$ 14,200</b>

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<u>Adopted</u>				
<b>Program: 390 - Buellton Partnership</b>						
<b>Revenue</b>						
100-1300-390-31008	Recreation Fees	\$ 5,980	\$ 5,931	\$ 10,000	\$ 10,000	\$ 10,000
100-1300-390-31024	Buellton Recreation Reimb	\$ 14,062	\$ 18,339	\$ 15,000	\$ 15,000	\$ 15,000
100-1300-390-39001	Donations	\$ -	\$ 250	\$ -	\$ -	\$ -
	<b>Total Revenue:</b>	<b>\$ 20,042</b>	<b>\$ 24,520</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>Expense</b>						
100-1300-390-51000	Salaries	\$ 9,560	\$ 9,635	\$ 6,500	\$ -	\$ -
100-1300-390-51002	FICA	\$ 731	\$ 732	\$ 497	\$ -	\$ -
100-1300-390-51008	Workers' Comp Ins.	\$ 716	\$ 150	\$ 272	\$ -	\$ -
100-1300-390-52005	Recreation Programs	\$ 4,273	\$ 4,965	\$ 10,000	\$ 10,000	\$ 10,000
100-1300-390-57009	Insurance	\$ 21	\$ 270	\$ 218	\$ -	\$ -
100-1300-390-71010	Buellton - Reimbursement of Revenues	\$ 5,980	\$ 6,181	\$ 7,340	\$ 7,340	\$ 7,340
	<b>Total Expense:</b>	<b>\$ 21,281</b>	<b>\$ 21,933</b>	<b>\$ 24,827</b>	<b>\$ 17,340</b>	<b>\$ 17,340</b>
	<b>Total Program: 390 - Buellton Partnership:</b>	<b>\$ (1,239)</b>	<b>\$ 2,587</b>	<b>\$ 173</b>	<b>\$ 7,660</b>	<b>\$ 7,660</b>
	<b>Total Department: 1300 - Parks and Recreation:</b>	<b>\$ (609,505)</b>	<b>\$ (667,380)</b>	<b>\$ (786,025)</b>	<b>\$ (944,492)</b>	<b>\$ (944,492)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1400 - TOURISM**

Included in the Tourism division are funds transferred to the Conference and Visitors Bureau to promote tourism in Solvang. We also subsidize the Special Event "Danish Days" and pay for tourist related costs incurred by the City in this division.

**Program 400 – Tourism Activities  
Revenues**

43020	Transfer from SYV TBID	Solvang Administrative Fee for the SYV TBID
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**Expenses**

55002	Water and Sewer Charges	Water usage for the watering of planter beds
57005	Custodial	Custodial Contract for cleaning public restrooms on city custodians' days off
57018	Sidewalk Cleaning	Contract for Steam Cleaning of downtown sidewalks
57029	Village Planter Maint.	Care of Village Planters
59010	SCVB	Funding provided for promotion of tourism
59015	Danish Days	Funding provided for Danish Days Event
70704	Centennial Plaza	Completion of the Centennial Plaza
70707	Street Light Banners	Street Light Banner replacement

Costs included in the Events Division relate to certain Special Events that are funded by donations given to the City. We are not projecting any donations or carry forward revenues this fiscal year so no costs are projected at this time.

**Program 410 - Events**

52000	Amgen	Remaining funds raised by the Local Organizing Committee for the Tour of California in Solvang
52016	Special Olympics Host City	The City of Solvang is a Host City for the Denmark team for the Special Olympics in July 2015.

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<hr/>				
<b>Department: 1400 - Tourism</b>						
<b>Program: 400 - Tourism Activities</b>						
<b>Revenue</b>						
100-1400-400-43020	TBID - Admin. Reimbursement	\$ 7,208	\$ 7,206	\$ 13,000	\$ 13,000	\$ 13,000
<b>Total Revenue:</b>		<b>\$ 7,208</b>	<b>\$ 7,206</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>
<b>Expense</b>						
100-1400-400-55002	Water and Sewer Charges	\$ 2,359	\$ 2,209	\$ 2,100	\$ 2,100	\$ 2,100
100-1400-400-57005	Custodial	\$ 10,900	\$ 11,200	\$ 14,000	\$ 20,000	\$ 20,000
100-1400-400-57018	Sidewalk Cleaning	\$ 21,317	\$ 13,565	\$ 25,000	\$ 12,500	\$ 12,500
100-1400-400-57029	Village Planter Maint.	\$ 21,600	\$ 21,600	\$ 24,100	\$ 24,100	\$ 24,100
100-1400-400-59010	SCVB	\$ 650,000	\$ 705,000	\$ 648,824	\$ 705,000	\$ 700,000
100-1400-400-59015	Danish Days	\$ 25,000	\$ 25,000	\$ 30,000	\$ 40,000	\$ 40,000
100-1400-400-70704	Centennial Plaza	\$ 2,267	\$ -	\$ 13,500	\$ 13,500	\$ 13,500
100-1400-400-70707	Street Light Banners	\$ -	\$ -	\$ 1,650	\$ -	\$ 1,650
<b>Total Expense:</b>		<b>\$ 733,443</b>	<b>\$ 778,575</b>	<b>\$ 759,174</b>	<b>\$ 817,200</b>	<b>\$ 813,850</b>
<b>Total Program: 400 - Tourism Activities:</b>		<b>\$ (726,235)</b>	<b>\$ (771,369)</b>	<b>\$ (746,174)</b>	<b>\$ (804,200)</b>	<b>\$ (800,850)</b>
<hr/>						
<b>Program: 410 - Tourism Events</b>						
<b>Expense</b>						
100-1400-410-52000	Amgen Event	\$ 1,101	\$ 1,000	\$ -	\$ -	\$ -
100-1400-410-52016	Special Olympics Host City	\$ -	\$ -	\$ 6,900	\$ 6,900	\$ 6,900
<b>Total Expense:</b>		<b>\$ 1,101</b>	<b>\$ 1,000</b>	<b>\$ 6,900</b>	<b>\$ 6,900</b>	<b>\$ 6,900</b>
<b>Total Program: 410 - Tourism Events:</b>		<b>\$ 1,101</b>	<b>\$ 1,000</b>	<b>\$ 6,900</b>	<b>\$ 6,900</b>	<b>\$ 6,900</b>
<b>Total Department: 1400 - Tourism:</b>		<b>\$ (727,336)</b>	<b>\$ (772,369)</b>	<b>\$ (753,074)</b>	<b>\$ (811,100)</b>	<b>\$ (807,750)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1600 - PUBLIC WORKS & ENGINEERING  
PROGRAM 600 – ENGINEERING**

The Engineering division of the Public Works department performs a wide variety of engineering functions such as managing the City's Capital Improvement Program, issuing public works permits, processing and coordinating special event applications, providing project management and technical support to the other divisions within the department, assisting the public and responding to citizen inquiries and complaints.

**Revenues**

31013	Misc Permit Fee	Fees generated from public works/engineering permits
31014	Plan Check	Fees for Engineering Plan Checking
31015	Plans & Specs	Sale of plans and specifications
31035	Development Fees	Development related fees from public works and engineering
35001	Grant Revenue -Recycling	Annual \$5,000 Recycling grant
41000	Special Events	Hourly fees relating to special events
43012	Administration Reimbursement-Skytt Mesa LLMD	Reimbursement from LLMD for administrative costs of general fund

**Expenses**

51000-51005	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
51008	Workers' Comp Ins.	6.15% of wages to cover the cost of workers' comp insurance paid to the JPIA
51009	Employee Medical Exams	New employee medical exam
51010	Employee Screening	New employee background check
51014	Safety Gear	Safety Gear for Engineering Division staff
51017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Authority for activity on outstanding claims.
52002	Membership Dues	APWA, ASCE, PE, SLA, Green Business Program.
52015	Vehicle Fuel	Projected fiscal years fuel expense.
53003	Repairs and Maintenance	Repairs and Maintenance of Small Equipment
53008	Vehicle Repairs & Maint.	Projected repair & maintenance of vehicles.
54001	Office Equipment Replacement	Transfer to Equip Replacement Fund to cover replacement costs for Public Works copiers & servers
55003	Communications	Telephone, cell phone service.
57004	Computer Support	IT Support; Hardware and Software Maintenance Support
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
57011	Lease Payments	Lease payments for Postage, letter opener machines
57015	Printing and Publishing	Printing and Publishing of various public works announcements and color copies
57016	Professional Services	On call engineering services for various projects.
57017	Recycling Grant	Costs associated with grant funds restricted for Bottle & Can Recycling
57053	Software/Website	Website Redesign
63010	Vehicle Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Public Works vehicles

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
				Budget		Adopted
<b>Department: 1600 - Public Works/Engineering</b>						
<b>Program: 600 - PW - Engineering</b>						
<b>Revenue</b>						
100-1600-600-31013	Misc Permit Fee	\$ 14,569	\$ 36,341	\$ 7,000	\$ 7,000	\$ 7,000
100-1600-600-31014	Plan Check	\$ 1,574	\$ 460	\$ 1,000	\$ 2,000	\$ 2,000
100-1600-600-31015	Plans & Specs	\$ -	\$ -	\$ 100	\$ 100	\$ 100
100-1600-600-31035	Development Fees	\$ 28,578	\$ 31,566	\$ 18,000	\$ 10,000	\$ 10,000
100-1600-600-35001	Grant-Recycling	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
100-1600-600-38001	Miscellaneous Income	\$ -	\$ 200	\$ -	\$ -	\$ -
100-1600-600-41000	Special Events Revenue	\$ 1,475	\$ 4,485	\$ 3,000	\$ 3,000	\$ 3,000
100-1600-600-43012	LLMD - Admin Reimbursement	\$ 5,000	\$ 6,150	\$ 6,300	\$ 6,800	\$ 6,800
<b>Total Revenue:</b>		<b>\$ 56,196</b>	<b>\$ 84,202</b>	<b>\$ 40,400</b>	<b>\$ 33,900</b>	<b>\$ 33,900</b>
<b>Expense</b>						
100-1600-600-51000	Salaries	\$ 48,630	\$ 50,864	\$ 72,456	\$ 78,573	\$ 78,573
100-1600-600-51002	FICA	\$ 3,683	\$ 3,690	\$ 5,543	\$ 6,011	\$ 6,011
100-1600-600-51003	Retirement	\$ 11,971	\$ 12,748	\$ 15,125	\$ 12,515	\$ 12,515
100-1600-600-51005	Cafeteria Plan	\$ 5,521	\$ 5,322	\$ 11,569	\$ 9,751	\$ 9,751
100-1600-600-51008	Workers' Comp Ins.	\$ 7,327	\$ 1,341	\$ 3,029	\$ 4,832	\$ 4,832
100-1600-600-51009	Employee Medical Exams	\$ 37	\$ -	\$ 100	\$ -	\$ -
100-1600-600-51010	Employee Screening	\$ -	\$ -	\$ 20	\$ -	\$ -
100-1600-600-51011	Recruitment	\$ -	\$ -	\$ 1,000	\$ -	\$ -
100-1600-600-51012	Education	\$ 151	\$ 827	\$ 1,950	\$ 3,200	\$ 3,200
100-1600-600-51014	Safety Gear	\$ 98	\$ -	\$ 130	\$ 260	\$ 260
100-1600-600-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ -	\$ 3,355	\$ 3,355
100-1600-600-52002	Membership Dues	\$ 1,486	\$ 1,816	\$ 2,000	\$ 2,740	\$ 2,740
100-1600-600-52003	Supplies	\$ 887	\$ 567	\$ 1,000	\$ 1,000	\$ 1,000
100-1600-600-52008	Postage	\$ 246	\$ 297	\$ 300	\$ 300	\$ 300
100-1600-600-52009	Small Equipment	\$ 1,061	\$ 669	\$ 850	\$ 600	\$ 600
100-1600-600-52015	Vehicle Fuel	\$ 112	\$ 246	\$ 300	\$ 300	\$ 300
100-1600-600-53003	Repairs and Maintenance	\$ -	\$ -	\$ 200	\$ 200	\$ 200
100-1600-600-53008	Vehicle Repairs & Maint.	\$ 259	\$ 65	\$ 500	\$ 400	\$ 400
100-1600-600-53010	Computer/Desktop Equipment	\$ -	\$ -	\$ 3,208	\$ 256	\$ 256
100-1600-600-54001	Office Equip/Computer Rep	\$ 1,237	\$ 1,238	\$ 1,237	\$ 2,383	\$ 2,383
100-1600-600-55003	Communications	\$ 1,206	\$ 1,243	\$ 1,300	\$ 1,300	\$ 1,300
100-1600-600-57004	Computer Support	\$ 7,379	\$ 2,720	\$ 2,026	\$ 5,862	\$ 5,862
100-1600-600-57009	Insurance	\$ 3,368	\$ 2,993	\$ 2,940	\$ 2,626	\$ 2,626
100-1600-600-57011	Lease Payments	\$ 90	\$ 90	\$ 165	\$ 110	\$ 110
100-1600-600-57015	Printing and Publishing	\$ 829	\$ 1,245	\$ 1,500	\$ 1,200	\$ 1,200
100-1600-600-57016	Professional Services	\$ 10,168	\$ 6,855	\$ 1,120	\$ 15,300	\$ 15,300
100-1600-600-57017	Recycling Grant	\$ 5,220	\$ 3,962	\$ 16,100	\$ 3,765	\$ 3,765
100-1600-600-57053	Software/Website	\$ -	\$ -	\$ 8,122	\$ 834	\$ 834
100-1600-600-63010	Vehicle Replacement	\$ 706	\$ 706	\$ 706	\$ 1,038	\$ 1,038
100-1600-600-64001	Trnfr out to GF Cap Prjct	\$ 2,000	\$ -	\$ -	\$ -	\$ -
<b>Total Expense:</b>		<b>\$ 113,671</b>	<b>\$ 99,505</b>	<b>\$ 154,496</b>	<b>\$ 158,711</b>	<b>\$ 158,711</b>
<b>Total Program: 600 - PW - Engineering:</b>		<b>\$ (57,475)</b>	<b>\$ (15,302)</b>	<b>\$ (114,096)</b>	<b>\$ (124,811)</b>	<b>\$ (124,811)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1600 - PUBLIC WORKS MAINTENANCE  
PROGRAM 605 - MAINTENANCE**

The Maintenance division of the Public Works department services, repairs and maintains the buildings owned and operated by the City. Also included in this division are general facility improvement projects.

