

RESOLUTION NO. 20-1122

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLVANG, CALIFORNIA ESTABLISHING THE MEMBERSHIP, TERMS OF OFFICE, DUTIES AND ORGANIZATION OF THE BRANDING AND DESIGN COMMITTEE

THE CITY COUNCIL OF THE CITY OF SOLVANG, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

WHEREAS, Section 11-17-1 of the Solvang Municipal Code (hereinafter referred to as the "Code") and other sections provide for the duties of the Board of Architectural Review (hereinafter referred to as the BAR); but the Code does not have provisions establishing the BAR; and

WHEREAS, the City Council desires to eliminate the BAR and instead formally establish a Branding and Design Committee; and with duties of the BAR now included in the duties of the Branding and Design Committee (hereinafter referred to as the BDC); and

WHEREAS, the City Council has directed the preparation of this resolution establishing the membership, terms of office, general organization, and duties of the BDC.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOLVANG DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. MEMBERSHIP, The BDC shall consist of five (5) members. All applications received will be screened for qualifications and the City Council will select members, by consensus, from the qualified individuals who apply. Each BDC member may be reappointed in the same manner and each vacancy in the office of the BDC shall be filled in the same manner for unexpired portions of the term. The current term of all five members of the board shall expire on December 31, of each year. A. Members of the Board shall have demonstrated interest in, and knowledge of architectural history, architecture, local history or fields related to historic preservation, construction, planning, geography, landscape architecture, urban design, Danish culture, arts, or real estate. B. The Board shall be comprised of three (3) professional members from the following combined fields: architecture, design, architectural history, urban design, and Danish culture. The remaining two (2) public members may represent any of the related fields noted above. C. To the extent feasible, all members shall be residents of the Santa Ynez Valley. 95 D. If professional members with the required expertise cannot be found, the City Council may substitute one or more additional public members with a demonstrated interest in architecture, design, historic architecture, urban design, or Danish culture.

SECTION 2. APPOINTED MEMBERS. That following presentations from applicants, scoring of responses by the City Council, and deliberation on the applicants, the following individuals were therefore appointed to the Branding and Design Committee (BDC) for a term of one (1) year:

Rene Kaersko
Brett Marchi
Esther Jacobsen Bates
Halina Wyluda-Kazmierczarch
Jennifer Dreyden-Hess

SECTION 3. TERMS OF VANCANCY. The term of office of the BDC members shall be one (1) year. The term of all five (5) members shall expire on December 31 of each year. BDC members may be removed at any time by affirmative vote of three members of the City Council.

SECTION 4. OFFICERS-QUORUM. The BDC shall elect a chairperson and vice chairperson from its membership upon assuming office each year. The City Director or a designated representative, shall serve as secretary to the BDC. Three (3) appointed members shall constitute a quorum.

SECTION 5. ORGANIZATION. The BDC shall hold regularly scheduled public meetings. Minutes shall be kept of all meetings and copies delivered to the City Clerk for filing. Applicants shall be advised of the date, time, and place of the meeting with the BDC at least five (5) days in advance of the meeting date.

SECTION 6. NON-ATTENANDANCE. In the event a member of the BDC is not in attendance for four (4) or more consecutive meetings, unless excused for cause by the chairperson, or vice-chairperson, the office of such member shall be terminated, and the City Council notified immediately. If a vacancy should occur prior to the expiration of a term, the position shall be appointed, as per Section 1: Membership, to complete the unexpired portion of the term. Any member of the BDC may be terminated by a majority vote of the City Council.

SECTION 7. RESPONSIBILITIES. The BDC shall have all authority and shall perform all review and approval functions designated in the Solvang Municipal Code for the Board of Architectural Review, including Titles 5, 8, and 11.

SECTION 8. GUIDELINES. The BDC shall regularly provide recommendations for guidelines for the review and consideration of new development and sign applications based on issues which may periodically arise from its project reviews, and in response to requests from the City Council. Such guidelines shall contain review policies and standards for review and be forwarded to the City Council for approval. The guidelines shall be updated and amended from time to time as determined by the BDC and shall be subject to City Council approval.

SECTION 9. STAFF REVIEW. The City Planning Department shall process and review all BDC applications and along with other City staff, shall act as professional advisors to the BDC. The City Manager or designated may refer matters relating to branding and design to the BDC for its advice.

SECTION 10. CONFLICT OF INTEREST. The BDC members shall act in accordance with Fair Political Practices Commission provisions. Such provisions prohibit any BDC member from acting on, discussing, or displaying an appearance of acting on a matter for

which there is a financial conflict of interest. For specific determinations on such conflicts of interest, the individual 96 BDC member must, through the City Planner consult with the City Attorney at least five (5) days in advance of the meeting for which the item is scheduled for review by the BDC.

SECTION 11. REVISION OF RESOLUTION NO. 89-101. The adoption of this Resolution rescinds City Council Resolution No. 93-268 adopted August 9, 1993 and terminates the City Board of Architectural Review.

SECTION 12. EFFECTIVE DATE AND CODIFICATION. This resolution shall be effective as of August 24, 2020 and shall be codified as Solvang Municipal Code Section 2-4-1.

SECTION 13. That the City Clerk shall certify to the passage and adoption of this resolution and shall cause a certified copy to be filed in the book of original resolutions.

PASSED, APPROVED, AND ADOPTED this 24th day of August 2020 by the following roll call vote:

AYES: Mayor Toussaint, Council Members Clarke, Djernaes, Johnson, & Waite

NOES: None

ABSTAIN: None

ABSENT: None

DocuSigned by:
Ryan Toussaint
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Ryan Toussaint, Mayor

ATTEST:

DocuSigned by:
Xenia Bradford
94497AA7A6444F3...
Xenia Bradford,
City Manager/City Clerk

APPROVED AS TO FORM:

DocuSigned by:
[Signature]
D736F773EF9947B...
Cnip vvuiibranaq,
City Attorney