**Program 605 - Facilities**

51000-51005	Salaries & Benefits	See position allocation list at front of budget for positions included
51008	Workers' Comp Ins.	6.15% of wages to cover the cost of workers' comp insurance paid to the JPIA
51009	Employee Medical Exams	New employee medical exam
51010	Employee Screening	New employee background check
51017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Authority for activity on outstanding claims.
52015	Vehicle Fuel	Projected fiscal year vehicle fuel expense for department.
53003	Repairs and Maintenance	Repairs and Maintenance
53008	Vehicle Repairs & Maint.	Projected repair & maintenance of vehicles.
54001	Office Equipment Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Public Works Office Equipment
55003	Communications	Telephone, cell phone service
57004	Computer Support	IT Support; Hardware and Software Maintenance Support
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
57011	Lease Payments	Proportionate share of Postage, letter opener machines lease
57015	Printing and Publishing	General office printing and publishing needs and cost of color copies.
57053	Software/Website	Website Redesign
63010	Vehicle Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Public Works vehicles

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
				Budget		Adopted
<b>Program: 605 - PW - Maintenance</b>						
<b>Revenue</b>						
100-1600-605-38001	Miscellaneous Income	\$ -	\$ 200	\$ -	\$ -	\$ -
100-1600-605-41000	Special Events Revenue	\$ -	\$ -	\$ 300	\$ -	\$ -
100-1600-605-43004	Sale of Surplus Property	\$ 446	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue:</b>		<b>\$ 446</b>	<b>\$ 200</b>	<b>\$ 300</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expense</b>						
100-1600-605-51000	Salaries	\$ 137,660	\$ 132,852	\$ 141,133	\$ 147,279	\$ 147,279
100-1600-605-51002	FICA	\$ 9,527	\$ 9,381	\$ 10,797	\$ 11,267	\$ 11,267
100-1600-605-51003	Retirement	\$ 32,663	\$ 32,841	\$ 33,897	\$ 25,562	\$ 25,562
100-1600-605-51005	Cafeteria Plan	\$ 24,922	\$ 26,180	\$ 25,950	\$ 26,007	\$ 26,007
100-1600-605-51008	Workers' Comp Ins.	\$ 20,123	\$ 3,650	\$ 5,892	\$ 9,058	\$ 9,058
100-1600-605-51009	Employee Medical Exams	\$ 142	\$ -	\$ -	\$ 60	\$ 60
100-1600-605-51010	Employee Screening	\$ -	\$ 64	\$ -	\$ 8	\$ 8
100-1600-605-51011	Recruitment	\$ -	\$ -	\$ -	\$ 100	\$ 100
100-1600-605-51012	Education	\$ 149	\$ 525	\$ 750	\$ 750	\$ 750
100-1600-605-51014	Safety Gear	\$ 916	\$ 682	\$ 800	\$ 800	\$ 800
100-1600-605-51015	Uniforms	\$ 847	\$ 785	\$ 1,200	\$ 1,200	\$ 1,200
100-1600-605-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ -	\$ 6,289	\$ 6,289
100-1600-605-52003	Supplies	\$ 483	\$ 761	\$ 900	\$ 900	\$ 900
100-1600-605-52008	Postage	\$ 225	\$ 250	\$ 300	\$ 300	\$ 300
100-1600-605-52009	Small Equipment	\$ 119	\$ 248	\$ 200	\$ 200	\$ 200
100-1600-605-52015	Vehicle Fuel	\$ 3,397	\$ 3,260	\$ 3,600	\$ 3,600	\$ 3,600
100-1600-605-53003	Repairs and Maintenance	\$ 2,240	\$ 411	\$ 1,000	\$ 3,500	\$ 3,500
100-1600-605-53008	Vehicle Repairs & Maint.	\$ 1,591	\$ 4,631	\$ 3,000	\$ 3,000	\$ 3,000
100-1600-605-53010	Computer/Desktop Equipment	\$ -	\$ -	\$ 465	\$ 558	\$ 558
100-1600-605-54001	Office Equip/Computer Rep	\$ -	\$ -	\$ -	\$ 2,501	\$ 2,501
100-1600-605-55003	Communications	\$ 1,387	\$ 1,366	\$ 1,500	\$ 1,500	\$ 1,500
100-1600-605-57004	Computer Support	\$ 1,952	\$ 11,172	\$ 8,713	\$ 7,338	\$ 7,338
100-1600-605-57009	Insurance	\$ 6,179	\$ 8,479	\$ 5,151	\$ 5,247	\$ 5,247
100-1600-605-57011	Lease Payments	\$ 90	\$ 90	\$ 165	\$ 240	\$ 240
100-1600-605-57015	Printing and Publishing	\$ -	\$ -	\$ 100	\$ 100	\$ 100
100-1600-605-57052	Temporary Agency Services	\$ -	\$ 2,750	\$ 2,304	\$ 3,691	\$ 3,691
100-1600-605-57053	Software/Website	\$ -	\$ -	\$ 1,900	\$ 1,819	\$ 1,819
100-1600-605-63010	Vehicle Replacement	\$ 3,953	\$ 3,953	\$ 3,953	\$ 3,953	\$ 3,953
100-1600-605-64001	Trnfr out to GF Cptl Pjct	\$ 2,621	\$ -	\$ -	\$ -	\$ -
<b>Total Expense:</b>		<b>\$ 251,185</b>	<b>\$ 244,331</b>	<b>\$ 253,670</b>	<b>\$ 266,827</b>	<b>\$ 266,827</b>
<b>Total Program: 605 - PW - Maintenance:</b>		<b>\$ (250,739)</b>	<b>\$ (244,131)</b>	<b>\$ (253,370)</b>	<b>\$ (266,827)</b>	<b>\$ (266,827)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1600 - PUBLIC WORKS MAINTENANCE  
PROGRAM 610- VETERANS BUILDING**

The Veterans Building division of the Public Works department services, repairs and maintains the three room conference center and auditorium owned and operated by the City. The hall is rented out to the general public for wedding receptions, dinner auctions, parties and other events.

**Program 610 – Veteran’s Building**

**Revenues**

31037	Electric Charging Station Fees	Revenue electric charging stations
32004	Veteran's Bldg Rental	Fees collected for rental of Vets Building

**Expenses**

51000-51005	Salaries & Benefits	50% Recreation clerk - (Reservations)
51008	Workers' Comp Ins.	6.15% of wages to cover the cost of workers' comp insurance paid to the JPIA
51017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Authority for activity on outstanding claims.
52003	Supplies	Vets Building Maintenance Supplies
52009	Small Equipment	Miscellaneous tools and small equipment, Scissor Boom
53003	Repairs and Maintenance	General repairs and maintenance
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
70708	Vet's Hall Painting/Lead Abatement	Lead abatement and painting of the exterior of the Veteran's Hall.

City Hall is located at 1644 Oak St and contains the Council Chambers, and offices of the City Clerk, City Manager and Administrative Services and Finance Departments. The costs to service, repair and maintain the building is included in this division.

**Program 620 - City Hall**

52003	Supplies	Restroom and general cleaning supplies.
53003	Repairs and Maintenance	Annual water filter service and general repairs
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
61009	Permit Fees	APCD permit for generator

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<hr/>				
<b>Program: 610 - Veteran's Building</b>						
<b>Revenue</b>						
100-1600-610-31037	Elec Chrg Stn Revenue	\$ 436	\$ 518	\$ 500	\$ 800	\$ 800
100-1600-610-32004	Veteran's Bldg Rental	\$ 29,419	\$ 27,829	\$ 29,000	\$ 30,600	\$ 30,600
<b>Total Revenue:</b>		<b>\$ 29,855</b>	<b>\$ 28,347</b>	<b>\$ 29,500</b>	<b>\$ 31,400</b>	<b>\$ 31,400</b>
<b>Expense</b>						
100-1600-610-51000	Salaries	\$ 24,351	\$ 25,386	\$ 25,560	\$ 26,807	\$ 26,807
100-1600-610-51002	FICA	\$ 1,899	\$ 1,993	\$ 1,955	\$ 2,051	\$ 2,051
100-1600-610-51003	Retirement	\$ 5,725	\$ 6,104	\$ 6,054	\$ 4,834	\$ 4,834
100-1600-610-51005	Cafeteria Plan	\$ 4,998	\$ 5,011	\$ 4,998	\$ 4,998	\$ 4,998
100-1600-610-51008	Workers' Comp Ins.	\$ 3,646	\$ 653	\$ 1,068	\$ 1,649	\$ 1,649
100-1600-610-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ -	\$ 1,145	\$ 1,145
100-1600-610-52003	Supplies	\$ 4,002	\$ 4,575	\$ 5,500	\$ 5,500	\$ 5,500
100-1600-610-52009	Small Equipment	\$ 629	\$ 2,579	\$ 18,000	\$ 6,000	\$ 6,000
100-1600-610-53003	Repairs and Maintenance	\$ 9,242	\$ 5,738	\$ 6,500	\$ 6,500	\$ 6,500
100-1600-610-55001	Utilities	\$ 6,610	\$ 7,006	\$ 7,000	\$ 7,000	\$ 7,000
100-1600-610-55002	Water and Sewer Charges	\$ 14,437	\$ 14,871	\$ 16,700	\$ 16,700	\$ 16,700
100-1600-610-57009	Insurance	\$ 5,853	\$ 2,023	\$ 1,442	\$ 1,493	\$ 1,493
100-1600-610-57051	Electric Vehicle Charging Station	\$ -	\$ 3,480	\$ -	\$ -	\$ -
100-1600-610-70708	Vet's Hall Painting/Lead Abatement	\$ -	\$ 300	\$ -	\$ 90,000	\$ 90,000
<b>Total Expense:</b>		<b>\$ 81,391</b>	<b>\$ 79,719</b>	<b>\$ 94,777</b>	<b>\$ 174,677</b>	<b>\$ 174,677</b>
<b>Total Program: 610 - Veteran's Building:</b>		<b>\$ (51,535)</b>	<b>\$ (51,373)</b>	<b>\$ (65,277)</b>	<b>\$ (143,277)</b>	<b>\$ (143,277)</b>

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<hr/>				
<b>Program: 620 - City Hall</b>						
<b>Revenue</b>						
100-1600-620-38001	Miscellaneous Income	\$ 200	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue:</b>		<b>\$ 200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expense</b>						
100-1600-620-52003	Supplies	\$ 1,491	\$ 2,959	\$ 1,300	\$ 1,600	\$ 1,600
100-1600-620-53003	Repairs and Maintenance	\$ 2,096	\$ 1,946	\$ 3,900	\$ 3,600	\$ 3,600
100-1600-620-55001	Utilities	\$ 6,390	\$ 6,698	\$ 7,000	\$ 7,000	\$ 7,000
100-1600-620-55002	Water and Sewer Charges	\$ 6,819	\$ 7,454	\$ 6,000	\$ 6,400	\$ 6,400
100-1600-620-57009	Insurance	\$ 1,035	\$ -	\$ -	\$ -	\$ -
100-1600-620-61009	Permit Fees	\$ 396	\$ -	\$ 400	\$ 407	\$ 407
<b>Total Expense:</b>		<b>\$ 18,227</b>	<b>\$ 19,057</b>	<b>\$ 18,600</b>	<b>\$ 19,007</b>	<b>\$ 19,007</b>
<b>Total Program: 620 - City Hall:</b>		<b>\$ (18,027)</b>	<b>\$ (19,057)</b>	<b>\$ (18,600)</b>	<b>\$ (19,007)</b>	<b>\$ (19,007)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1600 - PUBLIC WORKS MAINTENANCE**

The Municipal Annex building is located at 411 Second St and houses the Parks and Recreation Department, Planning and Community Development Department and the Engineering Division of the Public Works Department. The cost to service, repair and maintain the building are included in this division.

**Program 630 - Municipal Annex**

52003	Supplies	Restroom and general cleaning supplies.
53003	Repairs and Maintenance	General Repairs
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA

The City of Solvang agreed to help pay some of the operating costs of the Elverhoj Museum for several years after it was sold. The amounts shown in this division is the amount of the operating subsidy. The agreement ends in fiscal year 2015-16.

**Program 640 - Elverhoj Museum**

62004	Debt Principal Payment	Debt Payment per separation agreement
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The Information Center is located on Copenhagen Drive at Second Street and is a small tourist information office owned by the City of Solvang and staffed by the Solvang Conference and Visitors Bureau. Costs to service, repair and maintain the building are included here.

**Program 650 - Visitors' Center**

52003	Supplies	General supplies.
53003	Repairs and Maintenance	General repairs
55001	Utilities	PG&E charges
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA

The Alisal Restroom (#1) is located at Alisal Road just south of Mission Drive. It is a public restroom owned and operated by the City of Solvang. Costs to service, repair and maintain the restroom are included in this division.

**Program 670 - Restroom #1**

52003	Supplies	Restroom supplies.
53003	Repairs and Maintenance	Funding for necessary repairs and replacement .
55001	Utilities	PG&E charges
55002	Water and Sewer Charges	Monthly water and sewer expense.
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA

The Mission Restroom (#3) is located on Mission Drive just east of Fourth Place. It is a public restroom owned and operated by the City of Solvang. Costs to service, repair and maintain the restroom are included in this division.

**Program 680 - Restroom #3**

52003	Supplies	Restroom supplies.
53003	Repairs and Maintenance	General repairs
55001	Utilities	PG&E charges
55002	Water and Sewer Charges	Monthly water and sewer expense.
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<hr/>				
<b>Program: 630 - Municipal Annex</b>						
<b>Expense</b>						
100-1600-630-52003	Supplies	\$ 1,716	\$ 1,366	\$ 1,400	\$ 1,600	\$ 1,600
100-1600-630-53003	Repairs and Maintenance	\$ 3,750	\$ 3,398	\$ 3,300	\$ 3,800	\$ 3,800
100-1600-630-55001	Utilities	\$ 7,846	\$ 7,908	\$ 8,000	\$ 8,000	\$ 8,000
100-1600-630-55002	Water and Sewer Charges	\$ 1,458	\$ 1,520	\$ 1,600	\$ 1,600	\$ 1,600
100-1600-630-57008	Inspections	\$ -	\$ -	\$ 900	\$ 900	\$ 900
100-1600-630-57009	Insurance	\$ 1,216	\$ 181	\$ 188	\$ 208	\$ 208
100-1600-630-70706	AC Unit-Retrofit/Replace	\$ -	\$ 4,000	\$ -	\$ -	\$ -
<b>Total Expense:</b>		<b>\$ 15,986</b>	<b>\$ 18,374</b>	<b>\$ 15,388</b>	<b>\$ 16,108</b>	<b>\$ 16,108</b>
<b>Total Program: 630 - Municipal Annex:</b>		<b>\$ 15,986</b>	<b>\$ 18,374</b>	<b>\$ 15,388</b>	<b>\$ 16,108</b>	<b>\$ 16,108</b>

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<hr/>				
<b>Program: 640 - Elverhoj</b>						
<b>Expense</b>						
100-1600-640-62004	Debt Principal Payment	\$ 20,000	\$ 15,000	\$ 10,000	\$ 5,000	\$ 5,000
<b>Total Expense:</b>		<b>\$ 20,000</b>	<b>\$ 15,000</b>	<b>\$ 10,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>Total Program: 640 - Elverhoj:</b>		<b>\$ 20,000</b>	<b>\$ 15,000</b>	<b>\$ 10,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<hr/>				
<b>Program: 650 - Visitors' Center</b>						
<b>Expense</b>						
100-1600-650-52003	Supplies	\$ 24	\$ 101	\$ 200	\$ 200	\$ 200
100-1600-650-53003	Repairs and Maintenance	\$ 597	\$ 497	\$ 600	\$ 3,150	\$ 3,150
100-1600-650-55001	Utilities	\$ 1,785	\$ 1,649	\$ 1,800	\$ 1,800	\$ 1,800
100-1600-650-57009	Insurance	\$ 1,094	\$ 59	\$ 61	\$ 68	\$ 68
<b>Total Expense:</b>		<b>\$ 3,500</b>	<b>\$ 2,305</b>	<b>\$ 2,661</b>	<b>\$ 5,218</b>	<b>\$ 5,218</b>
<b>Total Program: 650 - Visitors' Center:</b>		<b>\$ 3,500</b>	<b>\$ 2,305</b>	<b>\$ 2,661</b>	<b>\$ 5,218</b>	<b>\$ 5,218</b>

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<hr/>				
<b>Program: 670 - Restroom #1</b>						
<b>Expense</b>						
100-1600-670-52003	Supplies	\$ 11,197	\$ 11,691	\$ 10,200	\$ 10,200	\$ 10,200
100-1600-670-53003	Repairs and Maintenance	\$ 3,694	\$ 1,513	\$ 8,000	\$ 8,000	\$ 8,000
100-1600-670-55001	Utilities	\$ 1,107	\$ 1,127	\$ 1,200	\$ 1,200	\$ 1,200
100-1600-670-55002	Water and Sewer Charges	\$ 15,962	\$ 17,930	\$ 19,000	\$ 19,000	\$ 19,000
100-1600-670-57009	Insurance	\$ 4,307	\$ 167	\$ 173	\$ 192	\$ 192
<b>Total Expense:</b>		<b>\$ 36,267</b>	<b>\$ 32,428</b>	<b>\$ 38,573</b>	<b>\$ 38,592</b>	<b>\$ 38,592</b>
<b>Total Program: 670 - Restroom #1:</b>		<b>\$ 36,267</b>	<b>\$ 32,428</b>	<b>\$ 38,573</b>	<b>\$ 38,592</b>	<b>\$ 38,592</b>

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<hr/>				
<b>Program: 680 - Restroom #3</b>						
<b>Expense</b>						
100-1600-680-52003	Supplies	\$ 4,650	\$ 5,284	\$ 5,200	\$ 5,500	\$ 5,500
100-1600-680-53003	Repairs and Maintenance	\$ 350	\$ 569	\$ 600	\$ 600	\$ 600
100-1600-680-55001	Utilities	\$ 630	\$ 724	\$ 700	\$ 700	\$ 700
100-1600-680-55002	Water and Sewer Charges	\$ 4,367	\$ 5,110	\$ 6,100	\$ 7,200	\$ 7,200
100-1600-680-57009	Insurance	\$ 4,155	\$ 15	\$ 16	\$ 18	\$ 18
<b>Total Expense:</b>		<b>\$ 14,152</b>	<b>\$ 11,701</b>	<b>\$ 12,616</b>	<b>\$ 14,018</b>	<b>\$ 14,018</b>
<b>Total Program: 680 - Restroom #3:</b>		<b>\$ 14,152</b>	<b>\$ 11,701</b>	<b>\$ 12,616</b>	<b>\$ 14,018</b>	<b>\$ 14,018</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1600 PUBLIC WORKS MAINTENANCE  
PROGRAM 690 - ROADS**

The Roads division of the Public Works department in the General Fund is used to account for maintaining the City of Solvang roads. The Division performs pothole repair, crack sealing, applies striping and other pavement markings, maintains street signs and public benches, and cleans and services the City catch basins and storm drain system.

**Program 690 - Roads  
Revenues**

43020	Transfer from Gas Tax/Traffic Safety Funds	Transfer in from Gas Tax and Traffic Safety Funds to cover general road expenditure costs
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**Expenses**

51000-51005	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
51008	Workers' Comp Ins.	6.15% of wages to cover the cost of workers' comp insurance paid to the JPIA
51012	Education	Training for road maintenance staff
51014	Safety Gear	Protective Gear for Road Maintenance Workers (Rain gear, boots, vests and gloves)
51017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Authority for activity on outstanding claims.
52013	Trash Receptacles	Trash Receptacle Replacement
52015	Vehicle Fuel	Projected fiscal year fuel expense
53003	Repairs and Maintenance	Repairs for City streets and sidewalks. Includes amounts previously shown in Gas Tax and Traffic Safety Funds
53007	Highway Entrance Signs	Annual lease for highway entrance signs (Jim's Service Center).
53008	Vehicle Repairs & Maint.	Projected expense for vehicle repair and maintenance.
54001	Office Equipment Replacement	Transfer to Equip Replacement Fund to cover replacement costs for Public Works copiers & servers
55003	Communications	Telephone, cell phone service
55006	Street Light Power	PG&E billing for street lights previously shown in gas tax
57004	Computer Support	IT Support; Hardware and Software Maintenance Support
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
57015	Printing and Publishing	General office printing and publishing needs and cost of color copies.
57022	Street Sweeping	Annual street sweeping contract for commercial & residential areas. Previously shown in Gas Tax Fund
57053	Software/Website	Website Redesign
63006	Equipment Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Public Works equipment
63010	Vehicle Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Public Works vehicles

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
				Budget		Adopted
<b>Program: 690 - Roads</b>						
<b>Revenue</b>						
100-1600-690-38001	Miscellaneous Income	\$ 150	\$ -	\$ -	\$ -	\$ -
100-1600-690-43004	Sale of Surplus Property	\$ 1,647	\$ -	\$ -	\$ -	\$ -
100-1600-690-43020	Transfer In From Gas Tax/Traffic Safety Fund	\$ 129,865	\$ 168,689	\$ 161,422	\$ 176,076	\$ 176,076
	<b>Total Revenue:</b>	<b>\$ 131,662</b>	<b>\$ 168,689</b>	<b>\$ 161,422</b>	<b>\$ 176,076</b>	<b>\$ 176,076</b>
<b>Expense</b>						
100-1600-690-51000	Salaries	\$ 156,278	\$ 136,827	\$ 176,286	\$ 188,263	\$ 188,263
100-1600-690-51002	FICA	\$ 11,318	\$ 10,069	\$ 13,486	\$ 14,363	\$ 14,363
100-1600-690-51003	Retirement	\$ 36,946	\$ 33,917	\$ 42,565	\$ 29,949	\$ 29,949
100-1600-690-51005	Cafeteria Plan	\$ 25,300	\$ 26,201	\$ 28,504	\$ 29,852	\$ 29,852
100-1600-690-51008	Workers' Comp Ins.	\$ 24,522	\$ 4,501	\$ 7,348	\$ 11,547	\$ 11,547
100-1600-690-51009	Employee Medical Exams	\$ -	\$ -	\$ -	\$ 180	\$ 180
100-1600-690-51010	Employee Screening	\$ -	\$ -	\$ -	\$ 24	\$ 24
100-1600-690-51011	Recruitment	\$ -	\$ -	\$ -	\$ 300	\$ 300
100-1600-690-51012	Education	\$ -	\$ 50	\$ 500	\$ 500	\$ 500
100-1600-690-51014	Safety Gear	\$ 616	\$ 548	\$ 600	\$ 600	\$ 600
100-1600-690-51015	Uniforms	\$ 661	\$ 652	\$ 800	\$ 800	\$ 800
100-1600-690-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ -	\$ 8,017	\$ 8,017
100-1600-690-52003	Supplies	\$ 9,690	\$ 12,025	\$ 10,000	\$ 10,000	\$ 10,000
100-1600-690-52009	Small Equipment	\$ 3,431	\$ 1,682	\$ 1,500	\$ 1,500	\$ 1,500
100-1600-690-52013	Trash Receptacles	\$ 2,093	\$ 3,064	\$ 5,000	\$ 5,000	\$ 5,000
100-1600-690-52015	Vehicle Fuel	\$ 5,140	\$ 4,136	\$ 6,000	\$ 6,000	\$ 6,000
100-1600-690-53003	Repairs and Maintenance	\$ 27,848	\$ 7,021	\$ 15,000	\$ 15,000	\$ 15,000
100-1600-690-53007	Highway Entrance Signs	\$ 2,051	\$ 2,098	\$ 1,850	\$ 1,850	\$ 1,850
100-1600-690-53008	Vehicle Repairs & Maint.	\$ 5,781	\$ 3,048	\$ 7,000	\$ 7,000	\$ 7,000
100-1600-690-53010	Computer/Desktop Equipment	\$ -	\$ -	\$ 448	\$ 645	\$ 645
100-1600-690-54001	Office Equip/Computer Rep	\$ -	\$ -	\$ -	\$ 2,890	\$ 2,890
100-1600-690-55003	Communications	\$ 236	\$ 231	\$ 400	\$ 400	\$ 400
100-1600-690-55006	Street Light Power	\$ 39,433	\$ 42,858	\$ 42,000	\$ 45,000	\$ 45,000
100-1600-690-57004	Computer Support	\$ 1,843	\$ 10,835	\$ 8,395	\$ 8,478	\$ 8,478
100-1600-690-57009	Insurance	\$ 6,819	\$ 10,829	\$ 6,782	\$ 6,444	\$ 6,444
100-1600-690-57011	Lease Payments	\$ -	\$ -	\$ -	\$ 277	\$ 277
100-1600-690-57015	Printing and Publishing	\$ -	\$ -	\$ 120	\$ 120	\$ 120
100-1600-690-57019	Sidewalk Grinding	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
100-1600-690-57022	Street Sweeping	\$ 30,066	\$ 34,380	\$ 39,000	\$ 39,000	\$ 39,000
100-1600-690-57052	Temporary Agency Services	\$ -	\$ 8,250	\$ 6,912	\$ 11,071	\$ 11,071
100-1600-690-57053	Software/Website	\$ -	\$ -	\$ 1,831	\$ 2,102	\$ 2,102
100-1600-690-63006	Equipment Replacement	\$ 7,367	\$ 6,968	\$ 6,968	\$ 29,820	\$ 29,820
100-1600-690-63010	Vehicle Replacement	\$ 6,432	\$ 5,756	\$ 10,834	\$ 10,834	\$ 10,834
100-1600-690-64001	Trnfr to Capital Projects	\$ 57,370	\$ -	\$ -	\$ -	\$ -
100-1600-690-70604	Oak St Drainage	\$ 1,206	\$ -	\$ -	\$ -	\$ -
100-1600-690-70615	East Entrance Light upgrd	\$ -	\$ 3,200	\$ -	\$ -	\$ -
100-1600-690-70616	Boom Lift Major Maint	\$ -	\$ 6,271	\$ -	\$ -	\$ -
	<b>Total Expense:</b>	<b>\$ 462,446</b>	<b>\$ 375,418</b>	<b>\$ 440,129</b>	<b>\$ 512,826</b>	<b>\$ 512,826</b>
	<b>Total Program: 690 - Roads:</b>	<b>\$ (330,784)</b>	<b>\$ (206,729)</b>	<b>\$ (278,707)</b>	<b>\$ (336,750)</b>	<b>\$ (336,750)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GENERAL FUND 100  
DEPARTMENT 1600 PUBLIC WORKS MAINTENANCE**

The Street Tree division maintains the City's urban forest by pruning and replanting street trees. The cost to maintain public street tree lights is also shown in this division.

**Program 700 – Street Trees**

51000-51005	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
0205	Street Tree Management	General tree trimming and tree replacement-shown in gas tax in prior year
51008	Workers' Comp Ins.	6.15% of wages to cover the cost of workers' comp insurance paid to the JPIA
51012	Education	Backhoe and Boom lift Training for maintenance division staff
51017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Authority for activity on outstanding claims.
52015	Vehicle Fuel	Projected fuel expense for the fiscal year.
53003	Repairs and Maintenance	Repairs and Maintenance for small equipment
53008	Vehicle Repairs & Maint.	Projected repair and maintenance of vehicles
54001	Office Equipment Replacement	Transfer to Equip Replacement Fund to cover replacement costs for Public Works copiers & servers
55003	Communications	Telephone, cell phone service
57004	Computer Support	IT Support; Hardware and Software Maintenance Support
57009	Insurance	General Liability, Property, and Equipment Insurance through CJPIA
57015	Printing and Publishing	General office printing and publishing needs and cost of color copies.

Costs to maintain and repair the City owned public parking lots are shown in this division.

**Program 710 - Parking Lots**

53003	Repairs and Maintenance	Repairs and Maintenance of facilities in parking lots
55001	Utilities	PG&E charges
70612	Slurry Seal	Slurry Seal Pavement Maintenance

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<hr/>				
<b>Program: 700 - Street Trees</b>						
<b>Expense</b>						
100-1600-700-51000	Salaries	\$ 53,223	\$ 46,622	\$ 61,815	\$ 63,435	\$ 63,435
100-1600-700-51002	FICA	\$ 3,808	\$ 3,410	\$ 4,729	\$ 4,853	\$ 4,853
100-1600-700-51003	Retirement	\$ 12,532	\$ 11,516	\$ 14,889	\$ 10,382	\$ 10,382
100-1600-700-51005	Cafeteria Plan	\$ 9,243	\$ 9,671	\$ 10,391	\$ 10,433	\$ 10,433
100-1600-700-51008	Workers' Comp Ins.	\$ 8,609	\$ 1,586	\$ 2,577	\$ 3,901	\$ 3,901
100-1600-700-51009	Employee Medical Exams	\$ -	\$ 419	\$ -	\$ 60	\$ 60
100-1600-700-51010	Employee Screening	\$ -	\$ -	\$ -	\$ 8	\$ 8
100-1600-700-51011	Recruitment	\$ -	\$ -	\$ -	\$ 100	\$ 100
100-1600-700-51012	Education	\$ -	\$ 990	\$ 500	\$ 500	\$ 500
100-1600-700-51014	Safety Gear	\$ 375	\$ 128	\$ 500	\$ 500	\$ 500
100-1600-700-51015	Uniforms	\$ 297	\$ 270	\$ 400	\$ 400	\$ 400
100-1600-700-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ -	\$ 2,709	\$ 2,709
100-1600-700-52002	Membership Dues	\$ -	\$ 20	\$ -	\$ 60	\$ 60
100-1600-700-52003	Supplies	\$ 487	\$ 398	\$ 1,000	\$ 1,000	\$ 1,000
100-1600-700-52009	Small Equipment	\$ 1,040	\$ 1,070	\$ 1,000	\$ 1,000	\$ 1,000
100-1600-700-52012	Tree Lights	\$ 6,998	\$ 7,140	\$ 7,000	\$ 7,000	\$ 7,000
100-1600-700-52015	Vehicle Fuel	\$ 2,027	\$ 1,693	\$ 1,500	\$ 1,500	\$ 1,500
100-1600-700-53003	Repairs and Maintenance	\$ 454	\$ 192	\$ 4,000	\$ 4,000	\$ 4,000
100-1600-700-53008	Vehicle Repairs & Maint.	\$ 238	\$ 212	\$ 400	\$ 400	\$ 400
100-1600-700-53010	Computer/Desktop Equipment	\$ -	\$ -	\$ 162	\$ 233	\$ 233
100-1600-700-54001	Office Equip/Computer Rep	\$ -	\$ -	\$ -	\$ 1,046	\$ 1,046
100-1600-700-55003	Communications	\$ 76	\$ 59	\$ 150	\$ 150	\$ 150
100-1600-700-57004	Computer Support	\$ 1,714	\$ 3,643	\$ 3,039	\$ 3,070	\$ 3,070
100-1600-700-57009	Insurance	\$ 2,340	\$ 3,501	\$ 2,065	\$ 2,001	\$ 2,001
100-1600-700-57011	Lease Payments	\$ -	\$ -	\$ -	\$ 100	\$ 100
100-1600-700-57015	Printing and Publishing	\$ -	\$ -	\$ 100	\$ 100	\$ 100
100-1600-700-57023	Street Tree Management	\$ 12,031	\$ 25,714	\$ 30,000	\$ 30,000	\$ 30,000
100-1600-700-57052	Temporary Agency Services	\$ -	\$ 2,750	\$ 2,304	\$ 3,691	\$ 3,691
100-1600-700-57053	Software/Website	\$ -	\$ -	\$ 663	\$ 761	\$ 761
100-1600-700-70617	Elect Retroft Tree Wells	\$ -	\$ 11,704	\$ -	\$ -	\$ -
<b>Total Expense:</b>		<b>\$ 115,493</b>	<b>\$ 132,705</b>	<b>\$ 149,184</b>	<b>\$ 153,393</b>	<b>\$ 153,393</b>
<b>Total Program: 700 - Street Trees:</b>		<b>\$ 115,493</b>	<b>\$ 132,705</b>	<b>\$ 149,184</b>	<b>\$ 153,393</b>	<b>\$ 153,393</b>

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<hr/>				
<b>Program: 710 - PW - Parking Lots</b>						
<b>Expense</b>						
100-1600-710-53003	Repairs and Maintenance	\$ 648	\$ 299	\$ 600	\$ 600	\$ 600
100-1600-710-55001	Utilities	\$ 5,949	\$ 6,265	\$ 6,200	\$ 6,200	\$ 6,200
100-1600-710-70612	Slurry Seal-Pvmt Maint	\$ 10,000	\$ -	\$ 16,000	\$ -	\$ -
<b>Total Expense:</b>		<b>\$ 16,597</b>	<b>\$ 6,564</b>	<b>\$ 22,800</b>	<b>\$ 6,800</b>	<b>\$ 6,800</b>
<b>Total Program: 710 - PW - Parking Lots:</b>		<b>\$ 16,597</b>	<b>\$ 6,564</b>	<b>\$ 22,800</b>	<b>\$ 6,800</b>	<b>\$ 6,800</b>
<b>Total Department: 1600 - Public Works/Engineering:</b>		<b>\$ (930,555)</b>	<b>\$ (755,669)</b>	<b>\$ (981,272)</b>	<b>\$ (1,129,801)</b>	<b>\$ (1,129,801)</b>
<b>Increase (Decrease) Net Position: 100 - General Fund</b>		<b>\$ 531,988</b>	<b>\$ 921,578</b>	<b>\$ 36,325</b>	<b>\$ (106,675)</b>	<b>\$ (32,726)</b>

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# SPECIAL REVENUE FUNDS

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GOVERNMENT IMPACT FEES  
FUND 200  
DEPARTMENT 2600 – IMPACT FEES**

The Solvang AB 1600 Impact Fee fund accounts for fees assessed to developers of new construction for the impact that construction has on future services and infrastructure. Fees to mitigate future parking and traffic issues caused by additional development are shown here.

<b>Revenues</b>		
31006	Parking in Lieu	Started in 1989, this fee is to mitigate adverse parking impacts caused by new retail & commercial development
31011	Traffic Mitigation	\$3,067 fee to increase street traffic capacity due to new development
31027	Skytt Mesa	Assessment of \$878 per new home to pay for various Han Christian Andersen Park improvements
31028	Affordable Housing	Assessment of \$4,668 per new home to pay for low cost housing in the City
42001	Interest Income	Interest generated from funds in Money Market and LAIF
<b>Expenses</b>		
57027	Traffic Circulation Study	Evaluation of various traffic issues along Mission Dr corridor through Solvang
70506	HCA Improvements	Improvements to HCA Park
70936	Mission Drive Prelim Improvement Plan	Improvements along Mission Drive

**Program 805-Impact Fees – Affordable Housing**

<b>Revenues</b>		
31028	Affordable Housing	Fees paid to mitigate future parking/traffic issues.

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<hr/>				
<b>Fund: 200 - GOVERNMENT IMPACT FEES</b>						
<b>Department: 2600 - AB 1600 Impact Fees</b>						
<b>Revenue</b>						
200-2600-000-31006	Parking In Lieu	\$ 29,717	\$ 20,494	\$ 3,657	\$ 3,657	\$ 3,657
200-2600-000-31011	Traffic Mitigation Fees	\$ 50,030	\$ 49,521	\$ 45,725	\$ 75,000	\$ 75,000
200-2600-000-31027	Skytt Mesa Park Fee	\$ 21,072	\$ 28,974	\$ 21,950	\$ 35,000	\$ 35,000
200-2600-000-42001	Interest Income	\$ 8,048	\$ 5,973	\$ 8,000	\$ 8,000	\$ 8,000
<b>Total Revenue:</b>		<b>\$ 108,866</b>	<b>\$ 104,962</b>	<b>\$ 79,332</b>	<b>\$ 121,657</b>	<b>\$ 121,657</b>
<b>Expense</b>						
200-2600-000-57027	Traffic Circulation Study	\$ 17,550	\$ 36,320	\$ -	\$ -	\$ -
200-2600-000-57048	Traffic Counts	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
200-2600-000-70506	HCA Improvement (Impact Fee)	\$ -	\$ 17,558	\$ 15,000	\$ 15,000	\$ 15,000
200-2600-000-70936	Mission Drive Prelim Improvement Plan	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ 45,000
<b>Total Expense:</b>		<b>\$ 17,550</b>	<b>\$ 53,877</b>	<b>\$ 61,000</b>	<b>\$ 61,000</b>	<b>\$ 61,000</b>
<b>Total Program: 000:</b>		<b>\$ 91,316</b>	<b>\$ 51,085</b>	<b>\$ 18,332</b>	<b>\$ 60,657</b>	<b>\$ 60,657</b>
<hr/>						
		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<hr/>				
<b>Program: 805 - Impact Fees - Affordable Housing</b>						
<b>Revenue</b>						
200-2600-805-31028	Affordable Housing	\$ 112,020	\$ 154,028	\$ 116,687	\$ 186,700	\$ 186,700
<b>Total Revenue:</b>		<b>\$ 112,020</b>	<b>\$ 154,028</b>	<b>\$ 116,687</b>	<b>\$ 186,700</b>	<b>\$ 186,700</b>
<b>Expense</b>						
200-2600-805-70940	AH - Solvang Senior Apts	\$ -	\$ -	\$ 394,404	\$ -	\$ -
<b>Total Expense:</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 394,404</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Program: 805 - Impact Fees - Affordable Housing:</b>		<b>\$ 112,020</b>	<b>\$ 154,028</b>	<b>\$ (277,717)</b>	<b>\$ 186,700</b>	<b>\$ 186,700</b>
<b>Increase (Decrease) Net Position: 200 Government Impact Fees:</b>		<b>\$ 203,336</b>	<b>\$ 205,113</b>	<b>\$ (259,385)</b>	<b>\$ 247,357</b>	<b>\$ 247,357</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**TRAFFIC SAFETY  
FUND 201  
DEPARTMENT 2000 - TRAFFIC SAFETY**

The California Vehicle Code requires a special fund exclusively used for official traffic control devices, the maintenance thereof and supplies for traffic law enforcement and traffic accident prevention, and for the maintenance, improvement, or construction of public streets, bridges and culverts within the City. The revenue source for these purposes is from motor vehicle fines and forfeitures.

<b>Revenues</b>		
31021	Fines and Forfeitures	Fines and forfeitures received from traffic violations
<b>Expenses</b>		
64001	Transfer Out to General Fund	Transfer to General Fund to cover traffic safety costs

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<hr/>				
<b>Fund: 201 - TRAFFIC SAFETY</b>						
<b>Revenue</b>						
201-2000-800-31021	Fines & Forfeitures	\$ 23,801	\$ 22,120	\$ 18,000	\$ 12,000	\$ 12,000
201-2000-800-42001	Interest Income	\$ 55	\$ 23	\$ -	\$ -	\$ -
<b>Total Revenue:</b>		<b>\$ 23,856</b>	<b>\$ 22,143</b>	<b>\$ 18,000</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>
<b>Expense</b>						
201-2000-800-64001	Rds Exp tx to Gen Fund	\$ 16,994	\$ 15,457	\$ 18,000	\$ 12,000	\$ 12,000
<b>Total Expense:</b>		<b>\$ 16,994</b>	<b>\$ 15,457</b>	<b>\$ 18,000</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>
<b>Increase (Decrease) Net Position: 201 Traffic Safety:</b>		<b>\$ 6,863</b>	<b>\$ 6,686</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**GAS TAX  
FUND 202  
DEPARTMENT 2100 - GAS TAX**

The State of California imposes a \$0.09 per gallon excise tax on transportation fuels plus another \$0.09 imposed by Prop 111 in 1994. The allocation is complex and differs for each \$0.09 portion with some allocations based on population, a flat amount and number of registered vehicles and value of those vehicles. These monies must be used for street and road construction and maintenance, and overhead costs for street purposes. Examples include asphalt pavement repair and construction; pavement marking and striping; sign installation and maintenance; curb and gutter maintenance; crack sealing; and hazardous tree removal. The City receives these monies in a special fund and then transfers the money to the General Fund to reimburse it for road related costs mentioned above.

<b>Revenues</b>		
35008	Section 2105 - Streets & Highway	Based on population. Funding can be used for any street and road purpose.
35009	Section 2106 – Collier Unruh	Funding based on population, vehicle registration and vehicle assessed value.
35010	Section 2107 – Gas Tax	Funding based on population, can be used for any street or road purpose.
35011	Section 2107.5	Funding based on population, can be used for any street or road purpose.
35026	Section 2103	Fuel tax swap funds that replaced Prop 42 sales tax on gas in 2010. Must be used for street or road purpose.
42001	Interest Income	Interest earned on cash balance in fund.
<b>Expenses</b>		
64001	Transfer Out to General Fund	Transfer to General Fund to cover street improvement costs.

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
<b>Fund: 202 - GAS TAX</b>						
<b>Revenue</b>						
202-2100-801-35008	Section 2105 Strts & Hwys	\$ 24,035	\$ 48,936	\$ 26,302	\$ 33,923	\$ 33,923
202-2100-801-35009	Sect 2106-Collier Unruh	\$ 19,397	\$ 19,590	\$ 25,269	\$ 23,984	\$ 23,984
202-2100-801-35010	Sect 2107-Gas Tax	\$ 39,385	\$ 39,222	\$ 32,318	\$ 46,313	\$ 46,313
202-2100-801-35011	Sect 2107.5	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
202-2100-801-35026	Section 2103	\$ 43,642	\$ 75,715	\$ 57,233	\$ 57,556	\$ 57,556
202-2100-801-42001	Interest Income	\$ 295	\$ 202	\$ 300	\$ 300	\$ 300
	<b>Total Revenue:</b>	<b>\$ 128,753</b>	<b>\$ 183,665</b>	<b>\$ 143,422</b>	<b>\$ 164,076</b>	<b>\$ 164,076</b>
<b>Expense</b>						
202-2100-801-64001	Rds Exp tx to Genl Fund	\$ 112,872	\$ 153,232	\$ 143,422	\$ 164,076	\$ 164,076
	<b>Total Expense:</b>	<b>\$ 112,872</b>	<b>\$ 153,232</b>	<b>\$ 143,422</b>	<b>\$ 164,076</b>	<b>\$ 164,076</b>
	<b>Increase (Decrease) Net Position: 202 Gas Tax:</b>	<b>\$ 15,881</b>	<b>\$ 30,433</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**LOCAL TRANSPORTATION FUND  
FUND 203  
DEPARTMENT 2200 – LOCAL TRANSPORTATION**

The Local Transportation Fund accounts for monies collected through the California Transportation and Development Act. The funds have restricted use and can only be used for pedestrian and bicycle related facilities and Transit related activities. Transit funds are shown in the transit enterprise fund. Local Surface Transportation Program revenues are Federal Transportation Improvement Program (FTIP) funds exchanged for state gas taxes and we receive our apportionment from SBCAG to be used for road related projects.

<b>Revenues</b>		
35013	PUC 99234 TDA – LTF Pedestrian and Bikeways	Funding can be used for pedestrian or bicycle pathways.
35018	LSTP Funding	Local Surface Transportation Program funds received from SBCAG
35024	RSTP Funding	Regional Surface Transportation Program funds
42001	Interest Income	Interest generated from funds in Money Market and LAIF
<b>Expenses</b>		
51000 – 51017	Salaries/Benefits	Salaries and Benefits
53003	Repairs and Maintenance	Miscellaneous Street Repairs
57019	Sidewalk Grinding	Contract services to grind sidewalks smooth and eliminate tripping hazards
61007	Storm Water Permit	National Pollution Discharge Elimination System Permit with Regional Water Quality Board
57016	Professional Services – SWMP	Contract services with MNS Engineers to implement the Storm Water Mgmt Program
70853	Storm Drain Atlas Map	Update the Storm Drain Atlas Map
70937	Annual Stormwater Report	Annual Stormwater Report

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
				Budget		Adopted
<b>Fund: 203 - LOCAL TRANSPORTATION</b>						
<b>Revenue</b>						
203-2200-802-35013	99234 Pedestrian & Bkwys	\$ 3,407	\$ 2,264	\$ 4,099	\$ 4,099	\$ 4,099
203-2200-802-35018	LSTP Funding	\$ 77,433	\$ 1,642	\$ 79,795	\$ 79,795	\$ 79,795
203-2200-802-35024	RSTP Funding	\$ -	\$ 77,363	\$ -	\$ -	\$ -
203-2200-802-38001	Miscellaneous Income	\$ -	\$ 300	\$ -	\$ -	\$ -
203-2200-802-42001	Interest Income	\$ 204	\$ 187	\$ 150	\$ 150	\$ 150
<b>Total Revenue:</b>		<b>\$ 81,043</b>	<b>\$ 81,756</b>	<b>\$ 84,044</b>	<b>\$ 84,044</b>	<b>\$ 84,044</b>
<b>Expense</b>						
203-2200-802-51000	Salaries	\$ -	\$ -	\$ 15,168	\$ 18,549	\$ 18,549
203-2200-802-51002	FICA	\$ -	\$ -	\$ 1,160	\$ 1,419	\$ 1,419
203-2200-802-51003	Retirement	\$ -	\$ -	\$ 966	\$ 1,198	\$ 1,198
203-2200-802-51005	Cafeteria Plan	\$ -	\$ -	\$ -	\$ 3,015	\$ 3,015
203-2200-802-51008	Workers' Comp Ins.	\$ -	\$ -	\$ 634	\$ 1,141	\$ 1,141
203-2200-802-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ -	\$ 792	\$ 792
203-2200-802-57009	Insurance	\$ -	\$ -	\$ -	\$ 605	\$ 605
203-2200-802-57016	Professional Services - SWMP	\$ 35,960	\$ 23,804	\$ 55,000	\$ 73,000	\$ 73,000
203-2200-802-57019	Sidewalk Grinding	\$ 23,778	\$ 24,225	\$ 25,000	\$ -	\$ -
203-2200-802-61007	Storm Water Permit	\$ 4,864	\$ (12)	\$ 5,400	\$ 6,200	\$ 6,200
203-2200-802-70604	Oak St Drainage	\$ 59,329	\$ -	\$ -	\$ -	\$ -
203-2200-802-70853	Storm Drain Atlas Map Update	\$ -	\$ -	\$ 30,000	\$ 10,000	\$ 10,000
203-2200-802-70937	Annual Stormwater Report	\$ -	\$ -	\$ 7,500	\$ 7,500	\$ 7,500
<b>Total Expense:</b>		<b>\$ 123,931</b>	<b>\$ 48,016</b>	<b>\$ 140,828</b>	<b>\$ 123,419</b>	<b>\$ 123,419</b>
<b>Increase (Decrease) Net Position: 203 Local Transportation:</b>		<b>\$ (42,887)</b>	<b>\$ 33,740</b>	<b>\$ (56,784)</b>	<b>\$ (39,375)</b>	<b>\$ (39,375)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**MEASURE A  
FUND 204  
DEPARTMENT 2500 – MEASURE A**

Revenues accounted for in this fund are from the County of Santa Barbara voter approved 1/2 cent sales tax. The use of these funds are restricted for local streets, road construction, maintenance, overhead, transit and other transportation related activities. Unspent funds will be held in reserve for future projects.

<b>Revenues</b>		
30002	Sales Tax	Measure A generated Sales Tax
42001	Interest Income	Interest generated from funds in Money Market and LAIF
<b>Expenses</b>		
35005	DAR Subsidy	To subsidize senior and disabled persons fares
57023	Street Tree Management	Manage the City street trees
70608	Projects – Sidewalk Infill Repair	Repair damaged sidewalks and construct new sidewalks to schools and parks
70612	Projects – Pavement Maintenance – Slurry Seal	Slurry seal of streets within City

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
		<u>Adopted</u>				
<b>Fund: 204 - MEASURE A</b>						
<b>Revenue</b>						
204-2500-803-30002	Sales Tax	\$ 337,414	\$ 260,813	\$ 342,561	\$ 366,042	\$ 366,042
204-2500-803-42001	Interest Income	\$ 368	\$ 489	\$ 250	\$ 250	\$ 250
204-2500-803-43013	Federal-Aid Reimbursement	\$ 130,845	\$ (537)	\$ -	\$ -	\$ -
<b>Total Revenue:</b>		<b>\$ 468,627</b>	<b>\$ 260,765</b>	<b>\$ 342,811</b>	<b>\$ 366,292</b>	<b>\$ 366,292</b>
<b>Expense</b>						
204-2500-803-35005	DAR Subsidy	\$ -	\$ -	\$ 1,200	\$ 2,000	\$ 2,000
204-2500-803-57013	Misc-Alternative Transprt	\$ 500	\$ -	\$ -	\$ -	\$ -
204-2500-803-57023	Street Tree Management	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
204-2500-803-64001	Rds Exp tx from Genl Fund	\$ 1,200	\$ 1,200	\$ -	\$ -	\$ -
204-2500-803-70603	Access Ramps	\$ -	\$ -	\$ 4,000	\$ -	\$ -
204-2500-803-70604	Oak St Drainage	\$ 103,402	\$ -	\$ -	\$ -	\$ -
204-2500-803-70605	Overlay-Crack Seal	\$ -	\$ 136,789	\$ 229,000	\$ -	\$ -
204-2500-803-70608	Sidewalk Infill and Repair	\$ -	\$ 8,541	\$ 41,500	\$ 30,000	\$ 30,000
204-2500-803-70609	Curb-Gutter-Sidewalk Rep	\$ -	\$ 28,763	\$ -	\$ -	\$ -
204-2500-803-70612	Slurry Seal-Pvmt Maint	\$ 298,997	\$ -	\$ -	\$ 332,000	\$ 332,000
204-2500-803-70614	Drainage Improvements	\$ 2,850	\$ 35,954	\$ 25,000	\$ -	\$ -
204-2500-803-70618	Alnor Alley Upgrade	\$ 21,750	\$ 163,414	\$ -	\$ -	\$ -
<b>Total Expense:</b>		<b>\$ 428,698</b>	<b>\$ 374,662</b>	<b>\$ 320,700</b>	<b>\$ 384,000</b>	<b>\$ 384,000</b>
<b>Increase (Decrease) Net Position: 204 Measure A:</b>		<b>\$ 39,929</b>	<b>\$ (113,896)</b>	<b>\$ 22,111</b>	<b>\$ (17,708)</b>	<b>\$ (17,708)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**SKYTT MESA LLMD  
FUND 205  
DEPARTMENT 3500 – SKYTT MESA LLMD**

The Skytt Mesa LLMD fund accounts for assessments collected on parcels in the Skytt Mesa project area. These funds must be used to construct, operate, maintain and service the landscape and lighting improvements in the district. Funds raised by the assessment may only be used for the purposes as stated in the engineers report.

<b>Revenues</b>		
30008	Property Tax – Misc.	Property Taxes generated within the boundaries of the Landscape and Lighting Maintenance District.
42001	Interest Income	Interest generated from funds in Money Market and LAIF
<b>Expenses</b>		
53003	Repairs and Maintenance	Miscellaneous repairs and maintenance
53005	Open Space/Landscape Mt	Projected landscape costs utilizing contractor
55001	Utilities	PG&E for irrigation system
55002	Water and Sewer Charges	Monthly water expense for landscaping
55006	Street Light Power	PGE for Skytt Mesa street lights
57016	Professional Services	Contract with assessment engineer
61002	County Processing Fee	County Assessor Fees
61003	City Administrative Fee	Staff Time for administrative work associated with the Solvang Mesa, LLMD

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
				Budget		Adopted
<b>Fund: 205 - SKYTT MESA LLMD</b>						
<b>Revenue</b>						
205-3500-804-30008	Property Tax-Misc.	\$ 74,931	\$ 74,935	\$ 111,000	\$ 153,120	\$ 153,120
205-3500-804-42001	Interest Income	\$ 172	\$ 107	\$ 120	\$ 120	\$ 120
<b>Total Revenue:</b>		<b>\$ 75,104</b>	<b>\$ 75,042</b>	<b>\$ 111,120</b>	<b>\$ 153,240</b>	<b>\$ 153,240</b>
<b>Expense</b>						
205-3500-804-53003	Repairs and Maintenance	\$ 438	\$ 1,884	\$ 800	\$ 900	\$ 900
205-3500-804-53005	Open Space/Landscape Mt	\$ 24,120	\$ 24,576	\$ 26,000	\$ 41,000	\$ 41,000
205-3500-804-55001	Utilities	\$ 244	\$ 242	\$ 250	\$ 500	\$ 500
205-3500-804-55002	Water and Sewer Charges	\$ 27,888	\$ 28,061	\$ 31,000	\$ 50,000	\$ 50,000
205-3500-804-55006	Street Light Power	\$ 1,443	\$ 1,485	\$ 1,750	\$ 3,500	\$ 3,500
205-3500-804-57016	Professional Services	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
205-3500-804-61002	County Admin Fee	\$ 104	\$ -	\$ 100	\$ 150	\$ 150
205-3500-804-61003	City Admin Fee	\$ 5,000	\$ 6,150	\$ 6,300	\$ 6,800	\$ 6,800
205-3500-804-70224	Detention Basin Veg Maint	\$ -	\$ 1,637	\$ 1,600	\$ 2,000	\$ 2,000
<b>Total Expense:</b>		<b>\$ 64,237</b>	<b>\$ 69,035</b>	<b>\$ 72,800</b>	<b>\$ 109,850</b>	<b>\$ 109,850</b>
<b>Increase (Decrease) Net Position: 205 Skytt Mesa LLMD</b>		<b>\$ 10,867</b>	<b>\$ 6,007</b>	<b>\$ 38,320</b>	<b>\$ 43,390</b>	<b>\$ 43,390</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**SANTA YNEZ VALLEY BUSINESS IMPROVEMENT DISTRICT  
FUND 700  
DEPARTMENT 1400 - TOURISM**

These revenues are collected through the Tourism Business Improvement District at the rate of \$2.50 per room night for the Cities of Solvang, Buellton, and the County of Santa Barbara. Each entity is entitled to keep 2% of the amount collected and the remainder goes directly to the Santa Ynez Valley Hotel Association (SYVHA). Effective July 1, 2015, Buellton and SB County will send their money directly to the Santa Ynez Valley Hotel Association (SYVHA).

<b>Revenues</b>		
43001	BID Assessment	\$2.50 per room night assessment at City of Solvang motels and hotels.
<b>Expenses</b>		
59016	Distribution to SYV Hotel Association	Distribution to SYV Hotel Association - City of Solvang share of pass thru to Hotel Association equaling 98% of total.
61003	City Administrative Fee	City of Solvang's 2% share collected from hotels and motels in Solvang

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
				Budget		Adopted
<b>Fund: 700 - SYV - TOURISM BUS IMP DIST</b>						
<b>Revenue</b>						
700-1400-400-43001	Tourism Bus Imp Dist Assmt	\$ 614,444	\$ 624,594	\$ 586,272	\$ 308,222	\$ 308,222
<b>Total Revenue:</b>		<b>\$ 614,444</b>	<b>\$ 624,594</b>	<b>\$ 586,272</b>	<b>\$ 308,222</b>	<b>\$ 308,222</b>
<b>Expense</b>						
700-1400-400-59016	SYVTBID Payments	\$ 607,236	\$ 617,388	\$ 573,272	\$ 302,058	\$ 302,058
700-1400-400-61003	City Admin Fee	\$ -	\$ 7,206	\$ 13,000	\$ 6,164	\$ 6,164
700-1400-400-64001	Trnfr to Gen Fund	\$ 7,208	\$ -	\$ -	\$ -	\$ -
<b>Total Expense:</b>		<b>\$ 614,444</b>	<b>\$ 624,594</b>	<b>\$ 586,272</b>	<b>\$ 308,222</b>	<b>\$ 308,222</b>
<b>Increase (Decrease) to Net Position: 700 SYV Tourism Imp District:</b>		<b>\$ -</b>				

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# CAPITAL PROJECT FUND

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**CAPITAL PROJECT FUND 300  
DEPARTMENT 1600 - CAPITAL PROJECTS**

This fund accounts for major grant funded facility and roadway improvement projects. In some cases a small percentage General Fund match is required and the revenue is shown transferred in here.

<b>Revenues</b>		
35006	Bridge Seismic Grant (BRLSZ)	Federal Grant for Alisal Bridge seismic retrofit
42001	Interest Income	Interest generated from funds in Money Market and LAIF
<b>Expenses</b>		
70610	Alisal Bridge Seismic Retrofit	Seismic retrofit to prevent collapse during seismic event
70611	Bicycle Bridge-AP Creek	Bicycle bridge over Alamo Pintado Creek (SR 246) & left turn lane at High Meadow Road

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
				Budget		Adopted
<b>Fund: 300 - CAPITAL PROJECTS FUND</b>						
<b>Revenue</b>						
300-1600-850-35002	Grant -CDBG	\$ 90,000	\$ -	\$ -	\$ -	\$ -
300-1600-850-35003	Grant-Indian Gaming	\$ -	\$ -	\$ -	\$ -	\$ -
300-1600-850-35004	Grant-HSIP	\$ 217,660	\$ -	\$ -	\$ -	\$ -
300-1600-850-35006	Bridge Seismic Grant	\$ 31,774	\$ 56,788	\$ 875,850	\$ 1,770,000	\$ 1,770,000
300-1600-850-42001	Interest Income	\$ 838	\$ 614	\$ 750	\$ 750	\$ 750
300-1600-850-43019	Transfers In	\$ 61,991	\$ -	\$ -	\$ -	\$ -
	<b>Total Revenue:</b>	<b>\$ 402,264</b>	<b>\$ 57,402</b>	<b>\$ 876,600</b>	<b>\$ 1,770,750</b>	<b>\$ 1,770,750</b>
<b>Expense</b>						
300-1600-850-70501	HCA - Area A Upgrade	\$ 31,106	\$ 42,739	\$ -	\$ -	\$ -
300-1600-850-70602	Alisal Curve Improvemnts	\$ 236,944	\$ -	\$ -	\$ -	\$ -
300-1600-850-70610	Alisal Brdg Seismic Retro	\$ 70,829	\$ 31,523	\$ 889,250	\$ 1,780,000	\$ 1,780,000
300-1600-850-70611	AP Creek Bike-Ped Bridge	\$ 34,863	\$ 60,965	\$ 230,000	\$ 115,000	\$ 115,000
300-1600-850-70701	CDBTG Access Improvemnts	\$ 84,621	\$ -	\$ -	\$ -	\$ -
	<b>Total Expense:</b>	<b>\$ 458,363</b>	<b>\$ 135,227</b>	<b>\$ 1,119,250</b>	<b>\$ 1,895,000</b>	<b>\$ 1,895,000</b>
	<b>Increase (Decrease) Net Position: 300 Capital Projects Fund:</b>	<b>\$ (56,100)</b>	<b>\$ (77,825)</b>	<b>\$ (242,650)</b>	<b>\$ (124,250)</b>	<b>\$ (124,250)</b>

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# INTERNAL SERVICE FUND

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**EQUIPMENT AND VEHICLE POOL  
FUND 600  
DEPARTMENT 3000 – EQUIPMENT AND VEHICLE POOL**

This fund accounts for monies transferred from the General, Water and Sewer funds for the replacement of vehicles, copiers, servers, software and large equipment. The useful life and replacement cost of the item is estimated and a pro rata amount is transferred annually to this fund for its replacement after its useful life. The idea is to spread out the cost of large purchases over many years rather than come up with large amounts all in the year of replacement.

<b>Revenues</b>		
40001	Contrib-Water Vehicle	Fund Contribution for future Water Vehicle Replacement
40002	Contrib-Sanitary Sewer Vehicle	Fund Contribution for future Sanitary Sewer Vehicle Replacement
40003	Contrib-WWTP Vehicle	Fund Contribution for future Treatment Plant Vehicle Replacement
40005	Contrib-Genl Fund Vehicle	Fund Contribution for future General Fund Vehicle Replacement
40006	Contrib-Genl Fund Equipment	Fund Contribution for future General Fund Equipment Replacement
40007	Contrib-Water Equip Replacement	Fund Contribution for future Water Equipment Replacement
40008	Contrib-Sewer Equip Replacement	Fund Contribution for Sewer Equipment Replacement
40009	Contrib-WWTP Equip Replacement	Fund Contribution for future Treatment Plant Equipment Replacement
40011	Contrib-Genl Fund Copiers/Servers/Software	Fund Contribution for future General Fund Copiers/Servers/Software
40012	Contrib-Water Copiers/Servers/Software	Fund Contribution for future Water Copiers/Servers/Software
40013	Contrib-WWTP Copiers/Servers/.Software	Fund Contribution for future WWTP Copiers/Servers/Software
42001	Interest Income	Interest generated from funds in Money Market and LAIF
<b>Expenses</b>		
1300-63006	Equipment Replacement	Parks Dept – Portion of new Backhoe purchase
1600-63006	Equipment Replacement	Public Works – Portion of new Backhoe purchase
5100-63006	Equipment Replacement	Water – Portion of new Backhoe purchase
5200-63006	Equipment Replacement	Wastewater Collection – Portion of new Backhoe purchase
5300-63006	Equipment Replacement	Wastewater Treatment Plant – Portion of new Backhoe purchase

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
				Budget		Adopted
<b>Fund: 600 - Vehicle/Equipment Pool</b>						
<b>Revenue</b>						
600-3000-000-40001	Contrib-Water Veh	\$ 28,985	\$ 10,009	\$ 10,009	\$ 8,910	\$ 8,910
600-3000-000-40002	Contrib-San Swr Veh	\$ 296,229	\$ 40,287	\$ 40,287	\$ 39,460	\$ 39,460
600-3000-000-40003	Contrib-WWTP Veh	\$ 9,121	\$ 9,121	\$ 9,121	\$ 8,295	\$ 8,295
600-3000-000-40005	Contrib-Genl Fund Veh	\$ 27,085	\$ 26,409	\$ 26,409	\$ 31,487	\$ 31,487
600-3000-000-40006	Contrib-GF Equip Replacement	\$ 14,046	\$ 13,708	\$ 13,708	\$ 12,117	\$ 12,117
600-3000-000-40007	Contrib-Water equip replc	\$ 14,807	\$ 13,045	\$ 13,045	\$ 11,851	\$ 11,851
600-3000-000-40008	Contrib-San Swr Equip Rep	\$ -	\$ 4,061	\$ 4,061	\$ 3,464	\$ 3,464
600-3000-000-40009	Contrib-WWTP Equip Replcm	\$ 6,440	\$ 5,843	\$ 5,843	\$ 5,247	\$ 5,247
600-3000-000-40011	Contrib-GF office equip	\$ 10,250	\$ 10,250	\$ 10,250	\$ 33,736	\$ 33,736
600-3000-000-40012	Contrib-Water Office Equip	\$ 15,914	\$ 1,250	\$ 1,250	\$ 6,481	\$ 6,481
600-3000-000-40013	Contrib-SWR/WWTP Office Equip	\$ 16,164	\$ 1,000	\$ 1,000	\$ 8,135	\$ 8,135
600-3000-000-42001	Interest Income	\$ 2,888	\$ 2,251	\$ 2,500	\$ 2,500	\$ 2,500
	<b>Total Revenue:</b>	<b>\$ 441,929</b>	<b>\$ 137,234</b>	<b>\$ 137,483</b>	<b>\$ 171,683</b>	<b>\$ 171,683</b>
<b>Expense</b>						
600-1100-000-63012	Office Equip Replacement	\$ 28,830	\$ 84,069	\$ -	\$ -	\$ 1,170
600-1300-000-63006	Equipment Replacement	\$ -	\$ -	\$ -	\$ 2,985	\$ 2,985
600-1600-000-54002	Equipment	\$ 30	\$ -	\$ -	\$ -	\$ -
600-1600-000-63006	Equipment Replacement	\$ -	\$ -	\$ -	\$ 8,955	\$ 8,955
600-5100-000-63006	Equipment Replacement	\$ -	\$ -	\$ -	\$ 8,955	\$ 8,955
600-5100-000-63011	Vehicle Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
600-5100-000-63012	Office Equip Replacement	\$ 4,066	\$ 11,876	\$ -	\$ -	\$ 165
600-5200-000-63006	Equipment Replacement	\$ -	\$ -	\$ -	\$ 4,478	\$ 4,478
600-5300-000-63006	Equipment Replacement	\$ -	\$ -	\$ -	\$ 4,478	\$ 4,478
600-5300-000-63012	Office Equip Replacement	\$ 4,066	\$ 11,876	\$ -	\$ -	\$ 165
600-3000-000-62009	Depreciation Expense	\$ 81,280	\$ 47,975	\$ -	\$ -	\$ -
600-3000-000-64003	Transfers out	\$ 323,742	\$ -	\$ -	\$ -	\$ -
	<b>Total Expense</b>	<b>\$ 442,014</b>	<b>\$ 155,796</b>	<b>\$ -</b>	<b>\$ 29,850</b>	<b>\$ 31,350</b>
	<b>Increase (Decrease) to Net Position: 600 Vehicle/Equip Pool:</b>	<b>\$ (84.92)</b>	<b>\$ (18,562)</b>	<b>\$ 137,483</b>	<b>\$ 141,833</b>	<b>\$ 140,333</b>

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# ENTERPRISE FUNDS

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**WATER FUND 500  
DEPARTMENT 5100 - WATER**

The City's water department is responsible for maintaining an adequate and safe supply of drinking water, performing water leak repairs, fire hydrant maintenance, weekly testing for bacteria, and quarterly testing of all well sites. All water services in Solvang are metered and meter reading is done monthly. There are 32 miles of water mains, 4 pump stations, 3 water wells and 3 storage tanks to operate and maintain.

<b>REVENUES</b>		
31022	Connection Fees	Revenues anticipated from water connection fees.
31023	Inspection Fees	Inspection fees for new connections.
32003	Lease Income	Income generated from the lease of GTE cell sites
36003	Water Revenue	Sales of Water
36008	Meter Change	Charge for changing out a meter (either downsizing or upsizing)
38001	Miscellaneous Income	
42001	Interest Income	Interest generated from funds in Money Market and LAIF
43004	Surplus Property	Income generated from sale of surplus property
<b>EXPENSES</b>		
51000	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
51008	Workers' Comp Ins.	6.15% of wages to cover the cost of workers' comp insurance paid to the JPIA
51009	Employee Medical Exams	New employee medical exams
51010	Employee Screening	Background checks on new employees
51012	Education	Cross connection training course (AWE program) through CRWA, staff training
51017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Insurance Authority for activity on outstanding claims.
52002	Membership Dues	AWWA Membership. California Rural Water and USC Foundation
52003	Supplies	Testing chemicals, chemicals for cl2 analyzers and miscellaneous office supplies
52004	Utility Bill Printing/Supplies	Utility bill printing and supplies
52014	Chlorination	Cost of disinfecting water.
52015	Vehicle Fuel	Projected fuel expense for the department
53003	Repairs and Maintenance	General repair and maintenance of the water system.
53008	Vehicle Repairs & Maint.	Projected vehicle repairs and maintenance for the department
54001	Office Equipment Replacement	Transfer to Equip Replacement Fund to cover replacement costs for office equipment
55003	Communications	Telephone, long distance charges and cell phones
55004	Line Leases	Monthly telephone lines leases to run telemetry system for wells.
55005	Power for Pumping	Electricity for running well pumps.
55010	Purchased Water	Purchased water
55011	State Water Payment	Estimated annual State Water payment to SYRWCD ID#1.
55013	Ground Water Charges	Fees for pumping water from the ground water basins.
57003	Cloud Seeding Program and RWUEP	Cloud seeding and Regional Water Use Efficiency Program (County Administrators)
57004	Computer Support	IT Services, Hardware and Software Maintenance Support

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**WATER FUND 500  
DEPARTMENT 5100 - WATER**

<b>EXPENSES</b>		
57009	Insurance	Percentage of property, equipment, and bonds from the CJPIA.
57010	Lab Fees	Fees related to testing of water quality.
57011	Lease Payments	Lease payments for copier/printers and postage machine
57012	Legal Fees	Legal costs for City Attorney services.
57015	Printing and Publishing	Business cards, forms, advertising, color copies & printing
57016	Professional Services	Reservoir inspection services, IRWMP participation, Cloud Seeding, Regional Water Efficiency Program
57021	Special Legal	Legal expense for special outside counsel related to Water issues
57028	Underground Alert	Notification services prior to digging
57030	Water Meters & Repairs	Water Meter replacement program
61004	Property Taxes	Property taxes payable to the County for property owned by Water Dept
61009	Permit Fees	Health Department, Environmental Health, APCD, Hazardous Materials Plan Fee, & Air Quality Mgmt
62003	Credit Card Processing Fees	Excess charges by credit card company not passed on to the customer
62005	Interest Expense	Interest payment on refinanced 2001 Water Bond Debt-original amount \$3 million
62008	Repayment of Loan from Sewer Fund	Principal payment on refinanced 2001 Water Bond Debt-original amount \$3 million
62009	Depreciation Expense	Depreciation expense capital equipment/projects
63003	Voice Mail System 1/3	1/3 City wide voice mail system also used for emergency call outs
63004	Hand Held Devices	Purchase of new hand held water meter reading devices
63006	Equipment Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Water equipment
63007	Impellor Repair/Replacement	Repair or replace impellers
63008	Valve & FH Replacement Prog	Annual program to replace old deteriorated and substandard valve and fire hydrant
63010	Vehicle Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Water vehicles
70280	Upland Well Development	Activities related to upland well development
70851	SCADA Upgrades	Computer interface with wells
70852	River Well Development	Activities related to river well development
70853	Water Atlas Map Update	Mapping of all city water facilities
70938	Water Conservation Program	Low Flow Toilet Rebate Program, R.W.U.E.P, W.S. School Assembly.
71002	Overhead Contribution	Calculated on percentage of maintenance and operations based on Maximus Study 2005
71005	Bad Debt Write Offs	Uncollectable Water Debt

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
				Budget		Adopted
<b>Fund: 500 - WATER FUND</b>						
<b>Department: 5100 - Water</b>						
<b>Revenue</b>						
500-5100-501-31022	Connection Fees	\$ 184,330	\$ 481,283	\$ 188,038	\$ 132,000	\$ 132,000
500-5100-501-31023	Inspection Fees	\$ -	\$ 820	\$ 300	\$ 300	\$ 300
500-5100-501-32003	Lease Income	\$ 16,370	\$ 16,861	\$ 17,000	\$ 17,000	\$ 17,000
500-5100-501-36003	Water Revenue	\$ 4,455,120	\$ 4,631,124	\$ 4,250,000	\$ 4,300,000	\$ 4,300,000
500-5100-501-36004	Bulk Water	\$ -	\$ 183	\$ -	\$ 500	\$ 500
500-5100-501-36008	Meter Change Fee	\$ 4,861	\$ 290	\$ 1,000	\$ 1,000	\$ 1,000
500-5100-501-38001	Miscellaneous Income	\$ 1,229	\$ 10,725	\$ 100	\$ 100	\$ 100
500-5100-501-42001	Interest Income	\$ 14,285	\$ 10,920	\$ 16,000	\$ 16,000	\$ 16,000
500-5100-501-43008	Collection Acct Recovery	\$ 1,053	\$ 639	\$ 300	\$ 300	\$ 300
500-5100-501-43021	Accts Payable Discounts	\$ -	\$ (7)	\$ -	\$ -	\$ -
	<b>Total Revenue:</b>	<b>\$ 4,677,248</b>	<b>\$ 5,152,838</b>	<b>\$ 4,472,738</b>	<b>\$ 4,467,200</b>	<b>\$ 4,467,200</b>
<b>Expense</b>						
500-5100-501-51000	Salaries	\$ 329,606	\$ 329,266	\$ 335,262	\$ 317,189	\$ 317,189
500-5100-501-51002	FICA	\$ 24,594	\$ 25,032	\$ 25,680	\$ 24,265	\$ 24,265
500-5100-501-51003	Retirement	\$ 76,108	\$ 75,889	\$ 64,444	\$ 41,130	\$ 41,130
500-5100-501-51005	Cafeteria Plan	\$ 47,814	\$ 45,085	\$ 48,783	\$ 42,451	\$ 42,451
500-5100-501-51008	Workers' Comp Ins.	\$ 47,229	\$ 7,998	\$ 14,032	\$ 19,507	\$ 19,507
500-5100-501-51009	Employee Medical Exams	\$ 68	\$ 63	\$ 50	\$ 50	\$ 50
500-5100-501-51011	Recruitment	\$ -	\$ 331	\$ 1,000	\$ 1,000	\$ 1,000
500-5100-501-51012	Education	\$ 3,569	\$ 494	\$ 2,000	\$ 2,000	\$ 2,000
500-5100-501-51014	Safety Gear	\$ 730	\$ 241	\$ 700	\$ 700	\$ 700
500-5100-501-51015	Uniforms	\$ 1,327	\$ 1,094	\$ 1,600	\$ 1,600	\$ 1,600
500-5100-501-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ -	\$ 13,544	\$ 13,544
500-5100-501-52002	Membership Dues	\$ 1,302	\$ 1,421	\$ 1,100	\$ 1,500	\$ 1,500
500-5100-501-52003	Supplies	\$ 3,533	\$ 5,272	\$ 4,000	\$ 4,000	\$ 4,000
500-5100-501-52004	Utility Bill Printing/Supplies	\$ 877	\$ 1,302	\$ 1,731	\$ 2,400	\$ 2,400
500-5100-501-52008	Postage	\$ 5,022	\$ 4,084	\$ 8,500	\$ 8,500	\$ 8,500
500-5100-501-52009	Small Equipment	\$ 2,505	\$ 1,093	\$ 1,500	\$ 4,700	\$ 4,700
500-5100-501-52014	Chlorination	\$ 6,064	\$ 13,160	\$ 16,500	\$ 19,000	\$ 19,000
500-5100-501-52015	Vehicle Fuel	\$ 6,489	\$ 6,575	\$ 6,500	\$ 6,500	\$ 6,500
500-5100-501-53003	Repairs and Maintenance	\$ 15,201	\$ 36,339	\$ 38,000	\$ 38,000	\$ 38,000
500-5100-501-53008	Vehicle Repairs & Maint.	\$ 4,882	\$ 1,511	\$ 4,000	\$ 4,000	\$ 4,000
500-5100-501-53010	Computer/Desktop Equipment	\$ -	\$ -	\$ 3,364	\$ 1,167	\$ 1,167
500-5100-501-54001	Office Equip/Computer Rep	\$ 15,914	\$ 1,250	\$ 1,250	\$ 6,481	\$ 6,481
500-5100-501-55003	Communications	\$ 4,078	\$ 4,400	\$ 5,000	\$ 5,000	\$ 5,000
500-5100-501-55004	Line Leases	\$ 476	\$ 468	\$ 1,000	\$ 1,000	\$ 1,000
500-5100-501-55005	Power for Pumping	\$ 99,665	\$ 109,901	\$ 120,000	\$ 130,000	\$ 130,000
500-5100-501-55010	Purchased Water	\$ 231,504	\$ 875,230	\$ 1,000,000	\$ 750,000	\$ 750,000
500-5100-501-55011	State Water Payment	\$ 2,641,089	\$ 2,844,078	\$ 2,905,000	\$ 3,038,000	\$ 3,038,000
500-5100-501-55013	Ground Water Charges	\$ 2,070	\$ 6,014	\$ 5,000	\$ 5,000	\$ 5,000
500-5100-501-57002	Arch Flash Study	\$ 14,727	\$ -	\$ -	\$ -	\$ -
500-5100-501-57003	Cloud Seeding Program	\$ -	\$ 4,455	\$ 3,500	\$ 3,900	\$ 3,900
500-5100-501-57004	Computer Support	\$ 10,846	\$ 18,330	\$ 14,329	\$ 15,348	\$ 16,630
500-5100-501-57009	Insurance	\$ 18,259	\$ 20,338	\$ 12,669	\$ 11,502	\$ 11,502
500-5100-501-57010	Lab Fees	\$ 4,409	\$ 6,314	\$ 8,000	\$ 8,000	\$ 8,000
500-5100-501-57011	Lease Payments	\$ 225	\$ 225	\$ 413	\$ 500	\$ 500
500-5100-501-57012	Legal Fees	\$ 13,144	\$ 9,342	\$ 7,000	\$ 10,000	\$ 10,000
500-5100-501-57015	Printing and Publishing	\$ 2,786	\$ 917	\$ 3,000	\$ 3,600	\$ 3,600

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

Expense	2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
	Actual	Actual	Adopted Budget	Dept Request	Council Adopted
500-5100-501-57016 Professional Services	\$ 4,326	\$ 901	\$ 2,000	\$ 3,600	\$ 3,600
500-5100-501-57021 Special Legal	\$ 39,715	\$ 16,968	\$ 24,000	\$ 24,000	\$ 24,000
500-5100-501-57024 Studies	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
500-5100-501-57028 Underground Alert	\$ 119	\$ 33	\$ 200	\$ 200	\$ 200
500-5100-501-57030 Water Meter Replacement	\$ 6,790	\$ 10,800	\$ 100,280	\$ 100,000	\$ 100,000
500-5100-501-57047 Water Supply Management Plan	\$ -	\$ -	\$ 50,000	\$ 10,000	\$ 10,000
500-5100-501-57053 Software/Website	\$ -	\$ -	\$ 3,941	\$ 3,805	\$ 3,805
500-5100-501-61004 Property Taxes	\$ 63	\$ 64	\$ 70	\$ 90	\$ 90
500-5100-501-61009 Permit Fees	\$ 4,750	\$ 8,886	\$ 15,000	\$ 14,000	\$ 14,000
500-5100-501-62003 Credit Card Proces. Fee	\$ 641	\$ 837	\$ 800	\$ 800	\$ 800
500-5100-501-62005 Interest Expense	\$ 7,304	\$ 6,879	\$ 1,986	\$ 6,000	\$ 6,000
500-5100-501-62008 Water Imp. Bond Payment	\$ -	\$ 284,553	\$ 285,636	\$ 285,636	\$ 285,636
500-5100-501-62009 Depreciation Expense	\$ 219,292	\$ 224,566	\$ 207,000	\$ 207,000	\$ 207,000
500-5100-501-63003 Voice Mail System	\$ (25)	\$ -	\$ -	\$ -	\$ -
500-5100-501-63004 Hand Held Meter Readers	\$ -	\$ 1,450	\$ -	\$ -	\$ -
500-5100-501-63005 Capital Equipment	\$ (2,500)	\$ -	\$ -	\$ -	\$ -
500-5100-501-63006 Equipment Replacement	\$ 14,807	\$ 13,045	\$ 13,045	\$ 35,896	\$ 35,896
500-5100-501-63007 Pump-Motor-Impellor Maintenance	\$ 2,514	\$ -	\$ 8,000	\$ 8,000	\$ 8,000
500-5100-501-63008 Valve & FH Replacment Program	\$ 10,420	\$ 295	\$ -	\$ -	\$ -
500-5100-501-63010 Vehicle Replacement	\$ 28,985	\$ 10,009	\$ 11,761	\$ 8,910	\$ 8,910
500-5100-501-70280 Upland Well Development	\$ -	\$ -	\$ -	\$ 880,000	\$ 880,000
500-5100-501-70281 EIR Study	\$ 45,994	\$ 19,230	\$ -	\$ -	\$ -
500-5100-501-70851 SCADA Upgrades	\$ 2,500	\$ -	\$ 10,000	\$ 15,000	\$ 15,000
500-5100-501-70852 River Well Development	\$ 7,523	\$ 50,209	\$ 2,010,000	\$ 560,000	\$ 560,000
500-5100-501-70853 Atlas Map Update	\$ 43,905	\$ 2,500	\$ -	\$ 10,000	\$ 10,000
500-5100-501-70938 Water Conservation Program	\$ -	\$ 1,187	\$ 13,200	\$ 37,700	\$ 49,700
500-5100-501-71002 Overhead Contribution	\$ 234,897	\$ 240,065	\$ 244,866	\$ 254,685	\$ 254,685
500-5100-501-71005 Bad Debt Write Offs	\$ 4,222	\$ 2,077	\$ 5,000	\$ 5,000	\$ 5,000
500-5100-501-71009 Miscellaneous	\$ -	\$ 49	\$ -	\$ -	\$ -
<b>Total Expense:</b>	<b>\$ 4,312,353</b>	<b>\$ 5,352,114</b>	<b>\$ 7,671,692</b>	<b>\$ 7,051,856</b>	<b>\$ 7,065,138</b>
<b>Increase (Decrease) to Net Position: 501 Water:</b>	<b>\$ 364,895</b>	<b>\$ (199,276)</b>	<b>\$ (3,198,954)</b>	<b>\$ (2,584,656)</b>	<b>\$ (2,597,938)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**WASTEWATER FUND - 501  
DEPARTMENT 5200 - WASTEWATER COLLECTION**

The City's Wastewater Collection department is responsible for the collection sewer system that transports sewage to the wastewater treatment plant. Included in this department is the Alisal lift station and 42 miles of sewer piping.

<b>REVENUES</b>		
36007	Saddle Taps	Permit for lateral connection
<b>EXPENSES</b>		
51000	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
51008	Workers' Comp Ins.	6.15% of wages to cover the cost of workers' comp insurance paid to the JPIA
51009	Employee Medical Exams	New employee medical exam
52003	Supplies	Cleaning products, rubber gloves, small hardware items, marking paint and batteries
52009	Small Equipment	Misc. Sewer tools, New cleaning hose, Nozzles for Vactor
52010	Chemicals	Used in the collection system.
52011	Fuel for Generator	Alisal lift station emergency generator
52015	Vehicle Fuel	Projected fuel expense for the department
52017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Insurance Authority for activity on outstanding claims.
53003	Repairs and Maintenance	Maintenance & repair of sewer collection system, & lift station/pump repair & replacement
53008	Vehicle Repairs & Maint.	Projected repairs and maintenance for the department
54001	Office Equipment Replacement	Contribution for replacement of office equipment
55001	Utilities	Alisal Pump Station.
55003	Communications	Telephone and cell phones
57004	Computer Support	IT support, hardware and software maintenance support
57009	Insurance	Percentage of property and equipment coverage through CJPIA.
57016	Professional Services-Salts Mgmt Plan	Salts management plan-completed in fiscal year 2011-12
57024	Studies	System Evaluation and mapping-completed in fiscal year 2011-12
61009	Permit Fees	Permits for WDR, APCD Generator, OSHA pressure vessel, hazardous material, & EPA
62009	Depreciation Expense	Annual projection calculated on fixed assets.
63009	Vehicle Purchase	Portion of cost of new Backhoe
63010	Vehicle Replacement	Transfer to Equip Replacement Fund to cover replacement costs of vehicles & fund 90% Vactor
70853	Atlas Map Update	Mapping of all city water facilities
70931	Sewer Line Replacement Project	Sewer Line Replacement
71002	Overhead Contribution	Calculated on percentage of maintenance and operations.

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
				Budget		Adopted
<b>Fund: 501 - WASTEWATER FUND</b>						
<b>Department: 5200 - Sanitary Sewer</b>						
<b>Revenue</b>						
501-5200-502-36007	Saddle Taps	\$ 95	\$ 225	\$ 100	\$ 200	\$ 200
<b>Total Revenue:</b>		<b>\$ 95</b>	<b>\$ 225</b>	<b>\$ 100</b>	<b>\$ 200</b>	<b>\$ 200</b>
<b>Expense</b>						
501-5200-502-51000	Salaries	\$ 138,009	\$ 140,582	\$ 124,797	\$ 142,544	\$ 142,544
501-5200-502-51002	FICA	\$ 9,906	\$ 10,444	\$ 9,547	\$ 10,804	\$ 10,804
501-5200-502-51003	Retirement	\$ 29,254	\$ 33,905	\$ 24,714	\$ 23,157	\$ 23,157
501-5200-502-51005	Cafeteria Plan	\$ 21,248	\$ 24,254	\$ 20,752	\$ 20,813	\$ 20,813
501-5200-502-51008	Workers' Comp Ins.	\$ 16,981	\$ 3,227	\$ 5,166	\$ 8,685	\$ 8,685
501-5200-502-51009	Employee Medical Exams	\$ 767	\$ 433	\$ -	\$ -	\$ -
501-5200-502-51012	Education	\$ 727	\$ 219	\$ 1,455	\$ 1,455	\$ 1,455
501-5200-502-51014	Safety Gear	\$ 452	\$ 223	\$ 500	\$ 500	\$ 500
501-5200-502-51015	Uniforms	\$ 810	\$ 640	\$ 700	\$ 700	\$ 700
501-5200-502-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ -	\$ 6,030	\$ 6,030
501-5200-502-52002	Membership Dues	\$ -	\$ 148	\$ 200	\$ 200	\$ 200
501-5200-502-52003	Supplies	\$ 1,048	\$ 1,554	\$ 1,200	\$ 1,500	\$ 1,500
501-5200-502-52004	Utility Bill Printing/Supplies	\$ 1,077	\$ 1,302	\$ 1,731	\$ 2,400	\$ 2,400
501-5200-502-52009	Small Equipment	\$ 7,738	\$ 3,944	\$ 6,000	\$ 6,000	\$ 6,000
501-5200-502-52010	Chemicals	\$ -	\$ -	\$ 300	\$ 300	\$ 300
501-5200-502-52011	Fuel for Generator	\$ -	\$ -	\$ 100	\$ 100	\$ 100
501-5200-502-52015	Vehicle Fuel	\$ 7,773	\$ 6,838	\$ 7,200	\$ 7,200	\$ 7,200
501-5200-502-53003	Repairs and Maintenance	\$ 6,421	\$ 17,180	\$ 15,000	\$ 15,000	\$ 15,000
501-5200-502-53008	Vehicle Repairs & Maint.	\$ 3,614	\$ 5,103	\$ 4,000	\$ 4,000	\$ 4,000
501-5200-502-53010	Computer/Desktop Equipment	\$ -	\$ -	\$ 309	\$ 474	\$ 474
501-5200-502-54001	Office Equip/Computer Rep	\$ -	\$ -	\$ -	\$ 2,122	\$ 2,122
501-5200-502-55001	Utilities	\$ 1,294	\$ 1,379	\$ 1,550	\$ 1,550	\$ 1,550
501-5200-502-55003	Communications	\$ 1,658	\$ 1,366	\$ 1,700	\$ 1,700	\$ 1,700
501-5200-502-57004	Computer Support	\$ 155	\$ 8,603	\$ 5,789	\$ 6,227	\$ 7,239
501-5200-502-57009	Insurance	\$ 13,687	\$ 10,412	\$ 8,711	\$ 7,841	\$ 7,841
501-5200-502-57011	Lease Payments	\$ -	\$ -	\$ -	\$ 202	\$ 202
501-5200-502-57012	Legal Fees	\$ -	\$ 99	\$ -	\$ 300	\$ 300
501-5200-502-57015	Printing and Publishing	\$ 60	\$ -	\$ 70	\$ 300	\$ 300
501-5200-502-57016	Professional Services	\$ -	\$ 98	\$ -	\$ -	\$ -
501-5200-502-57024	Studies	\$ -	\$ -	\$ 16,730	\$ 3,500	\$ 3,500
501-5200-502-57053	Software/Website	\$ -	\$ -	\$ 1,263	\$ 1,544	\$ 1,544
501-5200-502-61009	Permit Fees	\$ 1,521	\$ 1,940	\$ 2,500	\$ 3,200	\$ 3,200
501-5200-502-62009	Depreciation Expense	\$ 36,317	\$ 77,682	\$ 50,000	\$ 50,000	\$ 50,000
501-5200-502-63006	Equipment Replacement	\$ -	\$ 4,061	\$ 4,061	\$ 15,487	\$ 15,487
501-5200-502-63009	Vehicle Purchase	\$ -	\$ -	\$ -	\$ 13,500	\$ 13,500
501-5200-502-63010	Vehicle Replacement	\$ 296,229	\$ 40,287	\$ 40,287	\$ 39,461	\$ 39,461
501-5200-502-64003	Transfers out	\$ 262,442	\$ -	\$ -	\$ -	\$ -
501-5200-502-70853	Atlas Map Update	\$ 26,565	\$ 2,500	\$ -	\$ 10,000	\$ 10,000
501-5200-502-70930	Manhole Rehab Program	\$ -	\$ -	\$ -	\$ -	\$ -
501-5200-502-70931	Sewer Line Rehab Program	\$ -	\$ -	\$ 650,000	\$ 60,000	\$ 60,000
501-5200-502-70932	Alisal Liftstation Upgrd	\$ -	\$ 479	\$ -	\$ -	\$ -
501-5200-502-70933	Fredensborg Cyn Extension	\$ -	\$ -	\$ -	\$ -	\$ -
501-5200-502-71002	Overhead Contribution	\$ 23,274	\$ 23,786	\$ 24,262	\$ 25,235	\$ 25,235
501-5200-502-71003	Loss on Disposal of Assts	\$ -	\$ 451	\$ -	\$ -	\$ -
<b>Total Expense:</b>		<b>\$ 909,027</b>	<b>\$ 423,139</b>	<b>\$ 1,030,594</b>	<b>\$ 494,031</b>	<b>\$ 495,043</b>
<b>Total Department: 5200 - Sanitary Sewer:</b>		<b>\$ (908,931)</b>	<b>\$ (422,914)</b>	<b>\$ (1,030,494)</b>	<b>\$ (493,831)</b>	<b>\$ (494,843)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

**WASTEWATER FUND 501  
DEPARTMENT 5300 – WASTEWATER TREATMENT PLANT**

The City's Wastewater department is responsible for operating the Solvang wastewater treatment plant. The plant is a Sequential Batch Reactor plant and has a capacity of 1.5 million gallons per day. Currently the plant processes approximately 680,000 gallons per day of which, about 100,000 of those gallons is from Santa Ynez. The City is reimbursed by the Santa Ynez Community Services District for its proportionate share.

<b>REVENUES</b>		
31022	Connection Fees	Revenues anticipated from sewer connection fees.
31023	Inspection Fees	Inspection fees for new connections.
36001	Inter-Fund Loan Principal-Water Fund	Principal portion of loan repayment from Water Fund-reduces receivable
36005	Sewer Revenue	Charges for Sewer Treatment
42001	Interest Income	Interest generated from funds in Money Market and LAIF & Sewer loan to General & Water Funds Repayments
43008	Collection Acct Recovery	Collection agency recoveries from past due customer billings
43011	SYCSD Reimbursement	Reimbursement from Santa Ynez Community Services District for use of the WWTP. Include percentage of capital costs.
43016	Inter-Fund Loan Principal-General Fund	Principal portion of loan repayment from General Fund-reduces receivable
<b>EXPENSES</b>		
51000	Salaries & Benefits	See position allocation list at front of budget for positions included in this line item
51008	Workers' Comp Ins.	6.15% of wages to cover the cost of workers' comp insurance paid to the JPIA
52002	Membership Dues	Cost for staff memberships to WWTP organizations.
52003	Supplies	Cleaning supplies, paint, gloves, batteries, & office supplies
52008	Postage	Bulk postage for mailing water and sewer bills.
52010	Chemicals	Cost of chemicals to treat wastewater
52011	Fuel for Generator	Fuel necessary to operate plant emergency generator.
52017	Workers' Comp Retrospective Balance Payment	Payment to California Joint Powers Insurance Authority for activity on outstanding claims.
53003	Repairs and Maintenance	Repairs and Maintenance of the Wastewater Treatment facility & lift station
53008	Vehicle Repairs & Maint.	Projected repairs and maintenance for the department's fleet vehicles
54001	Computer Replacement	Transfer to Equip Replacement Fund to cover replacement costs for office equipment
55001	Utilities	Electricity to run plant
55002	Water and Sewer Charges	Water and Sewer Charges to run Plant
55003	Communications	Telephone and cell phones
57004	Computer Support	IT support, hardware, and software
57009	Insurance	Percentage of property and equipment coverage through CJPIA.
57010	Lab Fees	Weekly, quarterly and annual BOD, TDS, TSS, Na, Cl, Ph and ground water analysis
57011	Lease Payments	Lease payment for postage machine
57012	Legal Fees	Legal costs for City Attorney services.
57015	Printing and Publishing	Cost of printing and advertising
57016	Professional Services	Programming dissolved oxygen (DO) sensors

**CITY OF SOLVANG  
ANNUAL BUDGET  
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**WASTEWATER FUND 501  
DEPARTMENT 5300 – WASTEWATER TREATMENT PLANT**

<b>EXPENSES</b>		
57020	Sludge Disposal	Cost of disposing WWTP sludge and is sensitive to oil prices
57053	Software/Website	GIS Implementation
61004	Property Taxes	Property taxes payable to the County for property owned by Sewer Dept
61009	Permit Fees	Annual WDR, APCD Permit Fees, OSHA Pressure Vessels, SB County Fire and Hazmat Plan
62003	Credit Card Processing Fees	Excess charges by credit card company not passed on to the customer
62009	Depreciation Expense	Annual projection calculated on fixed assets.
63006	Equipment Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Wastewater equipment
63010	Vehicle Replacement	Transfer to Equipment Replacement Fund to cover replacement costs for Wastewater vehicles
70928	Perc Pond Bank Restoration	Percolator pond bank restoration.
71002	Overhead Contribution	Calculated on percentage of maintenance and operations.
71005	Bad Debt Write Offs	Bad debts related to sewer customer accounts

**CITY OF SOLVANG  
ANNUAL BUDGET  
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		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
				Budget		Adopted
<b>Program: 503 - Wastewater Treatment Plant</b>						
<b>Revenue</b>						
501-5300-503-31022	Connection Fees	\$ 141,346	\$ 265,619	\$ 142,725	\$ 100,000	\$ 100,000
501-5300-503-31023	Inspection Fees	\$ 504	\$ -	\$ 300	\$ 300	\$ 300
501-5300-503-36001	Loan Principal-Water	\$ -	\$ 284,553	\$ 285,636	\$ 285,636	\$ 285,636
501-5300-503-36005	Sewer Revenue	\$ 1,309,621	\$ 1,340,163	\$ 1,290,000	\$ 1,350,000	\$ 1,350,000
501-5300-503-38001	Miscellaneous Income	\$ 8,489	\$ 13,436	\$ -	\$ -	\$ -
501-5300-503-42001	Interest Income	\$ 17,524	\$ 11,656	\$ 24,285	\$ 24,285	\$ 24,285
501-5300-503-43008	Collection Acct Recovery	\$ 202	\$ 247	\$ 200	\$ 200	\$ 200
501-5300-503-43011	SYCSD Reimbursement	\$ 195,622	\$ 274,461	\$ 364,000	\$ 364,000	\$ 364,000
501-5300-503-43016	Loan Principal-GF	\$ -	\$ 162,585	\$ 162,585	\$ -	\$ -
501-5300-503-43019	Transfers In	\$ 323,742	\$ -	\$ -	\$ -	\$ -
	<b>Total Revenue:</b>	<b>\$ 1,997,050</b>	<b>\$ 2,352,721</b>	<b>\$ 2,269,731</b>	<b>\$ 2,124,421</b>	<b>\$ 2,124,421</b>
<b>Expense</b>						
501-5300-503-51000	Salaries	\$ 291,050	\$ 320,937	\$ 339,194	\$ 353,556	\$ 353,556
501-5300-503-51002	FICA	\$ 20,814	\$ 23,615	\$ 25,948	\$ 26,919	\$ 26,919
501-5300-503-51003	Retirement	\$ 67,550	\$ 75,422	\$ 77,531	\$ 61,347	\$ 61,347
501-5300-503-51005	Cafeteria Plan	\$ 41,956	\$ 49,179	\$ 52,884	\$ 49,026	\$ 49,026
501-5300-503-51008	Workers' Comp Ins.	\$ 45,199	\$ 7,561	\$ 14,128	\$ 21,640	\$ 21,640
501-5300-503-51009	Employee Medical Exams	\$ 473	\$ 325	\$ 150	\$ 150	\$ 150
501-5300-503-51011	Recruitment	\$ -	\$ 331	\$ -	\$ -	\$ -
501-5300-503-51012	Education	\$ 2,619	\$ 870	\$ 7,000	\$ 7,000	\$ 7,000
501-5300-503-51014	Safety Gear	\$ 661	\$ 503	\$ 1,000	\$ 1,000	\$ 1,000
501-5300-503-51015	Uniforms	\$ 1,555	\$ 1,477	\$ 1,700	\$ 1,700	\$ 1,700
501-5300-503-51017	Workers' Comp Ins-Retrospective Bal Pm	\$ -	\$ -	\$ -	\$ 15,025	\$ 15,025
501-5300-503-52002	Membership Dues	\$ 140	\$ 678	\$ 1,000	\$ 1,000	\$ 1,000
501-5300-503-52003	Supplies	\$ 6,030	\$ 5,799	\$ 6,500	\$ 6,500	\$ 6,500
501-5300-503-52008	Postage	\$ 3,774	\$ 4,084	\$ 5,400	\$ 5,400	\$ 5,400
501-5300-503-52009	Small Equipment	\$ 2,279	\$ 5,059	\$ 2,800	\$ 2,800	\$ 2,800
501-5300-503-52010	Chemicals	\$ 17,763	\$ 18,175	\$ 22,000	\$ 22,000	\$ 22,000
501-5300-503-52011	Fuel for Generator	\$ 375	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
501-5300-503-52015	Vehicle Fuel	\$ 6,523	\$ 7,587	\$ 7,200	\$ 7,200	\$ 7,200
501-5300-503-53003	Repairs and Maintenance	\$ 26,184	\$ 40,395	\$ 50,000	\$ 42,000	\$ 42,000
501-5300-503-53008	Vehicle Repairs & Maint.	\$ 3,306	\$ 2,285	\$ 4,500	\$ 4,500	\$ 4,500
501-5300-503-53010	Computer/Desktop Equipment	\$ -	\$ -	\$ 2,257	\$ 1,118	\$ 1,118
501-5300-503-54001	Office Equip/Computer Rep	\$ 16,164	\$ 1,000	\$ 1,000	\$ 6,012	\$ 6,012
501-5300-503-55001	Utilities	\$ 108,185	\$ 113,092	\$ 120,000	\$ 120,000	\$ 120,000
501-5300-503-55002	Water and Sewer Charges	\$ 21,510	\$ 26,868	\$ 27,000	\$ 27,000	\$ 27,000

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

Expense	2012-2013	2013-2014	2014-2015	2015-2016	2015-2016	
	Actual	Actual	Adopted Budget	Dept Request	Council Adopted	
501-5300-503-55003	Communications	\$ 4,288	\$ 4,536	\$ 4,000	\$ 4,600	\$ 4,600
501-5300-503-57004	Computer Support	\$ 10,649	\$ 18,939	\$ 14,184	\$ 17,704	\$ 17,704
501-5300-503-57009	Insurance	\$ 19,602	\$ 20,984	\$ 14,888	\$ 14,696	\$ 14,696
501-5300-503-57010	Lab Fees	\$ 14,035	\$ 14,128	\$ 17,000	\$ 17,000	\$ 17,000
501-5300-503-57011	Lease Payments	\$ 225	\$ 225	\$ 413	\$ 479	\$ 479
501-5300-503-57012	Legal Fees	\$ 240	\$ -	\$ 500	\$ 500	\$ 500
501-5300-503-57015	Printing and Publishing	\$ 623	\$ 917	\$ 934	\$ 1,000	\$ 1,000
501-5300-503-57016	Professional Services	\$ 944	\$ 598	\$ 1,000	\$ 1,000	\$ 1,000
501-5300-503-57020	Sludge Disposal	\$ 65,222	\$ 68,117	\$ 65,000	\$ 70,000	\$ 70,000
501-5300-503-57024	Studies	\$ -	\$ -	\$ -	\$ 31,500	\$ 31,500
501-5300-503-57053	Software/Website	\$ -	\$ -	\$ 6,094	\$ 3,646	\$ 3,646
501-5300-503-61004	Property Taxes	\$ 1,205	\$ 1,231	\$ 1,200	\$ 1,500	\$ 1,500
501-5300-503-61009	Permit Fees	\$ 12,306	\$ 15,321	\$ 19,000	\$ 19,000	\$ 19,000
501-5300-503-62003	Credit Card Proces. Fee	\$ 641	\$ 837	\$ 600	\$ 900	\$ 900
501-5300-503-62009	Depreciation Expense	\$ 430,606	\$ 383,073	\$ 410,000	\$ 410,000	\$ 410,000
501-5300-503-63003	Voice Mail System	\$ (25)	\$ -	\$ -	\$ -	\$ -
501-5300-503-63004	Hand Held Meter Readers	\$ -	\$ 1,450	\$ -	\$ -	\$ -
501-5300-503-63005	Capital Equipment	\$ (960)	\$ -	\$ -	\$ -	\$ -
501-5300-503-63006	Equipment Replacement	\$ 6,440	\$ 5,843	\$ 5,843	\$ 17,270	\$ 17,270
501-5300-503-63009	Vehicle Purchase	\$ -	\$ -	\$ -	\$ 13,500	\$ 13,500
501-5300-503-63010	Vehicle Replacement	\$ 9,121	\$ 9,121	\$ 9,121	\$ 8,295	\$ 8,295
501-5300-503-70927	Recoat SBR 3	\$ -	\$ -	\$ -	\$ -	\$ -
501-5300-503-70928	Perc Pond Bank Restoration	\$ 827	\$ -	\$ 20,000	\$ 17,000	\$ 17,000
501-5300-503-70929	DO Sensors	\$ 960	\$ -	\$ -	\$ -	\$ -
501-5300-503-70934	Garage Structure	\$ -	\$ -	\$ 212,000	\$ 255,000	\$ 285,000
501-5300-503-70939	Waterline Repair Project	\$ -	\$ -	\$ 250,000	\$ -	\$ -
501-5300-503-70941	Cattle Guard and Culvert at WWTP Entrance	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000
501-5300-503-71002	Overhead Contribution	\$ 122,867	\$ 125,570	\$ 128,082	\$ 133,217	\$ 133,217
501-5300-503-71003	Loss on Disposal of Assts	\$ -	\$ 451	\$ -	\$ -	\$ -
501-5300-503-71005	Bad Debt Write Offs	\$ 2,487	\$ 629	\$ 1,500	\$ 1,500	\$ 1,500
	<b>Total Expense:</b>	<b>\$ 1,386,411</b>	<b>\$ 1,377,213</b>	<b>\$ 1,952,051</b>	<b>\$ 1,843,700</b>	<b>\$ 1,873,700</b>
	<b>Total Department: 5300 - WasteWater:</b>	<b>\$ 610,639</b>	<b>\$ 975,508</b>	<b>\$ 317,680</b>	<b>\$ 280,721</b>	<b>\$ 250,721</b>
	<b>Increase (Decrease) to Net Position: 503 Wastewater:</b>	<b>\$ (298,292)</b>	<b>\$ 552,594</b>	<b>\$ (712,814)</b>	<b>\$ (213,110)</b>	<b>\$ (244,122)</b>

**CITY OF SOLVANG  
ANNUAL BUDGET  
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**TRANSIT FUND 502  
DEPARTMENT 5000 - TRANSIT**

This is an Enterprise Fund for the City's public transportation operations. Revenues in this fund are from Federal and State transit sources and fare box receipts. Expenses in this fund are solely for transit purposes. Routes link Buellton, Santa Ynez, Solvang, Los Olivos, and Santa Maria. The system is known as the Santa Ynez Valley Transit or SYVT.

<b>REVENUES</b>		
35005	Buellton-SB County DAR Subsidy	Subsidy for senior and disabled transit users
35012	FTA Section 5311 thru Cal Trans	Federal operating assistance as a subrecipient of Caltrans for rural public transit operators
35015	99260 State TDA-LTF Article 4 and 8	Local Transportation funding from the state of Calif bond sales for unmet transit needs
35020	Measure A Para-transit Section 4A	Para-transit (Dial a ride) revenues remitted with local sales tax Measure A funds allocated by SBCAG
35021	Fare Box Revenue	Revenues collected from fare boxes located on Transit Buses & dial a ride customers
35028	PTMISEA	Public Transportation Modernization Improvement & Service Enhancement-Prop 1B transit funds
42001	Interest Income	Interest generated from funds in Money Market and LAIF
43004	Sale of Surplus Property	Sale of used bus
43020	Transfer from Special Revenue	Measure A funds to be used for senior and disabled transit users
<b>EXPENSES</b>		
52009	Small Equipment	Fair Vault for Bus, Monitor, Radio, Other Misc
55003	Communications	Costs for telephone, cell phones and radios
56002	Breeze Extension	Contract payments to transit provider for regional service to Santa Maria
56003	Wine Country Express	Contract payments to provider for regional service to Lompoc
56010	Transit Operations Contract	Annual contract payments to transit provider
57001	Advertising & Promotion	SYVT advertising and promotion
57004	Computer Support	Proportionate share of IT services and computer hardware and software support contracts
57011	Lease Payments	Rental of Office Space
57015	Printing and Publishing	Printing costs for public outreach.
57016	Professional Services	Professional service contract to oversee operations of SYVT
62009	Depreciation Expense	Depreciation expense for transit vehicles and equipment
63011	Vehicle Replacement	Purchase of two new buses in 2015-16
70285	Bus Stops/Signage	General repairs/maintenance
70804	Bus Stops Improvement/Signage	Expenses related to new bus stops and transit signage.
71002	Overhead Contribution	Percentage of maintenance, operations and administrative overhead

**CITY OF SOLVANG  
ANNUAL BUDGET  
FISCAL YEAR 2015-2016**

		2012-2013	2013-2014	2014-2015	2015-2016	2015-2016
		Actual	Actual	Adopted	Dept Request	Council
				Budget		Adopted
<b>Fund: 502 - TRANSIT FUND</b>						
<b>Revenue</b>						
502-5000-850-35005	DAR Subsidy	\$ 2,200	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400
502-5000-850-35012	Section 5311-Cal Trans	\$ 128,303	\$ 154,743	\$ 323,497	\$ 317,674	\$ 317,674
502-5000-850-35015	99260 Transit Article 4	\$ 370,347	\$ 465,164	\$ 497,754	\$ 733,301	\$ 733,301
502-5000-850-35020	Paratransit-Section 4A	\$ 10,489	\$ 40,035	\$ 8,000	\$ 8,000	\$ 8,000
502-5000-850-35021	Fare Box Revenue	\$ 65,722	\$ 66,213	\$ 68,000	\$ 68,000	\$ 68,000
502-5000-850-35028	PTMISEA-Transit	\$ -	\$ 164,446	\$ 171,000	\$ 92,000	\$ 92,000
502-5000-850-42001	Interest Income	\$ 1,574	\$ 1,475	\$ 2,000	\$ 2,000	\$ 2,000
502-5000-850-43004	Sale of Surplus Property	\$ -	\$ -	\$ 6,000	\$ 12,000	\$ 12,000
502-5000-850-43018	Transfer from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -
502-5000-850-43020	Transf from Spec Revenue	\$ 1,200	\$ 1,200	\$ 1,200	\$ 2,000	\$ 2,000
<b>Total Revenue:</b>		<b>\$ 579,835</b>	<b>\$ 895,676</b>	<b>\$ 1,079,851</b>	<b>\$ 1,237,375</b>	<b>\$ 1,237,375</b>
<b>Expense</b>						
502-5000-850-52002	Membership Dues	\$ -	\$ -	\$ 450	\$ 461	\$ 461
502-5000-850-52003	Supplies	\$ -	\$ -	\$ 200	\$ 205	\$ 205
502-5000-850-52008	Postage	\$ 2,718	\$ 3,151	\$ 3,600	\$ 3,690	\$ 3,690
502-5000-850-52009	Small Equipment	\$ -	\$ -	\$ 5,200	\$ 500	\$ 500
502-5000-850-52015	Vehicle Fuel	\$ 96,226	\$ 86,972	\$ 98,000	\$ 100,940	\$ 100,940
502-5000-850-53003	Repairs and Maintenance	\$ -	\$ -	\$ 200	\$ 200	\$ 200
502-5000-850-53008	Vehicle Repairs & Maint.	\$ 9,011	\$ 7,707	\$ 15,000	\$ 15,000	\$ 15,000
502-5000-850-55001	Utilities	\$ 905	\$ 1,020	\$ 1,000	\$ 1,000	\$ 1,000
502-5000-850-55003	Communications	\$ 2,282	\$ 2,491	\$ 3,000	\$ 3,000	\$ 3,000
502-5000-850-56002	Breeze 200	\$ 20,082	\$ 39,095	\$ 50,000	\$ 50,000	\$ 50,000
502-5000-850-56003	Wine Country Express	\$ 20,000	\$ 20,000	\$ 22,500	\$ 22,500	\$ 22,500
502-5000-850-56010	Transit Contract	\$ 357,033	\$ 360,286	\$ 398,480	\$ 406,450	\$ 406,450
502-5000-850-57001	Marketing & Advertising	\$ 21,351	\$ 19,761	\$ 29,000	\$ 29,220	\$ 29,220
502-5000-850-57004	Computer Support	\$ 300	\$ 300	\$ 500	\$ 500	\$ 500
502-5000-850-57009	Insurance	\$ 7	\$ 8	\$ 8	\$ 33	\$ 33
502-5000-850-57011	Lease Payments	\$ 4,860	\$ 4,860	\$ 5,000	\$ 5,125	\$ 5,125
502-5000-850-57015	Printing and Publishing	\$ 10,213	\$ 2,684	\$ 8,000	\$ 8,200	\$ 8,200
502-5000-850-57016	Professional Services	\$ 32,730	\$ 34,803	\$ 36,000	\$ 36,270	\$ 36,270
502-5000-850-57026	Studies/Transit	\$ -	\$ -	\$ -	\$ -	\$ -
502-5000-850-62009	Depreciation Expense	\$ 75,014	\$ 86,086	\$ 60,000	\$ 61,500	\$ 61,500
502-5000-850-63011	Vehicle Replacement	\$ -	\$ -	\$ -	\$ 155,000	\$ 155,000
502-5000-850-70285	Bus Stops/Signage	\$ 285	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
502-5000-850-70804	Bus Stop Improvements/Upgrades	\$ -	\$ -	\$ 216,000	\$ -	\$ -
502-5000-850-71002	Overhead Contribution	\$ 49,462	\$ 50,550	\$ 51,561	\$ 53,629	\$ 53,629
502-5000-850-71003	Loss on Disposal of Assts	\$ -	\$ 12,446	\$ -	\$ -	\$ -
<b>Total Expense:</b>		<b>\$ 702,479</b>	<b>\$ 732,220</b>	<b>\$ 1,004,699</b>	<b>\$ 954,423</b>	<b>\$ 954,423</b>
<b>Increase (Decrease) to Net Position: 500 Transit:</b>		<b>\$ (122,644)</b>	<b>\$ 163,456</b>	<b>\$ 75,152</b>	<b>\$ 282,952</b>	<b>\$ 282,952</b>

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